HAMILTON, ONT. COUNCIL
COMMITTEE AGENDAS -
FINANCE COMMITTEE
MAY 1, 1984 - SEPT 20, 1984

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1984 May 1

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, May 3, 1984
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

JJS:bg

AGENDA

(A)	2:00 p.m.	1984 - 1988 Capital Budget
(B)	2:30 p.m.	First Place, Hamilton - Grant Application
(C)	3:00 p.m.	Wesley Urban Ministries - Grant Application
(D)	3:30 p.m.	Armenian Community Centre - Grant Application
(E)	4:00 p.m.	Ensemble Sir Ernest McMillan - Grant Application
(F)	4:30 p.m.	McGillivray & Co. - 1983 Financial Report

1. Adoption of the minutes of the meeting held Thursday, April 19, 1984

2. **CITY SOLICITOR**

   (a) Claim - Lewis vs. City

3. **PARKS & RECREATION COMMITTEE/TREASURER'S REPORT**

   (a) Financing - Utility Building - Cemetery Division

   (b) Financing - Private Boxes - Victor K. Copps Trade Centre/Arena

CELEBRATING TOGETHER 1784 · ONTARIO · 1984

4. **DIRECTOR OF REAL ESTATE**

   (a) Membership - Metropolitan Hamilton Real Estate Board

5. **Accommodations Subcommittee** - Report

6. **Municipal Action '85** - Employee Assistance Programme

   (a) City Treasurer - Agreement

   (b) City Solicitor - By-law

7. **DIRECTOR OF PURCHASING**

   (a) 1984 Rental - Computer Programmes

   (b) Quotation - Insulation - Brampton Street Yard Building

8. **CITY TREASURER**

   (a) Financing - Score Boards in various City Parks

   (b) Financing - First Aid Room

   (c) Publication - 1984 Taxation Notice

9. **HAMILTON CONVENTION CENTRE/TREASURERS REPORT** -

   - Accumulated Sick Leave Payment

10. **CHIEF ADMINISTRATIVE OFFICER**

    - Art Gallery Agreement - C.U.P. Charges

11. **GRANTS SUBCOMMITTEE** - Report (No copy)

12. **OTHER BUSINESS**

13. **Adjournment**

UNFINISHED BUSINESS

(a) City Treasurer - Investment HMRF - January 25, 1983

(b) City Treasurer/Director of Real Estate - Assessment Review Officer - January 6, 1983

(c) Parking Authority - Review and Up-date of Priorities for future off-street parking lots - April 21, 1983

(d) Historical Board - Plaque to Designate Incline Site - July 21, 1983

(e) Mayor's Office - Policy - Control and Distribution of Mementoes - September 22, 1983

(f) City Architect - Energy Audit Programme - January 19, 1984 (to report June 1984)

(g) Accommodations Subcommittee - Report - January 19, 1984

(h) City Treasurer - Seminar - Reserve Accounts - March 23, 1984

(i) City Treasurer - Parking Revenue - Region - January 1984

(j) Report - Hamilton Place Event Days - March 23, 1984

(k) City Treasurer - Uniform reporting of Municipal Contribution - Hamilton Place, Convention Centre and Library - March 22, 1984

(l) Ad Hoc Grants Subcommittee - Report

(m) Elderly Citizens Tax Credit Programme - Report

(n) Opera Hamilton Subcommittee - Report

(o) Lease Agreement - Hamilton Public Library

(p) Eligibility Criteria - Transit Programme - Blind Persons - April 19, 1984

(q) Advance - Bi-Centennial Committee - April 19, 1984

(r) Theatre 55 Foundation - to report October 25, 1984

MEMORANDUM • CITY OF HAMILTON

(A)

TO	: Chairman and Members Finance Committee	YOUR FILE:	
FROM	: J. J. Schatz, Secretary Finance Committee	OUR FILE :	
SUBJECT	: **1984-1988 Capital Budget Programme**	DATE :	1984 May 1

Attached please find a copy of the City Treasurer's Report dated April 16, 1984 recommending approval of the 1984-1988 Capital Budget, which was tabled by the Finance Committee at its meeting on April 19, 1984.

This matter has been rescheduled for consideration by the Committee on -

Thursday, May 3rd, 1984, 2:00 p.m., Room 233, City Hall

Copies of the detailed Capital Budget document were previously forwarded to the members of the Finance Committee and City Council, however, if additional copies are required, same can be obtained by contacting the Secretary at Extension 2753.

JJS:bg
Encl.
c.c. Members of City Council
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer

FIN. COM. APRIL 19/84 TABLED

(A)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E.C. Matthews, Treasurer (Name & Title) DATE 1984 April 16

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) Finance Committee [X]

SUBJECT

Approval of the 1984-1988 Capital Budget

RECOMMENDATION

That the 1984-1988 provisional Capital Budget, as presented to the Finance Committee Thursday, April 19, 1984, be approved along with the following recommendations:

(1) That the policy of providing annually a capital levy of at least five mills in the Current Estimates for capital purposes be continued.

(2) That the provision of a one mill special levy be provided in the Estimates of 1984 and 1985 for the Victor K. Copps Trade Centre/Arena, as approved by City Council.

(3) That the debt charges will not exceed 15% of the estimated adjusted municipal levy for this Capital Budget.

(4) That every consideration be given to continuing with a "Pay-As-You-Go" policy for capital projects, where applicable.

(5) That consideration be given to continue the policy established in 1982 that any unexpended portion of the municipal contribuiton to a Local Board be placed in a reserve for capital projects for that Board. This policy, in the opinion of our Committee, should be continued in 1984 and subsequent years to the extent that only adequate reserves are accumulated by the Board (as opposed to excessive reserves) and beyond this point such funds may be allocated to other areas requiring Local Board funding including any annual shortfall (amount required in excess of the municipal contribution).

(6) That the employment impact of each project be given consideration.

(7) That this Capital Budget program be endorsed and forwarded to City Council for approval, for submission to and consideration by, the Ontario Municipal Board, through the Regional Council.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Finance Committee, it has been arranged with the Chairman, Alderman P. Peterson, to distribute a copy of the 1984-1988 Capital Budget book to His Worship The Mayor and all members of City Council prior to the meeting of the Finance Committee. In this way, all Council members can review the documentation if they wish to attend the Finance Committee itself and to give them sufficient time prior to approval at City Council Tuesday, April 24, 1984.

B(1)

THE CORPORATION OF THE CITY OF HAMILTC 2:30 p.m.

APPLICATION FOR GRANT

Each organization applying for a grant is requested to complete this form and forward same to the Secretary, Finance Committee, City Clerk's Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the applica--

NOTE:

NAME, ADDRESS AND TELEPHONE NUMBE SEE RECOMMENDATION OF THE DIR. OF CULTURE AND RECREATION ATTACHED AS B (3)

FIRST PLACE, HAMILTON
350 King Street East
Hamilton, Ontario
L8N 3Y3

Telephone: 529-8138

Contact: Rev. G.H. Quart
c/o Jubilee Consultant Services Hamilton
155 Queen Street North, Hamilton, Ontario
L8R 2V7

Telephone: 527-1900

AMOUNT OF GRANT REQUEST: $ $17,500.00

If a grant is already being given and an increase is requested, please show the increase due to:-

Inflation $_____ or

Expansion of Service $_____

If expansion of service, provide details.

NO GRANT GIVEN IN 1983.

- 1ST TIME APPLICATION
- Grants Sub-Committee recommended No grant
- Finance Committee on Mar 8/84 approved recommendations of Grants Sub-Com.
- Finance Committee on Mar 22/84 (Tabled) ~~adopted~~

1. **Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.**

FIRST PLACE, HAMILTON is a non profit organization, incorporated under the laws of Ontario (charitable organizations).

The corporation was formed by action of First United Church, following the fire which destroyed the historic church building located on the site. It was the decision of the congregation to create FIRST PLACE as a "people place" at the centre of Hamilton, as a project that would be a network of services, rather than a "repeat" of traditional church design.

A community centre has been part of the project since its inception.

2. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

Local in nature serving the seniors who reside within the building and non profit community groups.

3. **How many people are involved or affected by your organization?**

There are two groups which use the centre

(a) the tenants of the building. There are 430 seniors apartments and 20 disabled person units for a total population of approx. 600. All tenants are of moderate income (incoming income ceiling), most are on fixed incomes and at least 25% are receiving subsidy toward rents through a provincial subsidy programme.

(b) the outside community use the centre. This consists of another approx. 600 people in various non profit groups 300 of who are in a German Seniors Club.

4. What are the general objectives and/or functions of the organization?

FIRST PLACE, HAMILTON operates the First Place Community Centre as the "program and service" component of the First Place social housing project in downtown Hamilton. The Centre provides recreation, health maintenance, counselling and other "people oriented" services to persons. The client group is mostly "senior citizens", but others are also linked to the Centre...eg. workers in the office area of the project; members of organizations (Chess Club, Burns Club) who use the Centre. The twin objectives of First Place, Hamilton are:

- caring - being supportive of persons, and

- connecting - assisting persons to have effective and helpful links with other persons and with the wider community.

5. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

Though the city has and supports other senior citizen centres are is warranted at First Place because there is a local population of 600 residents. Because many are not sufficiently ambulatory they could not get to other centes. First Place provides a unique potential for integration of services on site through its commercial tenants (ie. family services, First Place Health Clinic (McMaster CSVR etc). The attempt is to create a community which is supportive of the human and programme needs of seniors.

6. For what reason does the organization merit the use of public funds for the purpose indicated above?

Frist Place, Hamilton merits public funds because it provides a programme centre not only for 600 seniors who reside at 350 King Street East but who for a number of other community non profit groups (German Seniors, Bronco Busters, Chess Club etc.) which could be looking to city to their own assistance.

First Place provides a wide range of community and programme development services to this population.

7. Provide a brief statement of what approaches have been or are being made to others for funds. e.g. Federal, Provinical or Municipal Governments, Private Corporations, Foundations, etc. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

1. First Place which provides funds from operations which include all maintenance, some staff support and all administration.

2. Health unit which provides a weekly staff person.

3. Government of Canada: New Horizons for particular projects

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

8. Is a grant requested in support of the organization's general activities of a continuing nature, or, a one time only request for a specifice purpose? Please advise if your organization will ever be self-supporting and, if so, when?

This grant may be of a continuing nature. The community centre will never be in a position whereby it raises enough to cover all operating costs. It will always be dependant on outside grants. First Place intends to apply for designation as an Elderly Person Centre which requires some municipal financial input. First Place intends to seek funds from foundations; etc. which will mean that amount required from the city may not be as much as sought this year.

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Membership fees are sought from all participants.

10. List the names and addresses of the Executive Officers of the Organization.

MR. JAMES MCEDWARDS

CHAIRMAN, BOARD OF DIRECTORS

DR. C.H. FORSYTH

MINISTER, FIRST UNIT CHURCH

350 KING STREET EAST, HAMILTON

L8N 3Y3

M.C.W. BRIGGS

SECRETARY, BOARD OF DIRECTORS

MR. FRANK JOHNSON

VICE CHAIRMAN

11. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Appendix A), and in addition, the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own finacial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

February 6, 1984
DATE

Gary H Quart
OFFICER MAKING APPLICATION

Telephone Number of Officer making application

APPENDIX "A"

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amount to nearest dollar)

	YEARS ENDED	
	December 31 19 84	December 31 19 83
	CURRENT FISCAL YEAR	PRECEDING FISCAL YEAR - indicate with check mark whether
	ESTIMATE	AUDITED ( ) SUBJECT TO AUDIT (x)
EXPENDITURES		
Salaries and Wages including benefits	35,000	35,500
Other (Specify)		
Telephone	2,000	1,800
Administration Supplies	3,800	3,500
Programme Supplies	5,000	3,000
TOTAL EXPENDITURES	45,800	43,800

Does not include heat, hydro, cleaning which is provided out of First Place operations budget.

REVENUES

Earnings		
Memberships	1,000	1,000
First Place, Hamilton	25,000	25,000
Other Project	2,300	2,000
* Fee for Service		15,000
Receipts from Governments		
Government of Canada		
Government of Ontario		
City of Hamilton	17,500	Ø
Other Municipalities (Specify)		
United Community Fund Appropriation		
Other Revenues (Specify)		
TOTAL REVENUES	45,800	43,000

Salary of Worker Shared with First Pilgrim United Church who contributed $15,000. Worker left, arrangement with Church terminated. Community Centre has its own staff.

PHONE 529-8138

First Place, Hamilton

350 KING ST. E. — HAMILTON, ONT. L8N 3Y3

B (2)

April 3, 1984

Mr. R. M. Collier
Secretary, Finance Committee
City of Hamilton
Office of the City Clerk
Hamilton, Ontario

Dear Mr. Collier:

Would you please arrange for the circulation of the attached sets of material to the members of the Finance Committee. I apologize that I do not have a list of the members so that I might direct the material to them directly.

We believe that it will be helpful to the members to have a sense of "what the Centre is and does".

This material has been referred to Miss Schimmel, as noted in the Memorandum.

Thank you for your help in this matter. Would you please advise me if it is desirable for me to be present when the matter is returned to the Committee for consideration?

Sincerely,

Charles H. Forsyth
First Place
Phone: 522-9010

PHONE 529-8138

First Place, Hamilton

350 KING ST. E. — HAMILTON, ONT. L8N 3Y3

April 2, 1984

M E M O R A N D U M

To: Miss Audell Schimmel
Department of Culture and Recreation

and to:
Finance Committee
City of Hamilton

From: Charles H Forsyth
First Place (Hamilton) Board of Directors

1 At a recent meeting the Finance Committee referred the matter of a requested grant for The Elizabeth Bagshaw Centre to the Department of Culture and Recreation for evaluation and further response to the Committee.

2 On behalf of the Board of Directors of First Place (and our Management group, Jubilee Consultant Services Inc.) I am pleased to submit the attached material which provides an "Overview" of the Centre and its programs/services.

We hope this material will be of help to you.

3 If we can be of further assistance to you in this matter, please do not hesitate to contact me, or Mrs A Luckett and Miss A Walsh, of the Centre staff.

An

"O V E R V I E W"

of the

"E L I Z A B E T H B A G S H A W C E N T R E"

in

FIRST PLACE, HAMILTON

350 King Street East
Hamilton L8N 3Y3

Aoril, 1984

THE PLACE:

The Elizabeth Bagshaw Centre

(formerly known as the First Place Community Centre)

is named to honour a remarkable woman
who was one of Hamilton's great citizens,
and a valued resident of First Place.

The Elizabeth Bagshaw Centre

is "the village square"....
...the "hub"....
... "the people focus"

of the First Place project,
and in potential as well as present practice,
a "people focus" for the surrounding neighbourhood.

FIRST PLACE, HAMILTON is a non profit organization,
incorporated under the laws of Ontario.

The Corporation was formed by action of First United Church,
following the fire which destroyed the historic building located
on the site.

It was the decision of the Congregation to create First Place
as a people place at the centre of Hamilton...

as a project that would be a "network of services"...

rather than a repeat of traditional church design.

A PROGRAM AND SERVICES CENTRE

has been part of the project since its inception.

With the exception of two years, that CENTRE.....

now known as The Elizabeth Bagshaw Centre....

has received financial support from the City
of Hamilton.

THE STAFF:

Mrs Alma Luckett:

- 10 years experience administering senior's programs and services, including 3½ years at First Place
- certificates in Gerontology (Ryerson) & Horticulture - Home Gardening (Guelph University)
- experienced craft instructor
- experienced co-ordinator of volunteer service
- experienced worker with Residents Council
- set-up and managed the "Boutique" at First Place - a shop selling locally-made craft items, seed funds from New Horizons
- past chairman of the Hamilton & District Volunteer Week Committee

  member Socail Planning & Research Council...Royal Botanical Gardens ...Horticulture as Therapy Association...Colour Photographic Club (Hamilton).

Miss Aimée Walsh:

- Graduate of the University of Waterloo - B. A. (Social Development Studies)
- Diploma (University of Waterloo), Social Work Practicum
- staff experience: Hamilton East Kiwanis Boys/Girls Club
  Participation House, Binbrook
  de la Salle Camp, Lake Simcoe
- University Work Placements: Children's Aid Society, Kitchener
  Amity Group Home - Kitchener
- Pending - Gerontology courses

In the context of The Elizabeth Bagshaw Centre, Mrs. Luckett has general oversight of the Centre program. Miss Walsh assists with Centre programs....and directs the formation and operation of "tenant services", and agency referrals.

. some 25 volunteers arrange and serve in the "Kitchen Program"

. approx. 20 volunteers assist with other Centre programs

THE CENTRE PROGRAM:

The Program of the Centre includes the following categories:

- Recreation and Social
- Personal Learning/Growth Opportunities
- "Outgoing Group Life"
- Caring Networks
- Support Services
- "A Community Place" - neighbourhood group use

RECREATION AND SOCIAL ACTIVITIES

include:

- *monthly social event - entertainment, refreshments etc. ..... 100 persons*
- *games activities - including darts, pool, bridge, euchre, bingo, shuffleboard .... aspects of this program are underway several times each day of the month...some 85 people are regularly involved*
- *"Pub Night" - a monthly event - entertainment, musical groups ....35 persons*
- *GERMAN SENIORS MEETING - monthly - program, fellowship various aspects of German culture.. .... 150-200 persons each month*

PERSONAL LEARNING/GROWTH OPPORTUNITIES

- *Ceramic Program*
- *"First Place Chorus" - choral training & performance*
- *"Friendship Group" - an informal group of some 30 persons who meet weekly to hear a speaker, or engage in some other form of informative program*
- *Library - including Bookmobile Service*

- *Carpentry Shop - involves both men and women, some participants have developed a "handyman repair service"*
- *Green Thumb Horticulture Program*
- *Quilting - both a group experience and a learning experience....the group will make quilts on order, and proceeds are donated to the work of the Centre, and to assist Boutique*
- *"Hymn Sing" program*

"OUTGOING GROUP LIFE"

- *monthly tours to both Regional and more distant centres of interest*
- *"Outreach Group" - becoming involved in neighbourhood issues...e.g. shaped curbs for wheelchairs, pedestrian crosswalks, postal sub-station service*

this category also includes:

- *THE BOUTIQUE - a Seniors-operated craft store in First Place....a "market" opportunity for creative craft work ....this program also involves disabled persons, who provide superb "clerking and management" help*
- *"M.O.M.'S" - a community (neighbourhood)-related program for mothers and small children....nursery care is provided for the children...the mothers on this "Morning Out for Mothers" have an exercise program plus programs that "raise consciousness", and relate the mothers to issues and services relevant to them*

CARING NETWORKS:

- *"Floor Meetings" within First Place - to build friendship links, identify needs of residents, encourage greater 'activation'*
- *Friendly Visitors - persons from within the First Place Community - and caring persons from the wider community engage in a caring service of visiting and "listening"*
- *"Newsletter"....the "in-house" Newsletter has got underway, to bring news of the F P community to residents. The similar service to the wider neighbourhood is in the planning/funding stages....these ventures involve seniors as writers, editors, etc.*

- *"I'M O.K." Service - a daily check on a neighbour's "wellness" by means of a card placed on the door of an apartment each evening...its presence after a certain hour each morning signals the need for a call/help.*

SUPPORT SERVICES:

- *"The Kitchen Program" - provides 40 meals a day (noon) with the help of 25 volunteers and a part-time cook; this program also provides a learning opportunity for students from the Vocational School....the meals are carefully planned...take account of diet needs... volunteers assist disabled persons to receive and use the service...a critically important service-alternative to Meals-on-Wheels.*

- *"Information Programs" - held at stated times each year to help relate persons to community resources/ services*

- *REFERRAL SERVICE...."making the connections".... there are direct links between Centre staff and agencies . Some agencies are in First Place and have a direct working relationship with seniors through the referral work of staff. Other agencies have a "satellite service" arrangement with the Centre;*

  - *First Place Community Health Clinic (McMaster Medical service)*
  - *Home Care*
  - *Family Services*
  - *MS Society*
  - *Public Health Nurse*
  - *Cancer Society*

  The "referral work" is a vital part of the Centre's purpose.....an astonishing number of persons in First Place, and neighbourhoods around First Place, are unable to make effective contacts to secure medical service and/or become aware of existing services/agencies that can help them.....effectiveness of support services in the community requires skills in 'referral' from agencies such as The Elizabeth Bagshaw Centre!

"A COMMUNITY PLACE":

The Elizabeth Bagshaw Centre is the focus for a number of organizations and groups in community.....
the use of the Centre's facilities is provided "at cost"... and in many cases at no cost at all....

the use of the Centre by such groups fulfills the Centre's mandate as a "community resource" (and in part provided the rationale for city funding assistance)....and also contributes to a lively 'mix' of activities.

During 1983 the following groups, agencies and organizations made use of the Centre and its facilities:

- *Hamilton Challenge - a square dance organization*
- *Family Services ...various programs*
- *Dofasco Male Chorus (concert presentation-reception)*
- *Native Women's Centre*
- *Visiting Homemakers Association*
- *Canada Mortgage & Housing Staff group*
- *Burns Club*
- *Alcoholics Anonymous - a weekly community group (mostly young men)*
- *CSVR - "living skills programs for ex-psychiatric patients"*
- *Bronco Busters - exercise programs for persons suffering from lung/breathing disorders*
- *Chedoke Exercise group*
- *THE GERMAN SENIORS ORGANIZATION - this group is actually a "partner-member" within the Centre* (300 members)
- *ACCA - an Afro-Carribean organization*
- *Latvian Society*
- *Literacy Council Volunteers*

...in addition, several organizations have made presentations/demonstration programs at the Centre....and individuals have used the Centre for receptions/special occasion events.

"LOOKING TO THE FUTURE".....

The Elizabeth Bagshaw Centre is making a significant program/service contribution in the downtown community.

It has done this on very slight financial resources!

The Centre is seeking a strengthened financial base, in order to strengthen and extend the program and services of the Centre.

"Looking to the Future"...

- the Centre will build program/service links with apartment buildings and other "clusters of seniors" resident in our neighbourhoods....e.g. the LIUNA apartment project off West Avenue to the north of First Place.

- the Centre seeks to extend the "Kitchen Program" meal service, to enable the service to function 7 days a week...and to enable nearby persons to "come to the meals"

- the Centre is committed to a "SMALL GROUP PROGRAM STYLE"... believing that through such group experiences, seniors and disabled persons can build beneficial links of friendship, improve their levels of involvement, and function more effectively. "Small Group Programs" contribute to personal "wellness"....and the Centre is committed to develop a range of such programs....in the Arts (Painting, Weaving, etc)
  ....in the Humanities (Literature, Creative Writing)
  ....in "modern technology"...e.g. "Ham Radio"

- the Centre will also extend the "Support Service Network" by developing "Wellness Programs" in conjunction with the Medical Clinic....do more in the area of Preventive Assessment and Care Service

- the Centre can also help seniors identify and respond to service/program needs through self-help, cooperative projects. The Boutique shows that there are skills in plentiful supply that can be organized and directed to provide cooperative solutions to problems/needs.....a revival of the weekly "community market" program will be part of this process.

CENTRE FUNDING:

In addition to the Financial outline presented in the Application for a Grant from the City of Hamilton, the Centre raised program funds on an "in - out" basis... i.e. - the funds were raised for a particular activity or program and spent for those purposes:

E.G. -Tours	*$3,434*		
Casual Labour	*3,706*	*....persons who 'set up' the Centre & its rooms for various activities*	
Social Events	*1,500*		
Materials	*700*		

Staff costs have been paid from general funds of First Place. CMHC is challenging this policy...because while CMHC supports the provision of the Centre within the First Place project as a "service/program space", they do not feel that the project should meet all the "service cost". It is their view that this goes beyond the "shelter" mandate that can be supported by CMHC-related project funding arrangements.

Thus it is of critical importance that the Centre broaden its funding base....(The typical "seniors centre membership fee" raises modest revenues - $1,900 in 1983....which revenues do not of themselves offset the 'casual labour costs').

The Centre is seeking accreditation as an Elderly Persons Centre (Ontario) - and will secure funding for certain of the programs being developed (many are self-sustaining). But it is important in reaching out to other funding bodies,to demonstrate that the City of Hamilton is supportive of the Centre and its programs and services.

Respectfully submitted,

BOARD OF DIRECTORS, FIRST PLACE (HAMILTON)

per Dr Charles H Forsyth

B (3)

THE CORPORATION OF THE CITY OF HAMILTON

APR 27 1984

FROM A.M. Schimmel, Director, Culture & Recreation DATE April 25, 1984
Name & Title

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [ ]
Committee

SUBJECT GRANT APPLICATION - FIRST PLACE HAMILTON

RECOMMENDATION

1. That no action be taken on the request by First Place Hamilton for a grant in 1984 in the amount of $17,500.

2. That consideration be given in future years to city funding not to exceed 20% of an annual approved operating budget for a Seniors Centre, such funding to be contingent upon First Place, Hamilton being established as an approved Corporation under the Elderly Persons' Centres Act, Ontario

BACKGROUND

1. The grant application appears to be based primarily on the establishment of a Senior Citizens Centre, and therefore application should be made to the Provincial Government for approval under the Elderly Persons' Centres Act. If such approval is granted, an annual contribution of 20% of an approved operating budget, by the City, would be required.

2. Although reference is made in the report to the serving of interest groups, a rental fee is levied for this purpose, and is not reflected in the revenues. The proximity of the Central Memorial Recreation Centre allows for the provision of leisure services and community programs.

3. The expenditure budget as submitted with the grant application would appear to be excessive for the purpose of initiating such a senior citizens program, particularly when compared with an established Seniors Centre operated directly by the City at the Main/Hess Complex.

4. A more detailed budget breakdown has been requested, but not received as of this date.

(C)

3:00 pm.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is requested to complete this form and forward same to the Secretary, Finance Committee, City Clerk's Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

WESLEY URBAN MINISTRIES INC

C/O 155 QUEEN STREET NORTH

Hamilton, Ontario

L8R 2V7

TELEPHONE: 527-1900

AMOUNT OF GRANT REQUEST: $ 35,000

If a grant is already being given and an increase is requested, please show the increase due to:-

Inflation $_____ or

Expansion of Service $_____

If expansion of service, provide details.

RELOCATION OF SERVICE

ONE TIME CAPITAL GRANT REQUEST

- 1ST TIME APPLICATION
- Grants Sub. Committee recommended no grant
- Finance Committee on Mar 8/84 approved Sub-Committee recommendation

1. **Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.**

Incorporated in 1980 by Hamilton Presbytery Wesley Urban Ministries was given the mandate of carrying on the work of Wesley Centre (these located at John and Rebecca) and Community Development Ministries, which had developed numerous community projects in the Victoria Park area including Victoria Park Community Homes and to develop appropriate programmes to exhibit the Church's concern of love, caring and justice to the city. Currently, Wesley Urban Ministries operates Kirkendall Strathcona Neighbourhood House, the renovated Community Centre in Zion Church, where family and neighbourhood programmes are taking place and Wesley Centre a place and programme for marginalized persons, that is those people who live in the urban care at the margins of our society on marginal incomes with marginal social skills.

2. **Is the organization local in nature or is it a branch or segment of a provincial or national organization?**

Wesley Urban Ministries' Wesley Centre is local in volume serving those who habitate the urban care of Hamilton. All subsequent information in this application will apply only to Wesley Centre for which a one time capital grant is being sought.

3. **How many people are involved or affected by your organization?**

The Wesley Centre programme would touch about 1,200 people in a year. In 1983 we were open 363 days to serve our community. 46,059 people drop in for some kind of service. This is an average of 3,838 a month or 127 a day.

4. What are the general objectives and/or functions of the organization?

1) To provide a drop-in centre for marginalized persons where the greater community can share their resources of food and clothing with those in need. The centre is open 7 days a week from 8:00 a.m. to 4:00 p.m. It serves food in the morning and a hot meal on Sunday afternoon.

2) To provide a place where people may learn the necessary socialization skills that will assist them in integrating back into society.

3) To provide a link to community resources, which might assist clients in dealing with their identified problems.

4) To be part of a network which believes that "skid row" can be eliminated and is committed to designing programmes and supporting services, which assist an individual to leave "skid row" and a community to work together to eliminate the need for "skid row" to exist.

5. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

This is the only service which provides a 7 day a week programme for marginalized persons. We aim at providing services, which compliment those provided by other agencies such as, Good Shepherd.

6. **For what reason does the organization merit the use of public funds for the purpose indicated above?**

We provide a valuable community service which deal with the "rejects" of our society. Since these people are the victims of our society, it is incumbent on a caring society to assist those affected socially and economically by it. If not being cared for at our centre, they would be a burden on the local merchants and a nuisance at the malls.

7. **Provide a brief statement of what approaches have been or are being made to others for funds. e.g. Federal, Provinical or Municipal Governments, Private Corporations, Foundations, etc. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.**

A fund raising drive is being directed at the corporate community, as well as, local churches.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

8. **Is a grant requested in support of the organization's general activities of a continuing nature, or, a one time only request for a specifice purpose? Please advise if your organization will ever be self-supporting and, if so, when?**

This is a one time request for a grant to assist us in renovating a new centre for this programme. Through grants and regular fund raising efforts funds are raised for day-to-day operations. The Regional Minicipality makes an annual grant to operations.

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No charges are made for any service provided.

10. List the names and addresses of the Executive Officers of the Organization.

1) Mr. John Mills Jr., Chairman, Board of Directors and President of Mills Lighthouse, 99 Ashley Street, Hamilton, Ontario.

2) Mr. Robert Shipton, Vice Chairman and President of Shipton Heating and Cooling, Kenilworth Avenue North, Hamilton, Ontario.

3) Mr. David Williams, Treasurer and Secretary Treasurer of Union Drawn Steel, Burlington Street East, Hamilton, Ontario.

4) Mrs. Beverley Clare, Secretary and a Secretary with the Hamilton Board of Education, Agnes McPhail School.

5) Rev. Gary Quart, Executive Director Wesley Urban Ministries.

11. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Appendix A), and in addition, the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own finacial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

February 8th, 1984
DATE

OFFICER MAKING APPLICATION
Rev. Gary H. Quart

(416) 527-1900

Telephone Number of Officer making application

APPENDIX "A"

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amount to nearest dollar)

YEARS ENDED

	_____19____	_____19____
	CURRENT FISCAL YEAR CAPITAL PROJECT ONLY	PRECEDING FISCAL YEAR - indicate with check mark whether
	ESTIMATE	AUDITED ( ) SUBJECT TO AUDIT ( )
EXPENDITURES		
Salaries and Wages	40,000	1982 Audited Statement Attached
Other (Specify)		
Architect	10,000	1983 Budget Enclosed with Annual Report
Building Purchase	129,000	
Legal	6,000	Reports are for Operations Only
Material and Sub Trades	155,000	
TOTAL EXPENDITURES	340,000	

REVENUES

Earnings

United Church of Canada		
- Division of Mission in Canada	125,000	
- Hamilton Conference Funds	25,000	
- Local Churches	50,000	
- Corporate Donations	50,000	
- Service Organizations	15,000	

Receipts from Governments

Government of Canada	40,000	*
Government of Ontario		
City of Hamilton	35,000	
Other Municipalities (Specify)		
United Community Fund Appropriation		
Other Revenues (Specify)		
TOTAL REVENUES	340,000	

* Canada Works Grant for labour to project

(D)

3:30 p.m.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is requested to complete this form and forward same to the Secretary, Finance Committee, City Clerk's Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Armenian Community Centre
69 Princess Street
Hamilton, Ontario
L8L 3K8
Tel: 549-5441

AMOUNT OF GRANT REQUEST: $ 5000.00

If a grant is already being given and an increase is requested, please show the increase due to:-

Inflation $_____ or

Expansion of Service $_____

If expansion of service, provide details.

1 ST TIME APPLICATION
GRANTS SUB-COMMITTEE - "NIL"
FINANCE COMMITTEE - APRIL 5/84 - "NO GRANT"

1. **Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.**

The Hamilton Armenian Community received its official provincial charter in 1939 and is incorporated as a non-profit organization.
Our charter and by-laws are aimed at promoting and perpetuating Canadian citizenship within our community.
Our Board of Directors are elected annually. Various organizations within the centre conduct their own affairs and programmes to serve the community.
Membership is open to all, with participation from Canadian born Armenians, Naturalized Canadians and Non-Armenians.
All organizational work is voluntary.

2. **Is the organization local in nature or is it a branch or segment of a provincial or national organization?**

Although we are associated with a national organization, the community centre is responsible entirely for its own finances and activities.

3. **How many people are involved or affected by your organization?**

Approximately 600 to 700 people are affected by our organization in the city of Hamilton.

4. **What are the general objectives and/or functions of the organization?**

To provide facilities for educational, cultural and athletic activities for the various group based at this facility.
To promote citizenship and multicultural acitivities.

5. **Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.**

This is our first application for assistance. Therefore similar services are not available for comparison.

6. **For what reason does the organization merit the use of public funds for the purpose indicated above?**

We are a relatively small community trying to maintain and update a facility in Hamilton.
We are currently doing renovations to accomodate our increasing activities.
Your participation will help the centre at this time.
The next few years are crucial to our survival.

7. **Provide a brief statement of what approaches have been or are being made to others for funds. e.g. Federal, Provinical or Municipal Governments, Private Corporations, Foundations, etc. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.**

It is our understanding that funds are not available at this time for community centres, from the Ministry of Culture and Recreation. Our current revenues come from membership donations, concerts, dances, picnics and Gage Park (It's Your Day) participation.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

8. Is a grant requested in support of the organization's general activities of a continuing nature, or, a one time only request for a specifice purpose? Please advise if your organization will ever be self-supporting and, if so, when?

We require help at this difficult time to pay our municipal tax burden and other operations expenses.

For 45 years this community centre has been self-supporting.

Our problems are temporary and we have every confidence in our future.

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

As stated previously, this is a non-profit facility.

All organizational work is voluntary.

When the building is used for public functions, admission fees or rental charges become part of our revenues.

10. List the names and addresses of the Executive Officers of the Organization.

Hagop Yergatian 11 Glebe Court Hamilton, Ontario L9C 6A9	President
John V. Terzian 53 Bunker Hill Drive Hamilton, Ontario L8K 5X3	Secretary-Treasurer
Zaven Boyadjian 165 Lavina Crescent Hamilton, Ontario L9C 5S8	Treasurer
Bedros Abradjian 380 East 27th Street Hamilton, Ontario L8V 3G7	Vice President (Adviser)
Solomon Touratzikian 25 Blanche Court Hamilton, Ontario L8N 5P4	Adviser

11. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Appendix A), and in addition, the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own finacial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

DATE

John V. Terzian
OFFICER MAKING APPLICATION

561-5168
Telephone Number of Officer making application

A.C.C. Operating Revenues and Expenditures for the Current Fiscal Year July 83 to June 84

Expenditures:

Hydro	$ 800.00
Gas	3500.00
Telephone	350.00
Taxes	3500.00
Water Rates	180.00
Insurance	594.00
Pest Control	216.00
Maintenance Supplies	175.00
Renovations	5000.00
Office Supplies	50.00
Total Expected Expenditures	$14365.00

Revenues:

Donations and Member fees from the organization	$ 6300.00
Picnic "84"	1100.00
It's Your Day (Gage Park)	2000.00
Total Expected Revenues	$ 9400.00
Bal. Forwarded in Bank	1548.78
Total	$10948.78
Total Deficit Expected for Fiscal Year	$ 3416.00

APPENDIX "A"

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amount to nearest dollar)

YEARS ENDED

	July 19 82	June 1983
	CURRENT FISCAL YEAR	PRECEDING FISCAL YEAR - indicate with check mark whether
	ESTIMATE	AUDITED ( ) SUBJECT TO AUDIT ( )
EXPENDITURES		
Salaries and Wages	All organizational work are voluntary. No salaries and wages involved.	
Other (Specify)		
	SEE EXHIBIT "A" For the preceding year 82-83 A.C.C. Itemized Financial Statement	
TOTAL EXPENDITURES		

REVENUES

Earnings

SEE EXHIBIT "A"

Receipts from Governments

Government of Canada
Government of Ontario
City of Hamilton
Other Municipalities
(Specify)

United Community Fund
Appropriation

Other Revenues (Specify)

TOTAL REVENUES _____ _____

_____ _____

ARMENIAN COMMUNITY CENTRE
69 PRINCESS STREET
HAMILTON, ONTARIO

EXHIBIT "A"

ITEMIZED FINANCIAL STATEMENT
JULY 1982 TO JUNE 13, 1983

Income:	
Rentals	$ 225.00
Donations	4,359.00
Affairs	4,704.47
TOTAL INCOME	9,288.47
Interest July 1982 to June 1983	102.25
Balance in Bank (1982)	349.69
TOTAL ACCOUNT	9,740.41

EXPENDITURES

Hydro	761.88
Gas	2,462.54
Bell Telephone	331.33
Repairs	200.00
Sundries	127.71
Maintenance Service	276.14
Realty Taxes	2,339.00
Water Rates	124.36
Insurance - Premium	530.86
Stamps & Stationery	63.36
Purchases	170.77
Food Permit	10.00
Folk Arts Council	10.00
Miscellaneous (Theatre etc.)	90.00
Affairs	650.00
Credits	11.37
Bank Charges	32.31
TOTAL EXPENDITURES	8,191.63
Expenditure Fixing Club (Paid by A.R.F)	(1,228.59)
BALANCE IN BANK (July 1983)	1,548.78
	9,740.41
BALANCE IN BANK JUNE 9, 1983	1,548.78

ARMENIAN COMMUNITY CENTRE
69 PRINCESS STREET
HAMILTON, ONTARIO

ITEMIZED FINANCIAL STATEMENT
FOR PERIOD JULY 1982 TO JUNE 1983

DONATIONS ITEMIZED		TOTALS
Organization Quotas:		
A.R.S.	1,000.00	
Armenian School	500.00	
Hamilton East Mountain	1,100.00	
A.Y.F.	200.00	2,800.00
Organization Donations:		
A.R.F.	40.00	
	1,129.00	1,169.00
Rental Donations:		
	225.00	225.00
	65.00	290.00
Personal Donations:		
	100.00	100.00
Total Donations		4,359.00
Total Rentals		225.00
Actual Total Income		9,740.41
Actual Total Expenses		8,191.63
1983 BALANCE IN BANK		1,548.78

REPORTED BY: J.V. Terzian
A.C.C. Treasurer

AUDITED BY: A.R.F. Vramian Gomideh

(E)

THE CORPORATION OF THE CITY OF HAMILTON

4:00 p.m.

APPLICATION FOR GRANT

Each organization applying for a grant is requested to complete this form and forward same to the Secretary, Finance Committee, City Clerk's Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Ensemble Sir Ernest MacMillan
272 Macnab Street South, Apt. 1
Hamilton, Ontario L8P 3E3

529-7334

AMOUNT OF GRANT REQUEST: $ 2,000

If a grant is already being given and an increase is requested, please show the increase due to:-

Inflation $_____ or

Expansion of Service $_____

If expansion of service, provide details.

- 1ST TIME APPLICATION
- Grants Sub. Committee recommended No grant
- Finance Committee on Mar 8/84 approved Sub-Committee recommendation

1. **Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.**

The Ensemble Sir Ernest MacMillan is a 12-member professional non-profi chamber group based in Hamilton and started* in the fall of 1980; a performing group that joined the outstanding artists and teachers at McMaster University and several of the Hamilton Philharmonic's most gifted string players and led by the great Marta Hidy.

It was welcomed in Anthony Hammond's first review (Nov. 15.80) as "an importa nt and lively contribution to the city's musical life and adds further to the impressive range of opportunites in music the region possesses."

The enclosed material gives a year-by year profile. However important points are the following.

1. The ensemble initiated the use of the library performing space for arts performances, by presentation to their board, of the idea of evening use to make a downtown affordable and attractive space for music and Hamiltonian who enjoy music to meet.

2. The ensemble provided the first professional Hamilton appearances with a Hamilton musical group for the flutist, Suzanne Shulman, and the singer, Maria Pelligrini.

3. Our next concert features a clarinetest from the H.P. Youth Orchestra.

*It was formed briefly in 1974 by Marta Hidy, whose artistic commitments away forced its closing, and whose return and energy have created it anew.

2. **Is the organization local in nature or is it a branch or segment of a provincial or national organization?**

The Ensemble is an independent Hamilton-based arts organisation.

3. **How many people are involved or affected by your organization?**

There are 12 professional musicians, two part-time staff people, several volunteers and of course two audiences:, those who buy tickets, and the senior citizens, school children and such who are the receivers of special performances or open rehearsals.

4. What are the general objectives and/or functions of the organization?

1. To offer to Hamiltonians an outstanding string orchestra and soloists in an intimate setting, and in the downtown core.

2. To permit Hamilton's great string musicians, in the HPO and MacMaster to join in music-making of superb quality and from a string background, invite other musicians as guests.

3. Provide models to the youngsters in Hamilton,(so richly guided through the Hamilton Board of Education's music programme, to play instruments, both string and others); and to do the same for those children involved in the large Suzuki schools.(We have special rehearsal-teach-in for them

4. Create a chamber ensemble whose stature and size will allow it to reach nation-wide prominence and have spring or summer tours. As well, to perform for CBC's music programme's as Miss Hydy's small trio from McMaster already does.

5. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

The fact that most concerts are strongly attended, that there is enthusiasm from the critics, that there is no string group of this size and calibre, that there have continued to be many individual donations , and that we have been recognized as meeting the test of the Ontario Arts Council are some of the indications of our worth within the community.

For performing artists who live and work in Hamilton, the Ensemble Sir Ernest MacMillan provides a new outlet for their talents: this past year three outstanding new members have joined the group including HPO's concert master. The kind of music played and quality of players seems to enrich the player's lives as they enrich ours.

6. For what reason does the organization merit the use of public funds for the purpose indicated above?

Because of the public service listed in question 1 and because we are a professional music group which means that our performers must receive specific payment per rehearsal and performance. we feel the public funds help balance the equation. If we were to raise the price of tickets to cover the difference between overhead and the ticket and fundraising income we obtain, fewer people would be able to afford to attend the concerts.

7. Provide a brief statement of what approaches have been or are being made to others for funds. e.g. Federal, Provinical or Municipal Governments, Private Corporations, Foundations, etc. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

1. We have approached the Ontario Arts Coucil for several years and have, this year, received a grant.

2. We have a part-time individual whose expertise (as a MBA from McMaster and a musician) should lead to further audience devlopment and other approaches.

3. The ensemble is possibly being "hired" by a corporation to entertain at their function.

4. We are broadening our corporate base as economics permit

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

8. Is a grant requested in support of the organization's general activities of a continuing nature, or, a one time only request for a specifice purpose? Please advise if your organization will ever be self-supporting and, if so, when?

This grant is hopefully of a continuing nature.

Although we have continued to operate in the black (our Board insists that there be no year-end deficit)this is done, as in all professional not-for-profit arts organizations, with the supports of donations and grants along with ticket sales.

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes, we have admission fees. The enclosed budget and brochure indicate ticket prices.

10. List the names and addresses of the Executive Officers of the Organization.

SEE NEXT PAGE

ensemble
SIR ERNEST MACMILLAN

MARTA HIDY,
ARTISTIC DIRECTOR

1983-84 MEMBERS OF THE BOARD & AUXILLIARY

Nancy Alexanian (president),
2 Auchmar Road,
Hamilton. L9C 1C5

388-1307

Corinne Arthurs,
7 St. James Place,
Hamilton. L8P 2N4

528-7881

Ilona Hegedus,
1002 - 172 Bay South,
Hamilton. L8P 3H7

529-3694

Lida Konicek,
10 Thistle Lane,
Dundas. L9H 6G1

627-9534

Eva Rado,
44 Inglewood Drive,
Hamilton. L8P 2T5

528-4990

ARTISTIC DIRECTOR

Marta Hidy,
155 Governor's Road,
Dundas. L9H 6L6

627-3238

TAX REGISTRATION NUMBER

-- 0587063 - 22 - 14 --

Aram Alexanian,
4 Websters Falls Road,
Dundas.

627-4651 or 522-6806 (work)

Helene Fallen (development co-ordinator),
265 MacNab South,
Hamilton. L8P 3E2

526-1072

Tom Kilner, (Treasurer)
31 Falls-View,
Dundas. L9H 5J7

628-8533 or 627-5602 (work)

Barbara Newham, Recording Secty
593 Cornick Drive,
Burlington. L7R 3A9

634-8093

Catherine Tanser,
488 Highway No. 8,
Dundas. L9H 4V1

627-1416

MANAGER

Ken Gee,
1 - 272 MacNab South,
Hamilton. L8P 3E3

529-7334

11. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Appendix A), and in addition, the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own finacial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

January 16, 1984

DATE

Mary Alexander

OFFICER MAKING APPLICATION (H.F.)

388-1307

Telephone Number of Officer making application

Ken Lee
529-7334

APPENDIX "A"

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amount to nearest dollar)

	YEARS ENDED	
	AUGUST 19 84	AUGUST 19 83
	CURRENT FISCAL YEAR	PRECEDING FISCAL YEAR - indicate with check mark whether
	ESTIMATE	AUDITED ( ) SUBJECT TO AUDIT (✓)
EXPENDITURES		
Salaries and Wages		
Other (Specify)		
TOTAL EXPENDITURES	17,411.	16,515.23

REVENUES

Earnings [illegible] 4,800

Compare to Part a, 1982-83 Financial Summary which follows

individual donations

Corporate donations

Lottery (new)

Receipts from Governments

Government of Canada
Government of Ontario 1,000 (Ontario Arts Council)
City of Hamilton
Other Municipalities (Specify)

United Community Fund Appropriation

Other Revenues (Specify) Corporate sponsorships; Spectator 800; Donations, etc. 300

TOTAL REVENUES 16,903.66

working towards balanced budget or slight surplus

a

ensemble
SIR ERNEST MACMILLAN

MARTA HIDY,
ARTISTIC DIRECTOR

Financial summary, 1982-83 (Aug. 1, 1982 to May 4, 1983)

EXPENSES

Artistic (3 programmes)

Ensemble rehearsal & performance fees,	$11,006.18
Soloist fees,	2,030.00
Music purchase,	223.71
Piano tunings & repair (concerts & soirees)	222.78
total artistic:	$13,482.67

Business & Concert Production

Printing (brochures, programs, tickets, etc.)	780.84
Newspaper ads,	177.00
Manager's fee,	700.00
LCBO licenses (concert receptions),	45.00
CAPAC license,	15.60
Arts council membership,	25.00
Music union work dues,	184.53
Office (postal, stationery, photocopies, etc.)	374.34
"Encore" fundraising event,	580.25
March 12th beneft maid service,	150.00
total business:	$3,032.56

INCOME

Corporate & business,	$5,197.00
Individual donations,	6,898.84
Tickets,	3,800.00
total income:	$15,895.84
total expenses:	16,515.23
previous balance:	1,007.82
accumulated surplus:	388.43

1 — 272 MacNab South, Hamilton, Ontario L8P 3E3

b

ensemble
SIR ERNEST MACMILLAN

MARTA HIDY,
ARTISTIC DIRECTOR

BUDGET FOR 1983-84 SEASON (revised Dec. 2, 1983)

ARTISTIC EXPENSES	
Program #1	
Ensemble fees (4 services)	$3,612
Harpsichordist	250
Jon Peterson (oboe soloist)	250
Wentworth Lodge Nursing home co-sponsorship	315
Program #2	
Ensemble fees	3,612
Tympani extra	150
Valerie Tryon (piano soloist)	400
First Place senior concert co-sponsorship	290
Program #3	
Ensemble fees	3,612
Harpsichordist	250
Janos Tessenyi (bass-baritone soloist)	250
St. Peter's hospital concert co-sponsorship	240
TOTAL ARTISTIC:	$13,231
CONCERT PRODUCTION EXPENSES	
Hall rental (donation to library)	$100
Music rental	100
Piano/harpsichord tunings (3 tunings)	130
CAPAC license (rights to perform Canadian works)	10
Printed programs	375
Tickets	85
TOTAL CONCERT PRODUCTION:	$800
ADMINISTRATIVE EXPENSES	
Manager's fee	$1,000
Special development manager	500
Postal	250
Telephone	30
Office supplies/stationery	200
Photocopies/misc. printing	150
Brochure layout/printing	450
Concert posters	165
Newspaper advertising	160
Hamilton & Region Arts Council membership	25
Miscellaneous	100
TOTAL ADMINISTRATIVE:	$3,030
EXPENSES DEFERRED FROM 1982-83:	$350
TOTAL 1983-84 SEASON EXPENSES:	$17,411

1 — 272 MacNab South, Hamilton, Ontario L8P 3E3

UPDATE: 1983-4

1. Changes in some of our personnel will strengthen the playing ability of an already fine ensemble.

   We welcome AMALIA JOANOU-CANZONERI (associate concertmaster of the Hamilton Philharmonic Orchestra) as our new concertmaster and, as our new principal 2nd violin, her very talented spouse JULIAN CANZONERI.

   MARK CHILDS (principal violist from the HPO) returns to the ensemble, along with violist KRISTEN COURTNEY.

   RICHARD BIRNEY SMITH (director of the Te Deum Concert Society) has agreed to join us as our harpsichordist.

2. The number of violins in the ensemble has been increased from four to five. This serves to improve the overall sound of the strings, the extra player acting as a "blend" factor.

3. We begin a new policy of giving one talented youngster a chance to perform as a soloist with the ensemble each season.

   This season, we will feature clarinet soloist KATHY BARR on our second program. She is a member of the Hamilton Philharmonic Youth Orchestra. Our idea is to encourage her musical studies.

4. We will perform at least one new Canadian work each season. In 1983-84, the ensemble will present Sinfonia Concertante for String Orchestra by Toronto composer SRUL IRVING GLICK.

5. Of course, we will continue our policy of free performances in nursing homes. Concerts are scheduled for Wentworth Lodge (Dundas), First Place senior citizens complex and St. Peter's Hospital.

6. This summer, the ensemble received a $1,000 grant from the Ontario Arts Council. This is the first government grant of any kind that the ensemble has received since its founding. It is a recognition of our growing significance.

1980-81 - Our First Season

As evidenced by the enthusiasm of audiences and the press reviews, Ensemble Sir Ernest MacMillan achieved high standards of performance.

The ensemble was the first performing group to mount a series in the outstanding auditorium of Hamilton's new central public library.

From the beginning, the ensemble emphasized community service.

It held free open-rehearsals at the library.

With the help of the Music Performance Trust Fund, it gave free performances for the elderly at St. Elizabeth Nursing and also at the Canadian National Institute for the Blind.

1981-82

Ensemble Sir Ernest MacMillan joined with the Hamilton musical community in McMaster University's Haydn Festival.

Our all-Haydn program opened the festival and featured the McMaster University Choir and pianist Valerie Tryon.

Nancy Alexanian was elected as the first president of our expanding board of directors. An auxilliary board was created to promote ticket sales and fundraising activities.

Major successes included the complete erasure of a $2,000 deficit from the first season (largely due to a decision to abbreviate the 1981-82 season to only two programs) and a better than 30 percent increase in average concert attendance. Considering the financial difficulties of most artistic groups, the hard economic times and lack of any government grants, these were major achievements.

1982-83

The ensemble returned to a three program subscription series.

It actively promoted the creation of new Canadian music by securing a grant from the Ontario Arts Council for composer Sasha Weinstangel. He was commissioned to write the Hamilton Concerto for Strings, Piano & Percussion especially for Ensemble Sir Ernest MacMillan. It was given its world premiere by the ensemble on October 23, 1982.

The ensemble also gave the first complete performance of Four Haiku by Toronto composer Maggie Burston.

The Spectator, Nov. 15, 1980

Ensemble warming up for return appearance

By ANTONY HAMMOND

A LAPSED Ensemble is back in business again.

The Ensemble Sir Ernest Macmillan, first formed in 1974 by violinist Marta Hidy, has been re-introduced and will perform its first concert Nov. 29.

It originally was a small string orchestra, which invited guest soloists to enable it to perform a wide variety of repertory from the baroque to the contemporary.

Owing to Miss Hidy's extensive commitments, the Ensemble lapsed, but is now being brought back to active status.

Marta Hidy will again be the director, and the group will be made up of a pair of string quartets (one of them the McMaster String Quartet) plus double bass and continuo.

It will be the only professional chamber orchestra in the Hamilton area and will fill a vacant slot in Hamilton's musical life.

Three programs are planned for the 1980-81 season. The first, on Nov. 29, will feature music by Purcell, Handel, Bach and Mozart, and from the modern repertory, Britten, and the Ensemble's namesake, Sir Ernest Macmillan.

A second concert Feb. 15 will feature Suzanne Shulman, flute, and also present music from baroque to modern.

The third concert May 2 will star soprano Maria Pellegrini, who will sing Bach's Cantata No. 209, and "Il Tramonto" by Respighi, with other baroque and modern works.

Miss Pellegrini of Hamilton, star of the Festitalia La Traviata, and internationally renowned opera singer, is venturing into this repertory for the first time.

The other Ensemble members include Sasha Weinstangel (violin), Mark Childs (viola) and Zdenek Konicek ('cello), the members, with Marta Hidy of the McMaster String Quartet, and Kenneth Gee, as the continuo player.

The Ensemble is named after Sir Ernest MacMillan, described by the Ensemble as "the most influential figure in the development of Canadian music." A composer of note, he was also principal of the Toron Conservatory and Dean of the Faculty Music of Toronto University for ma years.

The Ensemble will be the first cultu group to use the auditorium in the n Hamilton Public Library. The Ensemble a non-profit organization (and so is eligit for tax-deductible contributions), and h arranged with the library to make cont butions to its music collections in lieu renting the facilities.

The Ensemble Sir Ernest MacMill should make an important and lively co tribution to the city's musical life and a further to the impressive range of music opportunities the region possesses.

Outlook bright for Hidy's ensemble

MARTA HIDY was one of her native Hungary's leading violin soloists when the 1956 uprising led to an escape with her husband to Canada.

She went to Winnipeg where her musical skills landed her a job immediately. There, one of the deans of Canadian music, Sir Ernest MacMillan, was then touring the country for his pet project, the CBC Talent Festival.

"I was concertmaster and I didn't speak English," remembers Hidy, "and he was so kind. He became like a patron for me. When I gave my first Toronto recital, he brought his whole family."

Thus it was that when Hidy formed a chamber orchestra in Hamilton in 1974, soon after Sir Ernest's death, she called it Ensemble Sir Ernest MacMillan in his honor and out of her own gratitude.

It is one of the leading lights in Hamilton's cultural scene to this day and its season gets under way this Saturday, not Friday as previously reported in Classical Gas, in Hamilton's Library at 8 p.m.

It wasn't the first chamber orchestra Hidy had started in Hamilton. That was in the mists of a half-remembered time, BBB — Before Boris Brott — in 1966.

Marta Hidy and chamber orchestra: A leading light on the cultural scene.

Hugh Fraser

music

Season

The 1974 venture was one of the chamber groups that were part of the Hamilton Philharmonic and, as it was Hidy's last year as the HPO's concertmaster, it lasted only a season.

But chamber music seems to be a necessity of life to Hidy so she joined the Toronto Chamber Players, commuting five times a week up the QEW for rehearsals and concerts.

Soon, Hidy discovered the disadvantages of Toronto. "We are lucky in Hamilton, because the HPO isn't as busy an organization as the Toronto Symphony," she says. "This means that we can be both independent and still get the best HPO players. In Toronto, with the opera and ballet there just aren't enough good freelance musicians" for its three chamber orchestras to sustain a quality product.

So, tiring of the commuting, Hidy decided that Hamilton was mature enough culturally to support a chamber orchestra and approached a young pianist, Ken Gee, who was putting on a chamber music series in the city.

She was her customary direct self, Gee remembers. "She came up to me at one of the concerts and said : 'Ken, I want an orchestra. Will you organize it for me'?"

The tension between artistic and business goals surfaced at once. Artistic director Hidy wanted rehearsals to be voluntary and plentiful, the group perfecting its music out of love of the art as a string quartet or soloist does, charging a fee for the performance only. Manager Gee wanted it on a business-like, paid basis. Business won.

"We pay the musicians for four services, three rehearsals and a concert," says Gee. "At about $1,000 per service, that means for the basic ensemble its roughly $4,000 per concert. Then there's the soloists' fees, music rental if any, etc."

This cost breakdown points to the expansion of the ensemble's dream. Repeat concerts would just be an extra service, so while the first concert would cost $4,000, any repeat could be done for just the service fee of $1,000 — 75 per cent off.

President of the ensemble's board, Nancy Alexanian, whose organizational expertise was tapped soon after the Alexanian's luxurious house was used as a fund-raising venue, says with the ensemble's increasing credibility musical circles, these ex concerts are becom more and more lik hopefully in Toronto's Lawrence Centre and smaller local areas t simply can't afford a gr such as this.

These economic fa "make fund-raising most important sh range goal," for any gr starting out, according Gee, but "audience de opment the most import for Theatre Aquarius soon put the ensemble firm financial footing.

Part of the group' ibility can be seen Ontario Arts Council fu ing it has for the first t this year and soon it is tain the group will b regional rather than ju local cultural resource.

HAMILTON SPECTATOR Nov 23/83

Hugh Fraser

classical

At last, MacMillan takes a mighty big leap in quality

AAAAHHH!!

Excuse me, but that's a sigh I've been dying to get off my chest for a long time. It signals relief and pleasure at the quantum leap in quality taken by Ensemble Sir Ernest MacMillan at their opening concert of the season Saturday night at the Hamilton Library's auditorium.

The group had a new richness and depth of sound and, at times, remarkably fine ensemble, due largely to the happy recruitment to the ranks of Amalia and Julian Canzoneri as violin section leaders.

Some delicious music was made in the Concerto For Violin, Oboe And Strings by Bach and particulary in the Adagio movement of that work. Solists Marta Hidy and oboist Jon Peterson were beautifully contrasted. Hidy's warm richness and more legato line with Peterson's precise elegance and near flawless phrasing gave the finely paced movement a delicious bittersweet flavor.

Intonation

Despite the group's cavalier, even slapdash, attitude to tuning and intonation that deserves a McKenzie Brothers' "Who's Eh?", the rest of the piece worked reasonably well. The Allegro had a fine momentum and swing, but the first movement suffered (especially in the quartet-and-soloists passages) from the impossibility on that particular stage of listening to each other — vital in the chamber orchestra context, where there's no conductor to guide and unify. It leads to an everyone-going-his-own-way incoherence very quickly.

So herewith a tip. The Scottish Chamber Orchestra (which proved, as guest of the Hamilton Community Concerts series last year, that it is one of the premiere chamber orchestras in the world) on an earlier visit to Hamilton simply refused to play on that stage.

Instead, they wrapped their audience around them (nothing wrong with putting seats on stage) and played in the "bowl" in front of the stage. None of the intimacy of the sound was lost but they could hear each other due to the wooden ceiling, rather than utility pipes overhead, and managed to maintain their immaculate ensemble.

It's worth thinking about as the only problems this group has are with its ensemble. Everything else — artistic director Hidy's tempos, musical conceptions and programming — is just excellent, of the highest artistic standards and a delight to the ear.

Still, at times even the ensemble was spectacular. The Finale of the Dvorak Serenade For Strings was so good that a cheer of bravo seemed the only proper response. The attack and precision in the face of that fiendish rhythmic puzzle was exhilarating stuff. Yet one wonders how clearly the group's problems are being identified when, by far the least successful movement from that work, the Tempo di Valse — with all the descending passages that went awry so badly (both times) — was chosen as the encore. It quite spoiled the elation of the Finale.

Still, it was a huge step forward that gives the feeling that polish applied to this group will yield music of a very high gloss indeed.

ensemble
SIR ERNEST MACMILLAN

MARTA HIDY,
ARTISTIC DIRECTOR

THE SPECTATOR (Hamilton), May 4, 1981

Concert delayed by darkness was well worth waiting for

By ANTONY HAMMOND

"GIVE ME deeper darkness," says Captain Shotover in Shaw's Heartbreak House; "Money is not made in the light."

Alas, music is not made in the dark, and patrons arriving at the Public Library on Saturday night for the concert by the Ensemble Sir Ernest Macmillan found, not light, but rather darkness visible.

Some accursed machine that hated music had plunged the Performing Space into stygian gloom, leaving an audience waiting patiently, and musicians growing tense and concerned. It was, indeed, nearly heartbreak house for all concerned.

However, finally, at 9.15, there was light, and the concert got off to its belated start.

It was worth waiting for, since the Ensemble was featuring two of the great soloists who are currently gracing Hamilton with their presence: Soprano Maria Pellegrini and flutist Suzanne Shulman.

Among the works performed, the most successful and striking was a long song, almost a cantata, by Ottorino Respighi, called Il Tramonto (Nightfall — another little irony, in an ironical evening).

This work, based on a poem by Percy Shelley, consists of a long, arioso-like melody with string orchestra accompaniment, telling the sad story of a lady whose lover dies after an intensely romantic encounter one evening. A sort of Italian Erwartung, without the Freudian overtones.

The music is lush, chromatic, striking, much more effective than most of Respighi's usually rather predictable output.

Pellegrini sang it to perfection, her rich lyric soprano finding all sorts of glorious shades of color to describe the play of emotions the lady of the poem experiences.

She never allowed the heavy emotional content to slide into sentimentality, but rather achieved an immense effect by restraint and her natural good taste. It was some of the finest singing we have heard in this city.

Her other piece was one of Bach's secular cantatas, No. 209, Non Sa Che Sia Dolore. In this she was joined by Shulman, who indeed has an entire Sinfonia as a sort of mini-concerto with the orchestra before the voice comes in.

Shulman, of course, knows this style absolutely, and phrased as usual with impeccable taste, coaxing sweet and fluid notes from her golden flute.

For Pellegrini, it was her first venture into this repertory, and there's no doubt that as time goes on she will grow more accustomed to Bach style.

About the beauty of the voice there can be no question. But she still tends to sing Bach as if he were Respighi. In particular, her habit of attacking notes from below, perfectly appropriate in 19th century music, was out of place in Bach.

She needs to lighten the tone a little, and to make the rhythms a shade crisper to match the kind of musicality Shulman brings to baroque music.

However, she was not the only player of whom this criticism could be made.

There are as many ways of playing Bach as there are musicians, but current taste is for a fairly lean, crisp, rather astringent sound, both from singers and from instrumentalists.

The Ensemble Sir Ernest Macmillan, though its personnel tends to change a good deal from concert to concert, follows the lead of its conductor/concertmaster Marta Hidy.

She is, of course, a superb musician, but her natural affinities again are with 19th and 20th century music. Her Bach is big and romantic in style, very full-bodied, rather lush.

It's perfectly musical, but, for most tastes these days, not sharply defined enough, rather lax in intonation, romantically phrased, and using a degree of rubato no longer common.

In fact, it is becoming clearer, especially in view of the plethora of baroque music being played in Hamilton these days, that 18th century music is not really the Ensemble's cup of tea.

The first item played, Spring from Vivaldi's Four Seasons, confirmed this opinion, though it would be unfair to make detailed criticisms since the players were still recovering from the nervous tension imposed on them by their delayed start.

However, in both this and the Bach, there is no doubt that the absence of a continuo was a serious shortcoming.

In the circumstances, it was a shame that another Respighi piece, the third Suite of Ancient Airs and Dances, had to be omitted to save time. The other piece played was R. Maros' Sinfonia per Archi.

MARIA PELLEGRINI
Sang to perfection

This work's pedigree was instantly obvious: Maros is Hungarian, and the shadow of Bartok's Divertimento hangs heavily over this Sinfonia. It was attractive and often moving music, however, by no means merely derivative.

The Ensemble played it admirably.

On the whole, despite the crisis at the beginning, this was a fine concert, and one which, in Pellegrini's performance of Il Tramonto, reached true greatness.

MARTA HIDY
ARTISTIC DIRECTO

38 The Spectator, Monday, December 1, 1980

Ensemble offers lush sound

By ANTONY HAMMOND

A NEW chamber orchestra in a new concert hall: that's novelty galore. The Ensemble Sir Ernest Macmillan gave its first concert on Saturday night in the so-called Performing Space in the new Public Library.

As a concert hall, the Perfc rming Space is okay, if you don't mind lots of pipes reminiscent of a ship's engine room. The acoustics are fine, barring a noisy air-conditioner.

And the Ensemble is a first-rate chamber orchestra, comprising nine string players and continuo. Their sound is characteristically rich, even lush; this suits some kinds of music better than others.

For example, the concert opened with Purcell's Chaconne (or Chacony, as he called it) for strings only. This is big, dramatic music, and was given an appropriately big- framed performance.

Handel's Concerto Grosso Op. 6 No. 1, by contrast, would have benefited from a leaner, more astringent sound, Especially as the continuo (Kenneth Gee) was overpowered by the strings into almost total inaudibility.

The playing reflected the style of the leader, Marta Hidy, whose vibrato and phrasing are on the romantic side.

There was, however, plenty of rhythmic vitality in the performance, and ample energy, and Hidy and Sasha Weinstangel duetted nicely as the concertino.

The best performance was of Bach's E major violin concerto (BWV 1042), in which Hidy launched the allegro at a spanking pace, and produced much rhythmic excitement throughout. It was a fine display of tough, uncompromising fiddling.

The slow movement was intense, but in the finale there was a mite too much intonation, especially from the solo, which was not exact enough for unalloyed pleasure.

Still, so far was very good. The second part of the program was not so satisfying. Sir Ernest Macmillan's Two Sketches proved rather dull fare, minor string music in the vein of Vaughan Williams or Elgar on an uninspired day.

Critics are supposed by the public to be objective, a laughable notion to those in the business. The critic is a human being like another: if you prick us, do we not bleed?

Like others, we have our prejudices and blind spots, our pet loves and hates. One of my dislikes is the lesser music of the late Benjamin Britten, whose Simple Symphony (Op. 4) was the last item on the program.

To me, this music is so arch and smug as to be unlistenable, especially the Playful Pizzicato movement, the apotheosis of cutesy-poo, which the Ensemble, to my grief, elected to play again as their encore.

Let's leave it that the performance seemed thoroughly skilful. But prejudice aside, there's no doubt that the first half provided a great deal more solid musical satisfaction than the second.

The Ensemble is a major addition to the musical resources of the city. It would be nice if, for their next concert, they could provide an accurate program with some notes on the music being performed.

(F)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 27

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT
1983 Financial Report

RECOMMENDATION

(1) That the Finance Committee accept the 1983 audited Financial Report and forward to City Council for information purposes.

(2) That the City Treasurer arrange to publish on one occasion the required 1983 financial statements, based on the audited report, in The Spectator as soon as possible and in accordance with regulations provided by the Ministry of Municipal Affairs and Housing, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs and Housing.

(3) That selected statements of the 1983 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.

E. C. Matthews
E. C. Matthews, Treasurer

BACKGROUND

The 1983 Financial Report, attached, has been prepared by Treasury Department staff in accordance with regulations of the Ministry of Municipal Affairs and Housing and the Municipal Act. These statements have been forwarded to the Ministry in Toronto by the final date of April 30, subject to the acceptance of the Finance Committee and City Council.

You will notice that the certificate of our Auditors, dated April 24, 1983 (Page 2), MacGillivrary & Co., Chartered Accountants, contains a clear opinion, free of any qualifications. This report also indicates that the City of Hamilton is in very sound financial condition.

BACKGROUND - Continued

The Municipal Act, Section 85(1), provides that the City Treasurer must either publish, mail or deliver a copy of the required financial statements to the ratepayers. Section 85(1) also provides that the statements may be published in such a form as the Ministry may prescribe. As outlined in the regulations, the Ministry of Municipal Affairs and Housing under "Financial Disclosure to the Public", these statements may be published in a newspaper having general circulation within the municipality. Accordingly, I am recommending that the financial statements of the City of Hamilton be published in The Spectator on one occasion within the time requirement specified by regulation which states that publication must take place within sixty days of receiving the audited Financial Statements and Auditor's Report.

In addition, it has been the practice of the City of Hamilton for many years to produce the Financial Report in brochure form for distribution to various financial institutions and other interested parties. I am also recommending that this be continued again for the 1983 Financial Report.

Att.

1.

Thursday, April 19, 1984
1:30 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

There were present: Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice Chairman
Mayor R. M. Morrow
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Alderman V. J. Agro

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. R. Hammel, Treasury Department
Mr. J. J. Schatz, Secretary, Finance Committee

1984-1988
Capital Budget

The following members of the Capital Budget Committee appeared before the Committee in connection with the 1984 - 1988 Capital Budget Programme:

Mr. E. C. Matthews
Mr. K. A. Rouff
Mr. D. C. Freeman
Mr. R. A. Morden
Miss A. M. Schimmel
Mr. B. Hotrum, Secretary

Mr. Matthews presented the Five-Year Capital Budget Programme for the years 1984-1988.

Alderman Charlton expressed concern in that due consideration was not, in the preparation of the Capital Budget Programme, given to those projects which will create the maximum number of jobs and urged the Committee to consider deleting the following projects and replacing same by advancing other projects scheduled for later years in the Capital Budget.

Project No.34413 Land Acquisition and
Development of additional parking facilities - $1,700,000.00

Project No.34273 - Cemetery Division -
Proposed Utility Building - $220,000.00

Project No.32624 - B - Ivor Wynne Stadium -
Rehabilitation $1,375,000.00

Following considerable discussion it was moved by Alderman Gray, seconded by Alderman Murray and carried by a five to three vote that the 1984 - 1988 Capital Budget be **tabled** until the next meeting of the Committee.

The Committee did so on the understanding that Alderman Charlton would, for the next meeting of the Committee, have a recommendation available with respect to the projects intended to replace the projects listed above.

Board of Education Levy

Mr. R. Mulholland, Chairman, Mr. P. Mazza, Mr. R. Cartmell and Mr. P. Schufelt of the Board of Education for the City of Hamilton appeared before the Committee in connection with the Board's 1984 Levy Requirement, which is as follows:-

-	Elementary Panel	$46,757,364.00
-	Secondary Panel	$42,327,383.00
	Total	$89,084,747.00

It was noted that the amount of $82,088.00 for Elementary Panel and $66,983.00 for Secondary Panel will be added to the requisition for Mill Rate purposes to cover the shortfall in tax collections in 1983 due to Assessment Revisions.

In response to a request from Mayor Morrow, Mr. Mulholland, Chairman, advised that representatives of the Board would be available to serve on a Liaison Committee to meet periodically with Council representatives to discuss matters of common interest and concern. In this regard, Mayor Morrow agreed to undertake to make arrangements for the first meeting.

The Finance Committee received the Board of Education Levy Requirement for 1984 and advised that the appropriate By-law would be presented to City Council for approval.

Theatre 55 Foundation

Mrs. J. Mongeon, along with a delegation from THEATRE 55 FOUNDATION OF HAMILTON INC., appeared before the Committee in connection with the Foundation's proposal to develop the former Main Library Building and adjacent parking lot as a Civic Theatre.

Mrs. Mongeon advised that as reported to the Committee in November 1983, a financial feasibility study relative to the project is presently under way and is anticipated to be completed in September. Mrs. Mongeon advised that active efforts to raise the approximate $7,000,000.00 for the project have been halted pending the completion of the financial feasibility study. Mrs. Mongeon requested the Finance Committee to extend the May 31, 1984 deadline for the Foundation to report back, to the latter part of October so as to permit completion of the feasibility study. She advised that if the findings of the study are positive, her Board will be reporting back with regard to a possible time frame and method of financing the project. She advised that if the findings are not positive the project will be aborted.

Following considerable discussion, the Committee agreed to recommend to City Council that THEATRE 55 FOUNDATION OF HAMILTON INC. be granted a further extension to October 25, 1984 to report back to the Finance Committee with respect to the results of the feasibility study. (Aldermen Stout and Gray were opposed.)

Mrs. R. Gasslein of 81 Erie Avenue appeared before the Committee representing Mrs. V. Jackson of the same address, and requested that the $75.00 Elderly Citizens Tax Credit be granted for each year since 1974 when the programme was initiated.

Mrs. R. Gasslein (for Mrs.V.Jackson Tax Credit

Mrs. Gasslein advised that Mrs. Jackson qualifies in terms of age and ownership of property. She advised that Mrs. Jackson is deaf and further that she was not, until this year, aware of this programme.

In a report dated April 17, 1984 the City Clerk advised that the By-law provides that no applications for credits shall be received after the 30th day of April in the year following the year for which the tax credit application is made and that on the basis of the by-law, recommended no action be taken on the request for payment for previous years, and that an application be processed for 1983 and 1984 only.

Following some discussion, a motion by Alderman Hinkley, seconded by Alderman Charlton that, based on the precedent previously set in granting a credit for prior years, the request of Mrs. Gasslein be approved was lost. (In favour were Aldermen Hinkley and Charlton - opposed were Aldermen Peterson, Stout, Gray and Collins.)

Following still further discussion a motion by Alderman Stout, seconded by Alderman Collins that the recommendation of the City Clerk be approved, was approved by a four to two vote of the Committee. (In favour were Alderman Peterson, Stout, Gray and Collins - opposed were Alderman Hinkley and Charlton.)

The Committee tabled until its next meeting the request of the Pro Am Bicentennial Golf Tournament relative to the Treasurer's issuance of tax receipts.

Pro Am Bicentennial Golf

The minutes of the meetings held March 22 and April 5, 1984 were adopted as circulated to the Members.

Minutes of previous meeting

As recommended by the Treasurer in a report dated April 13, 1984, the Committee approved the following -

Approval of Mill Rates

- The 1984 Mill Rates for the City, Region and Boards of Education, in accordance with Schedule 1 of the Report of the Treasurer dated April 13, 1984.

- By-law to fix the Rates of Taxation for Municipal, Regional and School Purposes for the Year 1984.

- By-law to Levy an Annual Tax on Telegraph and Telephone Companies doing Business in Ontario.

Bell Canada

In a report dated April 16, 1984, the Treasurer recommended that the Finance Committee consider not intervening in the Bell Canada Application for certain rate increases scheduled to become effective September 1, 1984, which increases vary, but on an average are less than 4 per cent overall.

Following some discussion, the Committee agreed to recommend that the City file an objection with the Canadian Radio/Television and Telecommunications Committee (CRTC) with respect to Bell Canada's application for rate increases to become effective September 1, 1984 on the basis that the proposed increases are excessive in the area of essential services in comparison to the non-essential services.

McGillivray & Co.

Audit matters

As recommended by the Treasurer in a report dated April 16, 1984, the Committee approved of a regular audit fee for McGillivray & Co. for the year 1984 for City-related expenses in the total amount of $55,000.00 which represents an increase of $1,500.00 or 2.8 per cent over the 1983 actual fees, and further, that an additional $3,000.00 audit fee be approved for additional audit work required under the Inflation Restraint Board Reporting Requirement.

In conjunction with the additional $3,000.00 audit fee, the Committee, while approving payment, directed the Treasurer to forward an invoice to the Provincial Authorities for payment of same, inasmuch as this expenditure was as a result of Provincial Requirements.

Alderman Charlton was opposed to the additional $3,000.00 audit fee for McGillivray & Co. for additional audit work required under the Inflation Restraint Board Reporting Requirement.

Tendering - Auditors

In response to a query from Alderman Collins, Mr. Matthews advised that McGillivray & Co. have been the City Auditors since early 1950 and that to the best of his knowledge, this service has not been tendered.

In this regard, a motion by Alderman Collins, seconded by Alderman Charlton, that the auditing services for the City of Hamilton be tendered, commencing in 1985 and every five years thereafter, was lost by a three-three tie vote of the Committee.

Advance - Bi-centennial Homecoming Comm.

The Committee tabled the recommendation of the Treasurer as contained in a report dated April 16, 1984 - that an advance of $38,000.00 be made to the Hamilton BiCentennial Homecoming Committee, pending receipt of a copy of the budget of the Homecoming Committee.

O.P.I.R.G. - Grant

Dr. Boldrini appeared before the Committee and expressed concern that copies of all documentation relative to the Ontario Public Interest Research Group's application for a grant of $8,500.00 to offset costs in publishing a book on SWARU

were not forwarded to members of City Council prior to City Council's decision on March 27, 1984, to take no action on the request.

In this regard, the Secretary advised that copies of the organization's grant application as well as all other documentation provided to the Committee by the organization, were distributed to each member of City Council.

Following a brief discussion, the Secretary was directed to ensure that each member of City Council was in receipt of the information.

Phases 2, 3 and 4 - D.A.P.

The Committee was advised that Section 3 of the Seventh Report of the Planning and Development Committee adopted by City Council at its meeting on April 10, 1984, dealt with implementation of the Second, Third and Fourth Priority Actions (Phases) of the Downtown Action Plan and requested that the Finance Committee recommend the method of financing the cost of the Second Priority at an estimated gross cost of $1,603,000.00.

As recommended by the City Treasurer in a report dated April 9, 1984, the Committee agreed to recommend that the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to implement the Downtown Action Plan Phase 2 at an estimated gross cost of $1,603,000.00 by the issuance of debentures in the amount of $1,603,000.00 for a period not to exceed twenty (20) years and further, that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue Debentures the total amount of $1,603,000.00 for a term not to exceed twenty (20) years for this project. (In favour were Aldermen Peterson, Collins and Murray - opposed were Aldermen Stout and Gray.)

PROFS

Mr. L. W. Selby, Director of Systems and Data Processing, appeared before the Committee in connection with the Professional Office System (PROFS) Pilot Project. In a report dated April 16, 1984, the Treasurer recommended that the PROFS Pilot Project be continued for twelve (12) Management personnel of the City of Hamilton and that a final report on the advantages and disadvantages of this system be presented to the Finance Committee prior to the end of the year 1984.

Following considerable discussion, the Committee approved the recommendation of the Treasurer and further directed that an additional PROFS Unit be installed and made available to the Aldermen and their secretaries.

Long-term Disability Plan for City

As recommended by the Treasurer in a report dated April 17, 1984, the Committee approved the following -

- That the specifications for tendering the Long-term Disability (LTD) Plan of the City of Hamilton as compiled by Kenneth G. Brown and Associates (which do not include the A.S.O. Principle) be released to selected carriers and also be advertised in the appropriate newspaper(s) as soon as possible with the tenders to be summarised for carrier selection for the City Treasurer by Kenneth G. Brown and Associates after release of the tenders by the City Clerk, and that in view of the

possible relevance of the A.S.O. Principle to these tenders and other possible cost savings, Wyatt & Co. of Toronto also be requested to provide an opinion before a contract is awarded to any carrier.

Downtown B.I.A. Special Charge Levy

As recommended by the Treasurer in a report dated April 16, 1984, the Committee approved a By-law to Levy the Special Charge for 1984 for the Downtown Business Improvement Area.

Concession St. B.I.A. - Special Charge Levy

As recommended by the Treasurer in a report dated April 16, 1984, the Committee approved a By-law to Levy the Special Charge for 1984 for the Concession Street Business Improvement Area (BIA).

Reduced Bus Fares for unemployed

In a report dated April 13, 1984, the City Clerk reported to the Committee with respect to the Three-month Trial Period for the Unemployed Reduced Bus Fare Programme.

Following some discussion the Committee agreed to recommend to City Council that the Programme continue until such time as the Regional Transit Committee receives the Consultants' report on Transit Fares and makes a decision on same.

It was noted that approximately 1,250 unemployed people are taking advantage of the programme at a monthly cost to the City of approximately $12,000.00 which is within the budget appropriation for this Programme.

Mr. R. M. Collier, Director of Administration, City Clerk's Department, appeared before the Committee in connection with the City Clerk's recommendation that persons qualified for the Unemployed Bus Pass Programme (Group "B") be permitted to purchase regular adult passes and regular tickets at a reduced rate and that the issuance of a monthly identification card be discontinued. Details respecting this matter were set forth in a report dated April 11, 1984 from the City Clerk.

Mr. Collier advised the members of the Committee that this change in the Programme has been initiated at the request of the Hamilton Street Railway.

Mr. T. Fraser of the Unemployed Help Centre, appeared before the Committee in this regard and expressed concern about possible abuses of the system if the issuance of the monthly identification card is discontinued.

Mr. Collier advised that implementation of the Clerk's recommendation will result in unemployed persons being able to use the transit system without being required to disclose the fact that they are unemployed and there will be no need for the bus drivers to question the use of a pass or ticket, which presently occurs. He further advised that this proposal will eliminate the need for the issuance of approximately 1,250 identification cards monthly, which administratively, will speed up the process of selling passes or tickets and will do much to eliminate the long line-ups which take place each month.

Following some discussion the Committee approved the recommendation of the City Clerk. (Alderman Charlton was opposed.)

The recommendation of the City Treasurer respecting the extension of Eligibility Criteria for the Transit Special Fare Programme (Group "A") to blind persons was tabled by the Committee. The Committee was advised that the C.N.I.B. has requested that this matter be tabled.

Special Fare Programme - Blind Persons

As recommended by the Director of Real Estate in a report dated April 16, 1984, the Committee approved in principle the retaining of a Heavy Refrigeration Maintenance Contractor whose experience is in the operation of ice rinks, to provide a complete maintenance service to the City's eight ice rinks, including replacement parts and labour, and further that the Director of Purchasing be authorized to employ the usual purchasing procedures to seek bids from firms interested in providing this service to the City.

Refrigeration Maintenance

As recommended by the Director of Real Estate in a report dated April 10, 1984, the Committee approved the sale of a vacant lot at 14 Rossmore Avenue to Frank Toth for the sum of $7,000.00.

Sale of vacant lot - 14 Rossmore

In a report dated March 22, 1984, the Director of Real Estate recommended that the City owned property at 45 Victoria Avenue South, formerly tenanted by the Big Brothers Association be classified surplus to the City's needs and disposed of. Following a brief discussion the Committee directed the Director of Real Estate to offer the former Big Brothers' Association the property at 45 Victoria Avenue South, available for lease or sale.

Disposal of 45 Victoria Ave. S.

The Committee tabled until its next meeting the Information Report of the Chief Administrative Officer relative to the C.U.P. charges and Agreement with the Art Gallery.

C.U.P. charges - Art Gallery

As recommended by the City Solicitor in a report dated April 10, 1984, the Committee approved a By-law to amend the Municipal Tax Levy By-law No.71-69 respecting interest on tax overpayments.

Interest on tax overpayments

As recommended by the City Solicitor in a report dated April 16, 1984, the Committee approved settlement of the following claim:-

Settlement of Claim

By County Court Writ issued June 26, 1981, Ted Naskar commenced action against the City and Christopher, Steven and Thomas Tarpos for damages for personal injuries suffered when he fell over an iron grill in a City sidewalk. He claimed $25,000.00 plus lost wages, interest and costs.

It is recommended that his claim be settled in the amount of $6,250.00 inclusive of interest and costs, with the insurer for Christopher, Steven and Thomas Tarpos paying $3,125.00 and the City paying $3,125.00, inclusive of interest and costs.

The meeting then adjourned

Taken as read and approved

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

1984 April 19
bg

2(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1984 April 27
Name & Title

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.834

TO: CITY COUNCIL [X] (OR) FINANCE COMMITTEE X / CLAIMS MANAGER [X]
Committee

SUBJECT

Lewis vs City of Hamilton
Date of Fall: August 15, 1983

RECOMMENDATION

That the claim of Camilla Lewis be settled in the amount of $2,100.00 inclusive of interest and costs and that the following resolution be forwarded to City Council:-
"By County Court Writ issued November 8, 1983, Camilla Lewis commenced action for personal injuries she suffered when she fell on a City sidewalk. It is recommended that her claim be settled in the amount of $2,100.00 inclusive of interest and costs."

K. Rouff

R. A. Morden

BACKGROUND

Unfortunately Mrs. Lewis is one of two people who fell at this location. Her doctor has advised that she sustained injury to her left hip, thigh and knee and precipitated and/or aggravated a degnerative disease condition in her left knee.

Further, she was off work for 17½ weeks because of this accident and has taken 34 physiotherapy treatments.

Subject to the approval of your Committee and City Council a settlement has been negotiated with her solicitor in the amount of $2,100.00 inclusive of interest and costs, which we are recommending.

c.c. Mr. E. C. Matthews, City Treasurer;

c.c. Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager. C-83-293.

3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 16

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Method of financing proposed Utility Building - Cemetery Division with an estimated gross cost of $220,000

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the proposed Utility Building - Cemetery Division, at a total estimated cost of $220,000, and the authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 20 years.

It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $220,000 for a term not to exceed 20 years for the above project.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Provisional Capital Budget as Project No. 34273, Page 11, to commence in 1984.

Note: The Parks and Recreation Committee at its meeting on April 26th, 1984 agreed to recommend to City Council that this project be proceeded with, and further, that the Finance Committee be requested to recommend the method of financing.

3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 30

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing Trade Centre/Arena - Private Boxes

RECOMMENDATION

That the total estimated cost of $107,000 for the construction of two Private Boxes in the Trade Centre/Arena be financed from deferred Accounts Receivable (Account # 0227) during the term of this Council, and if these funds have not been fully recovered by the end of this Council term (November 30, 1985), the the City Treasurer will recommend another method of financing at that time.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

The Parks and Recreation Committee has approved of the construction of these two Private Boxes at its meeting Thursday, April 19, 1984 involving a total cost of $107,000. The procedure being recommended is that the City of Hamilton upfront the total cost for these Private Boxes and classify this amount in the form of an account receivable and if this amount is not fully recovered from potential buyers by November 30, 1985, the termination date of this present Council, then the City Treasurer will recommend an alternative method of financing for this amount at that time.

c.c. Mr. W. H. McFarland, Consultant

4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate (Name & Title) DATE 1984 April 30

FOR ACTION [X] FOR INFORMATION [ ] File No. 1.1.5 (4503)

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Associate Membership with the Metropolitan Hamilton Real Estate Board

RECOMMENDATION

1. That the City's relationship with the Metropolitan Hamilton Real Estate Board be upgraded to insure continuance of existing services and to permit marketing of selected City and Regional properties through the Board's Multiple Listing facilities.

2. That the Real Estate Department be authorized to pay the prescribed annual membership dues of $500.00 to the said Metropolitan Hamilton Real Estate Board, said amount being an increase of $300 over former dues, and presently budgeted for.

3. That the Mayor and City Clerk be authorized to execute an "Agreement of Membership", already executed by the Metropolitan Hamilton Real Estate Board Directorate on January 26, 1984, subject to approval by the City Solicitor of the form of documentation.

D.W. Vyce

BACKGROUND

For the past several years, the City has had limited benefits of membership with the Metropolitan Hamilton Real Estate Board, namely, marketing of Industrial Park lands through the Board's multiple listing service and through member brokers. This exposure to the market has accounted for approximately 30% of City and Regional parklands sales up to the present time. The membership also provides this department with the Board's daily listing and sales data for the Hamilton-Wentworth region, and this material is essential to the appraisal functions of this department. Up to the present time, the cost to the City for these invaluable services has been $200 per year only.

Continued...

BACKGROUND - Continued...

For sometime now, the Board has been exerting pressure to have this relationship formalized under a fully articulated agreement as required by other similar organizations involved with the real estate market, but not within the context of a Real Estate Broker. Canada Mortgage and Housing is one such organization.

Pursuant to the foregoing we undertook extensive and lengthy negotiations with the Board's Executive and succeeded in establishing articles of agreement for a formal "Associate Membership", similar to that of C.M.H.C. On January 26, 1984, the Board of Directors executed their agreement to these articles, and are now anxiously awaiting completion of the said agreement by City Council.

In upgrading our relationship with the Board to a bona fide "Associate Membership", the City not only secures its access to the services referred to above, but at the same time avails itself to a more comprehensive service. As stated above, this department is currently limited to utilizing the Multiple Listing Service for Industrial Parklands. Under the upgraded agreement we would be at liberty to use the system for the sale of any municipally owned property as we would deem appropriate. Accordingly, limited use land parcels which require a broader exposure than our department can normally provide, could be promoted more effectively through M.L.S. advertising.

The following is a brief detail of the articles of agreement underlying the subject Associate Membership.

1. The agreement is an annual renewable contract, and contains a mutual 60 day cancellation clause.

2. The City has exclusive right of determination as to what properties will be listed with the Board, and the Board has exclusive right to sell such properties as are listed, for a period of 90 days.

3. The Board will invoice the City on a monthly basis for the processing costs of any properties listed with the City at a rate approved by the Board from time to time, and applicable to its member brokers.

4. The Board will provide daily M.L.S. data and a monthly sales summary of all Hamilton-Wentworth market activity, without cost to the City.

Continued...

BACKGROUND - Continued...

5. All documentation of purchase, sale or lease will be prepared on the Municipality's standard form for such transaction.

6. As currently required, all Offers to Purchase municipal lands shall be accompanied by a certified deposit cheque payable to the Municipality and held thereby, pending completion of the transaction. Deposit funds required shall be,

   10% for Industrial, Commercial and Land Investment,
   $500 minimum on residential units,
   first and last month's rent on Offers to Lease.

7. The Municipality will pay commission on sales and leases affected by Hamilton Real Estate member Brokers that are acceptable by Council, based on the following schedule,

   6% of selling price up to $100,000
   5% of selling price up to $200,000
   4% of selling price up to $300,000
   3% of selling price in excess of $300,000.

8. All advertising of City properties listed for sale shall be at the sole discretion of the municipality.

5.

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce,Director of Real Estate (Name & Title) DATE 1984 April 30

FOR ACTION ☒ FOR INFORMATION ☐ File No. 40.34.1. (4504)

TO: CITY COUNCIL ☐ (OR) FINANCE Committee ☒

SUBJECT

Accommodation Sub-Committee

RECOMMENDATION

As directed by the Finance Committee the Accommodation Sub-Committee consisting of Alderman D. Gray, Chairman, Alderman I. Stout, Vice-Chairman and Alderman P. Peterson met to review and discuss accommodation requirements and respectfully recommends,

1. (a) That approximately one-half of the existing Traffic Department be relocated into that portion of the Treasury Department as shown cross-hatched on the attached plan.

   (b) That the areas being vacated by the Traffic Department be utilized by the Systems Division of the Treasury Department.

   NOTE: Please be advised that the Finance Committee, at its meeting on March 8, 1984, concurred with the recommendation of the Accommodation Sub-Committee that an amount of $100,000 be provided for in the 1984 portion and $100,000 in the 1985 portion of the 1984-88 Capital Budget Programme, to provide for construction costs relating to various accommodation requirements in City Hall.

2. That the City Architect be authorized and directed to prepare all necessary plans and to undertake the necessary renovations as soon as possible.

3. That the City Architect be authorized and directed to investigate the feasibility of constructing an addition at the rear of City Hall to provide for future space requirements.

4. That an approach be made to the Regional Municipality of Hamilton-Wentworth to determine as to whether or not it is interested in relocating in the new addition if constructed.

5. That the Capital Budget Committee be advised of the proposed addition and be requested to make provision for this expenditure at such time as cost estimates are available.

M. J. Wales
for D. W. Vyce

BACKGROUND

On February 27, 1984, the Ministry of Labour, Industrial Health and Safety Branch issued a directive to the City of Hamilton that the City must reduce the number of persons in the Systems and Data Processing area

On Monday, April 2, 1984, a meeting was held in the office of Mr. E. Matthews, Treasurer, with the following persons:

> a Ministry of Labour representative, Mr. W. Wilhelm, Occupational Health and Safety Officer, Industrial Health and Safety Branch, along with a second representative from the Ministry of Labour, Mr. R. Fotheringham, Safety Officer for the City, Mrs. Doreen Jones, Deputy Director of Personnel, and Mr. L.W. Selby, Director of Systems and Data Processing, for the purpose of determing the status of the Directive issued by the Ministry of Labour February 27, 1984.

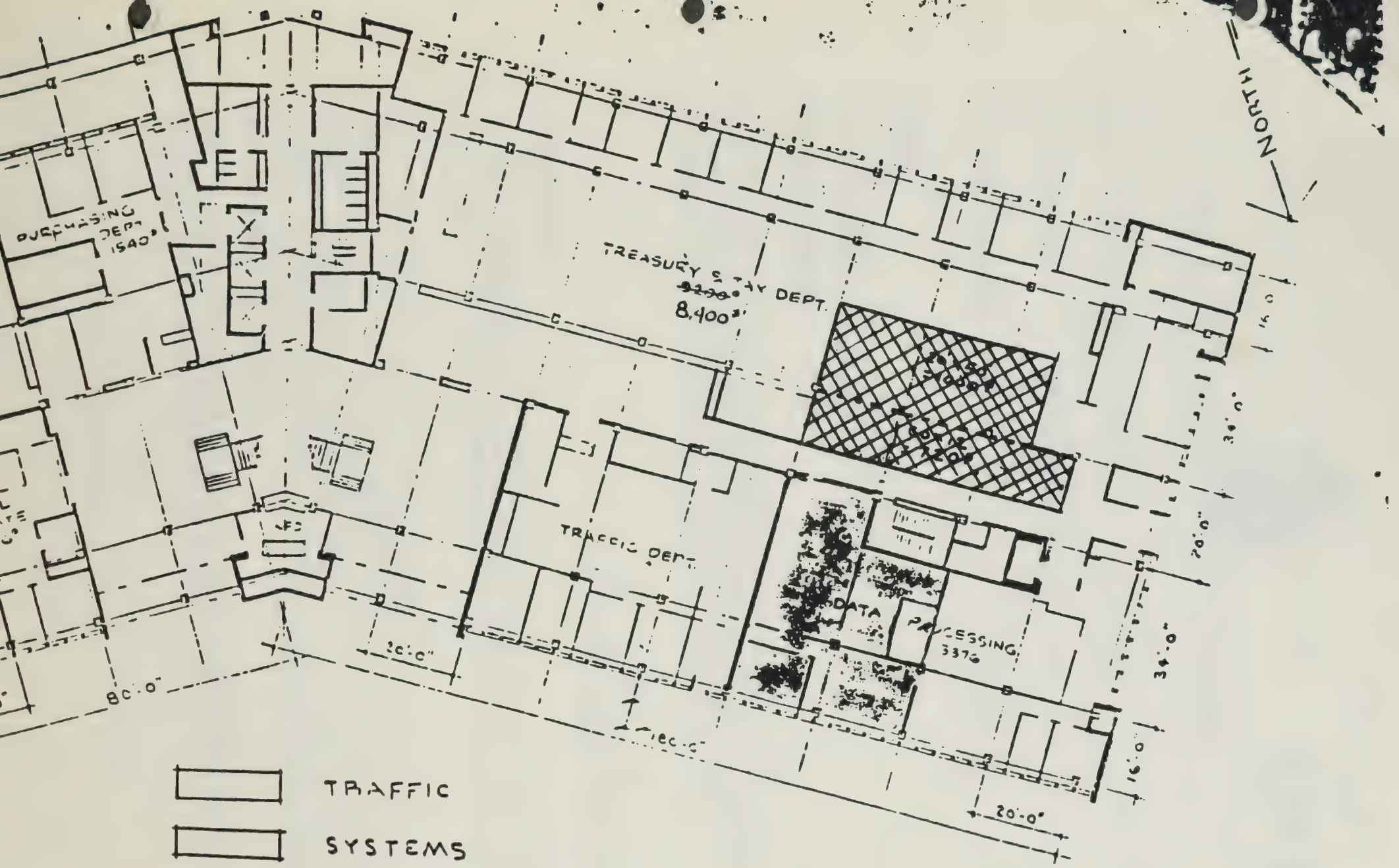
Mr. E. Matthews, advised the Ministry, that the City would take some action by June 30, 1984.

Due to the urgency of the Ministry's Order to Comply, the Accommodation Sub-Committee met to discuss overcrowding in the Systems and Data Department.

Several alternatives were discussed and after a lengthy debate, a motion was made to relocate approximately one-half of the Traffic Department into the area shown cross-hatched on the attached plan and then expand the Systems' people into the area vacated by the Traffic Department.

A second motion was made to investiage the feasibility of constructing an addition at the rear of City Hall. This would alleviate all future accommodation problems in City Hall.

Attch.



GROUND FLOOR PLAN

SCALE: 1" = 30'-0"

'A'

CITY ARCHITECTURAL DEPARTMENT
HAMILTON —— ONTARIO

6(a)

THE CORPORATION OF THE CITY OF HAMILTON

APR 27 1984

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 26

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Municipal Action '85 - Grant for Implementation of an Employee Assistance Program

RECOMMENDATION

That the City Solicitor be directed to prepare a by-law to authorize the Mayor and City Clerk to execute an Agreement (Schedule I) with the Province of Ontario whereby the Ministry of Municipal Affairs and Housing agrees to contribute to the actual cost of the project the sum of $29,375.00.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

On June 28, 1983, City Council adopted Item 1(a) of the Tenth Report of the Personnel Committee and Item 3 of the Twelfth Report of the Finance Committee which approved the Employee Assistance Program Policy, Implementation and Financing.

In December 1983, the City Treasurer, in conjunction with the Director of Personnel, submitted a proposal to the Municipal Assistance Program effective January 1, 1984 in the amount of $58,750.00 to be included in the 1984 estimates. On March 20, 1984, the Honourable Claude F. Bennett, Minister of Municipal Affairs and Housing, advised Mayor R. Morrow that the our application under Municipal Action '85 had been approved with an award of $29,375.00 toward the external costs of implementing this project subject to the contractual arrangements.

With the approval of the 1984 Current Estimates, this project has been funded as part of the Personnel Department as Account Number 0327-0156 in the amount of $48,030.00.

c.c. Mr. K. A. Rouff, City Solicitor

RECEIVED
APR 1984
CITY CLERK'S

6(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor (Name & Title) DATE 1984 April 27

FOR ACTION [x] FOR INFORMATION [ ] File No. Pending

TO: CITY COUNCIL [x] ~~(OR)~~ VIA Finance Committee [x]

SUBJECT

By-law To Authorize Execution of Municipal Action '85 Agreement.

RECOMMENDATION

That the attached By-law be enacted on May 8, 1984, if City Council adopts the report of the Finance Committee respecting the Municipal Action '85 Agreement.

K.A. Rouff

BACKGROUND

The enactment of this by-law gives effect to the recommendation of the City Treasurer, made to the Finance Committee under date of April 26, 1984 and to be considered by the Committee on May 3, 1984.

c.c. Mr. E. C. Matthews,
City Treasurer
(No attachment)

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 84-

To Authorize:

EXECUTION OF MUNICIPAL ACTION '85 AGREEMENT

WHEREAS the Province wishes to assist the City of Hamilton under its program "Municipal Action '85" by funding individual municipal initiatives aimed at increasing productivity, improving cost effectiveness, and refining staff expertise;

AND WHEREAS the City of Hamilton wishes to participate in the program.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The Mayor and the City Clerk be authorized and directed to execute an Agreement between the Province and the City of Hamilton in form and content as annexed hereto as schedule "1".

PASSED this day of A.D. 1984.

City Clerk Mayor

Schedule "1"

File No. 16101-308-015

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

MUNICIPAL ACTION '85 AGREEMENT

THIS AGREEMENT made in triplicate this day of , 198 .

BETWEEN: HER MAJESTY THE QUEEN, in right of the Province of Ontario as represented by the Minister of Municipal Affairs and Housing, hereinafter referred to as the "Province",

OF THE FIRST PART,

AND: City of Hamilton, hereinafter referred to as the "Municipality",

OF THE SECOND PART.

WITNESSES THAT

WHEREAS the Province wishes to assist Ontario municipalities under its program "Municipal Action '85" by funding individual municipal initiatives aimed at increasing productivity, improving cost effectiveness, and refining staff expertise;

AND WHEREAS the Municipality wishes to participate in the program.

AND WHEREAS the Municipality by by-law No. passed on the day of , 198 , has authorized the and the of the said Municipality to execute this Agreement on behalf of the Municipality;

NOW THEREFORE in consideration of the mutual covenants herein contained the parties agree as follows:

1. The Municipality shall undertake or have undertaken the Project, hereinafter referred to as the "Project" to implement an employee assistance program, in accordance with Schedule "A" attached hereto and forming part of this Agreement.

2. The Project shall be completed on/or before the 30th day of June, 1985, hereinafter referred to as "the completion date", unless extended, up to a maximum period of six months, by mutual consent of both parties. A penalty of 10% reimbursement of funds to the Province may be imposed by the Province, if this condition is not met.

3. The Province agrees to contribute to the actual cost of the Project, the sum of Twenty Nine Thousand Three Hundred and Seventy Five Dollars ($29,375.00) to be paid in the following manner:

   The Province may make a payment of Twenty Nine Thousand Three Hundred and Seventy Five Dollars ($29,375.00) to the Municipality as soon as may conveniently be done after the signing of this Agreement.

4. (a) In the event that the Project is not undertaken, the Municipality agrees to return all monies advanced by the Province, in accordance with section 3.

   (b) In the further event that the Project although undertaken, terminates prematurely for any reason, including termination by the Province in accordance with section 10; the Province, taking into account all the appropriate circumstances, may determine, in its absolute discretion, that a portion of its payment to the Municipality shall be returned by the Municipality to the Province. The Municipality agrees to forthwith make such repayment to the Province.

5. The Municipality shall provide the Province with a statement certified by the Treasurer, setting out in such detail and in such form as the Province may direct, the Project costs incurred or paid by the Municipality in carrying out the Project. The Municipality shall also provide to the Province invoices and receipts regarding such costs, if so requested by the Province.

6. The Province or its agents may attend any meeting related to the Project and to that purpose the Municipality shall advise the Province of the time and place of all meetings in sufficient time to facilitate attendance.

7. The Municipality shall at all times permit all staff or agents of the Province to inspect any component of the Project. The Municipality shall also submit to the Province progress reports at such intervals as the Province may require.

8. All data, working papers and other documents prepared for or by the Municipality in connection with this Project, including the documentation, manuals or reports provided for in Schedule "A", shall be and remain the sole property of the Municipality. However, the Province shall at all times, after the completion of the Project and in consultation with the Municipality, have the right to publish or otherwise disseminate any such documentation, manuals and reports, except for documentation, manuals or reports which the Municipality is prohibited by any agreement to which it is a party, from publishing or otherwise disseminating.

9. The Municipality shall indemnify and save harmless the Province from and against all claims, actions, losses and expenses, costs or damages of every nature and kind whatsoever which may be occasioned as a result of the negligence of the Municipality or any consultant or agent retained by the Municipality in connection with the Project.

10. The Province may at any time, by written notice of at least seven days to the Municipality, suspend or otherwise terminate this Agreement.

11. Any notice herein provided for or given hereunder if given by the Province to the Municipality shall be sufficiently given if mailed to the Municipality by prepaid registered post addressed to it at:

City of Hamilton
71 Main Street West
HAMILTON, Ontario
L8N 3T4

12. Any notice herein provided for or given hereunder if given by the Municipality to the Province shall be sufficiently given if mailed to the Province by prepaid registered post addressed to:

Director or Acting Director
Municipal Management Policy Branch
Ministry of Municipal Affairs and Housing
11th Floor, 777 Bay Street
Toronto, Ontario
M5G 2E5

13. Any notice shall be deemed to have been given on the date of mailing. Either the Province or the Municipality may at any time give notice in writing to the other of any change of address of the party giving such notice and after the giving of such notice the address therein specified shall be deemed to be the address of such party for the giving of such notice thereafter.

IN WITNESS WHEREOF Mr. Alec Trafford, Director, Municipal Management Policy Branch, has, on behalf of the Minister of Municipal Affairs and Housing on behalf of the Province of Ontario hereunto set his hand, and and on behalf of the Municipality, have hereunder set their hands.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:	
Witness	On behalf of the Minister of Municipal Affairs and Housing
Witness	On behalf of the Municipality
Witness	On behalf of the Municipality

City of Hamilton

PROPOSAL - MUNICIPAL ACTION 1984/85

DESCRIPTION OF PROGRAM

Provide a Confidential Employee Assistance Counselling Service for employees and their immediate families (including retirees). This service to be provided through a Counselling Agency on a contract basis.

OBJECTIVES

Assist employees and their families with problems which may affect the employee's work performance through use of individual counselling and seminars on special problems. These problems could include personal, family conflict, stress, financial difficulties, depression, aging parents, marital, drinking, drugs, etc.

BENEFITS

Improve employee morale, employee/employer relations, quality of work and efficiency.

Reduce absenteeism, errors, accidents, replacement costs and premiums on benefit packages.

COSTS - 1984

Contract for Services of Counsellor and Office facilities	$48,250.00
Publication of brochures, posters, etc.	3,000.00
Renting of facilities for seminars	3,000.00
Miscellaneous expenses not covered by medical plans	4,500.00
	$58,750.00

P R O P O S E D

EMPLOYEE ASSISTANCE PROGRAM

AGREEMENT

This agreement made this day of , 19

Between:

THE CORPORATION OF THE CITY OF HAMILTON

(hereinafter referred to as "the Employer")

and

_____

(hereinafter referred to as "the Agency")

, 19 through , 19 .

1. EMPLOYER RESPONSIBILITY

The Employer agrees to

(a) provide personnel, approved by the General Employee Assistance Committee of the Corporation of the City of Hamilton, for the purpose of providing a Joint Advisory Committee. Terms of Reference for the Joint Advisory Commitee are attached to this agreement.

(b) provide adequate opportunity and assistance in the orientation of the counsellor to the Employer's organization, personnel policies, and other relevant information. Employee Assistance Program Policy and the Implementation Procedures are attached to this agreement.

(c) provide opportunities for the Employee Assistance Counsellor to conduct sufficient employee in-service sessions to ensure that personnel are familiar with and understand the services available, their objectives and how to access the services.

(d) provide promotional literature for employees

(e) remit to ——————————————————————$———— per month, payable the first day of the month,as long as services are being provided to the Corporation, plus a one-time only start up fee of $————payable , 19 . Any adjustment for failure to supply services, will be on pro rated basis.

2. AGENCY RESPONSIBILITY

The Agency agrees to

(a) provide those services described under the "Terms of Reference Counsellor" as attached to this agreement.

(b) provide a full time (a minimum of 35 hours per week / 52 weeks per year) professional counsellor to perform the services agreed upon by the parties; the precise hours to be agreed upon from time to time, and must be satisfactory to the Corporation.

(c) provide office space (including furniture, telephone service and supplies) for the counsellor and clients at ———————————— Hamilton, Ontario.

(d) provide an answering machine to take messages and requests for service in the absence of the counsellor, such apparatus to be of a sophisticated nature in order to protect privacy and confidentiality.

(e) provide non-confidential data to the Joint Advisory Committee as required for the Committee to be aware of the number of clients, types of service utilized, and problem areas being encountered.

(f) provide a representative for the Joint.Advisory Committee

(g) have the professional counsellor, who shall be an employee of the Agency, accountable to the Executive Director of the Agency

(h) provide an alternative counsellor for coverage of the counsellor should the regular counsellor not be available for any reason.

3. EMPLOYER AND AGENCY RESPONSIBLITY

The Employer and the Agency both agree that

(a) all records, files and information collected by the Counsellor will be the exclusive property of the Agency.

(b) data will be conveyed to the Joint Advisory Committee in form and content acceptable to the Committee.

(c) confidential client information will be released only to those persons authorized by the Joint Advisory Committee and only upon the written, informed consent of the client; the Agency's policy on client privacy and confidentiality will provide the terms of reference in this regard and also in any evaluation involving clients.

(d) summary evaluation of the Employee Assistance Program and the discussions toward the renewal of this agreement will commence no later than , 19 Three months notice shall be given by either party of its intention to discontinue or substantially modify the agreement.

4. SUPERVISORY REPONSIBILITY AND COUNSELLOR ACCOUNTABILITY

Responsibility for evaluation of the counsellor's job performance reside solely with the Agency; however, the input of the Joint Advisory Committee will be sought by the Agency and taken into account. The Agency will have line authority over the Counsellor but the Joint Advisory Committee will exercise functional authority.

5. DURATION

This agreement shall remain in force and effect from and including the 1st day of , 19 until the day of , 19

FOR:	The Corporation of the City of Hamilton	FOR:	_____
	_____		_____
	_____		_____
	_____		_____

CORPORATION OF THE CITY OF HAMILTON

EMPLOYEE ASSISTANCE PROGRAM POLICY

The Corporation of the City of Hamilton and its Local Boards recognize that workers can have life-style problems, which can affect their performance in the work-place.

The employer and the unions commit themselves to helping these employees (and where appropriate their families) in the hope that troubled employees will be encouraged to accept assistance on a voluntary basis.

However, based on poor job performance and/or attendance, as noted by a supervisor, a union representative or a fellow worker, mandatory referral may be arranged with the assistance of a counselling service. This agency will make initial assessment and, where necessary, refer the employee to an appropriate treatment source.

A commitment will be required from the person seeking help that he/she will co-operate in the program to completion of treatment or follow-up.

Any health problem generated by conditions in an employees personal life, or generated by his/her life style, which interferes with his or her work performance, will be treated as an illness and, as such, will be open to the same benefits as any illness provided that the absence is under the conditions of the program.

The program will be co-ordinated through the Joint Advisory Committee. A counselling agency shall be retained to have personal and confidential contact with program users.

This counselling service will report its accomplishments regularly to the Joint Advisory Committee. Members of this committee will be made known in the work-place so they may act as a line of communication between employees and the counselling source.

An employee's job security or advancement opportunities will not be adversely affected by their seeking the benefit of this program.

TERMS OF REFERENCE

JOINT ADVISORY COMMITTEE
(Employee Assistance Program)

A group of Labour and Management Representatives, along with a Representative from the Agency, formed to assist and critique the program, by

(a) Acting as a referral agent

(b) Arranging general meetings with all groups to discuss changes in general policy, and suggested changes to the program gathered from the various groups

TERMS OF REFERENCE

COUNSELLOR
(Employee Assistance Program)

(a) Provide a counselling service to all employees at an off-site office with varying hours. Such service to include, psycho-social assessment, information, referral, short time (up to 8 sessions) counselling, consultative and any other appropriate service as mutually agreed upon by the City and the Agency.

(b) Prepare an orientation and education plan.

(c) Arrange orientation and educational sessions with all staff.

(d) Train Joint Advisory Committee members, and other appropriate personnel, in the art of referral

(e) Attend meetings of the various committees as required.

(f) Submit reports on progress of program to the Joint Advisory Committee.

The Counsellor shall provide all services listed above and any contained in the Job Description attached hereto.

EMPLOYEE ASSISTANCE PROGRAM

IMPLEMENTATION

PROCEDURES

1. The Corporation will enter into a contract with a service agency to provide an "off-site counsellor".

2. The Counsellor will prepare an orientation and educational plan for employees in consultation with the Joint Advisory Committee.

3. The Counsellor will arrange to have all members of the Joint Advisory Committee, and other appropriate personnel, trained in the art of referral.

4. Voluntary referrals may be made with or without consultation of Personnel Department Staff. However, if the employee must have time off work, the Personnel Department and the Supervisor must be informed. Medical certification will not be required for such absences if the employee is participating in an active treatment program as described in the policy and recommended by the Counsellor.

5. Suggested and/or mandatory referrals must be made in consultation with the Director of Personnel when disciplinary procedures are involved and, as indicated above, when time off work is involved.

6. A master list of employees, to be used on a confidential basis for initial identification purposes only, shall be provided to the Counsellor, as required.

7. General Meetings will be held as required.

JOB DESCRIPTION - E.A.P. COUNSELLOR

GENERAL

In general, the Employee Assistance Program (E.A.P.) counsellor, under the supervision of the Executive Director, will fulfill the duties, tasks, and functions of the position at such times and places as called for in the contract established between the agency and the purchaser of the Employee Assistance Program.

Specific Duties (subject only to the express terms of the agency's contract with the employer):

1. Provide information and referral service to employees as appropriate;
2. Perform assessments, with or without referral, of employees as appropriate;
3. Provide short term counselling to employees as appropriate;
4. Provide consultation and training as to effective referral skills to foremen, supervisors, managers and the Joint Advisory Committee;
5. Provide for and/or provide preventive programs as appropriate and when feasible;
6. Maintain liaison and close collaboration with relevant personnel within the employee's system, e.g., personnel department, union officers, medical department or any other party that may wish to refer a troubled employee to the service;
7. Attend supervision sessions with the Executive Director on a regularly scheduled basis;
8. Attend E.A.P. team meetings for the purpose of peer consultation on a regularly scheduled basis;
9. Attend Social Worker staff meetings;
10. Keep accurate records required by the Joint Advisory Committee and utilize the case recording and service information system of ;
11. Assure the confidentiality of case files and the information therein;
12. Attend Management-Employee Joint Advisory Committee meetings for the purpose of reporting service activity and trends, tabling of recommendations as to E.A.P. policy and program, and to receive policy guidelines for the promotion, development, operation and evaluation of the E.A.P.,
13. Perform such duties as may from time to time be assigned, or as are described in the contract.

7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T.Bradley, Director of Purchasing DATE April 30, 1984
Name & Title

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [x] (OR) ~~Finance Committee~~ Committee [x]

SUBJECT Rental charges for computer programs for 1984

RECOMMENDATION

International Business Machines Canada Ltd., Hamilton,

For the rental charges of various computer programs including those used for the Hamilton Public Library for a total of $150,459.00

T. Bradley, Director of Purchas.

BACKGROUND

The necessary funding has been provided for in the current budget of the Treasury Department.

7(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing DATE April 30, 1984.
Name & Title

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) Finance Committee [X]
Committee

SUBJECT Insulation of the Brampton Street Yard Quonset Hut

RECOMMENDATION

Great Northern Industries, Ltd., Burlington

Supply and installation of polyurethane insulation at the Brampton Street Quonset Hut in accordance with the specifications issued by the Director of Purchasing and the Vendor's Quotation for the total sum of $15,725.00 including all charges

Note: Lowest of four quotations received.

T. Bradley, Director of Purchasi

BACKGROUND

Great Northern Ind. Burlington	$15,725.
Chem-Thane Engineering, Concord	16,575.
Richmond Bros. Brantford	16,200.
Falla Cont., Hamilton	24,000.

The necessary funding has been provided in the Architect's Dept. budget for energy conservcation.

8(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 30

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing of the construction of scoreboards in various City parks

RECOMMENDATION

In accordance with Item 8 of the Ninth Report of the Parks and Recreation Committee adopted by City Council April 13, 1982, the $15,000 received from Imperial Tobacco Limited in 1981 ($7,000) and 1982 ($8,000) for the right to have and maintain sports timers in the Ivor Wynne Stadium and Bernie Arbour Stadium was to be made available to the Parks Division for the purchase and erection of sports timers in other park facilities.

It is recommended that the amount of $15,000 be financed from the Reserve for Contingency.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

At the time the resolution of Council was adopted in April 1982 with respect to the $15,000 revenue item from Imperial Tobacco Limited, the funds from 1981 ($7,000) had already been taken into the City's general revenues in 1981, and the funds from 1982 ($8,000) had been budgeted for in 1982. Therefore, no funds were available to place in a special account and a recommendation for financing of the $15,000 was not addressed at that time. As the balance of any year-end surplus would have been credited to the Reserve for Contingency in the years 1981 and 1982, it is, therefore, my recommendation that the subject $15,000 be financed from the Reserve for Contingency.

Attached for the information of the Committee is a copy of Item 8 of the Ninth Report of the Parks and Recreation Committee as adopted by City Council April 13, 1982.

Att.

c.c. Mr. R. Nutley, Parks Division

Professional Engineers of Ontario but not to exceed the sum of $2,250.00

(b) **OMEN LEE & ASSOCIATES LTD., Hamilton, Ontario**

To provide structural engineering services with fees calculated on a per-diem basis in accordance with the schedule of fees of the Association of Professional Engineers of Ontario, but not to exceed the sum of $750.00

7. (a) That the agreement between Imperial Tobacco Limited and the Corporation of the City of Hamilton, respecting the rights to and maintenance of sports timers located in Ivor Wynne Stadium, which expired on March 31, 1981, be extended for a further period of two years terminating on March 31, 1983, subject to the following:

(i) That Imperial Tobacco Limited pay the Corporation of the City of Hamilton an amount of $7,000.00 for this privilege for the year 1981.

(ii) That Imperial Tobacco Limited pay the Corporation of the City of Hamilton an amount of $8,000.00 for this privilege for the year 1982.

(b) That the City Solicitor be authorized and directed to prepare and have executed the necessary documentation in this regard.

8. That the moneys rececived from Imperial Tobacco Limited for the right to have and maintain sports timers in the Ivor Wynne Stadium and the Bernie Arbour Stadium, namely $7,000.00 for 1981 and $8,000.00 for 1982, be placed in a special account in the Parks Division and be utilized for the purchase and erection of sports timers in other park facilities.

9. That leave be granted to introduce the following bill:

BILL C-3 - By-law to Expropriate Lands for Redevelopment in the Landsdale Redevelopment area.

Respectfully submitted,

ALDERMAN J. A. BETHUNE
VICE-CHAIRMAN
PARKS AND RECREATION COMMITTEE

J. J. Schatz, Secretary
April 1st, 1982

8(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 May 1

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Method of Financing the First Aid Room

RECOMMENDATION

That the Finance Committee approve $51,000 for the First Aid Room to be financed from the Reserve for Capital Projects 0280-27, as authorized by the Personnel Committee at their meeting of April 18, 1984.

E. C. Matthews, Treasurer

BACKGROUND

Please note that this item is included in the 1984-1988 Provisional Capital Budget, Page 1, Account No. 34502.

8(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 30

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Placement of the 1984 Taxation Notice in The Spectator

RECOMMENDATION

That a taxation notice designated for the information of the City of Hamilton taxpayers, with appropriate changes by the Finance Committee if required, be placed in The Spectator as a full page ad for one day, Saturday, May 19, 1984 or as an alternative date, Saturday, May 26, 1984.

E. C. Matthews, Treasurer

BACKGROUND

This proposed ad will be available for review by the Finance Committee at our upcoming meeting and is divided into basically four sections:

(1) Message from Mayor Robert M. Morrow - a copy of the proposed message is attached.

(2) Comparison of 1984 residential mill rates to previous years, 1980 to 1983, and calculation of taxes based on an assessment of $5,000.

(3) Summary of the 1984 taxation levy and Provincial contributions. This is a requirement of Provincial legislation.

(4) Tax assessment and payment information.

As was the case in previous years, sections (2) and (3), as noted above, will indicate City of Hamilton information in black type, Region in green type and Education in red type. This colour feature was introduced for the first time in 1979 clearly differentiating the three parts of the mill rate referred to in the Mayor's message and has appeared to be well received.

HAMILTON CONVENTION CENTRE

9.

April 24, 1984

Members,
Finance Committee,
The Corporation of the City
Of Hamilton,
71 Main Street West,
Hamilton, Ontario
L8N 3T4

Dear Members of the Committee:

Due to the resignation of our executive secretary, effective May 18, 1984, the Convention Centre will be obligated to pay her one half of the value of her accumulated sick day credits which total to 170.5 days. This will amount to approximately $8,065.84.

We request that the Committee consider financing this item for the Convention Centre since:

(1) It is not included in the Convention Centre's 1984 operating budget estimates; and

(2) This employee's sick day credits were earned primarily during her eleven and a quarter years of service with the Corporation of the City of Hamilton, not the Hamilton Convention Centre.

Your consideration of our request for funding of this expenditure will be very much appreciated.

Yours very truly,

John A. Leuser

John A. Leuser
Director of Finance

NOTE:
See Treasurer's Recommendation
On Reverse Side

JAL:ac

115 King Street West, Hamilton, Ontario, Canada L8P 4T9 (416) 523-5883

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 27

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Hamilton Convention Centre - Accumulated Sick Leave Payment

RECOMMENDATION

That the amount of $8,065.84 required for an accumulated sick leave payment from the resignation of a Hamilton Convention Centre employee, and which has not been provided in the 1984 Estimates of the Hamilton Convention Centre, be recorded as an overdraft for 1984 to be recovered from possible expenditure savings and increased revenues for 1984.

E. C. Matthews, Treasurer

BACKGROUND

The Hamilton Convention Centre is requesting a method of financing this expenditure which was not included in their 1984 Estimates because it was unknown at that time. Notwithstanding that the employee's sick leave credits were accumulated mainly while an employee of the City as opposed to the Convention Centre, the practice is that the municipal body for whom the employee last worked is responsible for any sick leave credit payments.

Accordingly, I am recommending that the municipal contribution not be increased and that the Hamilton Convention Centre overdraft this item to be financed in 1984 from possible expenditure savings and/or additional revenue.

APRIL 19/84 Finance Com. Table

10.

THE CORPORATION OF THE CITY OF HAM

FROM Mr. Lou Sage, Chief Administrative Officer (Name & Title) DATE 1984 April 17

FOR ACTION ☐ FOR INFORMATION ☒ File No. 416-0001

TO: CITY COUNCIL ☐ (OR) Finance Committee (Committee) ☒

SUBJECT

Art Gallery Agreement

RECOMMENDATION

BACKGROUND

A series of meetings with representatives of the Art Gallery have been held to resolve a long outstanding issue of allocating C.U.P. charges to the Art Gallery. Aside from arriving at a technically complex formula, there are certain outstanding policy issues that require direction from the Finance Committee. A letter from the City Solicitor is attached which outlines these issues.

This matter should be resolved at the next meeting of the Finance Committee.

Encl.

RECEIVED C.A.O.

MEMORANDUM • CITY OF HAMILTON

DATE April 17

FILE No. 416-0001

LETTER No.
YOUR FILE:

FILE

OUR FILE : 1-19.71 (1)

TO : Alderman P. Peterson,
Chairman, Finance Committee

FROM : Phillip R. A. Hooker

SUBJECT : City and Art Gallery of Hamilton - Agreement - Central Utilities Plant, Lloyd D. Jackson Square

DATE : April 17, 1984

Since last attending your Committee's meeting of December 8th, 1983, Technical personnel of the City and Art Gallery of Hamilton have had 4 meetings (December 19th, 1983, January 16th, 30th, March 15th, 1984) to discuss the proposed capital - and operating - cost Agreement between the parties. Considerable progress has been made. By way of a status report, we wish to advise that the following points, some of them major in nature, remain outstanding:

1. Schedule I, Clause IX, re "Damage to Property" (of Art Gallery of Hamilton): the City Clerk and his insurance advisors have all advised that this clause must be deleted in its entirety, however, the Gallery's Solicitor disagrees.

2. The present draft of the Agreement, preposed by the Gallery's Solicitor, contains 3 references (1 general, 2 specific) to the parties' having to submit disputes they may have to arbitration. According to the City Solicitor, it is not the policy of the City to submit (non union) contractual disputes to arbitration, rather than a court, because of the lack of the arbitrator's accountability to duly elected representatives. Moreover, a decision could be made by an arbitrator strictly on what is expedient, rather than being based on the rights of the parties, according to law, and it is the City Solicitor's opinion that the rights of the parties should be determined according to law, not by what might be expedient.

Mr. L. Sage, the Chief Administrative Officer, has suggested that this is a matter for direction from your committee.

...2

3. We have suggested to the Art Gallery's representatives that their draft of certain payment calculation provisions in Clauses X and XI of Schedule I could be made much clearer and briefer and a suggested revision was provided to them some time ago, however, the Art Gallery appears to insist on the more complicated draft provisions.

For example, presently Clauses X and XI cover about 6½ pages of the Agreement with tables, definitions and algebraic formulae, etc. Mr. D. Heintz, of the Public Works Department, working with members of the Treasury Department, was able to reduce this by over 2/3 and still retain clarity, in the writer's opinion, however, the Gallery appears to wish to stick with its version, which seems very cumbersome.

4. There is some uncertainty as to the appropriate time period which should elapse between various equipment replacement cost quotation dates (3 years, versus 5 years) for calculation purposes, however, this seems not to be a major matter.

5. A Schedule (IV) has not been received so far from the Gallery's representatives, however, we anticipate no difficulty in getting it.

6. Finally, on the question of whether the Gallery must pay interest on their $200,000 capital cost contribution to the original cost of the Central Utilities Plant, the Gallery's representatives say this $200,000 will be paid only when the Agreement is finally signed by both parties. They have repeatedly refused to discuss the subject of interest with the City Personnel involved. They say they will pay no interest whatsoever.

For the information of members of the Committee, Section 1 (a) of the 33rd Report of the Board of Control, adopted by City Council on July 15th, 1975, stated:

"This payment [$200,00] to be made in a lump sum, or in interest and principal payments as determined by the City of Hamilton."

...3

Some of the above points were discussed by the writer and the Gallery's Solicitor earlier this month and the Solicitor indicated that he could make no commitments as to further meetings or re-drafts of the Agreement until he met with the Gallery Board at some unspecified date. He also indicated that he saw no need to produce a more up-to-date draft Agreement for now, because of the above, undecided matters.

This is how this matter stands presently, according to our records.

Thank you.

Philip R.A. Hooker

Phillip R.A. Hooker,
for K.A. Rouff,
City Solicitor.

PRAH:gd

c.c. Mr. J. Schatz,
Secretary, Finance Committee

c.c. Mr. L. Sage,
Chief Administrative Officer ✓

c.c. Mr. D. Freeman,
City Architect and Co-Ordinator,
Lloyd D. Jackson Square

c.c. Mr. D. Heintz,
Public Works Dept.

c.c. Mr. E.C. Matthews,
City Treasurer

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1984 June 18

NOTICE OF MEETING

Finance Committee
Thursday, June 21, 1984
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

JJS:jf

AGENDA

A. 3:00 o'clock - Alderman H. Merling/Mr. M. McClurg - Group "B" Bus Pass.

1. Adoption of the minutes of the meeting held Thursday, May 24, 1984.

2. **DIRECTOR OF PUBLIC WORKS**

   (a) Account Transfer - Central Utilities Plant.

3. **DIRECTOR OF REAL ESTATE**

   (a) Sale - 45 Victoria Avenue South.

   (b) City-Region Master Lease - Kenilworth Avenue North Composite Building.

   (c) Offer to Purchase - 17 Tecumseh Street.

4. **DIRECTOR OF PURCHASING**

   (a) Quotations - Demolition - former Reid Dominion Packaging Limited property.

   (b) Amending Resolution - Purchase - Stock Tabulating Paper.

5. **ACCOMMODATIONS SUBCOMMITTEE** - Report.

6. **CITY TREASURER**

   (a) Financing - 1991 Pan Am Games Submission.

   (b) Financing - 1982/83 Park Clean Up Charges - "It's Your Day".

   (c) Financing - 1983 Local Improvements.

   (d) Financing - Ottawa Street Y.W.C.A. - Capital Grant.

   (e) Financing - Quigley Road Fire Station Project.

   (f) Write-off - Uncollectible Taxes.

   (g) Write-off - Outstanding Rents and Accounts Receivable.

   (h) Financing - Reconstruction of Existing Parking Facilities.

   (i) Financing - Feasiblity Study - City Hall Addition.

   (j) Health and Dental Plans of CUPE Local 5.

   (k) Tenders - Employees Hospital, Health & Dental Plan.

   (l) Financing of Overdrafts - Contingency Account.

   (m) By-law -To Borrow to Pay Off Bank Overdrafts Current Expenditures.

   (n) Financing - Loan to Rosedale Tennis Club.

   (o) Financing - Playstructure - A. M. Cunningham School Grounds.

7. **SPECIAL EVENTS ADVISORY COMMITTEE**

   Financing - Park Clean Up Charges - Festival of Friends.

8. **GRANTS SUBCOMMITTEE** - Report.

9. **HAMILTON UNION OF UNEMPLOYED** - Grant Request.

10. **HAMILTON ORPHEUS MALE CHOIR** - Grant Request.

11. **CITY ARCHITECT** - Consultant Fees - Chedoke Maintenance Building.

12. **OTHER BUSINESS.**

13. **ADJOURNMENT.**

UNFINISHED BUSINESS

(a) City Treasurer - Investment HMRF - January 25, 1983.

(b) City Treasurer/Director of Real Estate - Assessment Review Officer - January 6, 1983.

(c) Parking Authority - Review and Up-date of Priorities for future off-street parking lots - April 21, 1983.

(d) Mayor's Office - Policy - Control and Distributin of Mementoes - September 22, 1983.

(e) City Architect - Energy Audit Programme - January 19, 1984.

(f) City Treasurer - Seminar - Reserve Accounts - March 23, 1984.

(g) City Treasurer - Parking Revenue - Region - January 1984.

(h) Report - Hamilton Place Event Days - March 23, 1984.

(i) City Treasurer - Uniform reporting of Municipal Contribution - Hamilton Place, Convention Centre and Library - March 22, 1984.

(j) Ad Hoc Grants Subcommittee - Report.

(k) Opera Hamilton Subcommittee - Report.

(l) Eligibility Criteria - Transit Programme - Blind Persons - April 19, 1984.

(m) Theatre 55 Foundation - to report October 25, 1984.

(n) Lease - Hamilton Public Library Board.

A(i)

CITY COUNCIL
HAMILTON CANADA

May 28th, 1984

Mr. J. J. Schatz
Secretary
Finance Committee

Dear Sir:

RE: BUS PASSES FOR UNEMPLOYED - Attached Letter from Mr. M. McClurg

I am attaching a letter I recently received from Mr. Michael McClurg of 150 Mohawk Road East, Apt. #708, regarding bus passes for the unemployed.

Mr. McClurg's wife left her job due to illness and is now receiving U.I.C. sick benefits. However, because she is not actively seeking employment, she is not eligible for a bus pass at a reduced rate.

I would appreciate it if you would place this matter on the agenda for an upcoming Finance Committee meeting and notify me when this item will be dealt with.

Thank you for your co-operation in this matter.

Yours very truly,

Henry Merling

Henry Merling
Alderman, Ward 7

HM:wt

Attch.

cc: Alderman P. J. Peterson
Chairman
Finance Committee

May 7, 1984

The Hamilton-Wentworth
Regional Transit Commission;
Re: "Special" rate bus pass.

Dear Sir;

I would like to bring a point to your attention that perhaps you have not yet considered. While I believe that the reduced rate is a great help to the unemployed in our city, I believe and feel strongly that there is an inconsistency in the system. You neglect those, who by reason of illness have had to terminate employment and apply for U.I. benefit. Unemployment benefits, (when received) is roughly two-thirds that of ones normal wage. Consequently one must trim his budget and lower his standard of living to cope with the reduced income. There is, to be sure, a definite adjustment encountered. A person who is ill must visit his doctor, go for lab tests, therapy treatments, and follow-up etc. A person on this limited income should be given the same opportunity to receive the 'special rate' as those "actively seeking employment," as it stands at the present time.

Why, wife was one such lady refused the privilege of receiving the special pass. She left her job, (due to illness) applied for M.I. Sick benefit, and is not able to return to work. As a result she had to take money earmarked for other expenses and pay the regular $30 fare. (She has not as yet received any unemployment checques, or even cards.) All of these circumstances occured on the 30th of April/84. This is indeed disappointing and discriminatory. If a person is receiving unemployment benefit, (or applied for it) he ought to be able to take advantage of the saving. I am unable to buy two bus passes as my income is not large enough to bear the unexpected expense.

Each of us buy a bus pass and use it often. It is a valuable tool for public transportation.

The 'special' rate is a valuable and helpful asset to those who need it. Abuse of this type of a system, I'm sure must be a problem. However, close monitoring of the project might well eliminate many who take advantage needlessly of this worthwhile endeavor. Or perhaps do away with the system altogether, lowering our tax dollar to support such abuse. As well, the fare could be lowered, encouraging more use of H.S.R.

I ask that you consider those on U.I. benefit (legitimately) to be eligible for the special scheme.

Looking forward to your response, I remain,

Yours truly

Michael McCluskey

150 Mohawk Rd. E #708
Hamilton. 388-8342
L9A2H1

A(ii)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E.A. Simpson, City Clerk (Name & Title) DATE 18 June, 1984

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [x]

SUBJECT

Mr. M. McClung. Unemployed Persons reduced rate transportation program.

RECOMMENDATION

That no action be taken on the request of Mr. Michael McClung, 150 Mohawk Rd. E., Apt. 708, to expand the reduced rate transportation program for the unemployed to include those in receipt of unemployment insurance sick benefits on the basis of financial need.

E.A. Simpson per

BACKGROUND

At the present time, the conditions of eligibility for this program as established by City Council, February 14, 1984 are:

The taking of an affidavit from an applicant who is:

(a) Resident of th City of Hamilton.
(b) Currently registered at the C.E.I.C. office, or currently a member of a union which has an agreement with the C.E.I.C. office not requiring registration.
(c) Unemployed and actively seeking employment.

Expanding the program as suggested by Mr. McClung would effectively change the whole program from one for unemployed persons actively seeking employment to a program based on the financial circumstances of the applicant. This would require the establishment of a means test and all of its attendant difficulties.

1.

Thursday, May 24, 1984
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice-Chairman
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Mayor R. M. Morrow - Vacation

Also Present: L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. I. Hammel, Manager of Budgets, Treasury Department
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meeting held Thursday, May 3, 1984 were adopted as circulated to the members.

As recommended by the Director of Purchasing in a report dated May 2, 1984 the Committee approved the awarding of the following contract:

PETRO-CANADA, BURLINGTON, ONTARIO

Supply and delivery of # 2 Furnace Oil as required for 1984/1985 Season, for various Civic Buildings, in accordance with specifications issued by the Board of Education and Vendor's Tender as follows:

Light Industrial #2 Fuel Oil - $0.2571 per Litre
Price subject to increase and tank wagon price in effect
at time of delivery.
Approximate Total Contract $18,000.00

NOTE: Lowest of five (5) tenders.

As recommended by the Director of Purchasing in a report dated May 22, 1984 the Committee approved awarding of the following contract:

MINISTRY OF TRANSPORTATION AND COMMUNICATIONS, Province of Ontario

Three (3) used 1972 International Trucks, One (1) used 1973 International Truck, One (1) used 1974 International Truck and One (1) used Sander Box.

For a total cost, including tax of $20,972.00

As recommended by the Director of Real Estate in a report dated May 17, 1984 the Committee authorized the calling of tenders to demolish the former Reid Dominion Packaging Limited Buildings known as Municipal #'s 106-114 Bay Street North and #'s 393-103 Cannon Street West, now the property of the City of Hamilton.

Demolition - Reid Dominion Packaging Limited

It was noted that this property was acquired to provide for Arena parking and the cost for demolition of these structures is budgeted for.

The Committee discussed the desirability of acquiring the properties at 116, 118 and 120 Bay Street North which are immediately adjacent to the Reid Dominion Packaging property, for incorporation into the proposed parking lot and agreed to request the Transport and Environment Committee to give consideration to same.

Increased Rents

As recommended by the Director of Real Estate in a report dated May 15, 1984 the Committee approved increases in rents for a number of City owned residential properties effective September 1, 1984 and a further listing of City owned properties effective December 1, 1984.

Interim Account Weir and Foulds

As recommended by the Solicitor in a report dated May 16, 1984, the Committee agreed to recommend to City Council that the Interim Account of Weir and Foulds dated April 9, 1984 in the amount of $1,405.32 for fees and disbursements be paid. The City's share of this account will be one half or $702.66 with the balance to be paid by the Region.

D.C.E. Communication Consultants Ltd.

In addition the Committee agreed that D. C. E. Communication Consultants Limited account of December 30, 1983 in the amount of $1,559.54, account of February 29, 1984 in the amount of $2,542.00 and account of March 27, 1984 in the amount of $1,926.63 be paid. The City's respective share of these accounts are $695.09, $1,032.97 and $858.70 for a total of $2,686.75.

As recommended by the City Solicitor in a report dated May 16, 1984, the Committee approved settlement of the following claim:

Claim: Dennis Brellisford

By County Court writ issued April 2, 1981 the City brought action on behalf of itself and its employee Dennis Brellisford to recover damages sustained in a motor vehicle accident that occurred on April 11, 1979 when Mr. Brellisford, who was on foot directing traffic in a snow clearing operation was hit by a motor vehicle owned by Claude R. Legault and operated by Gilbert G. Legault.

Mr. Brellisford suffered injuries to his right elbow.

A settlement has been negotiated with the Legault's insurers and it is recommended that the claims of Mr. Brelliford and the City be settled in the amount of $11,535.41 inclusive of interest and costs, said amount to be paid to the City. After deduction of the City's expenses and costs there will remain a surplus of $3,432.23 and it is recommended that in accordance with the authority granted under Section 8(4) of the Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of this surplus be made to Mr. Brellisford.

The Workers' Compensation Act provides that in the event that Mr. Brellisford suffers a recurrence relating to this accident the above mentioned sum of $3,432.23 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Brellisford may become entitled to from the Worker's Compensation Board with respect to this accident.

1984 Reconstruction/ Resurfacing Program

As recommended by the City Treasurer in a report dated May 2, 1984 the Committee agreed to recommend: That the 1984 Reconstruction/Resurfacing Program, as approved by the Transport and Environment Commitee, in the gross amount of $5,260,000, and which was previously limited to financing from the City of Hamilton in the amount of $3,000,000, now be extended to $3,252,000 as indicated in the 1984-1988 Capital Budget with the additional financing to be allocated from the 1984 Capital Levy and the balance of the financing to come from the roadway subsidy from the Ministry of Transportation and Communication, estimated at $2,008,000.

Alleyway

As recommended by the City Treasurer in a report dated April 16, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 3.66 m wide concrete alleyway, first north of Main Street running from Crosthwaite Avenue to Garside Avenue (east-west portion only), at an estimated cost of owner's share $3,158.80, as well as City's share $11, 1.20, by the issuance of debentures totalling $15,000.00 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipaltiy of Hamilton-Wentworth for consent to issue debentures in the total amount of $15,000.00 for a term not to exceed 15 years for the above project.

As recommended by the Treasurer in a report dated April 16, 1984 the Committee agreed to recommend: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 3.66 m wide alley in the block bounded by King William Street, East Avenue, Wilson Street and Emerald Street, at an estimated cost of owner's share $12,744, as well a City's share $14,256, by the issuance of debentures totalling $27,000 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $27,000 for a term not to exceed 15 years for the above project.

Construction of Alley Block bounded by King William Street, East Avenue, Wilson Street and Emerald Street.

As recommended by the City Treasurer in a report dated April 16, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 3.66 m wide concrete alley in the block bounded by King William Street, Emerald Street, Wilson Street and Tisdale Avenue, at an estimated costs of owner's share $13,700, as well as City's share $11,300, by the issuance of debentures totalling $25,000 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipalty of Hamiton-Wentworth for consdent to issue debentures in the total amount of $25,000 for a term not to exceed 15 years for the above project.

Construction of concrete alley Block bounded by King William Street, Emerald Street, Wilso: Street and Tisdale Av

As recommended by the City Treasurer in a report dated April 16, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 3.66 m wide concrete alley in the block bounded by Dunsmure Road, Belmont Avenue, Roxborough Avenue and Kensington Avenue, at an estimated cost of owner's share $16,160, as well as City;s share $19,340, by the issuance of debentures totalling $35,500 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $35,500 for a term not to exceed 15 years for the the above project.

Construction of concrete alley Block bounded by DunsmureRoad, Belmont Avenue, RoxboroughAve. and Kensington Avenue

As recommended by the City Treasurer in a report dated April 16, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the Vehicle Maintenance Facility - Central Garage, at a total estimated cost of $424,000, and the authority to finance this project by the issuance of debentures int he same amount for a period not to exceed 20 years. It is further recommended that application be made to the Regional Municipalty of Hamilton-Wentworth for consent to issue debentures in the total amount of $424,000 for a term not to exceed 20 years for the above project.

Vehicle Maintenance Facility

As recommended by the City Treasurer in a report dated May 22, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 8.5 m wide finished roadway on Hill Street, from Dundurn Street to Poulette Street, at an estimated cost of owner's share $54,350.40, as well as City's share $58,649.60, by the issuance of debentures totalling $113,000.00 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $113,000.00 for a term not to exceed 15 years for the above project.

Construction of Finished Roadway on Hill Street from Dundurn Street to Poulette Street

As recommended by the City Treasurer in a report dated May 22, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct 1.5 m wide combined sidewalks and curbs on both sides of Hill Street, from approximately 58 m east of Dundurn Street To Poulette Street, at an estimated cost of Owner's share $14,025.76, as well as City's share $29,474.24, by the issuance of debentures totalling $43,500.00 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $43,500.00 for a term not to exceed 15 years for the above project.

Construction of Combined Sidewalks and Curbs on both sides of Hill Street

As recommended by the City Treasurer in a report dated May 22, 1984 the Committee agreed to recommend to City Council: That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 8.5 m wide finished roadway on Richmond Street from Hunter Street to hill Street at an estimated cost of Owner's share $15,944.50 as well as City's share $46,055.50 by the

Construction of finished roadway on Richmond Street from Hunter Street to Hill Street

issuance of debentures totalling $62,000.0 for a period not to exceed 15 years. It is further recommended that application be made to the Regional Municipalty of Hamilton-Wentworth for consent to issue debentures in the total amount of $62,000.00 for a term not to exceed 15 years for the above project.

Re-organization City Clerk's Department

As recommended by the City Treasurer in a report dated May 22, 1984 the Committee agreed to recommend to City Council that an amount of $51,500.00 required for 1983 and 1984 due to the re-organization of the City Clerk's Department as approved by City Council on April 24, 1984, be financed as follows:

- The 1983 requirement of $20,200.00 be financed by an approved overdraft and that the same amount be transferred from the funds available in the contingency account 0378-1198 to a seperate category in this Contingency Account under the heading "Allocated".

- The the 1984 requirement of $31,300 be financed by a physical transfer of appropriation from the available funds in the Contingency Account No. 0378-1198 to the appropriate accounts within the City Clerk's and Legislative functions.

School Traffic Officer Whitney Avenue and Emerson Street

As recommended by the City Treasurer in a report dated May 22, 1984 the Committee agreed to recommend to City Council that the amount of $1,750.00 required for the balance of 1984 to place a School Traffic Officer at the intersection of Whitney Avenue and Emerson Street as recommended by the Transport and Environment Committee, be financed by means of an approved overdraft in the School Traffic Account No. 0346-01XX.

Elderly Citizens Tax Rebate

As recommended Elderly Citizens Tax Rebate Sub-Committee in a report dated May 22, 1984, the Committee concurred that no change be made to the existing Elderly Citizens Tax Program and further that the Elderly Citizens Tax Rebate Subcommittee be disbanded.

It was noted that the Subcommittee did as requested by the Finance Committee at its meeting on April 5, 1984 further review the Elderly Citizens Tax Rebate Program and in view of the implications which would arise as a result of the establishment of some form of means test, concluded that no change should be made to the program.

Proposed New Signs Farmers Market

As recommended by the Legislation Committee in a report dated April 27, 1984 the Committee agreed that the cost for electrical installation for the proposed new signs at the Hamilton Farmer's Market in the total amount of $1,004.00 be charged to account no. 0322-0733 - Repairs and Maintenance - Hamilton Market.

Long Term Disability

Mr. David M. Gow and Mr. K. Morley of Kenneth G. Brown Associates appeared before the Committee in connection with the long term disability insurance program.

Distributed to the members in this regard were copies of a report dated May 24, 1984 from the City Treasurer along with a report dated May 23, 1984 from Mr. Gow to the City Treasurer.

Mr. Gow reviewed his report with the Committee following which the Committee agreed to recommend to City Council that Metropolitan Life be appointed as carrier for the Long Term Disability (L.T.D.) Plan Insurance for the City of Hamilton for a 27 month period to become effective July 1, 1984 and that Sun Life Assurance Company Limited of Canada, the City's present carrier be so notified prior to the end of May 1984 in order to provide this company with the appropriate 30 days notice of cancellation of their services.

In addition the Committee agreed to recommend that the City Treasurer initiate a review of the Long Term Disability Insurance Plan prior to the expiration of the 27 month period and submit a report and recommendation as to whether to continue with this firm for a further period of time or to call new tenders.

Status of 1984 General Contingency Account

Distributed to the members were copies of a report dated May 23, 1984 from the City Treasurer respecting the status of the 1984 General Contingency Account. It was noted that with adjustments to date the account which initially started with an appropriation of $312,480.00 has a balance of $140,860.00.

The Committee concurred with the recommendation of the Treasurer that inasmuch as one half of the original contingency allowance has already been allocated, that requests for financing of additional items from the Contigency Account be curtailed to the greatest extent possible and directed the Secretary to advise the Standing Committees accordingly.

The Committee then met in camera following which the meeting was open to the public and the following decisions made.

As recommended by the Director of Public Works in a report dated May 17, 1984, the Committee agreed to recommend that the Mayor and City Clerk be authorized and directed to execute an agreement between the Corporation of the City of Hamilton and the Art Gallery of Hamilton with respect to the supply of heating, cooling and electrical energy from the City's Central Utilities Plant, and further that the agreement be executed and payment of $200,000.00 representing the Art Gallery's contribution towards the capital costs be made to the City by the Art Gallery on or before June 30, 1984.

Art Gallery of Hamilton - supply of heating, cooling and electrical energy from C.U.P.

As recommended by the City Treasurer in a report dated May 22, 1984, the Committee agreed to recommend the following to City Council:

- That upon execution of the Agreement, a refund to the Art Gallery in the amount of $24,775.34 representing excess payments be made for the period January 1, 1983 to December 31, 1983 for the Central Utilities Plant charges and reduce amounts billed during that period but not yet paid in the amount of $20,641.43 for a total reduction in billings to the Art Gallery of $45,416.77.

- Finance the adjusted billings for 1983 by means of an approved overdraft in the Central Utilities Plant Recovery Account #0360-0256, and that the same amount be transferred from the funds available in the Contingency Account under the heading "Allocated".

- That within 30 days of the execution of the Agreement by both parties, refund to the Art Gallery any overpayments mad eduring the year 1984; and adjust future billings to the Art Gallery to reflect the reduced billings under the Agreement for 1984.

- Finance the 1984 refund and adjustments to the billings for the Central Utlities Plant charges, estimated in total to be $26,000.00 by means of a transfer of appropriation from the Contingency Account #0378-1198 to the recovery account of the Central Utilities Plant Account #0360-0257

- Accept the payment of the outstanding capital cost contribution from the Art Gallery of Hamilton of $200,000.00 without interest.

Copies of a report dated May 22, 1984 from the City Solicitor to the Finance Committee along with a joint report dated May 22, 1984 from the Chief Administrative Officer, Director of Real Estate and City Architect and Co-ordinator of Lloyd D. Jackson Square to the Finance Committee respecting the lease with the Hamilton Public Library Board for the Central Library Building were distributed to the members.

Lease - Hamilton Public Library Board for Central Library Building

Following considerable discussion it was moved by Alderman Hinkley, seconded by Alderman Murray and carried that the recommendation of the City Solicitor that the Committee not approve the request of the Library Board to amend paragraph 11 of the proposed lease between the City and the Library Board as requested by the Solicitor for the Library Board was approved.

In addition the Committee agreed to recommend that staff be directed to continue negotiations with the Library Board with a view to finalizing this matter. (In favour of the motion were Alderman Stout, Hinkley, Gray, Collins, Charlton, and Murray; Opposed were Alderman Peterson and Agro)

As recommended by the City Solicitor in a report dated May 18, 1984 the Committee agreed to recommend settlement of the following claim:

Claim - Tidey Construction Company Limited

By Supreme Court of Ontario writ issued October 28, 1977, The Tidey Construction Company Limited commenced action against the City for damages for fundamental breach of its contract with the City dated September 27, 1974 regarding additions and alterations to the Jimmy Thompson Memorial Pool. The Company claimed the sum of $11,697.74 for allegedly unpaid extra work, $30,793.22 for delay, $15,000.00 for exemplary and punitive damages plus interest and costs.

It is recommended that the claim of Tidey Construction Company Limited be settled in the amount of $28,247.63, inclusive of interest and costs, said amount to be paid by the City to said company.

The members of the Committee were reminded there will only be one meeting per month during the months of June, July and August and that these meetings will be held as follows:

Thursday, June 21, 1984 - 2:00 o'clock p.m.

Thursday, July 26, 1984 - 2:00 o'clock p.m.

Thursday, August 23, 1984 - 2:00 o'clock p.m.

The meeting then adjourned.

Taken as read and approved

J.J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

JJS:jf

2(a)

JUN 16 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM R.A. Morden
Director of Public Works (Name & Title) DATE 1984 June 14

FOR ACTION ☒ FOR INFORMATION ☐ File No. 84-C.U.P.

TO: CITY COUNCIL ☐ (OR) Finance Committee (Committee) ☒

SUBJECT

Central Utilities Plant - Account Transfer

RECOMMENDATION

That the sum of $2,700 be transferred from Account No. 0360-0131 to Account No. 0360-0175 to provide for the purchase of a Portable Gantry Crane.

R.A. Morden

BACKGROUND

From time-to-time, the sump pumps in the C.U.P. need servicing and have to be raised from their well.

Previous methods for handling these sump pumps have been reviewed and found to be less safe than is appropriate.

Accordingly, it is our intent to make this procedure as safe as possible for our employees - hence our recommendation for the account transfer.

There are adequate funds available in 0360-0131 for this purpose.

cc-- Treasury Department
Attention: Mr. R. Seager
Attention: Mr. D. King

3(a)

JUN 15 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce,Director of Real Estate (Name & Title) DATE 1984 June 12

FOR ACTION [X] FOR INFORMATION [ ] File No. 1.4.16 (4509)

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Sale of Property at 45 Victoria Avenue South to Beacon Hill Lodges of Canada Ltd.

RECOMMENDATION

That approval be given for the sale of the residential property at 45 Victoria Avenue measuring 52.42 feet (15.97m) by 144 feet (43.89m) to Beacon Hill Lodges of Canada Ltd., in the amount of $55,000.00. This Offer to Purchase was duly executed on June 6, 1984 and is scheduled to close on August 14, 1984.

D.W. Vyce

BACKGROUND

The subject property has been occupied by the Big Brothers Association for a number of years. They have now constructed a new facility on Main Street East. We are therefore disposing of the property at 45 Victoria Avenue South as it is surplus to municipal requirements. We therefore recommend the sale of Lot 93, Registered Plan 223, having a frontage along the easterly limit of Victoria Avenue South of 52.42' (15.97m) more or less, by a depth of 144' (43.89m) together with dwelling erected thereon bearing municipal number 45 Victoria Avenue South for the sum of $55,000.00.

It is our understanding that the purchasers are proposing to demolish the building and use the land for parking purposes. This use is allowed in the "E" zoning subject to certain conditions as outlined in By-law 83-66, respecting Parking and Loading.

Attch.

3(b)

JUN 6 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate (Name & Title) DATE 1984 June 05

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100.1.0 (4504)

TO: CITY COUNCIL ☐ (OR) FINANCE Committee ☒

SUBJECT

City-Region Master Lease - Kenilworth Avenue North Composite Building (Hamilton-Wentworth Regional Police Department)

RECOMMENDATION

1. That the rent calculation contained in Item 11 of the First Report of the Finance Committee as approved by City Council on December 14, 1982 which pertains to Schedule E of the Master Lease (Kenilworth Avenue Police Station) be amended for the year 1984 as follows:-

   Basement - 1,125 sq.ft. @$1.67 per sq.ft. per annum...$1,878.75
   Garage - 1,239 sq.ft. @$1.39 per sq.ft. per annum...$1,722.21

2. That the City Treasurer amend the Region's lease payment structure to reflect the above changes which calculate to an annual reduction of $5,323.10.

D.W.Vyce

BACKGROUND

It has been brought to our attention that the Regional Police Department at the Kenilworth Avenue North Composite Building are not utilizing as much space in the basement and garage area as indicated in the master lease.

Upon a further review by this department of the actual space occupied by the Police Department, it was found that we regrettably relied on false information which affected our area calculations.

In view of this new information and after consultation with the Regional Police Department who are in agreement with our proposal, this department is recommending that the City-Regional Master Lease be corrected to reflect the necessary changes.

3(c)

THE CORPORATION OF THE CITY OF HAMILTON

MAY 31 1984

FROM D.W.Vyce, Director of Real Estate (Name & Title) DATE 1984 May 30

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.3.148 (4509)

TO: CITY COUNCIL ☐ (OR) FINANCE Committee ☒

SUBJECT

Sale of City owned property at 17 Tecumseh Street to Panchal Mansaram

RECOMMENDATION

That the City not accept the offer of $5,000 for the purchase of the City owned lot at 17 Tecumseh Street from Panchal Mansaram as the sum offered is substantially less than our estimate of market value.

D.W.Vyce

BACKGROUND

Mr. Mansaram, who is an artist has spoken to members of this department and also to the Mayor regarding his proposal to purchase the land for a nominal sum and construct a studio/home type building for a couple of artists. We have no objection to his building proposal as long as it is not construed as a commercial use and we would be prepared to recommend an offer closer to our $35,000 asking price.

The subject property is a pie-shaped lot having a frontage of 17.81' (5.43m) and contains 13,837 square feet. The site is zoned "E"; the Planning Department would support the construction of a small apartment building or up to two single family residences on the site.

4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, DIRECTOR OF PURCHASING (Name & Title) DATE JUNE 11/84

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) FINANCE (Committee) [X]

SUBJECT Demolition - Real Estate Department

RECOMMENDATION

Teperman & Sons Inc., Toronto, Ontario

For the demolition of 106-114 Bay St. N. & 93-103 Cannon St. W., Hamilton, Ontario, in accordance with specifications issued by the Real Estate Department and Vendor's Quotation for the sum of $84,790.00

Note: Lowest of 4 quotations.

T. Bradley, Director of Purchasing

BACKGROUND

Funds have been provided in the approved budget.

Teperman & Sons Inc. Toronto	84,790.00
Meszaros Wreckers, Brantford	87,000.00
Varga Wrecking(Hamilton), Caledonia	95,150.00
Tiger Wrecking Ltd., Downsview	96,400.00

The quotations for this project closed in the Purchasing Department, whereas the policy of Council states that demolition contracts over $50,000 are to be a tender and close in the City Clerk's Department.

Before the quotations were sent out, I was informed by the Real Estate Dept., that the cost was substantially over $10,000 but was not advised as to the actual estimate that had been received which would have dictated the procedures as outlined above.

4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, DIRECTOR OF PURCHASING (Name & Title) DATE JUNE 8/84

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) FINANCE Committee [X]

SUBJECT Stock Tabulating Paper - Systems

RECOMMENDATION

That Item 1, Sub-Section (c) of the 2nd Report of the Finance Committee approved by City Council January 31, 1984, awarding an order to ABF Business Forms Ltd., for Stock Tabulating Paper for 1984, be amended to include a 5% increase plus 7% Ontario Retail Sales Tax.

Note: Lowest of 6 tenders.

D Bradley
T. Bradley, Director of Purchasing

BACKGROUND

This increase is due to a paper price increase.

All six bidders had esculation clauses in their tenders. They have been contacted to verify their price increases and ABF Business Forms is still the lowest of the six tenders received.

5.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Michael C.J. Watson
Accommodation Sub-Committee
Name & Title

DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. 40.34.1.

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

1. Proposed addition to the rear of City Hall

2. Computer Terminals for Alderman's Offices

RECOMMENDATION

RECOMMENDATION - A

1. That the City Architect be authorized to proceed to hire engineering and cost consultants in order to prepare a feasibility study on the proposed addition known as Alternative "A" as set forth in Mr. Dave Freeman's report of June 5, 1984.

2. That the sum of $10,000 be provided to carry out this study.

RECOMMENDATION - B

1. That for a trial period of three months, six computer terminals be installed in those offices of the various Aldermen wishing to partake in this hands on experiment. In addition, two terminals will be placed in the secretarial areas in order for them to feed information into the various Aldermen's terminals.

2. That $4,100 estimated cost to install the computer terminals for the three month period be financed by means of an overdraft in account #0323-1584.

M.J. Watson
for D.W. Vyse

BACKGROUND

The foregoing recommendations have resulted from a meeting of the Accommodation Sub-committee held on Tuesday, June 12, 1984.

With respect to recommendation A, we have attached hereto a copy of Mr. Freeman's report.

Continued...

BACKGROUND - Continued...

In regards to recommendation B, the Accommodation Sub-committee felt that rather than having only two terminals for use by one Alderman as originally approved by the Finance Committee, it would be more productive if more Aldermen had access to the machines at the same time.

This would provide more Aldermen with first hand experience as to the benefits of having more computer terminals throughout City Hall.

The computer terminals to be used by the Aldermen are replacement machines that were ordered in any case. The cost for the use of the machines for the three month trial period is estimated at $4,100.00.

Attch.

Refer to: D.C. Freeman
File No.: City Hall Ex
Tel. No.: 526-4631

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF
CITY ARCHITECT
HAMILTON, ONTARIO

REAL ESTATE DEPARTMENT

Date June 6/84

File No.	INT.	INFO.	ACT
DIRECTOR			
✓ ASSIST. DIR.			
CHIEF APPRAISER			
PROP. COMM. [illegible]			
[illegible] AGENT			
[illegible] OFFICER			

1984 June 5

TO: Accommodation Sub-Committee

RE: Proposed Wing on City Hall

I have made a preliminary assessment of the feasibility of extending City Hall, as requested by your Committee. Three possibilities were examined:

A. Extend to the south
B. Extend to the east
C. Construct separate building somewhere on the old Library/Football Hall of Fame/Parking Lot site

A. Extend to the South

The attached sketches show the outline of a seven storey plus basement addition, extending south to the present garage and parking deck. This would provide a gross area of up to:-

- Basement - 10,000 sq.ft.
- Floors 1-7, 90,000 sq.ft.

This scheme provides the best possible functional relationship for all civic uses. One or two elevators would be added adjacent to the present bank, and additional washrooms would be required. Mechanical requirements would be handled partially in the present boiler room and partially on the roof of the new addition.

Departments with the new space could be arranged for most logical operating communications, and moves of present departments could be considered as part of that process. Generally speaking, public contact departments should be placed on the ground floor; Aldermens offices, meeting rooms and Clerk's offices on the second floor, and all other functions above. An addition of this size should provide space for all, present City and Regional needs with one floor for expansion.

....cont'd.

A. Cont'd.

The addition should appear as innocuous as possible so as to not conflict with the present City Hall. Without having made any detailed study, I would suggest that an appearance similar to the back elevation of the City Hall is probably appropriate. Energy conserving features could be incorporated within this framework, and provision made for handicapped access.

Costs for this addition have been estimated with the advice of Hanscomb Associates, cost consultants, considering first class office space, and with their knowledge of the proposed Burlington City Hall addition.

Demolition	75,000
Basement - 10,000 sq.ft. @ $50.	500,000
Upper floors - 90,000 sq.ft. @ $85.	7,650,000
Mechanical - 6000 sq.ft. @ $50.	300,000
	$ 8,525,000
Professional fees	650,000
Furnishings, moving costs, etc.	1,000,000
Budget -	$10,175,000 (1984 costs)

B. Extend to the East

Any substantial addition to the east will require demolition and relocation of the Football Hall of Fame. The addition itself would require more changes in the existing structure than would Scheme "A" above. Most significantly, this addition would be extremely difficult to integrate with the present building, since it would be highly visible. The only solution that comes to mind is to repeat the design of the west wing, but that will never blend in easily due to inevitable differences in materials.

Costs of this scheme would likely be similar to those for "A" plus relocation costs of the Hall of Fame.

C. Construct a Separate Building

To be most convenient, this should be located on the site to the east, which would also require relocation of the Hall of Fame. A small building could be built to commercial standards at a somewhat lower cost than a City Hall, as the site is already in civic ownership. A covered connection at ground level could be provided to the City Hall. Costs would be likely equivalent to alternative "A", considering the relocation of the Hall of Fame.

....cont'd.

Accommodations Sub-Committee 1984 June 5

General Considerations

This report is based upon the presumption that the Regional Government would be prepared to move their offices upon expiry of their present lease in December 1986, and that any of the alternatives above would be suitable to their use. Either "A" or "B", would provide most convenient communication for all staff and for Council and Committee meetings. Additional meeting space could be provided, especially in Alternative "A", immediately adjacent to the present meeting rooms and to Aldermens offices. Offices for other Regional Councillars could also be provided if required.

A further alternative to all these options would be to lease commercial space nearby. The current cost of such space is $12 to $14. per sq.ft. for a building such as the IBM building. If pure office space only is rented about 75,000 sq.ft. might be required, at a cost of $900,000 to $1,050,000, per year currently. This option would not provide additional basement space or meeting facilities.

Should the Sub-Committee wish to proceed to a more detailed feasibility study of one or more alternatives, I would require some funds to engage engineering and cost consultants. The amount required would be approximately $10,000. Such funds might be drawn from the reserve for capital projects, provision for major maintenance of civic buildings.

The earliest occupancy date, given speedy approvals, is likely April 1987.

David C. Freeman,
City Architect and
Co-ordinator, Lloyd D. Jackson Square

DCF:ph

6(a)

JUN 11 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 7

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing of an estimated cost of $12,000 for the preparation of a formal submission to the Canadian Olympic Association for the City of Hamilton to host the 1991 Pan American Games

RECOMMENDATION

That the amount of $12,000 required for the financing of an application to host the 1991 Pan American Games, which project was approved at a special meeting of City Council May 17, 1984, be financed by an approved overdraft in the Financial Miscellaneous Account # 0378-4198, and that an equal amount be transferred from the unallocated portion of the Contingency Account to the allocated category of the Contingency Account.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

At a special meeting of City Council held May 17, 1984, approval was given to make application to the Canadian Olympic Association for the City of Hamilton to host the 1991 Pan American Games; however, no recommendation for financing the required amount of $12,000 was made at that time.

It is recommended, therefore, that the $12,000 required for this project be financed by means of an approved overdraft in Account # 0378-4198, and that an equal amount be set aside in the Contingency Account under the heading "Allocated".

6(b)

THE CORPORATION OF THE CITY OF HAM...

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 7

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing of $8,120 for cancelled clean up charges for the "It's Your Day" function in Gage Park

RECOMMENDATION

That the amount of $8,120 representing clean up charges for 1982 and 1983 for the "It's Your Day" function in Gage Park, which were approved for cancellation by City Council at its meeting February 29, 1984 by Item 1 of the Third Report of the Parks and Recreation Committee, be financed by an approved overdraft in the Parks Division Account # 0364-9899.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

City Council, at its meeting February 29, 1984 by Item 1 of the Third Report of the Parks and Recreation Committee, adopted a resolution to cancel $3,420 for 1982 clean up charges and $4,700 for 1983 clean up charges for the "It's Your Day" function in Gage Park; however, no recommendation for financing this amount was made at that time.

It is recommended, therefore, that the total amount of $8,120 representing the clean up charges be financed by an approved overdraft in the Parks Division Account # 0364-9899.

c.c. Mr. R. Nutley, Parks Division
Mr. D. J. King, Treasury Department

6(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 6

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

The issuance of debentures on behalf of the City of Hamilton for the owner's share of Local Improvements, in the amount of $267,000, for 1983 closings

RECOMMENDATION

1) That the Regional Municipality of Hamilton-Wentworth be requested to arrange for the issuance of debentures, on behalf of the City of Hamilton, for the owner's share of Local Improvements for curbs, walks, alleyways, roadways, in the amount of $267,000, relating to 1983 closings at the rate of 12-1/2% for a period of 15 years.

2) That these Local Improvement debentures, in the amount of $267,000, be purchased by the Corporation of the City of Hamilton and this amount be financed from the Reserve for Debt Charges 0280-19.

E. C. Matthews, Treasurer

BACKGROUND

Under Section 53 of The Local Improvement Act, R.S.O. 1980, the Corporation of the City of Hamilton may issue debentures for the owner's share that has not been commuted.

6(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 7

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Method of financing proposed Capital Grant - Major renovations - Ottawa Street Y.W.C.A. with an estimated gross cost of $313,000.

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the proposed Capital Grant - major renovations - Ottawa Street Y.W.C.A., at a total estimated cost of $313,000, and the authority to finance this project by issuance of debentures in the same amount for a period not to exceed 20 years.

It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $313,000 for a term not to exceed 20 years for the above project.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Provisional Capital Budget as Project No. 34272, Page 13, to commence in 1984.

Please note the Parks and Recreation Committee approved this project as Item No. 8 of their Thirteenth Report and was adopted by City Council June 28, 1983.

This grant is payable in two equal instalments; the first of which shall be upon commencement of construction.

6(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 6

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [x]

SUBJECT

Method of financing the Quigley Road Fire Station Project with an estimated gross cost of $840,000

RECOMMENDATION

(1) That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the Quigley Road Fire Station at a total estimated cost of $840,000 and the authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 20 years.

(2) That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $840,000 for a term not to exceed 20 years for the above project.

(3) That an amount of $2,500 be allocated from the Reserve for Capital Projects to finance the cost of soil tests needed for the above project until the full cost is approved by the Ontario Municipal Board.

E. C. Matthews, Treasurer

BACKGROUND

Please note that the Quigley Road Fire Station Project is included in the 1984-1988 Capital Budget as Project No. 32539, Page 3, at a gross cost of $730,000. The increased cost of the project by $110,000 to a total revised cost of $840,000 would be accommodated from the 1984 capital contingency provision.

Please note that it is the understanding of this department that the soil test is needed in the amount of $2,500 even before the approval of the Ontario Municipal Board. It is, therefore, recommended to finance the cost from the Reserve for Capital Projects temporarily until the receipt of the O.M.B. order.

It should also be noted that this project has been forwarded to the Personnel Committee for approval on June 20, 1984.

c.c. Mr. K. A. Rouff, City Solicitor
Mr. L. G. Saltmarsh, Fire Chief
Mr. D. C. Freeman, City Architect

6(f)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 14

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Outstanding business taxes which are, in my opinion, uncollectible for the reasons noted on the attached schedule.

RECOMMENDATION

That outstanding business taxes, in the amount of $35,659.33, be written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980 and charged to Account Number 0222, Tax Write-offs.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

Attached is Schedule "B" outlining business tax accounts which are, in my opinion, uncollectible.

This Schedule (business taxes) has been summarized by means of code, column (9), which classifies each account into the following categories:

Code (1)	Classification (2)	Amount Recommended to be Written-off (3)
1.	Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act	$ 6,003.72
2.	Collection Agency advises account uncollectible	12,875.35
3.	Advised by Legal Department that accounts are uncollectible	7,521.07
4.	Advised by Trustee - Bankrupt	9,259.19
		$35,659.33

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980.

Schedule "B"

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	01 00955 1020 0090 841 1 04	Pierce & Cohen Incorporated 237 Locke St. South	3.43	39.54	.00	.00	42.97	2
2	01 00955 1020 1070 821 2	Murphy, Philip Maurice 237 Locke St. South Rm. 206	7.40	25.63	.00	.00	33.03	4
3	01 00955 1020 1090 822 2 17	Clumpus, David Ballock, Steven Aqualine Leisure Product 237 Locke St. South	4.81	29.36	.00	.00	34.17	2
4	01 01025 7440 0020 821 2	Whillier, Gitta Alan Enterprises 30 Jones Street	29.48	88.26	.00	.00	117.74	2
5	01 01035 2790 0040 821 2	Volterman, Annamarie Forget Me Not Florist 505 King St. West	13.92	47.84	.00	.00	61.76	2
	TOTAL WARD 1		59.04	230.63	.00	.00	289.67	

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
6	02 01210 0010 0020 841 1	361558 Ontario Limited c/o Soloman & Soloman 22 Main St. West	729.70	4,052.05	.00	.00	4,781.75	1
7	02 01210 0610 0020 831 1 17	Narjes, Claus Ioachim Narjes, Gaby The Heirloom Shoppe 190 Main St. West	8.10	107.99	.00	.00	116.09	2
7	02 01210 0610 0020 831 2 17	Narjes, Claus Ioachim Narjes, Gaby The Heirloom Shoppe 190 Main St. West	181.99	632.12	.00	.00	814.11	2
8	02 01220 0010 0850 821 2	Jean Junction Ltd. 2 King St. West	470.51	1,593.54	.00	.00	2,064.05	4
8	02 01220 0010 0850 821 3	Jean Junction Ltd. 2 King St. West	37.27	111.20	.00	.00	148.47	4
9	02 01265 6030 0060 831 2	Delio, Perpeira Del's Place 197 James St. North	3.92	22.53	.00	.00	26.45	2
10	02 01315 0130 0080 841 1	Sherwest Construction Limited c/o Sherway Construction 140 Caroline St. South	44.94	249.57	.00	.00	294.51	2
10	02 01315 0130 0080 841 2	Sherwest Construction Limited c/o Sherway Construction 140 Caroline St. South	83.89	235.68	.00	.00	319.57	2

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
10	02 01315 0130 0080 841 3	Sherwest Construction Limited c/o Sherway Construction 140 Caroline St. South	113.28	214.88	.00	.00	328.16	2
10	02 01315 0130 0080 841 4	Sherwest Construction Limited c/o Sherway Construction 140 Caroline St. South	70.67	107.78	.00	.00	178.45	2
11	02 01435 6090 0020 801 5	Caddie, Ronald F. The Pub 20 Augusta Street	118.11	188.57	.00	.00	306.68	2
12	02 01440 0310 0225 831 1 17	Chateau Insurance Company 135 James St. South Rm. 7	10.67	77.63	.00	.00	88.30	2
13	02 01520 0010 0255 821 3	Smith, George Anthony c/o Lampliter 140 King St. East	14.35	163.60	.00	.00	177.95	1
	TOTAL WARD 2		1,887.40	7,757.14	.00	.00	9,644.54	

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
14	03 02060 0190 0020 831 2 17	Smith, John Colyer, Richard Distributing 245 Young Street	26.78	164.55	.00	.00	191.33	4
15	03 02120 0430 0020 831 2 17	Sicurella, Sam Uncle Sam's Health Spa 599 King St. East	14.17	87.23	.00	.00	101.40	2
16	03 02150 6490 0020 841 1	Scandlan, Norman Stormin Normans Trading 301 Barton St. East	28.11	156.15	.00	.00	184.26	2
17	03 02310 0280 0080 831 1 17	Don, Michel Sooter Studios 665 Main St. East	2.79	24.78	.00	.00	27.57	2
18	03 02360 7560 0040 841 1	Rolaty Kitchenware Ltd. 169 Sherman Ave. North	2.77	221.41	.00	.00	224.18	2
19	03 02365 0370 0020 831 1 17	Harris, Gilbert 466 Cannon St. East, 1st	2.96	29.75	.00	.00	32.71	2
20	03 02655 3510 0080 841 1	Pitt, David Alberton Automotive 24 Lloyd Street	5.23	151.36	.00	.00	156.59	1
	TOTAL WARD 3		82.81	835.23	.00	.00	918.04	

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
21	04 02810 2390 0020 821 2	Webster, Alan 969 Main St. East	3.96	15.10	.00	.00	19.06	2
21	04 02810 2390 0020 821 3	Webster, Alan 969 Main St. East	34.92	66.11	.00	.00	101.03	2
21	04 02810 2390 0020 821 4	Webster, Alan 969 Main St. East	41.12	60.65	.00	.00	101.77	2
21	04 02810 2390 0020 821 5	Webster, Alan Sign Painter 969 Main St. East	41.27	56.96	.00	.00	98.23	2
22	04 02815 4270 0200 831 2 17	Pattison, Denise Pattison, Curios & Collectables 1284 King St. East	4.94	30.28	.00	.00	35.22	2
23	04 02815 4270 0200 841 1 17	Azra Chaudhry Jawad Free Enterprises Fabrics 1284 King St. East	1.26	50.48	.00	.00	51.74	2
24	04 02815 4270 0200 841 2	Jawad Free Enterprises Fabrics Azra Chaudhry 1284 King St. East	1.95	11.92	.00	.00	13.87	2
25	04 02860 2070 0150 831 2 17	P & G Aviation Inc. 973 Barton St. East	11.43	69.46	.00	.00	80.89	2
26	04 02930 5720 0020 821 2 17	H. Salt Fish & Chips 1190 Main St. East	174.20	1,071.65	.00	.00	1,245.85	2

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
27	04 03310 2290 0040 831 2 17	Castiglione, James Accounting Tax and Computer Services 34 Kenilworth Ave. North	10.79	60.59	.00	.00	71.38	2
28	04 03330 8330 0060 841 1	Heritage Record Plan Ltd. 1515 Main St. East	74.05	410.83	.00	.00	484.88	1
29	04 03410 6900 0180 831 2 05	Regional Safety Consultants Inc. Ltd. 1945 King St. East	20.25	107.90	.00	.00	128.15	2
30	04 03520 3750 0061 782 6 01	Pasquala, Frank 852 Lawrence Road	14.93	17.08	.00	.00	32.01	2
	TOTAL WARD 4		435.07	2,029.01	.00	.00	2,464.08	

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
31	05 04110 0130 0020 831 2 17	Singh, Resham Eastern & Western Super 341 Queenston Road	96.84	545.42	.00	.00	642.26	2
32	05 04110 0400 0060 831 1 17	486419 Ontario Limited Bogey's 291 Queenston Road	5.85	51.78	.00	.00	57.63	2
33	05 04180 0340 0020 821 2	Milosevic, Stana Mills Convenience Store 205 Melvin Avenue	33.21	120.80	.00	.00	154.01	2
33	05 04180 0340 0021 821 2	Milosevic, Stana Mills Convenience Store 205 Melvin Avenue	3.09	11.52	.00	.00	14.61	2
34	05 04340 0160 0040 821 2	Parkcrest Realty Ltd. 640 Queenston Road	73.13	225.33	.00	.00	298.46	4
34	05 04340 0160 0041 821 2	Parkcrest Realty Ltd. 640 Queenston Road	28.91	114.43	.00	.00	143.34	4
35	05 04520 8480 0060 821 2 17	Steel City Furniture Ltd. Country Pete's Furniture 2444 Barton St. E.	33.41	205.80	.00	.00	239.21	2
35	05 04520 8480 0065 821 2 17	Steel City Furniture Ltd. Country Pete's Furniture 2444 Barton St. E.	12.61	77.57	.00	.00	90.18	2
36	05 04530 0010 1580 821 2	Jean Junction Ltd. 75 Centennial Pkwy. N.	151.59	551.31	.00	.00	702.90	4

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
36	05 04530 0010 1580 821 3	Jean Junction Ltd. 75 Centennial Pkwy.	887.60	1,683.83	.00	.00	2,571.43	4
36	05 04530 0010 1580 821 4	Jean Junction Ltd. 75 Centennial Pkwy.	546.73	835.57	.00	.00	1,382.30	4
36	05 04530 0010 1585 821 4	Jean Junction Ltd. 75 Centennial Pkwy.	79.70	121.94	.00	.00	201.64	4
36	05 04530 0010 1585 821 3	Jean Junction Ltd. 75 Centennial Pkwy.	129.56	245.75	.00	.00	375.31	4
36	05 04530 0010 1585 821 2	Jean Junction Ltd. 75 Centennial Pkwy.	23.99	87.51	.00	.00	111.50	4
37	05 04710 3330 0020 811 3	Mr. Gigi Inc. 302 Grays Road	95.60	233.30	.00	.00	328.90	2
38	05 04810 0790 0020 811 3	Moschini, John 2463 Barton St. E.	59.89	137.52	.00	.00	197.41	1
39	05 04810 3180 0190 821 3	Diacar Limited 200 Confederation Dr.	206.20	391.21	.00	.00	597.41	2
39	05 04810 3180 0190 821 4 05	Diacar Limited 200 Confederation Dr.	124.24	214.75	.00	.00	338.99	2
40	05 04810 5330 0340 821 2 17	512054 Ontario Limited Inner Printing 247 Centennial Pkwy. N.	12.74	78.73	.00	.00	91.47	2
40	05 04810 5330 0341 821 2 17	512054 Ontario Limited Inner Printing 247 Centennial Pkwy. N.	2.99	18.13	.00	.00	21.12	2

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
41	05 04810 8280 0240 821 3	Jeffrey Restaurant Suppl The Potato Centre 90 Milburn Road	852.86	1,994.07	.00	.00	2,846.93	2
41	05 04810 8280 0240 821 4 03	Jeffrey Restaurant Suppl The Potato Centre 90 Milburn Road	540.29	997.55	.00	.00	1,537.84	2
	TOTAL WARD 5		4,001.03	8,943.82	.00	.00	12,944.85	

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
42	07 06520 6010 2520 831 1 17	O/B 486464 Ontario Inc. Grandma Lee's Baking & Eating 999 Upper Wentworth Street	107.48	2,149.36	.00	.00	2,256.84	3
42	07 06520 6010 2520 831 2 01	O/B 486464 Ontario Inc. Grandma Lee's Baking & Eating 999 Upper Wentworth Street	833.57	3,402.30	.00	.00	4,235.87	3
42	07 06520 6010 2521 831 1 17	O/B 486464 Ontario Inc. Grandma Lee's Baking & Eating 999 Upper Wentworth Street	106.58	465.80	.00	.00	572.38	3
42	07 06520 6010 2521 831 2 01	O/B 486464 Ontario Inc. Grandma Lee's Baking & Eating 999 Upper Wentworth Street	55.12	400.86	.00	.00	455.98	3
43	07 08110 0970 0040 821 2	Fukumoto, Kazuo J. Orient Television 304 Brucedale Ave. E.	106.14	348.09	.00	.00	454.23	4
43	07 08110 0970 0040 821 3	Fukumoto, Kazuo J. Orient Television 304 Brucedale Ave. E.	4.14	9.64	.00	.00	13.78	4
	TOTAL WARD 7		1,213.03	6,776.05	.00	.00	7,989.08	

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
44	08 08910 0700 0860 831 1 17	Najarali Enterprises Inc. Mens Fashions The Falcon 673 Upper James St. Unit 43	20.52	410.24	.00	.00	430.76	4
44	08 08910 0700 0860 831 2	Najarali Enterprises Inc. Mens Fashions The Falcon 673 Upper James St. Unit 40	2.20	7.83	.00	.00	10.03	4
44	08 08910 0700 0861 831 1 17	Najarali Enterprises Inc. Mens Fashions The Falcon 673 Upper James St. Unit 43	11.19	115.44	.00	.00	126.63	4
45	08 09030 1660 0020 811 3	Siatras, Dimitri Siatras, Georgette 128 Brucedale East	36.40	104.07	.00	.00	140.47	2
46	08 09120 1120 0110 832 1 17	Large, Patricia A J Enterprises Answering Services 610 Upper James U5A	1.32	17.71	.00	.00	19.03	2
47	08 09120 1240 0040 841 1 09	Snuggles Restaurant Inc. Krystys 624 Upper James St. 1st C	38.36	438.65	.00	.00	477.01	2

City of Hamilton
Treasury

1984 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
48	08 09410 8500 0040 821 3	Zoccolillo, Armando Imperial Paving Inc. 9 Limeridge Rd. West	64.08	141.06	.00	.00	205.14	1
	TOTAL WARD 8		174.07	1,235.00	.00	.00	1,409.07	
	GRAND TOTAL		7,852.45	27,806.88	.00	.00	35,659.33	

1984 June 14

DJG/ce

Schedule "B"

City of Hamilton
Treasury

Business Tax
Summary of Trial Balance - Write-off

Ward	Prior Year Penalty & Interest	Prior Years Arrears	Current Year Penalty & Interest	Current Year Arrears	Taxes Outstanding	Number of Accounts
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	59.04	230.63	.00	.00	289.67	5
02	1,887.40	7,757.14	.00	.00	9,644.54	8
03	82.81	835.23	.00	.00	918.04	7
04	435.07	2,029.01	.00	.00	2,464.08	10
05	4,001.03	8,943.82	.00	.00	12,944.85	11
07	1,213.03	6,776.05	.00	.00	7,989.08	2
08	174.07	1,235.00	.00	.00	1,409.07	5
TOTAL	7,853.45	27,806.88	.00	.00	35,659.33	48

CODING

1. Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.
2. Collection Agency advised account uncollectible.
3. Advised by Legal Department that accounts are uncollectible.
4. Advised by Trustee - Bankrupt.

1984 June 14

DJG/ce

6(9)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 15

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Outstanding rents receivable and accounts receivable which are, in my opinion, uncollectible for the reasons noted on the attached schedules.

RECOMMENDATION

That the outstanding rents receivable in the amount of $2,403.42 and the outstanding accounts receivable in the amount of $3,036.28, be written off and charged to account No. 0220, Allowance for Doubtful Accounts.

E. C. Matthews, Treasurer

BACKGROUND

See attached Schedules "A" and "B" for details.

City of Hamilton
Treasury

SCHEDULE "A"

CIVIC PROPERTIES RENTED
ACCOUNTS RECOMMENDED FOR WRITE-OFF AS AT MAY 31, 1984

Name (1)	Address (2)	Amount (3)	Date Vacated (4)	Comments (5)
Canadian Rubber Dealers & Brokers Ltd.	240 Burlington St. East	$ 1,000.00	Mar. 31/83	Legal claim dismissed by County Court
Audrey Simpson	122 Province St. North	65.00	Oct. 31/83	Collection Agency unable to locate debtor
Jennifer Robertson	499 Charlton Ave. East	650.00	May 31/83	Collection Agency unable to locate debtor
R. G. Morrison Industries Ltd.	1079 Upper James Street	688.42	Sept. 1980	Tenant fell into receivership; no funds available therefore account is uncollectible
	Total Write-Offs	$2,403.42		

ILH/djj
1984 June 13

City of Hamilton
Treasury

SCHEDULE "B"

ACCOUNTS RECEIVABLE
ACCOUNTS RECOMMENDED FOR WRITE-OFF AS AT MAY 31, 1984

Name (1)	Description of Charge (2)	Amount (3)	Comments (4)
Hamilton Hurricanes Football Club	1977 Park rental - Ivor Wynne Stadium	$3,036.28	Grants Sub-committee, at the meeting of January 19, 1984, recommended the account be written off due to the poor financial position of the Football Club.

1984 June 15
WGG/djj

6(h)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [x]

SUBJECT

1984 - 1987 Capital Budget - Parking Authority

RECOMMENDATION

That funds be made available to the Parking Authority in the amount of $100,000 for reconstruction of existing parking facilities as previously approved by Council and that the funds be provided from the Reserve for Off-Street Parking.

E. C. Matthews, Treasurer

BACKGROUND

This project has been previously approved by the Capital Budget Committee and City Council.

6(i)

THE CORPORATION OF THE CITY OF HAML...

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing of $10,000 for feasibility study of constructing a wing on City Hall

RECOMMENDATION

That the estimated cost of $10,000, to hire engineering and cost consultants to carry out a study on the feasibility of constructing a wing on City Hall, be financed from the Reserve for Capital Projects, Account Number 0280-27.

E. C. Matthews, Treasurer

BACKGROUND

The Accommodation Sub-Committee, at their meeting of June 12, 1984, approved requesting the Finance Committee to provide the sum of $10,000 for a feasibility study for a proposed addition to City Hall.

c.c. Mr. D. C. Freeman, City Architect
Mr. M. Watson, Secretary, Accommodation Sub-Committee

6(J)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Health and Dental Plans of C.U.P.E. Local 5 - Changeover from an "insured" to an "A.S.O." principle (Administration Services Only)

RECOMMENDATION

1. That the Finance Committee approve coverage of benefits now provided to members of C.U.P.E. Local 5 of the City of Hamilton through Blue Cross of Ontario be changed from an "insured" principle to an A.S.O. (Administration Services Only) basis at no effect on the coverage for these employees.
2. That the effective date of the changing in the method of coverage from an "insured" principle to an "A.S.O." basis be August 1, 1984.

E. C. Matthews, Treasurer

BACKGROUND

Recently, I requested The Wyatt Co., the City's consultants on health and dental plans, to study the benefit plans for C.U.P.E. Local 5 employees with a view to possible savings to be derived from changing the method of coverage under Blue Cross of Ontario from an "insured" basis to an "A.S.O." basis.

Mr. E. Brooker of The Wyatt Co. has submitted a report wherein it is estimated that a saving of approximately $31,000 could be achieved during the first year with lesser savings in subsequent years due to the inflation factors built in on the cost of drugs and dental. It will be suggested, however, in a later report to be presented to the Finance Committee in July, that the Committee consider that any savings achieved through the changeover in the method of coverage be placed in a reserve for stabilizing the cost of this plant in future years.

c.c. Mr. A. F. Gillespie, Director of Personnel

6(K)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [x]

SUBJECT

Consideration of tenders received with respect to the City of Hamilton's hospital, health and dental plan coverage.

RECOMMENDATION

1. That the Finance Committee recommend to City Council the awarding of the contract with respect to the City's employees' hospital, health and dental plans to Blue Cross of Ontario.
2. That the effective date of transfer from the present carrier, Canada Life Insurance Co. to the new carrier be August 1, 1984.
3. That approval be granted for Blue Cross of Ontario to provide additional stop loss insurance related to the unlimited nature of the extended health care benefit in the event of a change of carriers, at an additional cost of approximately $1,300 per year.

E. C. Matthews
E. C. Matthews, Treasurer

BACKGROUND

At the Finance Committee meeting of April 5, 1984, the City Treasurer was authorized to re-tender the hospital, health and dental plans for City of Hamilton active and retired employees, with the assistance of The Wyatt Co., and that the tenders be based on the A.S.O. principle (Administration Services Only). Following the tendering practices carried out under the guidelines of the City Purchasing Policy, the City's consultant, The Wyatt Co., received ten quotes from various companies offering this service. From these ten companies, the top four were selected and arrangements were made by The Wyatt Co. for staff members of the Personnel, Treasury and Purchasing Departments, together with a representative from The Wyatt Co., to personally visit each of these four companies. These four companies submitted the best tenders overall over a three year period and, from the lowest to the highest tender, are:

1. Blue Cross of Ontario
2. Travellers Canada
3. Canada Life Insurance Company
4. Prudential Insurance Company

BACKGROUND - Continued

The other six companies who quoted were not selected for a detailed review process because their charges were above the acceptable level or they failed to provide some of the required coverages.

Following this process, we received a report from The Wyatt Co. containing a detailed review of the four top companies selected including their costs and administration procedures.

On June 13, 1984, I met with Mr. E. Brooker of The Wyatt Co. to discuss the report and select the carrier. After due consideration of all the factors involved, including services provided, availability of claims information and the type and amount of charges by each company, it is recommended that the appropriate carrier for the hospital, health and dental contract for the employees of the City of Hamilton be awarded to the lowest tender, Blue Cross of Ontario, effective August 1, 1984.

For the information of the Committee, attached is an extract from The Wyatt Co. report showing details of the four top companies who were selected for an indepth review. You will note that Blue Cross of Ontario is the lowest tender throughout the first three years' estimated costs.

During the tendering process and the subsequent discussions with the companies, our consultant advised us and the tendering companies of the need for an additional stop loss insurance clause relating to the unlimited nature of the extended health care benefit whereby the City is responsible for ongoing claims over $10,000 in the event of a change of carriers. We have one such case on the books now and it is the City's continuing responsibility at a cost of approximately $40,000 per year. Through negotiations, our consultant was able to obtain this type of stop loss insurance from Blue Cross at an additional cost of approximately $1,300. This amount should be added to the Blue Cross costs as shown on the attached pages for consideration by the Committee.

It is estimated that the savings generated by the change in carriers and the conversion to the A.S.O. principle will be approximately $12,000 to $15,000 per month from the effective date (August 1, 1984). In a further report to be presented to the Finance Committee in July, it will be suggested that the Committee consider that any savings achieved through this changeover be placed in a reserve for stabilizing the cost of this plan in future years.

Att.

c.c. Mr. A. F. Gillespie, Director of Personnel

SECTION ONE

COMPANIES SELECTED FOR DETAILED INTERVIEW

The Companies listed below were selected for the detailed interview process. A comparison of the first three year charges are shown below.

Comparison of Charges

	Canada Life	Blue Cross	Travelers	Prudential[2/]
1st Year				
Acquisition	$ 3,000	$ 2,460	$ 2,700	$ 4,200
Payment of claims				
- Health/Hospital	16,800	11,688	17,280	22,868
- Dental	13,500	11,280	18,600	14,813
Stop Loss	3,995	1,200	6,000	8,700
Monthly Reports	5,100	-	-	-
Other Charges	7,650	13,530	-	16,416
Total	$50,045[1/]	$40,158	$44,580	$66,997
2nd Year				
Acquisition	$ -	$ 1,370	$ -	$ 4,200
Payment of claims				
- Health/Hospital	23,292	16,205	23,958	23,842
- Dental	15,840	13,235	21,824	15,750
Stop Loss	3,995	1,664	8,318	not quoted
Monthly Reports	5,100	-	-	-
Other Charges	8,038	19,650		17,496
Total	$56,265[1/]	$52,124	$54,100	$61,288 + stop loss
3rd Year				
Acquisition	$ -	$ -	$ -	$ 4,200
Payment of Claims				
- Health/Hospital	26,787	18,636	27,552	24,780
- Dental	16,790	14,029	23,133	15,750
Stop Loss	3,995	1,913	9,567	not quoted
Monthly Reports	5,100	-	-	-
Other Charges	8,441	21,802	-	18,792
Total	$61,113[1/]	$56,380	$60,252	$63,522 + stop loss

1/ Nominal printing charges would be added to these totals.
2/ See Comments re: Prudential. The potential for substantial savings over the figures quoted exists.

Assumptions:

1) Paid claims:

	Year		
	1st	2nd	3rd
Hospital	$ 20,000	$ 27,620	$ 31,764
Health	220,000	305,134	350,904
Dental	300,000	351,995	373,115
	$540,000	$684,749	$755,783

Effects of Mallette claim have been excluded.

2) Canada Life charges assume that run-out of claims will occur under the insured plan.

3) Equivalent services provided by all Companies. This includes monthly reports for each division.

4) Second and third year claims based on sum of first year paid claims and reserves increased by 15% (Health) and 6% (Dental).

6(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing of Overdrafts and their Relationship with the Contingency Account.

RECOMMENDATION

That the Finance Committee recommend to City Council the following policy with respect to transfers from the Contingency Account No. 0378-1198.

1) That the Contingency Account No. 0378-1198 be separated into two parts, "Unallocated" and "Allocated", and that the following criteria be used to determine whether or not a physical transfer of appropriation is to be made to Departments' expenditure accounts.

   a) Physical transfer to Departmental accounts (from "Unallocated")

      (i) When a new or additional expense has been incurred which will be continuing.
      (ii) When an increase to an existing level of service has been initiated and will be continuing.
      (iii) When a Department has been directed to provide a service by a Committee or Council and the expense will be continuing.
      (iv) Other expenses as considered appropriate by the Standing Committees.

   b) Memo transfer only to "Allocated" portion of Contingency (overdraft financing of Departmental requirement)

      (i) For non recurring expense items.

      (ii) For unexpected and unusually large expenses resulting from unknown factors such as had occurred with the Wentworth Street steps project.

2) That the City Treasurer be consulted prior to submission by a Department to a Standing Committee for additional funding in order to determine the category under which financing should be provided.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

It is proposed it Item 1(a) that a physical appropriation transfer will be made from the Contingency Account to the appropriate Departmental expense budget or to the Municipal contribution account of a Local Board, for those reasons listed above in order that the year to year estimates will be comparable. On the other hand, as described in Item 1(b), it would seem inappropriate to transfer that amount required from the Contingency which would have the effect of increasing an appropriation for the current year and distorting the comparative figures for the prior year and for the next year. A transfer to the "Allocated" portion of the Contingency would, however, reduce the amount available in the Contingency.

The proposed distribution at year end of the remaining balance, if any, to non-departmental accounts would be submitted as usual by the Treasurer to the Finance Committee for their consideration.

6(m)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Draft by-law for the authorization to borrow monies to pay off bank overdrafts in relation to current expenditures

RECOMMENDATION

(1) That the Finance Committee submit to City Council, for their approval, the draft by-law for the authorization to borrow monies to pay off bank overdrafts for 1984, as and when they arise for current expenditures to a maximum of $3,000,000.

(2) That the Mayor and Treasurer be authorized to sign in advance the necessary promissory notes to be held with the Canadian Imperial Bank of Commerce, Hamilton Branch, and be discounted only as required.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

Attached is a draft borrowing by-law for current expenditures.

The Municipal Act, Revised Statute of Ontario, 1980, Chapter 302, as amended under Subsection (1) of Section 189, authorizes as follows:

> "A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year **authorize the head and treasurer to borrow from time to time by way of promissory note** such sums as the council considers necessary to meet, until the taxes are collected, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and **other purposes for which the corporation is required by law to provide."**

During the course of conducting the City business, it is necessary from time to time to overdraw bank accounts to pay for approved amounts as the City funds were fully invested at that time. It is also more economical to borrow monies to pay off these accounts rather than to cash short term investments at a lower rate of return.

BACKGROUND - Continued

Traditionally, the Canadian Imperial Bank of Commerce has allowed the City's accounts to become overdrawn for temporary periods. Recently, the Hamilton Branch of the C.I.B.C. has been advised by their Supervising Office that they require an authorizaton from City Council in the form of a by-law to borrow monies for current expenditures under the terms set out in the Municipal Act.

On receipt of the approval of the enclosed by-law, the Mayor and Treasurer would pre sign the promissory notes, in minimum multiples of $50,000 to be held in the bank for safekeeping. Such notes would be discounted only as required to the closest $50,000 amount and would be liquidated immediately upon receipt of covering deposits.

Att.

Bill No.

The Corporation of the City of Hamilton

BY-LAW No. 84-

To Authorize the Borrowing of $3,000,000.00 to Finance Bank Overdrafts as and when They Arise from Current Expenditures

Whereas the Council of The Corporation of the City of Hamilton (hereinafter called the "Municipality") deems it necessary to borrow the sum of $3,000,000.00 or lesser amount to pay for temporary bank overdrafts as and when arise in relation to the current expenditures of the Municipality for the year;

And Whereas the total amount of the estimated revenues of the Municipality as set forth in the estimates adopted for the year 1984, is $107,646,290.00.

And Whereas the total of amounts heretofore borrowed for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended, which have not been repaid is $3,000,000.00.

Therefore the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Municipality to borrow from time to time by way of promissory note from CANADIAN IMPERIAL BANK OF COMMERCE a sum or sums not exceeding the aggregate $3,000,000.00 to pay off temporary bank overdrafts for the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, and to give on behalf of the Municipality to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Mayor and Treasurer for the moneys so borrowed, with interest at such rate as may be agreed upon from time to time with the Bank.

2. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 189, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.

3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the moneys hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.

PASSED this day of A.D. 1984

City Clerk

Mayor

6(N)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Loan to Rosedale Tennis Club - $100,000

RECOMMENDATION

That the loan to Rosedale Tennis Club in the amount of $100,000 be financed from the 1984-1988 Capital Budget five mill capital levy.

E. C. Matthews, Treasurer

BACKGROUND

Item 4 of the Tenth Report of the Parks and Recreation Committee, May 31, 1984, approved of a loan to a maximum of $100,000 to finance termination of a lease for the existing air structure and purchase of a used air structure and appurtenances, and payment of outstanding utility charges.

Also, that this loan to be subject to the execution of an agreement between the City and the Rosedale Tennis Club which agreement shall include among other conditions the following:

(i) That the outstanding interest free loan in the amount of $19,500 due October 19, 1984 be extended for a further one year period to be repaid October 19, 1985;

(ii) That the loan be interest free and payable on demand in whole or in part or where no demand has been made no later than in five equal installments on the 30th day of September in each of the years 1986 to 1991 inclusive;

(iii) That the Rosedale Tennis Club not be permitted to undertake any further capital improvements to the facility until this loan, together with any other indebtedness to the City, is paid.

6(0)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 14

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Transfer of funds within the Culture and Recreation Department's Estimates

RECOMMENDATION

That the amount of $10,000, required in Recreation Account 0367-0575 (Playstructure - A. M. Cunningham School grounds) to adjust this account from a net basis of $5,000 after donations to a gross basis of $15,000 required for the total project, be financed by a transfer from Account 0367-1829 - Materials and Supplies - Other (Sir Allan MacNab District Centre) to Account 0367-0575 - Playgrounds - Operating Equipment.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

During the preparation of the 1984 Estimates of the Department of Culture and Recreation, projects involving playstructures, funded two-thirds by a community group and one-third by the City, were budgeted **on a net basis** on the Expenditure side rather than on a gross basis. These projects are:

0367-0575(02)	Mtn. Lions Park -	$ 2,000	(1/3 share)
0367-0575(31)	Prince Phillip School -	5,000	(1/3 share)
0367-0575(32)	A. M. Cunningham School -	5,000	(1/3 share)
		$12,000	

The Revenue side of the Recreation Estimates contain $24,000 related to the community groups' two-thirds share of these projects, thus negating the effect of budgeting on a net basis in the Expenditure Estimates. There is, therefore, **a potential unbudgeted total of $24,000** on the Expenditure side.

This recommendation, however, deals only with the A.M. Cunningham School project for which the community group have collected their share ($10,000) and are now requesting the City to install the playstructure for the estimated gross amount of $15,000. The Department of Culture and Recreation have indicated that the other two projects may not be proceeded with in 1984; however, in the event that funding may be required in full or in part for the other two projects later in the year, then a separate recommendation for funding will be submitted to the Finance Committee at that time.

c.c. Miss A. Schimmel, Director of Culture and Recreation

6(P)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 June 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT
Financing of $10,000 for feasibility study of constructing a wing on City Hall

RECOMMENDATION
That the estimated cost of $10,000, to hire engineering and cost consultants to carry out a study on the feasibility of constructing a wing on City Hall, be financed from the Reserve for Capital Projects, Account Number 0280-27.

E. C. Matthews, Treasurer

BACKGROUND
The Accommodation Sub-Committee, at their meeting of June 12, 1984, approved requesting the Finance Committee to provide the sum of $10,000 for a feasibility study for a proposed addition to City Hall.

c.c. Mr. D. C. Freeman, City Architect
Mr. M. Watson, Secretary, Accommodation Sub-Committee

7.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Ruth Tiefenbach, Secretary
Special Events Advisory Committee
Name & Title

DATE June 18, 1984

FOR ACTION [X] FOR INFORMATION [ ] File No. SEC-REC

TO: CITY COUNCIL [ ] (OR) FINANCE COMMITTEE [X]
Committee

SUBJECT

GRANT REQUEST - HAMILTON-WENTWORTH CREATIVE ARTS

RECOMMENDATION

That in order that the Special Events Advisory Committee can continue to meet its 1984 objectives, the additional grant approved for the Hamilton Wentworth Creative Arts be financed from the Contingency and not within the Special Events Advisory Committee's budget appropriation for 1984.

BACKGROUND

Ruth Tiefenbach

At its meeting of May 7th, the Special Events Advisory Committe expressed serious concern over the recommendation contained in the Seventh Report of the Finance Committee presented to Council April 10th, recommending that an increased grant in the amount of $4,000. to the Hamilton Wentworth Creative Arts be financed from within our 1984 budget appropriation.

The Committee wishes to point out that in keeping with Council's directive, the 1984 budget estimates were reviewed very carefully, and subsequently, presented within the 4% guideline.

Contained within those estimates was an amount of $13,100. to be utilized for the purpose of stimulating and supporting new special event programs. In keeping with this, the Committee has already approved a $1,500. contribution towards the Great Canadian Participaction, a grant of $3,200. to support the Velos Club's sponsorship of a Bicycle Race in September, and a grant of $300.00 for sponsorship of the Vaerlose Guards from Copenhagen.

NOTE: See Treasurer's recommendation on reverse side.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 April 3

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing of an additional $4,000 grant to the Festival of Friends

RECOMMENDATION

That the increase of $4,000 in the 1984 grant to the Festival of Friends specifically to meet and be utilized for those costs related to the "User Pay Policy", be financed by an internal appropriation transfer of $4,000 within the Special Events function from Account 0378-5040, "Unspecified Programs" to Account 0378-5009 - "Festival of Friends".

E. C. Matthews, Treasurer

BACKGROUND

Attached is a letter from the Secretary of the Parks and Recreation Committee indicating that the Committee agreed at its meeting of March 29, 1984 to increase the 1984 grant to the Festival of Friends by an additional $4,000.

For the information of the Committee, this action would increase the approved grant for 1984 for this group from $34,000 to $38,000.

Att.

8

REPORT OF GRANTS SUBCOMMITTE

To The Finance Committee

At its meeting on May 24, 1984 the Grants Subcommittee reviewed the following application and respectfully recommends:

ORGANIZATION	AMOUNT REQUESTED	AMOUNT RECOMMENDED
1. Ad & Sales Club of Hamilton	$2,000.00	Nil
2. The Frederick Ashbaugh Redware Archaelogical Project	$800.00	$200.00
3. Image '84	$1,500.00	Nil

The Subcommittee respectfully recommends that due to the limited funds available remaining in the unclassified grants account #0374-0198, that no further grant requests be entertained for 1984.

Respectfully submitted,

J. J. Schatz, Secretary
Grants Subcommittee

ALDERMAN P. J. PETERSON, CHAIRMAN
GRANTS SUBCOMMITEE

JJS:jf

9.

Hamilton Union of Unemployed
643 Barton St. E.,
Hamilton, Ontario.
L8L 3A1

June 11, 1984

JUN 15 1984

Finance Committee
City of Hamilton
City Hall,
Hamilton, Ontario.

Att'n: J. J. Schatz, Secretary

Dear Sir or Ms:

The Hamilton Union of Unemployed together with unemployed organizations from Niagara Falls, Port Colborne, Welland and St. Catherines are planning a Niagara Peninsula unemployed family picnic at Prudhommes Landing, Vineland, Ontario on Wednesday August 22, 1984.

We are planning to provide free return transportation to the park, free hot dogs, soft drinks,milk, ice cream, potato chips, corn on the cob, balloons, games, rides, entertainment, etc. We estimate that over 3,000 unemployed and their families will participate in this year's picnic, with over 2,000 from Hamilton.

Attached is a copy of the estimated budget for the Niagara Penninsula unemployed family picnic, and, we are appealing to organizations and individuals to make a donation towards these costs. You will note that there are 14 items of expenses listed, the H.U.U. is requesting that donors to the picnic consider donating one of the 14 items listed or a portion thereof. ITEM 2 refers to the return transportation costs using H.S.R. buses. The H.U.U. respectively requests that the City of Hamilton give consideration to donating the costs of the H.S.R. buses or a portion thereof.

All participants in the unemployed family picnic and news media in the Niagara Penninsula will be given a printed list of the donors to the picnic.

The Hamilton Union of Unemployed is prepared to have a representative at your meeting to answer any questions in regard to the Niagara Penninsula and Unemployed Family Picnic.

Yours Truly

Terry Fraser

Terry Fraser
Picnic Co-Ordinator
Hamilton Area
Phone 545-2145

NIAGARA PENINSULA UNEMPLOYED FAMILY PICNIC PRUDHOMMES

WEDNESDAY, AUGUST 22, 1984

BUDGET ESTIMATE

(1)	Admission to Park	
	1500 @ 4.25	6,375.00
	1500 @ 2.00	3,000.00
(2)	Return Transportation (Hamilton) 15 x 53 Passenger Buses x $150.00 (H.S.R.)	2,250.00
(3)	500 Dozen wieners	545.00
(4)	500 Dozen Hot Dog Buns	475.00
(5)	Soft Drinks	692.00
	Cups	110.00
(6)	Milk 2000 ½ pints	500.00
(7)	Ice Cream 3000 Dixie Cups	780.00
(8)	Corn on the Cob 500 dozen	500.00
(9)	2,000 Potato Chips	350.00
(10)	Salt, Pepper, Butter, Relish, Mustard, Kepchup, Napkins	300.00
(11)	Ice	100.00
(12)	Utensils (Lease)	125.00
(13)	Balloons 2500 imprinted	155.00
(14)	Misc. Printing, Prizes, Propane, etc.	600.00
	TOTAL	16,857.00
	LESS ADMISSION COSTS	9,375.00
		7,482.00

Picnic helps jobless forget their troubles for a while

By DENIS LeBLANC
Spectator Staff

WITH NOT a cloud in the sky, waves rolling onto the beach, acres of green grass, hot dogs, corn on the cob, soft drinks and flavored ice, yesterday was perfect for a picnic.

It was the kind of day that would let you forget your troubles and for the 600 gathered in a corner of Confederation Park, that's exactly what they wanted to do.

Yesterday's free picnic — organized by the Hamilton Union of Unemployed — was meant to help the region's unemployed put aside their worries — at least for one day.

Clowns applying make-up to children, games and music seemed to do the trick during the seven-hour picnic for which everything was donated, either through goods or cash contributions from individuals, companies and unions.

And while the crowd couldn' completely put out of their minds there were no jobs to return to after the festivities, the picnic provided some relief.

"It's good for fellowship and socializing" said Claude Robitaille, an unemployed electrician who left Blind River to find work in Hamilton.

"I don't really mind being out of work for a short time — it's been two months for me now — because in the 15 years I've worked in construction I've never taken time off.

"To me this is like a holiday and the picnic is a great idea. Not only does it give us a good time but it makes more people aware of the numbers who are out of work," said the Melvin Avenue resident.

Kerry Wilson, one of the organizers of the event, said the picnic was also meant to ease the pressures of single mothers who can't find work.

"They have children and nowhere to take them because it costs money," he said.

Tereze Allen and her two-year-old daughter came across the picnic by chance.

"I bring Jasmine to the park often but I didn't know what was going on until somebody told me. It was a wonderful surprise and I think it's great," said the unemployed waitress whose husband just returned to work this week.

"I haven't worked since The Old Spectator restaurant closed on New Year's Eve and he's worked off and on for the last five years," said Mrs. Allen of Connaught Avenue.

Surprised that the event was put together by the HUU, Mrs. Allen said it was something that governments should handle.

Scores of the area's unemployed line up for free picnic treats. —Picture by Bob Chambers

10.

HAMILTON ORPHEUS MALE CHOIR

James Street Baptist Church
James & Jackson Streets
Hamilton, Ontario

Musical Director: Lyn Harry

JUN 7 1984

May 30, 1984

Mr. J. Schatz
Grants Committee,
of the Finance Committee
City Hall
71 Main St. W.
HAMILTON, Ontario
L8N 3T4

Dear Sir:

As Chairman of the above organization, I humbly submit for your consideration this application for financial assistance.

Attached is a brief summary (including approximate costs) of the major project for which we are requesting funding assistance. We fully realize the current financial restraints imposed due to economic conditions; however, we respectfully suggest a sum in the order of $2,000 would be a suitable donation from the City.

We trust the attached is sufficient information to help you arrive at a favorable decision. Should you require any additional information, please contact the undersigned.

Yours truly,

J. G. Edwards
Chairman, H.O.M.C.
2459 Grenallen Drive
Burlington, Ont. L7P 1W1
Tel. Bus. 528-2511, ext. 4001
Home 336-7237

JGE:dd
Attach.

cc: W. Landers
Vice-Chairman, H.O.M.C.
(Chairman U.K. Tour Committee)

HAMILTON ORPHEUS MALE CHOIR

James Street Baptist Church
James & Jackson Streets
Hamilton, Ontario

Musical Director: Lyn Harry

May 30, 1984

INTRODUCTION

The Hamilton Orpheus Male Choir was formed in 1977, as a charitable, non-profit making organization. The Charitable Organization Number is 051-9801-22-14. It is an all-male choir of totally amateur singers and truly reflects the multi-ethnic nature of Canada. Whilst everyone is an Ontarian, ethnic origins include Welsh, English, Irish, Scottish, Dutch, American and Polish backgrounds. Only our Musical Director and accompianist receive very modest honorariums.

In April of this year, the choir gave its 100th Concert; the majority of these have been for various charitable causes. A recent concert, on January 28, 1984, was on behalf of the Cancer Society in Hamilton and over $2,000 was made for the Society. The choir performed without charge - as is usual.

The Choir finances itself by annual dues paid by each member; from an Annual Concert and from the sale of records and tapes.

PROJECT

The Hamilton Orpheus Male Choir has had the honour to be invited to sing at the biennial 1000 Voice Festival of Male Voices at the Royal Albert Hall in London, England, in October, 1984. This is the first time that a Choir from outside the United Kingdom has been invited to attend and we are happy to receive this honour.

The Festival, before an audience of over 9,000 is broadcast on British T.V. and a record is made for worldwide distribution.

In addition to the Festival, the Choir has been invited to give concerts in nine other towns and cities in England and Wales. Some of these concerts will be shared with host choirs, who will be offering hospitality and putting up choir members in their own homes. In one town - Aberavon, Wales - they will be returning hospitality to the Hamilton Orpheus Male Choir who hosted them in their homes when they were touring in Canada in 1979.

Continued .....

HAMILTON ORPHEUS MALE CHOIR

James Street Baptist Church
James & Jackson Streets
Hamilton, Ontario

Musical Director: Lyn Harry

May 30, 1984

PROJECT (Cont'd)

In return, the Hamilton Orpheus Male Choir will be offering hospitality to other choirs when they visit Ontario. We are already involved in preparations for the visit of a Welsh Choir in April, 1985.

The Choir has always tried to promote Canadian artists in their concerts and we are taking a young professional singer with us as our guest on the tour. We hope she will benefit greatly from the experience and exposure.

In preparation for the tour, the Hamilton Orpheus Male Choir and guest artist will perform in many communities in Southern Ontario.

FINANCING OF THE TOUR

Economic times have been hard in Hamilton recently and since every member is a working man, cost has been an important factor in consideration of this tour. To present the Choir at its best, it is important to be well balanced and we need to have as many members present as we can. We hope that no one will have to miss the tour for purely financial reasons.

For this reason, the Hamilton Orpheus Male Choir initiated a fund-raising project in 1983. From benefactors, sponsors and supporters, in addition to various social events, $9,000 has been raised and more is anticipated.

Each member of the choir will be expected to pay his share of the balance from his own pocket. Approximately 38 supporters will be accompanying the Choir on the tour and will be paying their own way.

BUDGET FOR TOUR OF ENGLAND AND WALES

AIR TRANSPORT	$590 x 60	$35,400
BUS TRANSPORT	2 Buses x 2 Weeks	8,600
ACCOMMODATION	Reduced Considerably By Being Hosted Whenever Possible $200 x 60	12,000
EXPENSES	Costs of Fund Raising, Advertising and Postage	2,000
		$58,000

HAMILTON ORPHEUS MALE CHOIR

James Street Baptist Church
James & Jackson Streets
Hamilton, Ontario

Musical Director: Lyn Harry

May 30, 1984

BUDGET FOR TOUR OF ENGLAND AND WALES (Cont'd)

FUND RAISING	(To Date)	$10,000
EACH MEMBER	$800 x 60	48,000
		$58,000

Each member will be asked to pay $800 plus cost of food, etc., whilst on the tour.

11.

THE CORPORATION OF THE CITY OF HAMILTON

FROM DAVID C. FREEMAN, City Architect & Co-ordinator, Lloyd D. Jackson Sq. (Name & Title) DATE 1984 June 18th

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE (Committee) ☒

SUBJECT CHEDOKE MAINTENANCE DEPOT

RECOMMENDATION

That Section 11 of the 13th Report of the Finance Committee adopted by City Council on July 26/27, 1984, which deals with the appointment of the Moffat Kinoshita Partnership as prime consultants for the proposed Chedoke Maintenance Depot at a fee of 5.8% of the final cost of construction plus a 1983 per diem rate ranging from $25.00 to $75.00 per hour for additional services be amended to provide for a 1984 per diem rate ranging from $37.00 to $95.00 per hour for additional services.

BACKGROUND

I informed your Committee of this several weeks ago. Since the fee rates, are shown in the contract, a Council resolution is necessary to note that these are for 1983 only. Hourly fees will apply to a small part only of the total fee cost. No such fees have yet been incurred, but some are expected before completion of the work, and an allowance has been made in the appropriation which should cover all such costs.

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1984 July 24, 1984

NOTICE OF MEETING

Finance Committee
Thursday, July 26, 1984
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

JJS:jf

AGENDA

(A) 2:00 o'clock - **Alderman H. Merling/Mr. M. McClurg.**

i) Request - Unemployed Bus Pass Programme.

ii) City Clerk Recommendation.

(B) 2:15 o'clock - **Alderman H. Merling -**

Tax Instalments - Mrs. M. Kennedy.

(C) 2:30 o'clock - **Alderman P. Cowell, Chairman, Special Events Advisory Committee -**

Financing Costs - Festival of Friends/"It's Your Day".

(D) 3:00 o'clock - **Injured Workers of Hamilton and District -**

Office Accommodation.

(E) 3:30 o'clock - **Hindu Samaj of Hamilton and Region -**

Site for Hindu Community Centre.

1. Adoption of the Minutes of the Meeting held Thursday, June 21, 1984.

2. **HAMILTON PLACE, CONVENTION CENTRE, TRADE CENTRE/ARENA INTERIM BOARD** - Report.

3. **McQUESTON LEGAL AND COMMUNITY SERVICES**

   - Elderly Residents Tax Rebate - Mrs. V. Jackson.

4. **DIRECTOR OF REAL ESTATE**

   a) Policy and Procedures - Sale of City Property.

5. **DIRECTOR OF PURCHASING**

   a) Tenders - Camera Platemaker - Service Department.

6. **CITY ARCHITECT AND CO-ORDINATOR LLOYD D. JACKSON SQUARE**

   a) Continuation of Energy Auditor's Function.

   b) City Hall Energy Conservation Measures.

   c) Consultants - City Hall Expansion Feasibility Study.

7. **CITY SOLICITOR**

   a) City vs. Tuban Construction Limited - Cost of Collection
   - Road Cut Repairs.

8. **BOB RAE MPP/MIKE BREAUGH MPP**

   - Effect of Limited Increases in Municipal Grants.

9. **CITY TREASURER**

   a) Accounts - Land Acquisition - York Street from Queen to Dundurn.

   b) Financing - Additional Terminals and Control Units.

   c) 1984 Capital Purchase - Convention Centre.

   d) Credit $75,000.00 Penalty Cheque - T. Eaton Company Limited
   -Reserve for Off Street Parking.

e) Authorization of Access to Corporation's Safety Deposit Boxes.

f) Community Economic Transformation Agreement Program.

g) Financing - du Toit Account - Downtown Action Plan.

h) Financing - Repairs to Silos - Ferguson Avenue Maintenance Yard.

i) Financing - Instalation of Facilities for Promotional Banners.

j) Financing - School Traffic Officer - Fennell Avenue and East 44th Street.

k) Financing - School Traffic Officer - Vansitmart Avenue and Weir Street.

l) Financing - Refund of Survey Costs - 176 Balsam Avenue South.

m) Status Report - Reserve Accounts.

n) Financing - Alleyway - Caroline Street to Hess Street.

10. **OTHER BUSINESS.**

11. **ADJOURNMENT.**

UNFINISHED BUSINESS

(a) City Treasurer - Investment HMRF - January 25, 1983.

(b) City Treasurer/Director of Real Estate - Assessment Review Officer - January 6, 1983.

(c) Parking Authority - Review and Up-date of Priorities for future off-street parking lots - April 21, 1983.

(d) Mayor's Office - Policy - Control and Distribution of Mementoes - September 22, 1983.

(e) City Treasurer - Parking Revenue - Region - January, 1984.

(f) Report - Hamilton Place Event Days - March 23, 1984.

(g) City Treasurer - Uniform reporting of Municipal Contribution - Hamilton Place, Convention Centre and Library - March 22, 1984.

(h) Ad Hoc Grants Subcommittee - Report.

(i) Opera Hamilton Subcommittee - Report.

(j) Eligibility Criteria - Transit Programme - Blind Persons - April 19, 1984.

(k) Theatre 55 Foundation - to report October 25, 1984.

(l) Lease - Hamilton Public Library Board.

Ministry of
Municipal Affairs
and Housing
Ontario

Subsidies Branch
12th Floor, 777 Bay Street
Toronto, Ontario
M5G 2E5
(416) 585-6208

CELEBRATING TOGETHER 1984 ONTARIO

23 May 1984.

Mr. Mark D. Burtniak,
Energy Auditor, City of Hamilton,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4.

Dear Mark:

This is to acknowledge receipt of your third semi-annual report submitted under the Municipal Energy Audit Program (MEAP).

The City of Hamilton's energy audit program, based upon an analysis of your third semi-annual report, is progressing well. In particular, the audit and energy consumption data which you have provided is complete and accurate and logically presented, and you have succeeded in achieving significant reductions in Hamilton's municipal energy consumption. You have also been extremely active in the area of making recommendations for, and implementing changes to, municipal buildings, and you have undertaken activities in each of the areas of transportation energy management, employee motivation, and community outreach. Finally, you have outlined an ambitious work-plan for the next six months.

It is hoped that you will continue to expand upon your already strong efforts in Hamilton, Mark. 'Keep up the good work!'

Yours sincerely,

Sydney E. Rupius

for Rozina Kassam
Program Administrator
MEAP.

APPENDIX 'A'

JANUARY-JULY, 1984

SUMMARY ESTIMATED ENERGY CONSERVATION SAVINGS

PROJECT	ENERGY KWH.	SAVINGS M^3	COST SAVINGS	CAPITAL COST	GRANTS ANTICIPATED	CAPITAL TO CITY	PAYBACK YRS. TO CITY
LAWFIELD ARENA	231,400		8,100	9,900	2,970	6,930	0.85
SIR WINSTON CHURCHILL POOL COVER		25,892	3,879	6,466	1,940	4,526	1.2
NIGHT SET-BACK		8,037	1,300	0	0	0	0
DALEWOOD REC. CENTRE - HEAT RECOVERY		78,564	8,841	6,500	0	0	0.8
-ENTIRE HVAC SYSTEM				60,000	9,000	51,000	5.8
BRAMPTON ST. YARD QUONSET HUT		26,403	4,664	15,725	4,718	11,007	2.4
CHEDOKE YARD -QUONSET HUT	113,300		3,312	4,300	1,290	3,010	0.9
MAIN BRANCH LIBRARY	8,000		320	1,000	0	1,000	3.2
TOTALS	352,700	138,896	30,416	43,891	19,918	26,473	

VII CONSULTING/ADVISORY ACTIVITIES - CONT'D.

E. GAGE PARK

Recommended renovations to the garage/storage areas will include the addition of R-12 polyurethane insulation to the interior roof and walls.

Energy conservation financing for this project will amount to approximately $15,000. Additions to the heating system will entail either a forced-air or infra-red heating source. Costs for this work will amount to approximately $5,000.

F. TEMPERATURE CONTROLS SPECIFICATIONS - CITY BUILDINGS

Specific points were raised by the Energy Auditor concerning this major document. Concerns regarding gas rentals, monitoring and past performance of contractors were brought to attention of the Purchasing, Property Maintenance and Regional Engineering Departments.

VII CONSULTING/ADVISORY ACTIVITIES

Numerous departments have requested engineering services from the Enery Auditor regarding energy conservation designs, construction, implementation and cost effectiveness. This function was fulfilled for the following facilities:

A. The Rosedale Tennis Club was advised on the energy efficiency of the tennis bubble and clubhouse. Final recommendations indicated operating costs reductions would be achieved with the purchase of a new bubble liner. Potential savings of $6,400 will reduce the annual heating bill by approximately 35-40% or $1,400 m^3 of natural gas.

B. Normanhurst Communicty Cente-

A preliminary energy audit was conducted at this facility. It was determined that thermal upgrading of the entire structure was necessary in order to achieve greater comfort and overall building performance.

Funding assistance was offered for insulation of:

i) interior walls R-12
ii) attic R-28

Estimated costs for the above work total $3,300. Potential savings of 475m^3 of natural gas would yield a 4 year payback.

C. Westmount Recreation Cente

It was recommended that the fibreglass panels situated in the pool area be removed and replaced with an insulated concrete block wall. This work was initiated to improve building occupant comfort. A secondary benefit of reduced transmission heat loss would result. The thermal efficiency of the wall will be improved 6 times from R-1.8 to R-12.3. Potential savings of 54m^3 of natural gas and $340. a year would result.

D. Kenilworth Library

Major construction renovations are slated for future implementation. With modifications, improvements to the building energy efficiency will result. A visual/historic audit was conducted to verify the current and proposed building energy efficiency.

VI HAMILTON PLACE/HAMILTON CONVENTION CENTRE

Lighting surveys have been conducted to investigate different cost saving measures. Twenty-five "Light-mizers" have been purchased for installation. throught these two facilities. These devices prolong incandescent light bulb life by as much as 10 times. A draw back to this is reduced light output. Therefore, the "light mizers" will be installed in areas requiring low levels of light. This measure is a cost saving effort to reduce light maintenance expenditures on labour and light bulbs. The cost for the 25 "light mizers" was $100.00. Potential savings in terms of dollars could amount to $1,000. annually.

V CENTRAL UTILITIES PLANT

A major cost saving measure has been implemented at the C.U.P. since early 1983. The project involves the utilization of 8 natural gas boilers situated in Hamilton Place to supplement the C.U.P. heating supply.

With the current utility rate structure, it is cheaper to heat with natural gas than with electricity. Natural gas is approximately 25% less than electricity per million BTU's.

The full potential of this project has not been met due to minor mechanical difficulties. The City Architect is presently addressing this situation. Initital estimates indicate a potential cost reduction of $50,000 annually.

The project was initiated jointly by the Department of Public Works and the City Architect's Department.

IV LIBRARIES

A. MAIN BRANCH

Extensive energy studies concluded in 1983 revealed two occurances at this branch: areas requiring more light and areas requiring less light during operating hours.

The problem of low light levels is currently being addressed. A total of 146 fluorescent light fixtures have been purchased and are in the process of being installed. 66 of these fixtures will replace less efficient incandescent fixtures. The utilization of in-house staff for the fixture installation represents a cost saving measure of $50,000.

Two pilot projects have been implemented regarding over-lit areas. Photo cells and switches have been installed on the first and fourth floors in areas adjacent to windows, providing high ambient light conditions. The results are proving to be positive. Occupants of these areas are not aware of the lights being off due to the fact that sufficient light levels are being achieved from the ambient sun light.

The capital cost of $1,000 will produce an annual energy savings of approximately 8,000 kwh. representing a dollar saving of $320. This pilot project will pay-back in 3.2 years.

The success of this pilot project is indicative of the positive results anticipated from 25 locations of photo-cells and switches slated for implementation in 1984.

III CITY HALL

It has become apparent that the need to conserve energy should be initiated in City Hall itself. With an annual utility bill of $425,000, the potential exists for major energy and operating cost reductions. The City Architect's Department retained the services of a consulting firm specializing in energy conservation studies and designs. A computer generated energy audit was produced to illustrate potential savings based on a variety of factors. These factors are as follows:-

i) building construction
ii) building use
iii) building occupancy rates
iv) heating, ventilation & air conditioning systems
v) mechanical & electrical systems and,
vi) operating costs

The audit, completed in March 1984, detailed three modes of implementation. The scenarios are briefed as follows:-

SCENARIO No.	Total Cost	SAVINGS $/yr.	SAVINGS KWH	Payback Years	% Energy Saving
# 1	$195,800	86,545	4,120,400	2.14	27.4
# 2	$511,500	153,761	5,951,040	3.33	39.5
# 3	$374,000	144,373	5,659,680	2.59	37.6

To summarize the recommendations scenario #2 represents the greatest energy $ dollar savings achieved with very little difference in terms of a payback time frame of 5 years or less. This time frame exists as the operating basis for City energy conservation projects. Therefore, a 3.33 year payback is a very good rate of return. The cost avoidance or savings of $153,761 per year represents a rate of return of 36.2%. This rate of return of capital investment represents a 100% increase over current interest rates. It should be noted that it is costing the City more money each year by not implementing energy conservation at City Hall.

The Ministry of Energy has agreed to contribute $2,000 towards the cost of the Energy Audit.

II PUBLIC WORKS DEPARTMENT

A. BRAMPTON STREET YARD - QUONSET HUT

This 21 year old structure used as a garage/storage area, is constructed of uninsulated corrugated sheet metal.

A yearly gas consumption of approximately 30,000 m^3 indicated a fuel use five times the required value. This structure previously consumeed 125 BTU/sq.ft. per hour. The insulating value of the structure was upgraded from R-1 to R-14.85 in June of 1984. A 2" layer of polyurethane foam topped with a polymeric coating was sprayed to the exterior surface of the hut.

Anticipated fuel savings of 26,403 m^3 will yield an annual cost reduction of $4,664 and a payback of 3.4 years. A 30% grant pending from the Ministry of Energy is anticipated to offset the City's expenditure of $15,725. The final heating requirements will be reduced to 25 BTU/sq.ft. per hour.

This project is proving the positive aspect of energy conservation. The building interior is sealed from rain and snow penetration. The comfort of the building occupants is now more than adequate. The emergency snow removal equipment will no longer experience cold-start conditions that caused problems in previous years. As well, the life of the building will be extended by as much as 10 years.

B. CHEDOKE YARD - QUONSET HUT

This newly constructed sheet metal structure is used as a storage/repair facility for the snow-grooming equipment at the Chedoke ski hill. It is planned that electric heat will be installed prior to the 1984-85 winter season.

In anticipation of this heating requirement the insulating value of the structure was increased from R-1 to R-11.85 in July of 1984. A one-inch layer of polyurethane coating was sprayed to the interior surfaces. An additional one-inch layer of Double A/D thermal barrier provides insulation integrity and fire safety.

Estimated heat losses of 122,100 Kwh./season will be reduced to approximately 8,700 Kwh./season. An estimated savings of 113,300 Kwh./season should yield an annual cost avoidance of $3,312. A payback period of 1.3 years is expected. A 30% Ministerial grant is pending to offset the City's expenditure of $4,300. The heating demand will be reduced from 37 kw./sq.ft. per hour to 3 kw./sq.ft. per hour. This corresponds to a fuel reduction of 93%. Additional benefits of occupant comfort and ease of equipment repair will be experienced.

B. SIR WINSTON CHURCHILL RECREATION CENTRE

This facility houses a pool used throughout the year. Pool energy costs total approximately $16,000 per year.

The heating, ventilating and chlorinating systems for the pool operate 24 hours per day, all year long. A closed-cell, polyethylene foam, polypropylene covered pool cover is currently being installed. The remotely controlled, automatic system will reduce heat losses associated with evaporation, convection and radiation. The system will be activated during the non-occupied hours of the centre, (10:00 p.m. to 7:30 a.m., 5 days per week). An estimated heat loss reduction of 917 BTU/sq.ft. per day will yield annual savings of 25,892 m^3 of natural gas. The $6,466 capital cost to the City should be reduced by $3,879 per year yielding a 1.7 year payback. A 30% Ministry of Energy grant is pending.

Further savings will be experienced due to reduced air heating requirements during non-occupied hours. The Board of Education has agreed to install these night-set back controls. Potential savings of 10% (8037 m^3) will be met. As a result of night set-back, the potential for dew point condensation problems will be greatly reduced. Ultimately this leads to longer building life. Reduced chlorine consumption should be experienced due to the lower water evaporation. A 25% reduction in chlorine is anticipated.

C. DALEWOOD RECREATION CENTRE

Dalewood Recreation Centre is currently undergoing extensive renovations. The interior ceiling has been sprayed with a 1¼" layer of cellulose type fibre to act as a sound dampening and insulating barrier. The thermal effectiveness of the pool roof will be improved from R-14.8 to R-20.5. This is an overall increase in thermal sealing of 39%.

Upgrading of the pool and changeroom heating & ventilating systems is also underway. The pool air handling system will be equipped with a 10,000 cfm heat recovery unit. Heat will be extracted from the pool air exhaust. It is estimated that the unit will save 78,564 m^3 of natural gas annually. The initial investment of $6,500 for the heat recovery coil will be paid back at a rate of $8,841 per year. This will result in a 0.8 year payback.

A 15% grant is pending from the Ministry of Energy for the entire HVAC unit. A $2,000 grant is pending for the consultant services rendered by a local engineering firm.

This project was initiated by the Culture & Recreation Department in conjunction with the City Architect. The Energy Auditor has acted as a consultant to the project.

I CULTURE & RECREATION DEPARTMENT

A. LAWFIELD ARENA

This facility is used all year round for various ice hockey and figure skating activies. Previous operating conditions at this arena made summer ice activities only tolerable and less than optimum.

Trying to maintain an interior ice temperature of 22°F while exterior ambient temperatures rise to 90°F can create foggy & rainy conditions. Conditions have deteriorated to a point where condensation has formed on most interior surfaces causing dew point and mildew problems. The viewing of ice activities has been impaired by the condensation on the rink plexiglass. Maintenance of the ice has increased due to rust laden condensation dropping from the steel roof deck to the ice. Mildew has formed on sections of the walls.

To combat these problems a Low Emmisivity Ceiling Curtain was installed in July 1984. This innovative installation at Lawfield Arena is the first ever for a hockey arena in Canada. The purpose of the curtain is to reduce infra-red radiation absorbed by the ceiling and emitted to the ice surface. The amount of heat radiated to the ice is substantial. As a direct result of lowering the radiating effect to the ice, the heat stays above the curtain. This retained heat raises the interior roof temperature and effectively reduces the moisture problems associated with condensation. In the short time since the ceiling has been installed, condensation and "raining" has been substantially reduced. Positive results are being realized. The refrigerant requirements are reduced as a result of the lower infra-red head load on the ice. Brine temperatures are slowling being increased to provide a reduced refrigerating effect. An anticipated brine temperature of 23°F. will reduce energy requirements by about 25%.

Subsequent to the above, the lighting levels have increased because of improved ceiling light reflectance. Twenty of the fifty, 400 watt metal-halide, lamps have been turned off. In effect, the same light level has been maintained with a 40% reduction in lighting power demand.

To summarize the Low "E" Ceiling:

i) substantially reduces heat radiation
ii) reduces refrigeration energy requirements
iii) effectively reduces moisture condensation
iv) reduces lighting requirements.
v) reduces frequency of ceiling painting
vi) improves acoustics
vii) withstands puck impacts, and
viii) remains passive - no annual maintenance

An initial quotation for this installation was received at $15,000. Arrangements were made between the City of Hamilton and the supplier/contractor to install this curtain at a cost price of $9,900. In return for the $5,100 discount, the supplier utilizes this intial Canadian installation as a show facility. Estimated annual savings of 231,400 Kwh. will yield a cost avoidance of $8,100. A payback period of 1.3 years will be reduced by a pending 30% Ministry of Energy grant.

EXECUTIVE SUMMARY

Several energy conservations projects were implemented during January to July of 1984. Estimated energy savings amount to 352,700 KWH's of electricity & 138,896 m^3 of natural gas representing a total savings of $30,416, annually. Capital costs to the City is anticipated to be $26,473. A further $19,918 is expected from the Ministry of Energy. These grants are pending approval. Payback to the City for all of these projects is less than one year.

Priority was placed on studying energy usage at City Hall. Annual potential savings of $153,761 have been identified. This project is the most important energy conservation item for the City.

Attached as appendix A is a letter from the Ministry of Energy, commending the City of Hamilton's energy conservation program. Participation in the Provincial Municipal Energy Audit program has proven to be fruitfull and cost effective to the City of Hamilton.

ENERGY CONSERVATION ACTIVITIES

FOR THE CITY OF HAMILTON

JANUARY-JULY 1984

PREPARED BY: MARK BURTNIAK, C.E.T.
ENERGY AUDITOR
CITY ARCHITECT'S
DEPARTMENT

6a!

THE CORPORATION OF THE CITY OF HAMILTON

JUL 23 1984

FROM D.C. Freeman, City Architect and Co-ordinator, Lloyd D. Jackson Square (Name & Title) DATE 1984 July 20

FOR ACTION [X] FOR INFORMATION [ ] File No. 44-0005P

TO: CITY COUNCIL [ ] (OR) Finance Committee (Committee) [X]

SUBJECT

ENERGY AUDITOR

RECOMMENDATION

1. That the Energy Auditor's function be continued and that the sum of $8,500 be added to budget account No. 0333-02 to pay the cost of the program from August 1984 to December 1984, of this amount, $5,000. will be received from a Provincial MEAP Grant, for a net City cost of $3,500.

2. That the additional funds of $3,500 be approved as an overdraft and financed from 1983 set up of funds in relation to general conservation study account No. 0333-0260.

BACKGROUND (If necessary attach material)

During budget submissions at the beginning of 1984, my request for funds for the energy auditing function included amounts sufficient to carry this program through the year. Because the Provincial subsidy was scheduled to end in August 1984, this involved an increased cost to the City of $8,500 over 1983 cost. The Committee cut this amount from the budget and requested that I come back to review progress in mid-year. Since that time, a number of energy conserving projects have been carried out, as documented in a separate report to the Committee. I feel that the value of this work is undoubted as it creates an actual cost saving each year. Furthermore, the Province has agreed to extend their subsidy to February 1985. Therefore, I request additional funding to extend the energy auditing function for the remainder of the year.

The City Treasurer is in agreement with the proposed method of financing this extension of the program.

A(i)

CITY COUNCIL
HAMILTON CANADA

May 28th, 1984

Mr. J. J. Schatz
Secretary
Finance Committee

Dear Sir:

RE: BUS PASSES FOR UNEMPLOYED - Attached Letter from Mr. M. McClurg

I am attaching a letter I recently received from Mr. Michael McClurg of 150 Mohawk Road East, Apt. #708, regarding bus passes for the unemployed.

Mr. McClurg's wife left her job due to illness and is now receiving U.I.C. sick benefits. However, because she is not actively seeking employment, she is not eligible for a bus pass at a reduced rate.

I would appreciate it if you would place this matter on the agenda for an upcoming Finance Committee meeting and notify me when this item will be dealt with.

Thank you for your co-operation in this matter.

Yours very truly,

Henry Merling

Henry Merling
Alderman, Ward 7

HM:wt

Attch.

cc: Alderman P. J. Peterson
Chairman
Finance Committee

May 7, 1984

The Hamilton-Wentworth
Regional Transit Commission;
Re: "Special" rate bus pass.

Dear Sir;

I would like to bring a point to your attention that perhaps you have not yet considered. While I believe that the reduced rate is a great help to the unemployed in our city, I believe and feel strongly that there is an inconsistency in the system. You neglect those who by reason of illness have had to terminate employment and apply for U.I. benefit. Unemployment benefits (when received) is roughly two-thirds that of one's normal wage. Consequently one must trim his budget and lower his standard of living to cope with the reduced income. Thus, to be sure, a drastic adjustment is mentioned. A person who is ill must visit his doctor, go for lab tests, therapy treatments and follow-ups etc. A person in this bracket income should be given the same opportunity to receive the 'special rate' as those "actively seeking employment," as it stands at the present time.

I shall not fail to consider those on U.I. benefit (legitimately) to be eligible for the special scheme.

Looking forward to your response I remain,

Yours truly

Michael McCluney

15 Mohawk Rd. E #708
Hamilton. 388-8342
L9A2P1

A (ii)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E.A. Simpson, City Clerk (Name & Title) DATE 18 June, 1984

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [x]

SUBJECT

Mr. M. McClung. Unemployed Persons reduced rate transportation program.

RECOMMENDATION

That no action be taken on the request of Mr. Michael McClung, 150 Mohawk Rd. E., Apt. 708, to expand the reduced rate transportation program for the unemployed to include those in receipt of unemployment insurance sick benefits on the basis of financial need.

E.A. Simpson

BACKGROUND

At the present time, the conditions of eligibility for this program as established by City Council, February 14, 1984 are:

The taking of an affidavit from an applicant who is:

(a) Resident of the City of Hamilton.
(b) Currently registered at the C.E.I.C. office, or currently a member of a union which has an agreement with the C.E.I.C. office not requiring registration.
(c) Unemployed and actively seeking employment.

Expanding the program as suggested by Mr. McClung would effectively change the whole program from one for unemployed persons actively seeking employment to a program based on the financial circumstances of the applicant. This would require the establishment of a means test and all of its attendant difficulties.

THE CORPORATION OF THE CITY OF HAMILTON
City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

(B)

1984 April 16

Alderman Henry Merling
Ward 7
City Hall

APR 18 1984

Dear Alderman Merling

Re: Letter from Mrs. Linda Kennedy
42 Carousel Avenue

In response to Mrs. Kennedy's letter, and more particularly her reference to the year 1979, the year they moved into their house on Carousel, wherein she states the instalments were due every three months, I would point out that 1979 was the year we implemented the equalized assessment program, and the instalments dates were February, April, July and October, rather than the normal five instalment system of the instalments being due every two months, namely, February, April, June, August and October, respectively.

In 1980 and 1981, we reverted back to the normal five instalment due dates outlined above.

In 1982 we revised the number of instalments from five to four and, as a result, we moved instalment two from April to March and instalments three and four were due in June and September.

Mrs. Kennedy addresses her concern to the back to back instalments of February and March, and the difficult problem of coming up with the money by the due date and avoiding the imposition of a penalty charge resulting from being late paying the instalment.

The remaining two instalments are at three month intervals, as she states she prefers. The third instalment is due the end of June, even though the bill is mailed out in May. The final or fourth instalment is due the end of September. The mailing in May is to provide the tax bill to those persons who wish to prepay their taxes by the end of May, and receive a discount for having done so. The May bill provides this option to all taxpayers.

Mrs. Kennedy's main concern is therefore the back to back instalments due in February and March and, while I can appreciate her concern, but you will recall shifting of the instalments was designed to substantially increase the short term interest earned, with the result that the additional revenue allows for a reduction to the municipal portion of the mill rate.

..... 2

1984 April 16

As a by the way, the March realty instalment amounts to about 30 million dollars. If we delay 30 million dollars one month from, say, March 31 to April 30, the cost would be 10% on $30,000,000 X one month = $250,000, representing a loss of revenue. As you are aware, it has been an increasingly difficult problem to sustain our revenue base.

Your request to come before the Finance Committee has been referred to Joe Schatz for consideration, but it will not be on the Agenda for the upcoming meeting, Thursday, April 19, 1984.

Yours truly

E. C. Matthews
Treasurer

LMN:jg

c.c. Mr. L. M. Nelson
Supervisor of Taxation

Mr. J. Schatz, Secretary ✓
Finance Committee

(C)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing for labour charges relative to Hamilton-Wentworth Creative Arts for 1984, $4,000, and for clean-up charges relative to It's Your Day, for the years 1982 and 1983, $8,120, totalling $12,120.

RECOMMENDATION

That the labour charges for Hamilton-Wentworth Creative Arts for 1984, $4,000, and the clean-up charges for It's Your Day, for the years 1982 and 1983, $8,120, for a total of $12,120, be financed 50% from the Special Events Budget 0378-5000, $6,060; and 50% from the Parks Division Account No. 0378-5000, $6,060, by approved overdraft.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, the Special Events detailed budget was analyzed by Mrs. Ruth Tiefenbach and a Treasury Department official, and it was concluded that the projected expenditures for 1984, exclusive of any consideration for unspecified programs for the balance of 1984, would be $194,000. This amount compared to the approved budget of $204,950 would produce excess funds of $10,950.

In order to leave the Special Events Committee with some leverage for the balance of 1984, rather than charge the entire amount of $12,120 totally to this budget, on discussion with Mr. Paul Cowell, Chairman of the Special Events Committee, it was concluded that, subject to the Finance Committee approval that one-half of the total, $6,060, be charged to the Special Events Account. This projected total for the year could then be stated at $200,060, leaving a balance of $4,890 for unspecified programs, one of which I understand may be for a New's Years Eve Celebration, and some financial leverage for the balance of the year.

The remaining 50%, or $6,060, I am recommending we charge to the Parks Division account 0364-9899, which is a clearing account for billing purposes and it is hoped that this account will absorb this total amount. In the event that it does not, however, approval is being requested to cover the Parks Division by means of an approved overdraft for the $6,060.

c.c. Alderman P. Cowell
Mrs. R. Tiefenbach, Secretary, Special Events Committee

James F. Steeves
830 Mohawk Road West
Hamilton, Ontario
L9C 1X9

(D)

July 13, 1984

Mr. J. Schotz
Finance Secretary
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT:- INJURED WORKERS' OF HAMILTON & DISTRICT CLINIC OF ASSISTANCE

Dear Mr. Schotz:

The Clinic of Assistance is a non-profit group of injured workers serving injured workers in close harmony with McQuesten Legal & Community Services and Dundurn Community Legal Services.

From time to time an injured worker finds himself/herself in a situation where he/she doesn't know where toturn or who to turn to, in regards to:

W. C. B. APPEALS, CLAIMS, etc.,
U. I.C.
WELFARE, etc.,

what we propose and have been doing is guiding them through these tiring times as each one of us has been through it.

I trust this will give you a brief outline as to what we are all about. Should you require any further information would please contact: ----

Mr. M. Brooker
88 Pearl Street South
Hamilton, Ontario
L8P 3X2

as due to medical & personal reasons I must drop out of "THE CLINIC" activities.

Right now we are looking for support and monetary grants & funding.

Thank you.

Your truly

James F. Steeves

JS/dh

CONSTITUTION

(BY-LAW NO. 1)

1. PREAMBLE:- WHEREAS traditional services lack the skill, knowledge and predisposition necessary to meet the needs of Injured Workers;

AND WHEREAS the City of Hamilton and Distrcit has long been recognized As Canada's Industrial Heartland;

BE IT THEREFORE DECIDED that an injured worker managed facility shall be established in Hamilton to serve Injured Workers in Hamilton and District and formally link injured workers in a cooperative venture for the benefit and well-being of area injured workers.

2. AIM:- To establish and operate an injured worker managed clinic in Hamilton to serve workers in Hamilton & District.

3. NAME: The Clinic shall be called "Injured Workers of Hamilton & District Clinic of Assistance", hereinafter referred to as the Clinic.

4. INCORPORATION:- The Clinic shall be incorporated as a non-profit corporation under the laws of Ontario.

5. LOCATION:- The Clinic shall be located in the Regional Municipality of Hamilton-Wentworth.

6. OBJECTS:-

i) To promote the interests of persons injured in the course of their employment.

ii) To assist the injured worker in a speedy, fair and equitable settlement of his or her claim.

7. MANAGING BODY:- The Clinic shall be managed by a Board of Directors hereinafter referred to as the Board.

8. MEMBERSHIP:-

i) Composition:- The Clinic shall have a membership comprised of 2 classes, group and individual. Group members shall be groups or associations in Hamilton & District with a demonstrated interest in our concern. Individual members shall be persons working or residing in Hamilton & District with a demonstrated interest in our concern for the Injured Workers.

ii) Application:- All applications for membership shall be submitted to the Executive Committee of the Board for approval. Upon approval by the Executive Committee the applicant becomes a member of the Clinic and is issued a membership card in the form prescribed by the Board. No membership shall be approved sooner than 30 days after it has been submitted to the Executive Committee.

iii) Dues:- Annual membership dues shall be:

Group members - $50.00

Individual members $ 5.00

iv) Resignation:- A member may resign by notification in writing to the Board. If any member fails to pay dues within 30 days of the demand therefore the member is deemed to have resigned.

v) Expulsion:- The Board may, by vote of two-thirds of those present and voting at a meeting of the Board duly called for that purpose, expel or suspend any member whose conduct has been determined by the Board to be improper, unbecoming, or likely to endanger the interest or reputation of the Clinic or who wilfully commits a breach of the constitution or bylaws of the Clinic. No member shall be expelled or suspended without having first been given an opportunity to be heard by the Board at a meeting called for the purpose.

9. BOARD OF DIRECTORS:-

i) Composition:- There shall be seven persons on the Board, each of whom at the time of their election and throughout their term of office, shall be a member of the Clinic in good standing.

ii) Election:- The directors shall be elected at the annual general meeting of the Clinic. The election may be by a show of hands unless a ballot is demanded.

iii) Term:- Board members shall hold office for 2 years or until their successors have been otherwise removed.

iv) Removal:- The members of the Clinic may, by resolution passed by at least two-thirds of the votes cast at a general meeting of which notice specifying the intention to pass such resolution has been given, remove any director before the expiration of their term of office, and may, by a majority of votes cast at that meeting, elect any qualified person in their stead for the remainder of their term.

v) Vacancies:- If any member of the Board resigns, or without reasonable excuse absents from three or more board meetings, or is suspended or expelled from the Clinic membership, the Board shall declare their office vacated and may appoint a successor to hold office until the next annual general meeting.

vi) Remuneration:- There shall be no remuneration to be paid to Board members.

vii) Inemnification:- Every director of the Clinic is deemed to have assumed office on the express agreement and condition that they, their executors, administrators and estate and effects respectively shall from time to time and at all times be indemified and saved harmless out of the funds of the Clinic from and against all costs, charges and expenses which they sustain or incur in or about any action, suit or proceeding which is brought, commenced, or prosecuted against them for or in respect of any act, deed, matter or thing made, done or permitted by them or any other director or directors in or about the execution of their duties, and also from and against all other costs, charges and expenses which they sustain or incur in or about or in relation to the affairs thereof except such costs, charges or expenses as are occasioned by their own wilful neglect or default.

10. MEETINGS:-

i) Members' Meetings:-

a) Annual:- An annual meeting called for the purpose of electing directors and transacting such other business as may properly come before an annual general meeting shall be held on the first MONDAY in JUNE of each year.

b) Other:- A general meeting may be called from time to time as may be required. It shall be called by at least 10 members.

c) Notice:- Notice of the time and place of all members' meetings must be given to each member by mailing written notice by prepaid post or by telegram sent at least 21 clear days before the time fixed for the holding of such meeting to the members' last known address as recorded on the books of the Clinic. The notice shall set out the reason or reasons for the meeting.

d) Waiver of Notice:- A member may at any time waive notice of any meeting and may at any time ratify, approve and confirm any of the proceedings taken thereat.

e) Adjournments:- Any members meetings of the Clinic may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. Notice of an adjourned meeting is not required. A meeting may be adjourned if a quorum is not present.

f) Agenda:- At every meeting, the agenda shall include the presentation of the report of the Board, the financial statement and report of the auditor. Also, a Board of Directors and Officers shall be elected and an auditor appointed for an ensuring term. The members may consider and transact any business either special or general without the matter being included in the notice of the meeting except for proposed amendments to the Constitution and By-laws of the Clinic which may only be dealt with where specific mention of the proposed amendments are contained in the notice of annual meeting. At other meetings (members) only matters relating to the reason or reasons for the meeting which are set out in the notice of meeting may be dealt with.

g) Quorum:- A quorum for the transaction of business at any meeting of members consists of 20 members present in person or by proxy at any meeting of the Clinic. If a quorum is not present withing 30 minutes after the time is called for the meeting the meeting shall stand adjourned.

h) Voting:- Every member in good standing is entitled to one vote and may vote by proxy.. Such proxy need not himself be a member, but before voting must produce and deposit with the secretary a sufficient appointment in writing. To be passed all matters require a simple majority vote of the members present personally or by proxy except as otherwise provided herein.

BOARD OF DIRECTORS MEETING:-

a) Time:- A Board meeting must be held at least once every 3 months from the date of the annual meeting or more often as may from time to time be required and may be called by the Chairperson or any 3 members of the Board.

b) Notice:- Notice of the time and place of all meetings must be given to each Board member by mailing written notice, be prepaid post or by telegram sent at least 14 days before the time fixed for the holding of such meeting to the Members' last known address as recorded on the Books of the Clinic. The notice for any meeting called by 3 Board Members must state the reason for the meeting.

c) Waiver of Notice:- Any Board Member may at any time waive notice of any meeting and may at any time ratify, approve and confirm any of the proceedings taken thereat.

d) Quorm:- A majority of the Directors constitues a quorum for the transaction of Business.

e) Voting:- Questions arising at any meeting of the Board of Directors shall be decided by the majority of votes. In case of an equality of votes the Chairperson has deciding vote. Other than the Deciding Vote the Chairperson has NO vote.

f) Resolutions:- A declaration by the Chairperon that a resolution has been carried and an entry to that effect in the minutes is Prima Facie evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution. A reso/ution in writing signed by all the Directors is as valid and effectual as if it had been passed at a meeting of the Board duly called and constitued.

11. Officers:-

i) Positons:- There shall be a Chairperson, Vice-Chairperson, Secreatary and Treasurer elected from the Members' Meeting.

ii) Term:- They shall hold office for 1 year or until their successors have been duly elected or appointed unless otherwise removed.

iii) Removal:- The Members of the Board nay be resolution passed by at least two-thirds of its members cast at a meeting of which notice specifying the intention to pass such resolution has been given, remove any officer before the expiration of their term of offic, and may by a majority votes cast at that meeting, elect any qualified person in their stead for their stead for the remainder of their term.

iv) Vacancies:- If any officer resigns their position as officer or their seat on the Board or is removed from the Board or suspended or expelled from the Clinic membership, the Board shall declare the office vacated any may, by a majority vote cast at any Board meeting, elect any qualified person in their stead for the remainder of their term.

v) Functions:-

a) Chairperson:- The Chairperson shall, when present preside at all meetings of the members of the Clinic and of the Board of Directors. The Chairperson shall also be charged with the general management and supervision of the operations of the Clinic. The Chairperson with one other officer shall sign all resolutions and membership certificates, and all other documents requiring their signatures.

b) Vice-Chairperson:- The Vice-chairperson shall in order of precedence of their election perform all the duties of the Chairperson whenever the Chairperson ceases to hold office for any reason or is prevented from attending to their duties, and shall preside at all meetings of the Clinic or the Board of Directors in the absence of or upon the request of the Chairperson.

c) Treasurer:- The Treasurer shall keep full and accurate accounts of all receipts and disbursements of the Clinic in proper books of account and shall deposit all money or other valuables in the name and to the credit of the Clinic in such banks as may from time to time be designated by the Board of Directors. He/she shall disburse the funds of the Clinic under the direction of the Board of Directors taking proper vochers therefore, and shall render to the Board of Directors at the regular meetings therefore or whenever required of him/her an account of all his/her transactions as Treasurer, and of the financial position of the Clinic. He/she shall also perform such other duties as may from time totime be determined by the Board of Directors.

d) Secretary:- The secretary shall attend all meetings of the Board of Directors and record all acts and minutes of all proceedings in the books kept for that purpose. He/she shall give all notices required to be given to members and to directors. He/she shall be the custodian of the Seal of the Clinic and of all books, papers, records, correspondence, contracts and other documents belonging to the Clinic which shall be delivered up only when authorized by a resolution of the Board of Directors to do so and to such a person or persons as may be named in the resolution, and he/she shall perform such other duties as may from time to time be determined by the Board of Directors.

12. Committees:-

i) Executive:- There shall be an Executive Committee made up of all the officers of the Board. It shall meet from time to time as may be required to discuss matters relating to the management of the Clinic and shall make recommendations to the Board as may be necessary.

ii) Personnel:- There shall be a Personnel Committee made up of the Chairperson and 2 other members of the Board as may be appointed by the Board. It shall meet from time to time to discuss matters relating to the Clinic Staff and shall make recommendations to the Board as may be necessary.

iii) Finance:- There shall be a Financial Committee made up of the Treasurer and 2 other members of the Board as may be appointed by the Board. It shall meet from time to time to discuss matters relating to the funding of the Clinic and shall make recommendations to the Board as may be necessary.

iv) Nominating:- There shall be a Nominating Committee made up of the Chairperson and 2 other members of the Board as may be appointed by the Board. It shall meet from time to time to discuss matters relating to Board composition and shall make recmmendations to the Board as may be necessary.

12. EXECUTIVE OF CHEQUES AND DOCUMENTS:- All cheques issued by the Clinic shall be signed by any 2 of the officers of the Board of Directors. All contracts and other legal documents shall be signed by the Chairperson and one other officer and the Clinic's Corporate Seal shall be affixed where necessary.

13. SEAL:- There shall be a Corporate Seal which shall be obtained upon the issuance of Letters Patent for the Clinic.

14. BOOKS AND RECORDS:- The Board shall cause all necessay books and records required by law and the by-laws of the Clinic to be regularly and properly kept. This shall include the maintaining of a minute book which shall contain the Letters Patent, the Constitution and By-laws, the minute of Members' and Board meetings, copies of all documents, registers and resolutions. The Books of the Clinic shall record all money received and expended by the Clinic with particulars of same, all revenues and purchases and all assets and liabilities as well as all other transactions affecting the financial position of the Clinic. All minute books and books of account shall at all times be open to inspection by the Directors and the Auditor. No member (not being a director) shall have any right to inspect any account or book or document of the Clinic except as conferred by law or authorized by the Board or by resolution of the members, whether previous notice thereof has been given or not.

15. FISCAL YEAR:- The fiscal year of the Clinic shall end on the last day of March in each year.

16. AUDITOR:- The auditors shall make a report to the members and to the Board on the accounts examined by them and on every balance sheet and statement of income and expenditures laid before the Clinic at any annual meeting during their tenure of office. The report shall state whether or not they have obtained all information and explanations they have required, and whether, in their opinion, the balance sheet is properly drawn up so as to exhibit a true and correct view of the state of the Clinic's affairs as at the date of the balance sheet and the result of its operations for the year ended on that date according to the best of their information and of the explanations given to them and as shown by the books of the Clinic.

INJURED WORKERS' OF HAMILTON & DISTRICT

"CLINIC OF ASSISTANCE"

The following budget refers to the first year of the Clinic's operation. The estimates include capital and runing costs. The following paragraphs refer to speific components on the budget.

1. CAPITAL COSTS:

Once suitable premises have been rented, some initial capital costs will be required for furnishings and for alternations which may be necessary to provide space for private interviews.

2. OPERATING EXPENSES:

The operating expenses have been calculated in the light of the experience gained from work undertaken in the short period since we opened two afternoons a week 2 - 5 p. m., as the Union of Injured Workers - Hamilton & District.

A Director and two and one- half caseworkers will be required one of which will be bilingual Italina and one French, and a Secretary to do clerical duties. All personnel will be Injured Workers.

3. ANTICIPATED SOURCES OF REVENUE:

50% of the $10.00 per year Union dues of the The Union of Injured Workers. Grants from the Federal, Provincial and Municipal Governments plus donations from various other sources.

4. DIRECTOR & CASEWORKERS:

A great deal of thought has been given to the optimum management structure for the Clinic. It is evident that the main task concerns the injured worker obtaining a fair, speedy and equitable settlement of his/her claim against the Workers' Compensation Board.

No worker should have to suffer the indignity of having to wait six to eight months go unto unemployment insurance, then onto welfare waiting for someone to make a decision at the Workers' Compensation Board.

Therefore, the Director and Staff of the Injured Workers' of Hamilton & District, Clinic of Assistance will be Injured Workers.

Also, one of the caseworkers will be bilingual in Italian and one will be bilingual in French.

17. AMENDMENTS:- The Constitution and by-laws shall only be amended by a two-thirds vote of members attending in person or by proxy at an annual or other meeting of the members of which notice specifying the proposed amendment has been duly given.

DATED at HAMILTON this 25th day of JUNE, 1984.

INJURED WORKERS' OF HAMILTON & DISTRICT

"CLINIC OF ASSISTANCE"

BUDGET

CAPITAL COSTS:

OFFICES EQUIPMENT:

1 - Secretarial Desk (including Typing Table)	$ 502.90
1 - Dictaphone (Transcriber)	325.50
2 - Pocket Dictaphones	652.60
1 - Secretarial Chair	279.00
3 - Double Pedestal Desks	1,050.00
3 - Desk Chairs (staff)	497.64
2 - Filing Cabinets (4 drawer)	454.00
2 - Bookcases	447.00
4 - Armchairs (waiting room)	380.00
1 - Coffee Table (waiting room)	128.40
1 - Typewriter	950.00
3 - Desk Lamps	243.00
1 - Answering Machine	325.00
TOTAL	$ 6,235.04

OPERATING COSTS:

RENT	$ 7500.00
HEAT	1000.00
HYDRO	2000.00
CLEANING	1000.00
TELEPHONE	6000.00
GENERAL OFFICE SUPPLIES	5000.00
LIBRARY	2000.00
INSURANCE	1000.00
LEGAL FEES	1500.00
AUDIT	2000.00
ADVERTISING	1000.00
TRAVEL EXPENSE	5000.00
BANK CHARGES	200.00
	$ 35,200.00

PERSONNEL:	SALARIES:
1 DIRECTOR/CASEWORKER	$ 35,000.00
2 CASEWORKERS (full time)	50,000.00
1 CASEWORKER (part time)	12,500.00
1 SECRETARY	19,000.00
	$116,500.00

REVENUE:

50% of membership to Union of Injured Workers Dues
Federal Grants
Provinicial Grants
Municipal Grants
Donations from other sources

EXPENDITURES:

Capital Costs	$ 6,235.04
Salaries	116,500.00
Operating Costs	35,200.00
Total Expendures	$ 157,935.04

OR INFORMATION ONLY

Distrit
Members
Wed. Ap

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THE CORPORATION OF THE CITY OF HAM

FROM D.W.Vyce,Director of Real Estate DATE 1984 April 17
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 1.9.38

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Proposal by Hindu Samaj of Hamilton and Region, that the City convey to their use under Leasehold, a municipal land site of approximately 2 acres, suitable for development as a Hindu Community Centre

RECOMMENDATION

BACKGROUND

The Hindu Samaj proposal is based on an existing arrangement between that organization and the City of Edmonton. In brief the City leased land to the Hindu Samaj for 20 years at a rental of 1% of the lands assessed value plus taxes. (Hamilton industrial assessment is approximately 19% of 1975 Market, which reflects about 15% of current market). The lease is net net and is for a term of 20 years after which all improvements to the land revert to the City. The lease can be terminated by either party on 12 months' notice, and the Lessor's Parks and Recreation Department has free access to the facilities for municipally sponsored events, when said facilities are not required by the Lessee.

At the present time there are no suitable lands of sufficient size owned by the City for this purpose. We have however referred the organization to Regional industrial lands fronting on Stone Church Road East and they have indicated satisfaction with this location. We are marketing these lands on behalf of the Region at a factor of $45,000 per acre.

Continued...

BACKGROUND - Continued...

As an alternative to the Regional site we have referred to privately owned lands at 685 Nebo Road, presently listed for $165,000. The parcel contains three acres of land improved with a one floor school structure. The property is appropriately zoned and the building would be highly suited to the organization's needs in our opinion.

The Hindu Samaj have indicated in their proposal that their building fund to date is $70,000. Purchasing land would bankrupt the building fund and accordingly the organization is seeking a lease advantage from the City.

The current City and Regional policy is to strictly adhere to market valuation when conveying property or use of property under Fee Simple or Leasehold Interest, in all transactions inclusive of charitable organizations.

We will be notifying the Hindu Samaj of Hamilton and Region organization of the City policy.

HINDU SAMAJ
OF HAMILTON AND REGION

February 29, 1984

Mr. Robert Morrow
Mayor, City of Hamilton
City Hall
Hamilton, Ontario

Your Worship:

On behalf of the Hindu Samaj of Hamilton and Region - an organization with the following major objectives:

1) To promote harmony between the different religions and philosophical thoughts of the world,

2) To establish and maintain a Hindu Community Centre available to the community for social, cultural and educational activities;

we bring the following to your kind attention.

(1) Hindu's have been living here for over 20 years and now the number of families have grown to over one thousand.

(2) We feel that our children who are growing here or have already grown up have been deprived of adequate exposure to our culture and sense of values.

(3) There is a great need for building a community centre for fostering social, educational and cultural activities.

(4) We have been working hard to collect funds for this purpose and so far have been able to raise about $70,000.

(5) We are certain that Your Worship is personally aware of the many contributions made by our community to the richness of the culture of Hamilton, in addition to serving the city in various ways.

(6) We therefore request Your Worship to kindly consider alloting a suitable piece of serviced land of about 2 acres on lines similar to those adopted by the City of Edmonton.

A copy of the deed between the City of Edmonton and the Hindu Society of Alberta is attached herewith for your kind perusal.

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We are a charitable organisation duly registered in Canada and a copy of our constitution is also enclosed.

Thanking you for your kind consideration, we remain,

Yours truly,

:lh

Encl.

N. Singh, N. K. Sinha, K. K. Bhargava, O. P. Bhargava
For Hindu Samaj of Hamilton & Region
92 Riverdale Drive
Hamilton, Ontario
L8E 1K4

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Thursday, June 21, 1984
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present:	Alderman P. J. Peterson, Chairman Alderman I. Stout, Vice-Chairman Mayor R. M. Morrow Alderman V. Agro Alderman B. Hinkley Alderman D. Gray Alderman B. Charlton
Absent:	Alderman S. Collins - vacation Alderman T. Murray - Illness
Also Present:	Mr. L. Sage, Chief Administrative Officer Mr. E. C. Matthews, City Treasurer Mr. T. Daw, Treasury Department Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meeting held Thursday, May 24, 1984 were adopted as circulated to the members.

Transfer of Funds - Purchase of Portable Gantry Crane

As recommended by the Director of Public Works in a report dated June 14, 1984, the Committee approved a transfer of $2,600.00 from Account No. 0360-0131 to Account No. 0360-0175 to provide for the purchase of a portable Gantry Crane for the Central Utilities Plant Division.

Sale - 45 Victoria Avenue - Beacon Hill Lodges

As recommended by the Director of Real Estate in a report dated June 12, 1984 the Committee approved the sale of the residential property at 45 Victoria Avenue South (former Big Brothers Association property) to Beacon Hill Lodges of Canada Limited for the sum of $55,000.00.

Disposal of property

In this regard, Alderman Hinkley expressed concern with regard to the procedures followed in disposing of this property and following some discussion the Committee concurred with the suggestion of Alderman Hinkley that the Director of Real Estate undertake to provide the Committee with a report respecting the City's present policy relative to the disposal of City Owned Lands.

Amendment - Schedule of Master Lease

As recommended by the Director of Real Estate in a report dated June 5, 1984, the Committee agreed to recommend the following to City Council:

- That the rent calculation contained in Item 2 of the First Report of the Finance Committee as approved by City Council on December 14, 1982 which pertains to Schedule of the Master Lease (Kenilworth Avenue Police Station) be amended for the year 1984 as follows:

  Basement - 1,125 sq. ft. at $1.67 per sq. ft. per annum.....$1,878.75.
  Basement - Garage - 1,239 sq. ft. at $1.39 per sq. ft. per annum..$1,722.21.

- That the City Treasurer amend the Region's lease payment structure to reflect the above changes which calculate to an annual reduction of $5,323.10.

17 Tecumsey Street - Pancal Mansaram

As recommended by the Director of Real Estate in a report dated May 30, 1984, the Committee agreed not to accept the offer of $5,000.00 for the purchase of the City-Owned lot at 17 Tecumsey Street from Panchal Mansaram, inasmuch as the sum offered is substantially less than the departments estimated market value of the property.

Awarding of Contract

As recommended by the Director of Purchasing in a report dated June 11, 1984, the Committee approved awarding of the following contract:

TEPERMAN & SONS INC., Toronto, Ontario

For the demolition of 106-114 Bay Street North and 93-103 Cannon Street West, Hamilton, Ontario, in accordance with specifications issued by the Real Estate Department and Vendor's Quotation for the sum of.....$84,790.00

NOTE: Lowest of 4 quotations.

It was noted that the quotation for this project closed in the Purchasing Department whereas the policy of Council states that demolition contracts over $50,000.00 are to be a tender and close in the City Clerks Department.

Alderman Charlton was opposed to the demolition of this property.

ABF Business Forms Limited - Stock Tabulating Paper

As recommended by the Director of Purchasing in a report dated June 8, 1984, the Committee agreed to recommend to City Council that Subsection (c) of Section 1 of the 2nd Report of the Finance Committee approved by City Council on January 31, 1984, awarding an order to ABF Business Forms Limited for Stock Tabulating Paper for 1984, be amended to include a 5 percent increase plus 7% Ontario Retail Sales Tax. It was noted that this was the lowest of 6 tenders received.

Financing - 1991 Pan American Games

As recommended by the City Treasurer in a report dated June 7, 1984, the Committee agreed to recommend to City Council that the amount of $12,000.00 required for financing of an application to host the 1991 Pan American Games be financed by an approved overdraft in the Financial Miscellaneous Account No. 0378-4198 and that an equal amount be transferred from the Unallocated portion of the Contingency Account to the Allocated category of the Contingency Account.

Park Clean Up Charges "It's Your Day"

In a report dated June 7, 1984, the City Treasurer recommended that the amount of $8,120.00 representing Park clean up charges for 1982 and 1983 for the "It's Your Day" Function in Gage Park which were approved for cancellation by City Council at its meeting on February 29, 1984 be financed by an approved overdraft in the Parks Division Account No. 0364-9899.

The recommendation of the Treasurer was lost by 6 to 2 vote (In favour were Alderman Peterson and Agro; Opposed were Alderman Hinkley, Gray, Charlton and Stout).

Issuance of Debentures

As recommended by the City Treasurer in a report dated June 6, 1984, the Committee agreed to recommend to City Council that the Regional Municipality of Hamilton-Wentworth be requested to arrange for the issuance of debentures, on behalf of the City of Hamilton for the owner's share of local improvements for curbs, walks, alleyways and roadways in the amount of $267,000.00 relating to 1983 closings at the rate of 12½percent for a period of 15 years and further that these local improvement debentures in the amount of $267,000.00 be purchased by the Corporation of the City of Hamilton and this amount be financed from the Reserve for Debt Charges, Account No. 0280-19.

2.

REPORT OF THE INTERIM BOARD ESTABLISHED TO ADMINISTER THE AFFAIRS OF HAMILTON PLACE THE CONVENTION CENTRE AND THE VICTOR K. COPPS TRADE CENTRE/ARENA

To the Finance Committee of the Corporation of the City of Hamilton.

The Interim Board presents its **FIRST** report for 1984 and respectfully recommends:

1. (a) That the procedure for the selection of the positions of Facility Manager, Director of Marketing and Director of Financial and Administrative Services be in accordance with the policy for the selection of Department Heads as approved by City Council on September 14, 1982 with the following exception:

   - That the Selection Committee consist of the Chairman and Vice-Chairman of the Personnel Committee, the Chairman, the 1st Vice-Chairman, and 2nd Vice-Chairman of the Interim Board; The Chief Administrative Officer and the Director of Personnel.

   NOTE: The Selection Committee relative to the hiring of Department Heads consists of the Chairman and Vice-Chairman of the Personnel Committee; the Chairman and Vice-Chairman of the Standing Committee to which the Department Head will be reporting; the Chief Administrative Officer and the Director of Personnel.

   (b) That Subsection (c) of Section 6 of the Twenty-Fifth Report of the Parks and Recreation Committee which was adopted by City Council at its meeting November 29/30, 1983 be rescinded.

   NOTE: This resolution provided for the Selection Committee relative to the hiring of senior personnel for the Victor K. Copps Trade Centre/Arena to consist of the Chairman and Vice-Chairman of the Personnel Committee, the Members of the Trade Centre/Arena Subcommitee, Chief Administrative Officer and the Director of Personnel.

2. The Board wishes to advise of the election of the following:

   - **CHAIRMAN** - Mr. David O. Braley
   - **1ST VICE-CHAIRMAN** - Mr. J. C. Jaggard
   - **2ND VICE-CHAIRMAN** - Alderman D. Gray

3. The Board wishes to advise of the establishment of the following Subcommittee to review and report to the Board on matters relating to the Victor K. Copps Trade Centre/Arena.

- **ALDERMAN D. GRAY**
- **MR. S. CINO**
- **MR. P. VALERIANO**
- **MR. R. WHEELER**

Respectfully submitted,

MR. DAVID O. BRALEY, CHAIRMAN
INTERIM BOARD

J. J. Schatz, Acting Secretary

1984 July 20

McQUESTEN LEGAL &
COMMUNITY SERVICES

360-A QUEENSTON RD. HAMILTON, ONT. L8K 1H9 - PHONE (416) 545-[illegible]442

3.

June 21, 1984

Chairman of the Finance Committee
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Sir;

Re: Mrs. Vera Jackson

We have been retained by Mrs. Vera Jackson, owner of premises located at 81 Erie Avenue in the City of Hamilton. On April 17, 1984, Mrs. Rita Gasslein appeared on behalf of Mrs. Jackson before your committee requesting that Mrs. Jackson be granted the Tax Credit to Elderly Residents for the years 1974 through 1982. We understand that the request was denied on the basis of Section 5 of By-law Number 76-55.

It has come to our attention that an exception to the aforementioned section was made in the case of Mr. and Mrs. Arthur Dalton in a meeting held on November 8, 1983. It would appear that the circumstances of the Dalton case were similar to that of Mrs. Jackson's and we therefore do not understand why her request was denied.

We hereby request the opportunity to be present and make submissions on behalf of Mrs. Jackson with regard to this matter at the next meeting of the Finance Committee.

Please direct any inquiries or correspondence to the writer.

Thank you.

Yours truly,

McQUESTEN LEGAL & COMMUNITY SERVICES

Joanne Lewis

Joanne Lewis
Barrister and Solicitor

JL:ce

4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1984 June 28
Name & Title

FOR ACTION [X] FOR INFORMATION [ ] File No. (4503)

TO: CITY COUNCIL [ ] (OR) FINANCE [X]
Committee

SUBJECT

Policy and Procedure with respect to the sale of municipally owned real estate

RECOMMENDATION

That the Finance Committee receive the subject report for information and endorsement.

D.W.Vyce

BACKGROUND

See attached report

5(9)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, DIRECTOR OF PURCHASING (Name & Title) DATE July 4/84

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) FINANCE Committee [X]

SUBJECT Purchase of Camera Platemaker for Service Department

RECOMMENDATION

AM MULTIGRAPHICS, Burlington, Ontario

Supply & delivery of Model 875 EMI Camera Platemaker in accordance with specifications issued by the Director of Purchasing and Vendor's Tender for a total cost including tradein and Sales Taxes of....$10,925.77

Note: Lowest of 6 acceptable tenders

T. Bradley, Director of Purchasing

BACKGROUND

Funds have been provided in the approved estimates for this purpose.

AM Multigraphics, Burlington	$10,925.71
Sears, Div. Reichhold, Weston	12,305.00
A. B. Dick Co. of Canada, Hamilton	13,037.90
Allworth Ltd., Markham	13,696.00
GC of Canada Ltd., Toronto	16,365.65
3M Canada Inc., Don Mills	17,548.00

1984 June 28

SALE OF CITY AND REGIONAL LANDS

Policy and Procedures

In response to the dynamics of urban development, a municipal government of necessity administers extensive real estate holdings, ever increasingly to meet its demands of new or improved road systems, public buildings, parks and conservation.

At any given time the municipality will be in possesseion of realty that for a number of reasons has become redundant and surplus to its requirements. Where as publicly owned lands produce no revenues through tax assessment, it is encumbant on the city to convey surplus real estate into private ownership.

The disposal of surplus realty is a function of the Real Estate Department, whose approach to the market place is that of a Vendor - not as a Broker. The Department is responsible for assessing the value of the surplus realty, prospecting purchasers, determining an "offers"acceptability, and finally, recommending to Council through the appropriate standing committee.

A Real Estate Broker has a contractural obligation to his Vendor clients, and as such is required by law to present all offers to purchase in respect of the Vendors listing. It sometimes happens that a prospective buyer responding to a City sale sign or advertisement, will confuse the function the Real Estate Department with that of a Broker, and endevour to impose an unsolicited and unwanted offer upon the City. Admitedly the department is not always successful in explaining that the City is in fact a Vendor quite like any private owner seeking to sell his or her property, and is not bound by any regulation in respect of purchase offers.

The City applies two general procedures in disposing of its surplus realty assets:

1. Tender Call

The tender call is a formal procedure whereby offers are solicited through public advertisements wherein property description, time limits for tendering, and any special condition or consideration is specified. The offers are tendered in a sealed envelope, and opened publicly on the specified date. The normal procedure in "tendering" precludes the asking price and for this reason prospective purchasers are at a loss as to how much, or how little to offer. No purchaser wants to think he paid more than was necessary, and to offer what the property may be worth, or moderately less, entails knowledge (if not expertise) in property evaluation, not normally available to the inexperienced buyer. Accordingly, it is the experience of this Department that tender procedures on small properties and residences, fails to produce acceptable offers.

Tendering procedures are appropriate to the marketing of large properties, such as commercial or industrial land assemblies for the following reasons:

(a) Potential buyers of this class of realty are qualified to offer realistically.
(b) The City is vindicated in terms of impartiality, when it is apparent that a number of prospects are in competition for the property. Notwithstanding however, the act of calling a "Tender" is no guarantee of producing a buyer; nor is the City necessarily vindicated in respect of impartiality as it is clearly stated in the tender advertisement that the City is not committed to accept any of the offers submitted. In fact the successful bidder emerges out of a subjective analysis of all the submissions, and the highest bid is no guarantee of success.

2. Open Market

In view of the limitations experienced in tendering small properties as discussed above, it is a policy of long standing to promote the sale of surplus realty generally, on the open market.

A property is deemed to be surplus only when it has been confirmed by all appropriate City and Regional Departments, that a need for same is non-existant. Upon receipt of same the responsible jurisdiction - usually the Real Estate Department, will recommend to the appropriate Standing Committee, that the property be exposed for sale on the open market, or by sealed tender as the situation may warrant. Upon receipt of the Committee's direction, the Real Estate Department will immediately undertake the following action:

(a) An inhouse appraisal of market value based on sales date is prepared, from which an asking price is struck.

(b) A "For Sale" sign is placed upon the property providing reference to the City's Real Estate office and telephone.

(c) A series of newspaper "for sale" ads are scheduled under the City's logo, providing basic information and asking price.

(d) Calls and inquiries are monitered by the Real Estate staff, and properties are shown to interested prospects.

(e) Negotiations are undertaken with qualified prospective buyers, based on the predetermined asking price.

(f) In negotiating a purchase / sale price, the length of time a property was exposed for sale, and the amount of action encountered, are the prime factors determining the acceptability of an offer for less than the asking price. The Director of Real Estate however will not recommend an offer that is not within reasonable range of the listed price.

(g) Upon receipt of an acceptable offer to purchase, a document of agreement is prepared by the Real Estate staff on the City's standard form known as "Offer to Purchase".

(h) Upon receipt of the Offer to Purchase duly executed by the purchaser, the property is deemed to have been sold, subject only to Council approval, and the Real Estate Department will entertain no further offer.

(i) Interested parties hereafter are so advised, and their enquiries are listed for reference, in the event that the transaction is not closed, and the property is again exposed for sale.

It is at this point that a misunderstanding of the City's position is sometimes raised, to the effect that the City in closing the door to further offers, may be foregoing a better price than the offer already received.

This position is fundamentally thoughtless in terms of business ethics and professional integrity: Having come to an agreement with a prospective purchaser as to price, it would be improper to use his committment as a lever to gain a better offer.

The price agreed to by the parties is not haphazard, but rather a culmination of various market influences bearing on both parties to the agreement. Whereas the transaction was entered into willingly, it is the view of this Department that a moral contract exists, dissoluble only by Councils authority.

For three reasons it is imperative that trading should cease when an Offer to Purchase is accepted by Real Estate Department for recommendation to Council.

Conditional Offer

It is sometimes prudent from the purchasers point of view to stipulate a condition upon which the offer depends. Some typical conditions are:

(a) Pre-selling an existing property.

(b) Rezoning to the purchasers intended use.

(c) Availability of the necessary financing.

(d) Availability of the building permit.

(e) Approval of an application for "Minor Variance".

All such conditions are normal and acceptable in circumstances wherein non-conditional offers are not available, however all actions necessary to satisfy the condition, eg. applications for rezoning, or applications to the Committee of Adjustment etc., are the responsibility of the Purchaser.

In documenting conditional offers, it is clearly agreed that 1. The offer is null and void beyond a specified date, and 2. The City retains the right to accept a nonconditional offer in the interim. The time frame alloted for closing is calculated to be sufficient to permit the Purchaser to effect the necessary action. As an example, closing a conditional offer involving the sale of the purchasers existing premises may require three to four months, whereas an offer conditional on arranging finances will require one to two weeks.

Continued...

Conditional Offer

With regard to the City's right to accept a nonconditional offer, the Purchasers interests are respected by the qualification that the said nonconditional offer will be of equivalent value, and that the Purchaser offer remains dominant providing the condition therein is formally removed within 48 hours.

The standing policy whereby trading ceases when an Offer to Purchase is accepted by the Real Estate Department for recommendation to Council, applies equally with conditional offers and nonconditional offers.

Office of the Leader
New Democratic Party

LEGISLATIVE ASSEMBLY

Bureau du Chef
Nouveau Parti Démocratique

8.

June 4, 1984

Dear Mayor and Members of Council:

Municipalities across Ontario are deeply concerned about the impact of the provincial budget on their ability to deliver quality services to their communities.

Decisions made in the preparation of most provincial budgets can have a substantial impact — positive or negative — on municipal budgets. This year's is no exception.

We are particularly concerned about the effect of the decision in the budget to limit increases in most grants to below the rate of inflation. We share the views of the leaders of municipality organizations that there is the potential for a substantial impact on programs and mill rates.

We would be very interested in receiving any information or analyses which you may have available or may initiate on the impact of the provincial budget on the operation of your municipality. A comparison of the grants you will be receiving this year in various categories with the amounts received in past years would be especially helpful.

We would also like to know of any problems that you foresee in your community as a result of the budget, either in terms of services that will have to be reduced or eliminated.

On a more general level, this year's Budget contained the following remarks by the Treasurer about the "spending performance" of municipalities and school boards:

> "I will be discussing with my colleagues ways in which we can more closely monitor the spending performance of our school boards and municipalities. It should not be necessary to control mill rates formally, and I am convinced that major savings to our taxpayers can be realized without any deterioration in the high level of local services. We are determined to see this happen."

We would appreciate your response to these comments.

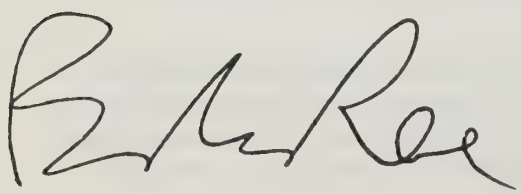
To Finance Committee

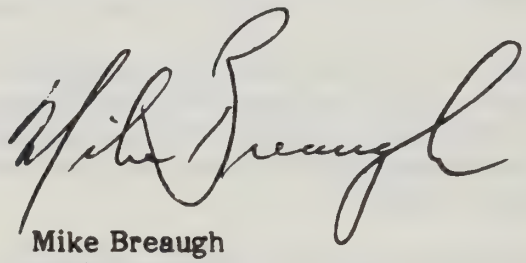
Finally, one particular concern that has been raised repeatedly with us by local municipal leaders is the need for a longer-term guarantee of grant revenues and much more notice of changes than the weeks (or, at best, months) offered now.

Our Caucus proposed an amendment to Bill 59 (which amends the Unconditional Grants Act) to put a five-year floor under unconditional grants, to guarantee a minimum rate of increase. Our amendment was not accepted, but in our view it remains a crucial measure to help deal with the problems that arise when formulae are changed. It would also be of great help to municipalities in their financial planning. Municipalities are required to plan with a five-year horizon. The province should be required to plan its grants to municipalities on the same basis. The same principle should also apply to grants for school boards.

We would very much appreciate hearing from you.

Yours sincerely,





Bob Rae, MPP
Leader
Ontario NDP

Mike Breaugh
MPP, Oshawa
Municipal Affairs Critic

l/a/84
opseu:593

9(a)

JUL 2 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 20

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Land Acquisition - York Street from Queen Street to Dundurn Street

RECOMMENDATION

(1) That the Work in Progress project 0408-31150 Land Acquisition - York Street from Queen Street to Bay Street be closed. Expenditures to June 30, 1984 are ($5,782,837.30) and the Ontario Municipal Board gross cost authority is $5,818,000.00.

(2) The excess revenue over expenditures as at June 30, 1984 for the City portion of the project (sale of land surplus to road requirements and reserve funds) in the amount of $805,869.16 be credited to 0280-02 Reserve for Property Purchases.

(3) That the City Treasurer be authorized to establish a new project (Phase II) for the estimated gross cost of land acquisitions yet to be completed ($484,511.00) and the Regional Municipality be requested to provide the method of financing.

(4) The excess revenue over expenditures as of June 30, 1984 for the Region's share of the project (M.T.C. subsidies) in the amount of $65,169.56 be applied to the additional request being made of the Region, thereby revising the estimated gross cost to $419,341.44.

(5) That all future land acquisitions to complete the project be submitted for M.T.C. subsidies by the City of Hamilton as part of the City subsidy allocation.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

Item 24 of the Twenty-third Report of the Board of Control approved by City Council April 24, 1979 authorized the financial transfer of this project to the Regional Municipality as an arterial roadway.

The City's portion of the project was established at $1,693,434.00, based on the market value of the land, surplus to the roadway requirement, and the proceeds from the sale of these lands will be the City's money.

The Region will be responsible for all costs in excess of $1,693,434.00 and be entitled to all subsidies.

At the same time, an apportionment of revenues and debt charges for the project was made based on expenditures as at February 28, 1979.

It was further agreed that the City would continue to administer the project as all expropriations and negotiations were being conducted by the City.

As at June 30, 1984, the Ontario Municipal Board gross cost approval is $5,818,000.00 and actual expenditures are $5,782,837.30 leaving a balance remaining for acquisitions not completed of $35,162.70.

The Director of Real Estate has advised **that three properties are yet to be acquired at an estimated cost of $484,511.00.**

The expenditure of $484,511.00 to complete the project will exceed the existing O.M.B. approval; thus, the recommendations are that the existing project be closed as the City is not empowered to make a further request of the O.M.B. due to the project being a regional road, excess revenues be credited, a new project established to be financed by the Region and the Region's excess revenue be applied to the new project.

The Regional Commissioner of Engineering and Commissioner of Finance have been advised of the project and requested to provide the additional funds.

9(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 10

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Additional Terminals and Control Units for the Systems and Data Processing Division of the Treasury Department

RECOMMENDATION

That in view of the expanded quarters which will be available for the Systems and Data Processing division of the Treasury Department, the City Treasurer be authorized to install 13 additional terminals and 3 additional control units, commencing August 1, 1984, and that the five-month expense for this equipment in 1984, $8,270.00, be financed by means of a Contingency transfer to account number 0323-1583 (Rental - Computer Equipment).

E. C. Matthews, Treasurer

BACKGROUND

As the members of the Finance Committee may recall, as a result of the extremely crowded conditions in the Systems and Programming area, equipment such as terminals and control units had to be shared by the Systems Analysts and Programmers. With the expanded quarters approved by City Council for the Systems and Programming staff, we will have the Programmers in one area separated from the area designated for Systems Analysts. Both the Systems Analyst and the Programmer require their own work station to work effectively which obviously we have not been able to do as a result of our crowded conditions.

In view of the relatively high salaries that are paid to Systems and Programming employees, it is important that these people have facilities from which they can work more productively. With this improvement in our facilities, plus the additional staff that has been authorized for this year, I anticipate that the backlog of work that has built up, for not only the City but the Region, the Library and other users as well, can be accommodated with dispatch.

9(c)

JUL 16 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 10

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

1984 Capital Purchases of the Hamilton Convention Centre

RECOMMENDATION

That the Finance Committee approve the sum of $50,000 for capital repairs and equipment in 1984 to be financed as required from the Reserve for Capital Projects - Hamilton Convention Centre, Account # 0280-46, as authorized in the 1984 - 1988 Capital Budget (Page 18, Item # 34294), provided that the Board of Directors of the Hamilton Convention Centre be requested to authorize individual capital purchases before they take place.

E. C. Matthews, Treasurer

BACKGROUND

Attached is a letter dated June 26, 1984 from Mr. William J. Penfold, General Manager of the Hamilton Convention Centre, in which he requests approval of the Finance Committee for authority to spend the 1984 Capital Budget amount of $50,000.

Att.

c.c. Mr. W. Penfold, General Manager, Hamilton Convention Centre

HAMILTON CONVENTION CENTRE

TREASURY
JUN 29 1984
ROUTE

June 26, 1984

Mr. E. C. Matthews, C.A.
Treasurer,
The Corporation of The
City of Hamilton,
Hamilton, Ontario
L8N 3T4

Dear Mr. Matthews:

In accordance with established policies on authorizations required for capital purchases, Centre Board approval has now been obtained to spend the 1984 capital budget of $50,000 on equipment and capital repairs.

Having obtained the required Board approval, it would be appreciated if you would submit the Centre's request to spend the 1984 capital budget of $50,000 to the Finance Committee for approval with the suggestion that the Committee recommend to City Council that it be financed as required from the Centre's reserve for capital projects.

Once City Council approval is obtained, prior Board authorizations will then be requested for individual capital purchases before they take place.

Furthermore, as agreed to in the past, our initial transfer from the Centre's reserve for capital projects should be limited to only $20,000 in order that we may maximize interest being earned on the Centre's reserve account.

If you have any questions, please do not hesitate to contact me.

Yours very truly,

William J. Penfold
General Manager

WJP:ac

115 King Street West, Hamilton, Ontario, Canada L8P 4T9 (416) 523-5883

9(d)

JUL 18 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 10

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Disposition of the $75,000 penalty cheque received from the T. Eaton Company Limited

RECOMMENDATION

That the $75,000 received from the T. Eaton Company Limited, representing payment of the penalty for not commencing with the next stage of their redevelopment program, be credited to the Reserve for Off Street Parking - Account # 0280-14.

E. C. Matthews, Treasurer

BACKGROUND

The City of Hamilton received the penalty cheque of $75,000 on June 27, 1984 and these funds were deposited temporarily to a "suspense account" until such time as the Planning and Development Committee had made a decision as to whether or not these funds would be kept by the City or returned to Eaton's at some time in the future.

At their meeting of July 11, 1984, the Planning and Development Committee approved of the recommendation by the Director of Real Estate that the $75,000 penalty not be returned to the T. Eaton Company Limited.

Inasmuch as the sale of the former market parking garage to Eaton's had a negative effect on the revenues of the Parking Authority and the fact that, in my opinion, the Reserve for Off Street Parking is not adequately funded at this time, I am recommending that the penalty cheque of $75,000 be credited to the Reserve for Off Street Parking, Account # 0280-14.

JUL 18 198

9(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 16

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE (Committee) [X]

SUBJECT

Authorization for access to the Corporation's Safety Deposit Boxes.

RECOMMENDATION

(a) That Item 16 of the Report of the Board of Control adopted by City Council on November 30, 1976 be rescinded.

(b) That any two of the following shall have access to the Corporation's safety deposit boxes No. 213 and No. 679; the Treasurer, Manager of Budgets, Manager of Accounting and Manager of Revenue. Any two of the following shall have access to box No. 680; the Treasurer, Manager of Budgets, Manager of Revenues, Director of Systems and Data Processing, and Manager of Systems.

E. C. Matthews, Treasurer

BACKGROUND

Attached is a copy of Item 16 of the Report of the Board of Control, adopted by City Council on November 30, 1976, which authorized certain Treasury officials access to the Corporation's safety deposit boxes.

I am recommending that this authority be updated to accommodate the changes in position titles which have taken place since that time and to allow for a different combination of officials having access to the safety deposit boxes due to the recent reorganization of staff and responsibilities within the Treasury Department.

For the information of the Finance Committee, Boxes 213 and 679 contain investments, while Box 680 contains back up computer tapes.

Council - NOV. 30/76

(b) To Mr. C. Johnson, the City-owned lands adjacent to 9 Patrick Street, being approximately 4,458 square feet in area for the sum of $10.00 per year plus taxes, to be used for landscaping purposes only.

(c) To Mr. W. Stables, the City-owned land adjacent to 83 Jones Street, measuring approximately 12' by 57' for a period of one year at a rental of $10.00 per annum, plus taxes, with this land to be used for landscaping purposes only.

15. Submitted herewith for the approval of the Members of Council with exceptions taken and recommendations made are the:-

(a) Thirty-eighth Report of the Planning and Development Committee

(b) Thirty-ninth Report of the Planning and Development Committee.

16. That the following shall have access to the Corporation's safety deposit box numbers 213, 679 and 680; the Commissioner of Finance and City Treasurer and the Director of Finance; or either one, together with either Treasury Officer I and Treasury Officer II, to have access to box numbers 213 and 679; and that any two of the following shall have access to box number 680: the Commissioner of Finance and City Treasurer, the Director of Finance, Treasury Officer 1, Treasury Officer II, Director of Systems and Data Processing and Senior Systems Analyst.

17. That the Building Commissioner be authorized to issue demolition permits for the demolition of residential buildings as outlined below for which application has been processed through the Building Department and the Planning and Development Committee:-

636 Upper Paradise Road

188 Cavell St.

65 Mount Albion Road

50 Wentworth St. N.

101 & 103 Shaw St.

Hamilton General Hospital
Nurses Residence

18. The City Solicitor be directed to prepare, and the Acting Mayor and City Clerk be authorized to execute a Quit Claim Deed to Baldin & Beltrame Construction Company Limited granting to the Company whatever rights the City may have acquired through or as a result of By-law No. 10268, as the City no longer requires the lands for roadway purposes and for installation of sewers and watermains, and does not intend to pursue the expropriation of this parcel of land.

19. Approval of the recommendations of the Administrative Committee respecting the Industrial Perimeter Road as follows:-

(a) That M. M. Dillon Limited be directed to undertake the preliminary design of Highway 403 and Perimeter Industrial Road connection at an estimated cost not to exceed $25,000.00.

NOTE: This cost is eligible for a 50% subsidy from the Ministry of Transportation and Communications.

(b) That a portion of soil investigation provision in the amount of $25,000.00 be released to allow M. M. Dillon Limited to undertake this preliminary design.

(c) That the Contract awarded to M. M. Dillon Limited be increased from $186,600.00 to $211,600.00.

JUL 20 1984 9(f)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 20

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Community Economic Transformation Agreement Program

RECOMMENDATION

That the City Treasurer be authorized to make application for Community Economic Transformation Agreements with the Province of Ontario.

E. C. Matthews, Treasurer

BACKGROUND

The 1984 Ontario Budget made reference to the following quoted program:

> "The Province of Ontario will enter into formal Community Economic Transformation Agreements with communities facing extreme structural change and where economic problems have been most severe and persistent. Under these agreements, the unique needs and potential of these communities will be assessed against the array of economic and community development programs now available. Enhanced assistance will then be tailored to individual circumstances. As part of this program, the province will cost-share with municipalities vital economic projects which will generate employment. We will commit $20 million to these agreements this year."

The guideline statement has been received from the Ministry of Treasury and Economics which states that "Projects including the repair and upgrading of municipal buildings, landscaping and general municipal improvement projects would be eligible".

BACKGROUND - Continued

The amount of assistance to communities will vary according to the type and scale of projects and degree of local involvement. The municipality will be required to contribute financially to projects with cost sharing to be established on a case-by-case basis. For short-term job creation projects, the Province will contribute towards the cost of labour, while the municipality will provide materials and equipment.

For your information, Item 34501 on Page 1 of the 1984-1988 Capital Budget - Provision for Major Maintenance to Civic Buildings - $200,000 may meet the program criteria and form one of the agreements.

9(9)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing of duToit Associates Limited Invoices - $2,093.66 for the Downtown Hamilton Action Plan

RECOMMENDATION

That invoice Nos. 922 and 927, duToit Associates Limited, totalling $2,093.66 be financed from within the General Contingency estimates of $31,020.00 (forming part of the approved total of this project $3,529,000.00) and that a separate account number 0405-034022 be created for this purpose in the Downtown Action Plan - Gore Park Redevelopment - Phase I.

E. C. Matthews, Treasurer

BACKGROUND

9(h)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing the cost of repairs to silos at the Ferguson Avenue Maintenance Yard at a gross cost of $49,043.

RECOMMENDATION

That the cost of replacing the duct enclosure for the salt elevator, at an estimated gross cost of $29,663, and the cost of replacing the steel stairs at an estimated gross cost of $19,380 be financed by the Reserve for Capital Projects, Account No. 0280-27.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Capital Budget as part of Project No. 34501, Page 1, to start in 1984.

Please note this item was approved by the Transport and Environment Committee on July 23, 1984.

9(i)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing of Cost of Erection of Promotional Banners - Two Poles on each side of Main Street - $15,000

RECOMMENDATION

That the cost of $15,000 for the erection of two poles for the purpose of hanging a promotional banner be financed by means of a transfer from the Contingency Account in the form of an unallocated transfer and that account No. 0378-1100 be created for this purpose.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Finance Committee the recommendation to erect these poles for the purpose of hanging promotional banners was approved at City Council June 26, 1984 and the purpose of this letter is to outline the financing proposed.

9(i)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

School Traffic Officer at Fennell Avenue East and East 44th Street

RECOMMENDATION

That the $1,200 cost for a School Traffic Officer at Fennell Avenue East and East 44th Street be financed by means of an overdraft in the School Traffic Officer Account 0347.

E. C. Matthews, Treasurer

BACKGROUND

This additional Traffic Officer was approved at the Transport and Environment Committee meeting of June 18, 1984 and I recommend that rather than providing for these funds from the Contingency that this amount, $1,200, be financed by means of an approved overdraft.

At the same time, it may just be possible that this additional cost may be financed from within the approved appropriation for this function by the year-end.

9(K)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 23

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

School Traffic Officer at Vansitmart Avenue and Weir Street

RECOMMENDATION

That the $5,000 cost for a School Traffic Officer at Vansitmart Avenue and Weir Street be financed by means of an overdraft in the School Traffic Officer Account 0347.

E. C. Matthews, Treasurer

BACKGROUND

This additional Traffic Officer was approved at the Transport and Environment Committee meeting of July 23, 1984 and I recommend that rather than providing for these funds from the Contingency that this amount, $5,000, be financed by means of an approved overdraft.

At the same time, it may just be possible that this additional cost may be financed from within the approved appropriation for this function by the year-end.

9(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Land Survey Cost - 176 Balsam Avenue South - $400.00

RECOMMENDATION

That the $400.00 payable to Mr. Ron Moroz, 176 Balsam Avenue South, relating to the cost of obtaining an Ontario Land Survey be charged to Unclassified Expenditure Account No. 0378-2700.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

9(m)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT
Status of Reserve Accounts

RECOMMENDATION

1. That the one mill special levy, established in the year 1982 to provide partial funding for the Victor K. Copps Trade Centre/Arena for the years 1982 through 1985, be continued in 1986 and after to enhance the City of Hamilton's "Pay-as-you-go" policy and, specifically, to allocate funds to Reserve Accounts which are not totally funded.

2. That a new Reserve be created to fund election expenses to eliminate fluctuations in the annual mill rate. This new Reserve should be established in the 1985 current budget in the provision for Reserves section (Control Account # 0377) and not in the City Clerk's budget. Any funds available from the 1984 year end surplus may be considered to allocate partial funding of this Reserve.

3. That the Reserve for Metric Conversion (Account # 0280-33) in the amount of $86,131 and Preliminary Engineering (Account # 0280-23) in the amount of $38,045 be closed, and the funds in the Reserves to a total of $124,176 be transferred to the Reserve for Contingency Account # 0280-32.

4. That the Reserve for Property Purchases Account # 0280-02 be maintained at or around a net recommended level of $2,500,000, and the excess fund balance of this Reserve for Property Purchases, in the amount of $1,300,000, be transferred to the Reserve for Sick Leave on Resignation or Retirement Account # 0280-30.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

I am enclosing a summary of Reserve Accounts which are divided into two sections, (i) Reserve Accounts and (ii) Local Boards' Reserve Accounts. I am enclosing the individual status of all the Reserves also noted in Section (i) above.

BACKGROUND - Continued

The Reserves are created by City Council and are funded by an allocation from the accumulated net revenue or setting aside revenues for some specific future use. The use of these Reserves is not restricted to the specific purpose for which it was created and the funds can be diverted, in most cases, at the discretion of City Council, i.e., an exception would be the Off Street Parking Reserve.

I am also drawing your attention to Column (7) of the Summary of Reserve Accounts statement which indicates the initial unfunded balance of the Reserves in the amount of $.

If possible, I would like to review the individual Reserves with the Committee as outlined in the attached report.

It is my intention to review the status of these Reserves on an annual basis with the Finance Committee.

Enc.

SUMMARY OF RESERVE ACCOUNTS
as at May 31, 1984

Page Number (1)	Account Number (2)	Name of Account (3)	General Ledger Balance (4)	Commitment (5)	Balance Available (6)	Reserve Balance Unfunded by (7)
Reserve Accounts						
1	0280-39	Acquisition of Historic Properties	293,783		293,783	
2	0280-35	Acquisition of Lands in the Alpha Enclaves	295,625	14,703	280,922	
3	0280-11	Acquisition of Properties Under the Planning Act	1,227,308	275,270	952,038	610,555
4	0836	American Exchange	173,409		173,409	40,000
5	0280-10 & 27	Capital Projects - General	863,942	200,000	663,942	1,336,058
6	0636	City Vehicle Insurance	506,065		506,065	
7	0280-32	Contingency	2,038,139	385,000	1,653,139	1,346,861
8	0280-19 & 0285	Debt Charges	3,006,998	1,343,117	1,663,881	
9	0280-29	Emergency Snow Removal	500,000		500,000	500,000
10	0280-47	General Concrete	2,900		2,900	
11	0280-46	Hamilton Convention Centre - Capital Projects	400,025		400,025	
12	0280-28	Hamilton Place Capital Projects	40,587		40,587	
13	2516	Hamilton Public Library - Future Capital Construction (1)	27,230		27,230	
14	0280-43	Hamilton Public Library - Capital Projects (1)	595,055		595,055	
15	0280-42	Historic Fire Engine	4,000		4,000	
16	0280-26	Industrial Land Debt Charges	226,728		226,728	
17	0280-44	Maintenance of Playground Facilities	20,276		20,276	
18	0280-24	Major Repairs and Improvements to City Owned Properties	147,455		147,455	
19	0280-03	Major Repairs to Mobile Equipment	407,292		407,292	92,708
20	0280-33	Metric Conversion	86,131		86,131	
21	0280-31	Motorized Equipment	266,623		266,623	
22	0280-14	Off-Street Parking	1,041,948	100,000	941,948	

(1) Hamilton Public Library Board should consider combining these two Reserves into one Reserve.

City of Hamilton
Treasury

SUMMARY OF RESERVE ACCOUNTS
as at May 31, 1984

Page Number (1)	Account Number (2)	Name of Account (3)	General Ledger Balance (4)	Commitment (5)	Balance Available (6)	Reserve Balance Unfunded by (7)
23	0280-45	Park Improvements at Ivor Wynne Stadium	206,903		206,903	
24	0280-23	Preliminary Engineering	38,045		38,045	
25	0280-02	Property Purchases	6,340,553	2,515,365	3,825,188	(1,300,000)
26	0280-38	Realty Taxes Beach Strip Properties	61,058		61,058	
27	0280-01	Replacement of Mobile Equipment	4,128,909	265,888	3,863,021	1,696,489
28	0280-12	Services for Unsubdivided Lands Development	1,370,239	300,000	1,070,239	
29	0280-30 & 0377-2898	Sick Leave on Resignation or Retirement	615,436		615,436	9,003,000
30	0280-36	Uninsured Losses	25,999	8,785	17,214	32,786
31	1012 to 1120	Victor K. Copps Trade Centre/Arena	9,645,700		9,645,700	
32	0280-37 & 0377-4000	Workers' Compensation	417,285		417,285	
33	0282	Working Funds, Inventories, Reduction of Taxes and Prepaid Expenses	8,720,080		8,720,080	5,317,053
		Total Reserve Accounts	43,741,726	5,408,128	38,333,598	18,675,510

City of Hamilton
Treasury

SUMMARY OF RESERVE ACCOUNTS
as at May 31, 1984

Page Number (1)	Account Number (2)	Name of Account (3)	General Ledger Balance (4)	Commitment (5)	Balance Available (6)	Reserve Balance Unfunded by (7)
Local Boards' Reserve Accounts						
34	0979	Hamilton Performing Arts - Innovative Programming	17,551		17,551	
35	0983	Hamilton Performing Arts - Special Projects	7,490		7,490	
36	0984	Hamilton Performing Arts - Piano Replacement	8,900		8,900	
37	2284	Hamilton Public Library - Purchase of Books	-		-	
38	2285	Hamilton Public Library - Miscellaneous Collections	30,118		30,118	
39	2280	Hamilton Public Library - Mobile Equipment	44,694		44,694	
40	2282	Hamilton Public Library - Repair Grounds	778		778	
41	2283	Hamilton Public Library - Repair Buildings	31,296		31,296	
42	2286	Hamilton Public Library - Film Replacement	6,341		6,341	
43	2287	Hamilton Public Library - Automated Acquisition	10,000		10,000	
		Total Local Boards' Reserve Accounts	157,168		157,168	
		Total Reserve Accounts including Local Boards' Reserve Accounts	43,898,894	5,408,128	38,490,766	18,675,510

1984 July 24
/k

9 (n)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing to construct a concrete alleyway, first north of King Street from Caroline Street to Hess Street at a gross cost of $23,500.

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct an alleyway, first north of King Street, at an estimated cost of the owner's share of $10,036, as well as the City's share $13,464, totalling $23,500 by the issuance of debentures totalling $23,500 for a period not to exceed 15 years.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Capital Budget as part of Project No. 34000, Page 7, City's Share, to start in 1984 and Project No. 84000, Page 24, Owner's Share.

Please note this item was approved by the Transport and Environment Committee on July 23, 1984.

As recommended by the City Treasurer in a report dated June 7, 1984, the Committee agreed to recommend to City Council that the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the proposed capital grant for major renovations to the Ottawa Street Y.W.C.A. at a total estimated cost of $313,000.00 and the authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 20 years.

Application - Ontario Municipal Board - Major Renovations Ottawa Street Y.W.C.A

In addition, the Committee agreed to recommend that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $313,000.00 for a term not to exceed 20 years for the project.

As recommended by the City Treasurer in a report dated June 6, 1984, the Committee agreed to recommend the following to City Council with respect to the financing of the Quigley Road Fire Station project.

Financing - Quigley Road Fire Station Project.

- That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of the Quigley Road Fire Station at a total estimated cost of $840,000.00 for the authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 20 years.

- That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $840,000.00 for a term not to exceed 20 years for the project.

- That an amount of $2,500.00 be allocated from the Reserve for Capital Projects to finance the cost of soil tests needed for the above project until the full cost is approved by the Ontario Municipal Board.

As recommended by the City Treasurer in a report dated June 14, 1984, the Committee agreed to recommend to City Council that outstanding business taxes in the amount of $35,659.33 be written-off in accordance with Secton 495 of the Municipal Act, R.S.O. 1980 and charged to Account No. 0222, Tax Write-Offs.

Outstanding Business Taxes - Written-Off

As recommended by the City Treasurer in a report dated June 15, 1984, the Committee agreed to recommend to City Council that the outstanding rents receivable in the amount of $2,403.42 and the outstanding accounts receivable in the amount of $3,036.28 be written-off and charged to Account No. 0220, Allowance for Doubtful Accounts.

Outstanding Accounts Receivable - Written-Off

As recommended by the City Treasurer in a report dated June 18, 1984, the Committee agreed to recommend to City Council that funds be available to the Parking Authority in the amount of $100,000.00 for the reconstruction of existing parking facilities as previously approved by City Council and that the funds be provided from the Reserve for Off-Street Parking.

Funds - Parking Authority

As recommended by the City Treasurer in a report dated June 18, 1984, the Committee approved coverage of benefits now provided to members of C.U.P.E. Local 5 of the City of Hamilton through Blue Cross of Ontario be changed from an "Insured" Principal to an A.S.O. (Administrative Services Only) basis at no effect on the coverage for the employees and further that the effective date of the changing in the method coverage from an "Insured" Principal to an "A.S.O." basis, be August 1, 1984.

Approval of Coverage of Benefits- C.U.P.E. Local 5

As recommended by the City Treasurer in a report dated June 8, 1984, the Committee agreed to recommend the following to City Council:

- Approval of the awarding of a contract with respect to the City's employees' hospital, health and dental plans to Blue Cross of Ontario.

- That the effective date of transfer from the present carrier, Canada Life Insurance Co. to Blue Cross of Ontario be August 1, 1984.

- That approval be granted for Blue Cross of Ontario to provide additional stop loss insurance related to the unlimited nature of the extended health care benefit in the event of a change of carriers, at an additional cost of approximately $1,300.00 per year.

ecommendation by ity Treasurer

ontingency Account o. 0378-1198

As recommended by the City Treasurer in a report dated June 18, 1984, the Committee agreed to recommend the following to City Council:

(a) That the Contingency Account No. 0378-1198 be separated into two parts, Unallocated" and "Allocated", and that the following criteria be used to determine whether or not a physical transfer of appropriation is to be made to Departments' expenditure accounts.

(i) Physical Transfer to Departmental accounts (from "Unallocated")

(a) When a new or additional expense has been incurred which will be continuing.

(b) When an increase to an existing level of service has been initiated and will be continuing.

(c) When a Department has been directed to provide a service by a Committee or Council and the expense will be continuing.

(d) Other expenses a considered appropriate by the Standing Committees.

(ii) Memo transfer only to "Allocated" portion of Contingency (overdraft financing of Departmental requirement)

(a) For non-recurring expense items.

(b) For unexpected and unusually large expenses resulting from unknown factors such as have occurred with the Wentworth Street steps project.

(b) That the City Treasurer be consulted prior to submission by a Department to a Standing Committee for additional funding in order to determine the category under which financing should be provided.

oan - Rosedale ennis Club - 100,000.00

As recommended by the City Treasurer in a report dated June 18, 1984, the Committee agreed to recommend to City Council that the loan to Rosedale Tennis Club as recommended by the Parks and Recreation Committee in the amount of $100,000.00, be financed from the 1984-1988 Capital Budget Five Mill Capital Levy.

laystructure - . M. Cunningham chool Grounds

As recommended by the City Treasurer in a report dated June 14, 1984, the Committee agreed to recommend to City Council that the amount of $10,000.00 required in Recreation Account No. 0367-0575 (Playstructure - A. M. Cunningham School Grounds), to adjust this account from a net basis of $5,000.00 after donations to a gross basis of $15,000.00 required for the total project, be financed by a transfer from Account No. 0367-1829 - Materials and Supplies - Other (Sir Allan MacNab District Centre) to Account No. 0367-0575 - Playgrounds - Operating Equipment.

raft By-law borrow monies - ay off bank overdrafts

As recommended by the City Treasurer in a report dated June 18, 1984, the Committee approved a draft by-law for the authorization to borrow monies to pay off bank overdrafts for 1984, as and when they arise for current expenditures to a maximum of 3 million dollars.

Additional Grant - Hamilton-Wentworth Creative Arts

In a report dated June 8, 1984 the Special Events Advisory Committee advised that in order that the Special Events Advisory Committee can continue to meet its 1984 objectives, the additional grant approved for the Hamilton-Wentworth Creative Arts in the amount of $4,000.00 be financed from the Contingency and not within the Special Events Advisory Committee's budget appropriation for 1984.

In this regard copies of the City Treasurer's report dated April 3, 1984, recommending that the increase of $4,000.00 be financed by an appropriate transfer from within the Special Events Account No. 0378-50, were distributed to the members. The Committee approved the recommendation of the City Treasurer.

The Committee approved the following recommendations of the Grants Subcommittee:

ORGANIZATION	AMOUNT REQUESTED	AMOUNT RECOMMENDED
Ad & Sales Club of Hamilton	$2,000.00	Nil
The Frederick Ashbaugh Redware Archaelogical Project	$800.00	$200.00
Image '84	$1,500.00	Nil

As recommended by the Grants Subcommittee the Finance agreed to recommend to City Council that due to the limited funds remaining in the Classified Grants Account No. 0374-0198, that no further grant requests be entertained for 1984. (In Favour were Alderman Peterson, Agro, Gray, Charlton, Stout; Opposed was Alderman Hinkley).

Hamilton Union of Unemployed - Grant

Mr. T. Fraser of Hamilton Union of Unemployed along with a delegation of six appeared before the Committee in connnection with that organizations requested grant of $2,250.00 to assist in defraying costs associated with the Niagara Peninsula Unemployed Family Picnic proposed to be held at Prudhomes Landing, Vineland, Ontario, Wednesday, August 2, 1984.

In this regard copies of a letter dated June 11, 1984 from Mr. Fraser to the Committee were distributed to the members. In addition, copies of a memorandum dated June 29, 1984 from the Secretary of the Legislation Committee advising that a similar request was before that Committee on June 19, 1984 and further that a motion to deny this request was defeated by a tie vote of the Committee.

Following some discussion, the Committee agreed to recommend the following to City Council:

- That a grant of $2,250.00 be made to the Hamilton Union of the Unemployed to assist in defraying transportation costs associated in connnection with the Niagara Peninsula Unemployed Family Picnic to be held at Prudhomes Landing, Vineland, Ontario on Wednesday, August 22, 1984 and further that this expenditure be charged to Grants - Reception and Public Events Account No. 0374-1146.

Distribution - letter Orpheus Male Choir

Copies of a letter dated May 30, 1984 from Mr. J. G. Edwards, Chairman, Hamilton Orpheus Male Choir requesting a grant of $2,000.00 were distributed to the members.

Following some discussion the Committee agreed no action on this request.

Moffat Kinoshita Partnership - Consultants - Chedoke Maintenance Building

As recommended by the City Architect and Co-ordinator, Lloyd D. Jackson Square in a report dated June 18, 1984, the Committee agreed to recommend to City Council that Section 11 of the Thirteenth Report of the Finance Committee adopted by City Council at on July 26/27, 1983, which deals with the appointment of the Moffat Kinoshita Partnership as consultants for the proposed Chedoke Maintenance building for a fee of 5.8 percent of the final cost of construction plus the 1983 per diem rate ranging from $25.00 to $75.00 per hour for additional services, be amended to provide for a 1984 per diem rate ranging from $37.00 to $95.00 per hour per additional services.

It was noted that hourly fee will apply to a small part only of the total fee cost and further no such fees have yet been incurred but that some are expected before the completion of the work.

Accommodations Subcommittee - hiring-engineering and cost consultants - Proposed Addition Rear of City Hall

Copies of a report dated June 18, 1984 from the Accommodations Subcommittee respecting the hiring of engineering and cost consultants to assist in preparing a feasibility study relative to the proposed addition at the rear of City Hall along with a report respecting computer terminals for the Aldermen's offices were distributed to the members.

Alderman M. Davison and Alderman H. Merling appeared before the Finance Committee in this regard.

Following considerable discussion the Committee concurred with the recommendation of the Subcommittee that the City Architect be authorized and directed to engage the services of engineering and cost consultants at a cost not to exceed $10,000.00 to undertake a feasibility study with respect to the proposed addition at the rear of City Hall to provide for additional space requirements and further the cost to retain these consultants be financed from the Reserve for Capital Projects Account No. 0280-27.

The Committee further concurred with the recommendation of Alderman Hinkley that in conjunction with the Subcommittee's study relative to the proposed addition at the rear of City Hall, the Subcommittee also continue to review and examine alternative off site space accommodation as well. (In Favour of the recommendation were Alderman Peterson, Mayor Morrow, Alderman Hinkley, Alderman Gray, Alderman Charlton; Opposed was Alderman V. Agro).

Computer Terminals - Aldermen's Offices

The Committee discussed the following recommendation of the Accommodations Subcommittee relative to computer terminals in the Aldermen's Offices.

- That for a trial period of 3 months, 6 computer terminals be installed in those offices of the various Alderman wishing to partake in this hands on experiment. In addition, 2 terminals will be placed in the secretarial area for them to feed information into the various Aldermen's terminals.

- That the $4,100.00 estimate cost to install the computer terminals for the 3 month period be financed by means of an overdraft in Account No. 0323-1584.

Mr. L. Selby, Director of Systems and Programming, appeared before the Committee in this regard.

Due to the lack of a quorum, the Chairman adjourned the meeting at 5:00 o'clock p.m. Present at the time of adjournment were Alderman P. J. Peterson, Alderman V. J. Agro, Alderman D. Gray and Alderman I. Stout.

Taken as read and approved

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

JJS:jf

City of Hamilton
Treasury

RESERVE ACCOUNTS

CITY INCLUDING LOCAL BOARDS

1984 July 24

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Acquisition of Historic Properties		
2)	ACCOUNT NUMBER	0280-39		
3)	YEAR OF ORIGIN	1980 (Item 13 of the 1st Report of Finance Committee adopted by City Council December 9, 1980)		
4)	PURPOSE	Acquisition of Historical Properties in accordance with an agreement dated June 25, 1976 between the Ontario Heritage Foundation and the City		
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)		Yes ____	No X
6)	INTEREST EARNED		Yes X	No ____
7)	FUNDING SOURCE(S)	Land sales Initially funded from the sale of "Sandyford Place" in the amount of $100,000 as per Item 4 of the 1st Report of the Finance Committee adopted by City Council December 9, 1980		
8)	PRESENT BALANCE:			
	PER GENERAL LEDGER	as at May 31, 1984		$ 293,783
	LESS: ACTUAL COMMITMENTS			
	: MEMO COMMITMENTS			____
	AVAILABLE BALANCE			$ 293,783
9)	IS THE AVAILABLE BALANCE ADEQUATE		Yes X	No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Acquisition of Lands in the Alpha Enclave

2) ACCOUNT NUMBER — 0280-35

3) YEAR OF ORIGIN — 1981 (Item 10 of the 15th Report of Finance Committee adopted by City Council July 28, 1981)

4) PURPOSE — Acquire land in the Alpha area
- rehabilitation
Usage is controlled by the Planning Department

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Sale of the enclave lands

Initially funded from the partial proceeds (part of 5.274 acres) of sale of industrial land to Dofasco Inc. in the gross amount of $1,282,306

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984		$ 295,625
LESS: ACTUAL COMMITMENTS		$ 14,703	
: MEMO COMMITMENTS			14,703
AVAILABLE BALANCE			$ 280,922

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

Note: Fund balance is adequate in relation to expenditure for which it was originally proposed.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Acquisition of Properties Under the Planning Act
2)	ACCOUNT NUMBER	0280-11
3)	YEAR OF ORIGIN	Prior to 1964
4)	PURPOSE	To finance the acquisition of parkland under the Planning Act, R.S.O. 1980, Chapter 379 Section 25, Subsection (1) and (2) of the Planning Act - 1983
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes X No ____ Short term investment (combined with City's general investment)
6)	INTEREST EARNED	Yes X No ____
7)	FUNDING SOURCE(S)	I 5% lands in subdivision, not required for parks purposes, conveyed to developer at appraised value II Sale of land, originally acquired for parks as recreation purposes, but no longer required III Rental of parkland properties

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984		$ 475,643
LESS:	ACTUAL COMMITMENTS	$ 130,828	
:	MEMO COMMITMENTS	-	130,828
AVAILABLE BALANCE			$ 344,815

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note: Based on a Parks Expenditure Policies Report approved by City Council March 13, 1984 (Item 3 of the 4th Report of the Parks and Recreation Committee) the Priority Parks Account would be short by $955,370 exclusive of reserve balance. The reserve balance would, therefore, be underfunded by $610,555.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

1)	NAME	American Exchange		
2)	ACCOUNT NUMBER	0836		
3)	YEAR OF ORIGIN	1965		
4)	PURPOSE	To pay off premiums on U.S. debentures issued in 1965		
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	(i) Municipal Debentures (ii) Short term Investment (iii) Separate Bank Balance	X	
6)	INTEREST EARNED		X	
7)	FUNDING SOURCE(S)			

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 173,409
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 173,409

9) IS THE AVAILABLE BALANCE ADEQUATE		X

Note: Increase in discount rate of Canadian dollar may result in insufficient funds in relation to City portion of U.S. debt. The balance may be underfunded by approximately $40,000.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Capital Projects

2) ACCOUNT NUMBER — 0280-10 and 0280-27

3) YEAR OF ORIGIN — 1976

4) PURPOSE — To finance various capital projects

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes X No ____

Short term investment (combined with City's general investment)

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Allocation from current budget and development charges

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 863,942
LESS: ACTUAL COMMITMENTS	-	
: MEMO COMMITMENTS	200,000	200,000
AVAILABLE BALANCE		$ 663,942

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note: The fund balance should be maintained around $2,000,000 to cover the City's share of the Local Improvement costs and Reconstruction Program.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — City Vehicle Insurance

2) ACCOUNT NUMBER — 0636

3) YEAR OF ORIGIN — Prior to 1964

4) PURPOSE — To fund vehicle accident liability up to $100,000 (minimum balance requirement $500,000.)

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes X / No ____

(i) Municipal Debentures
(ii) Short Term Investment
(iii) Separate Bank Balance

6) INTEREST EARNED — Yes X / No ____

7) FUNDING SOURCE(S)

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 506,065
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 506,065

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X / No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Contingency

2) ACCOUNT NUMBER — 0280-32

3) YEAR OF ORIGIN — 1976

4) PURPOSE — Emergency funding for unforeseen causes. Potential revenue sources for current budget financing

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes ____ No X

7) FUNDING SOURCE(S) — Provision from the year end surplus distribution

8) PRESENT BALANCE:

PER GENERAL LEDGER as at May 31, 1984		$2,038,139
LESS: ACTUAL COMMITMENTS	$ 15,000	
: MEMO COMMITMENTS	370,000	385,000
AVAILABLE BALANCE		$1,653,139

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note: Fund balance should be maintained at $3,000,000 as follows:

(i) Equivalent to 1984 current budget allocation	$2,250,000
(ii) Miscellaneous requirement	750,000
	$3,000,000

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Debt Charges

2) ACCOUNT NUMBER — 0280-19 and 0285

3) YEAR OF ORIGIN — 1968

4) PURPOSE — Allowance for debt charges, cost on commutation of locals and provision to write off discounts whenever debentures for capital projects are sold at a discount

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes ____ No X

7) FUNDING SOURCE(S) — Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984		$3,006,998
LESS:	ACTUAL INVESTMENTS - purchase of debentures for owners' share of locals	$1,076,117	
:	MEMO COMMITMENTS	267,000	1,343,117
AVAILABLE BALANCE			$1,663,881

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Emergency Snow Removal

2) ACCOUNT NUMBER — 0280-29

3) YEAR OF ORIGIN — 1981

4) PURPOSE — To cover deficit resulting from large snowfall

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes ____ No X

7) FUNDING SOURCE(S) — Provision from the year end surplus distribution

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 500,000
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		____
AVAILABLE BALANCE		$ 500,000

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note: Fund balance should be maintained around $1,000,000.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	General Concrete
2)	ACCOUNT NUMBER	0280-47
3)	YEAR OF ORIGIN	1983 (Item 5 of the 6th Report of the Finance Committee adopted by City Council March 8, 1983)
4)	PURPOSE	In the event an appointed recipient for the General Concrete Ltd. which has gone bankrupt, institutes a claim for the return of the deposit received for the sale of parcel of City land. This property has since been sold to Chester and Morris Waxman.
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes ____ No X
6)	INTEREST EARNED	Yes ____ No X
7)	FUNDING SOURCE(S)	Deposit from rescinded land sale

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 2,900
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 2,900

9)	IS THE AVAILABLE BALANCE ADEQUATE	Yes X	No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Hamilton Convention Centre - Capital Projects
2)	ACCOUNT NUMBER	0280-46
3)	YEAR OF ORIGIN	1982
4)	PURPOSE	To finance various capital projects of the Hamilton Convention Centre
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes X No ____ Short term investment (combined with City's general investment)
6)	INTEREST EARNED	Yes X No ____
7)	FUNDING SOURCE(S)	Operating surplus from the Hamilton Convention Centre operations Item 4 of the 9th Report of the Finance Committee adopted by City Council April 14, 1981

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 400,025
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		____
AVAILABLE BALANCE		$ 400,025

9)	IS THE AVAILABLE BALANCE ADEQUATE	Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Hamilton Place Capital Projects
2)	ACCOUNT NUMBER	0280-28
3)	YEAR OF ORIGIN	1981
4)	PURPOSE	To finance various capital projects of Hamilton Place
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes X No ____ Short term investment (combined with City's general investment)
6)	INTEREST EARNED	Yes X No ____
7)	FUNDING SOURCE(S)	Operating surplus from Hamilton Place and 50¢ ticket surcharge Item 4 of the 9th Report of the Finance Committee adopted by City Council April 14, 1981

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 40,587
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 40,587

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Hamilton Public Library - Future Capital Construction
2)	ACCOUNT NUMBER	2516
3)	YEAR OF ORIGIN	Prior to 1975
4)	PURPOSE	To finance capital projects of the Hamilton Public Library
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes X No ____ Short term investment
6)	INTEREST EARNED	Yes X No ____
7)	FUNDING SOURCE(S)	

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 27,230
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		____
AVAILABLE BALANCE		$ 27,230

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Hamilton Public Library - Capital Projects

2) ACCOUNT NUMBER — 0280-43

3) YEAR OF ORIGIN — 1981

4) PURPOSE — To finance various capital projects

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes X No ____

Short term investment (combined with City's general investment)

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Operating surplus from Hamilton Public Libraries

Item 4 of the 9th Report of the Finance Committee adopted by City Council April 14, 1981

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 595,055
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 595,055

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

Note: Not intended for major capital construction.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Historic Fire Engine
2)	ACCOUNT NUMBER	0280-42
3)	YEAR OF ORIGIN	1980 (Item 2 of the 11th Report of the Parks and Recreation Committee adopted by City Council May 12, 1981)
4)	PURPOSE	To cover the estimated financial responsibility of the City for licencing and insuring a 1924 Ahrens Fox Pumper over a 20 year period. It is required because it is beyond the term of Council.
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes ____ No X
6)	INTEREST EARNED	Yes ____ No X
7)	FUNDING SOURCE(S)	Provision from the year end surplus distribution

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 4,000
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 4,000

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Industrial Land Debt Charges

2) ACCOUNT NUMBER — 0280-26

3) YEAR OF ORIGIN — 1974

4) PURPOSE — To pay for debt charges in relation to specific industrial land

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes ____ No X

7) FUNDING SOURCE(S) — Allocation from the Reserve for Debt Charges (General 0280-19)

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 226,728
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 226,728

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Maintenance of Playground Facilities

2) ACCOUNT NUMBER — 0280-44

3) YEAR OF ORIGIN — 1982 (Item 6 of the 14th Report of the Finance Committee adopted by City Council July 27, 1982)

4) PURPOSE — To provide for maintenance of playground facilities to be constructed under the Neighbourhood Improvement Program at St. Brigid's, Wentworth Street and West Avenue Schools.
It is required because it is beyond the term of Council.

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 20,276
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 20,276

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Major Repairs and Improvements to City Owned Properties		
2)	ACCOUNT NUMBER	0280-24		
3)	YEAR OF ORIGIN	1971 (description of Reserve revised as per Item 6 of the 3rd Report of the Finance Committee adopted by City Council February 14, 1984)		
4)	PURPOSE	Major repairs and improvements to all City owned property, with estimated costs of over $10,000 to a maximum of $50,000		
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)		Yes ____	No X
6)	INTEREST EARNED		____	X
7)	FUNDING SOURCE(S)	Provision from the year end surplus distribution		

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 147,455
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		____
AVAILABLE BALANCE		$ 147,455

9)	IS THE AVAILABLE BALANCE ADEQUATE	Yes X	No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME Metric Conversion

2) ACCOUNT NUMBER 0280-33

3) YEAR OF ORIGIN 1977

4) PURPOSE Cost of changing equipment to metric

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) Yes ____ No X

6) INTEREST EARNED Yes ____ No X

7) FUNDING SOURCE(S) Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 86,131
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 86,131

9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No ____

Note: Not required

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Motorized Equipment

2) ACCOUNT NUMBER — 0280-31

3) YEAR OF ORIGIN — 1976

4) PURPOSE — Replacement of typewriters, calculators Cash registers, memograph equipment, dictating equipment, photocopiers

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Provision from Current Budget/year end surplus

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 266,623
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 266,623

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Off-Street Parking

2) ACCOUNT NUMBER — 0280-14

3) YEAR OF ORIGIN — Prior to 1964

4) PURPOSE — Purchase land and development of Off-Street Parking facilities

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes X No ____

Short term investment (combined with City's general investment)

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Parking Authority current operating profit or loss from on-street parking meter operations and off street parking lots.

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984		$1,041,948
LESS: ACTUAL COMMITMENTS		-	
: MEMO COMMITMENTS		$ 100,000	100,000
AVAILABLE BALANCE			$ 941,948

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note - Not sufficient to cover major acquisition cost of Trade Centre/ Arena parking in the amount of $1,700,000 approved by City Council.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Park Improvements at Ivor Wynne Stadium

2) ACCOUNT NUMBER — 0280-45

3) YEAR OF ORIGIN — 1982

4) PURPOSE — Renovation or improvement to Ivor Wynne Stadium

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes X — No ____

6) INTEREST EARNED — Yes X — No ____

7) FUNDING SOURCE(S) — Net revenue from beer sales

Item 9 of the 15th Report of the Finance Committee adopted by City Council August 31, 1982

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 206,903
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 206,903

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X — No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Preliminary Engineering

2) ACCOUNT NUMBER — 0280-23

3) YEAR OF ORIGIN — 1970

4) PURPOSE — Finance overdrafts in current budget preliminary engineering account

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes ____ No X

7) FUNDING SOURCE(S) — Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 38,045
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 38,045

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

Note: Not required.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Property Purchases

2) ACCOUNT NUMBER — 0280-02

3) YEAR OF ORIGIN — 1961

4) PURPOSE — To finance the acquisition of properties for Civic purposes

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — The proceeds from sale of lands and buildings vested in The Corporation of the City of Hamilton (Authorized by Item 24 of the 9th Report of the Board of Control adopted by City Council March 28, 1961)

8) PRESENT BALANCE:

PER GENERAL LEDGER as at May 31, 1984		$6,340,553
LESS: ACTUAL COMMITMENTS	$1,515,365	
: MEMO COMMITMENTS	1,000,000	2,515,365
AVAILABLE BALANCE		$3,825,188

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

Note: Recommended level - should be maintained at a net balance of $2,500,000.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Realty Taxes Beach Strip Properties		
2)	ACCOUNT NUMBER	0280-38		
3)	YEAR OF ORIGIN	1979		
4)	PURPOSE	Payment of taxes on Conservation Authority land rented by City		
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes ____	No X	
6)	INTEREST EARNED	Yes ____	No X	
7)	FUNDING SOURCE(S)	Provision from current budget		
8)	PRESENT BALANCE:			
	PER GENERAL LEDGER	as at May 31, 1984	$ 61,058	
	LESS: ACTUAL COMMITMENTS			
	: MEMO COMMITMENTS			
	AVAILABLE BALANCE		$ 61,058	
9)	IS THE AVAILABLE BALANCE ADEQUATE	Yes X	No ____	

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Replacement of Mobile Equipment

2) ACCOUNT NUMBER — 0280-01

3) YEAR OF ORIGIN — 1956 (Item 1 of the 9th Report of the Board of Control adopted by City Council March 19, 1956)

4) PURPOSE — Replacement of obsolete vehicles (cars and trucks) and equipment (snow plows, garbage packers)

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984		$4,128,909
LESS:	ACTUAL COMMITMENTS	$ 265,888	
:	MEMO COMMITMENTS	-	265,888
AVAILABLE BALANCE			$3,863,021

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note: Reserve is maintained at 60% level and is not sufficient to cover replacement costs of vehicles due to inflation factors and method of historical cost depreciation (replacement). Additional fund required $1,696,489.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Services for Unsubdivided Lands Development
2)	ACCOUNT NUMBER	0280-12
3)	YEAR OF ORIGIN	1964 (By-law 9413 CM July 25, 1961)
4)	PURPOSE	To finance City's share of services in subdivisions for installation of preliminary roads, catchbasins, curbs and walks, final roads, sodding, trees, street lighting, sewers and watermains; and through unsubdivided lands for construction of preliminary roads and pathways
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes ____ No X
6)	INTEREST EARNED	Yes ____ No X
7)	FUNDING SOURCE(S)	Sale of 1' reserves (1' strip of land, inside or outside road allowance, held by City until services are installed and paid for, conveyed to developer for $1 plus City's cost of installing those services) Provision from Current Budget or 5 Mill Capital Levy

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$1,370,239
LESS: ACTUAL COMMITMENTS	-	
: MEMO COMMITMENTS (for 1984)	300,000	300,000
AVAILABLE BALANCE		$1,070,239

9)	IS THE AVAILABLE BALANCE ADEQUATE	Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Sick Leave on Resignation

2) ACCOUNT NUMBER — 0280-30 (and 0377-1898)

3) YEAR OF ORIGIN — 1976

4) PURPOSE — To finance payment of accumulated sick leave liability on resignation, death or retirement
Note: Present liability as at December 31, 1983 $9,297,762

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 615,436
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 615,436

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes ____ No X

Note: Unfunded by $9,003,000

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

1) NAME — Uninsured Losses

2) ACCOUNT NUMBER — 0280-36

3) YEAR OF ORIGIN — 1978

4) PURPOSE — To pay for losses that arise within the deductible clause of Fire Insurance policy. Item 11 of the 18th Report of the Finance Committee adopted by City Council September 29, 1981.

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — ____ / X

6) INTEREST EARNED — ____ / X

7) FUNDING SOURCE(S) — An annual charge to the department and Local Board's budget based on a set rate which is determined at the end of the year based on the amount of expenditure.

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984		$ 25,999
LESS: ACTUAL COMMITMENTS		$ 8,785	
: MEMO COMMITMENTS		-	8,785
AVAILABLE BALANCE			$ 17,214

9) IS THE AVAILABLE BALANCE ADEQUATE — ____ / X

Note: The fund balance should be increased to $50,000 to provide for the increased number of claims resulting from nature (wind storms), theft and vandalism.

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Victor K. Copps Trade Centre/Arena

2) ACCOUNT NUMBER — 1012 to 1120

3) YEAR OF ORIGIN — 1981

4) PURPOSE — To finance Victor K. Copps Trade Centre/Arena

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes X No ____

Short term investment invested separately

6) INTEREST EARNED — Yes X No ____

7) FUNDING SOURCE(S) — Federal, Provincial and City contribution

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$9,645,700
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		____
AVAILABLE BALANCE		$9,645,700

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1) NAME — Workers' Compensation

2) ACCOUNT NUMBER — 0280-37 (and 0377-4000)

3) YEAR OF ORIGIN — 1978

4) PURPOSE — Payment to Workers' Compensation Board in relation to injury related costs under Workers' Compensation Act

5) FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS) — Yes ____ No X

6) INTEREST EARNED — Yes ____ No X

7) FUNDING SOURCE(S) — Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER	as at May 31, 1984	$ 417,285
LESS: ACTUAL COMMITMENTS		
: MEMO COMMITMENTS		
AVAILABLE BALANCE		$ 417,285

9) IS THE AVAILABLE BALANCE ADEQUATE — Yes X No ____

CITY OF HAMILTON

TREASURY

RESERVE / RESERVE FUND DESCRIPTION FORM

1)	NAME	Working Funds, Inventories, Reduction of Taxes and Prepaid Expenses		
2)	ACCOUNT NUMBER	0282		
3)	YEAR OF ORIGIN			
4)	PURPOSE	To finance current budget expenditures until tax levies are collected and to provide funding for inventories, prepaid expenses and uncollected taxes		
5)	FUNDED WITH SPECIFIC ASSETS (IF YES DETAIL OF ASSETS)	Yes ____	No X	
6)	INTEREST EARNED	Yes ____	No X	
7)	FUNDING SOURCE(S)			
8)	PRESENT BALANCE:			
	PER GENERAL LEDGER	as at May 31, 1984		$8,720,080
	LESS: ACTUAL COMMITMENTS			
	: MEMO COMMITMENTS			
	AVAILABLE BALANCE			$ 8,720,080
9)	IS THE AVAILABLE BALANCE ADEQUATE	Yes ____	No X	

Note: Letter to the Finance Committee, dated February 7, 1984, indicating that the reserve is not maintained at a recommended level of 75% of outstanding taxes. To bring the Reserve to 75% of outstanding taxes, the shortfall would be:

Reserve balance		8,720,000
Less 100% of year end inventory	1,368,456	
100% of prepaid expenses	447,217	1,815,673
Balance applicable to tax receivable		6,904,327
75% of 1983 year end tax receivable (16,295,174)		12,221,380
Less balance available noted above		6,904,327
Unfunded by		5,317,053

6(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D. C. Freeman
City Architect and
Co-ordinator, Lloyd D. Jackson Square (Name & Title) DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. 44-0005P

TO: CITY COUNCIL [ ] (OR) Finance Committee (Committee) [ ]

SUBJECT

CITY HALL ENERGY CONSERVATION MEASURES

RECOMMENDATION

1) That the energy-saving measures proposed in the Report of H.H. Angus & Associates, dated July 1984, be approved. This report proposed an expenditure of $600,000 over the next two years, for changes to the fan systems, controls, metering, and lights. The yearly energy cost savings after implementation are estimated at $154,000, for a payback period of about 4 years at current energy costs.

2) That the Capital Budget Committee be requested to include the $600,000 cost of this project on the estimate for 1984, 1985 and 1986. At present the capital budget contains $150,000 in each of these years (total $450,000) for energy conservation projects in City Hall.

3) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval of debentures for this project.

BACKGROUND

Attached is a copy of the report prepared by H.H. Angus & Associates, as authorized by your Committee, studying energy conservation measures for City Hall. They prepared three scenarios for consideration. In summary, the scenarios are:-

	Capital Cost	Yearly Savings
#1	$ 195,800	$ 96,545
#2	599,500	153,761
#3	374,000	144,373

Continued.....

BACKGROUND (Cont'd.....)

Scenario #2 is selected because it provides the largest yearly saving over the long term, and because the changes involved will create a system more easily adapted for the comfort conditions required as functional areas are changed in the future. An amount of $88,000 is included in the capital cost of this scenario to correct unsatisfactory conditions presently known to exist, such as in the Committee rooms.

The City Treasurer has been consulted and agrees with the proposed method of financing.

6(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D. C. Freeman
City Architect and
Co-ordinator, Lloyd D. Jackson Square
Name & Title

DATE 1984 July 24

FOR ACTION [X] FOR INFORMATION [ ] File No. City Hall Addition

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]
Committee

SUBJECT

Feasibility Study = City Hall Addition

RECOMMENDATION

That the firms of H.H. Angus & Associates, and Hanscomb Consultants Ltd. be retained at a cost of $3,500 and $5,000 respectively, to provide engineering and cost consulting services for the feasibility study for the proposed addition to City Hall.

Expenditure of up to $10,000 was authorized by Council for this purpose.

BACKGROUND (If necessary attach material)

In order to carry out a proper feasibility study, preliminary engineering data are required. Since H.H. Angus and Associates have provided the energy conservation study for the existing City Hall, they are best prepared to provide this service.

Hanscomb Consultants Ltd. are the only independent construction cost consultants with an office in Hamilton.

Both fee proposals are for reasonable amounts and are recommended for acceptance. (There will be no obligation to continue with these consultants if it is decided to proceed with a building.)

JUL 12 1984

7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor (Name & Title) DATE 1984 July 10

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.808

TO: CITY COUNCIL [X] (OR) FINANCE COMMITTEE (Committee) [X]

SUBJECT

City vs Tuban Construction Limited
Tullo and Bagnoli - Collection of Costs - Road Cut Repairs

RECOMMENDATION

That upon payment of $6,803.42 from Pasquale Bagnoli, Mr. Bagnoli be provided with a Full and Final Release regarding his share of the road cut repair costs owing to the City by himself, Tuban Construction Limited and Giovanni Tullo and that the Mayor and City Clerk be authorized to execute a Quit Claim deed(s) discharging any interest the City may have in Mr. Bagnoli's properties as a result of the judgment the City has obtained and the writ of execution the City has filed with the Sheriff in collection of the road cut repair costs.

K A Rouff

BACKGROUND

On January 18, 1984 the City obtained a default judgment in this matter against Tuban Construction Limited, Giovanni Tullo and Pasquale Bagnoli for the $13,431.12 in outstanding road cut repair costs owed to the City by these parties. With interest the judgment amounted to $18,893.08 plus costs of $175.72 and interest at 11% per annum until payment. Subsequent to obtaining the judgment we filed a writ of execution with the Sheriff thereby encumbering any propery owned by these parties.

c.c. Mr. J. R. G. Leach,
Commissioner of Regional Engineering;

c.c. Mr. E. C. Matthews,
City Treasurer.

HAMILTON CITY HALL

Energy Management System Study

Prepared by:

H. H. Angus & Associates Ltd.

Our File No. 8095
Date: July, 1984

TABLE OF CONTENTS

EXECUTIVE SUMMARY

This Energy Management Report was commissioned by Hamilton City Hall on February 3rd, 1984. In the Report the possibilities of conserving energy are investigated for various measures relating to the controls, operation and arrangement of HVAC and electrical systems, for different types of central control. The importance of metering the energy consumed for different purposes is emphasized. Some additional problems relating to building structures were also investigated and are presented in Appendix 'A'.

The cost avoidance and cost data were related as pay-back periods. Before a decision is made on which scenario shall be recommended for implementation, some thought shall be given to the basis of the decision. It is customary, in business, to select the alternative with the shortest pay-back. This approach has lately been strongly criticized by economists (Harvard University) as being too rigid and unreliable. It does not consider any intangibles (not quantifiable ideas) such as being competitive in business, or the scarcity of energy supplies.

Based on the pay-back time only, the best alternatives are those which do not cost anything and have a pay-back of zero years. Nothing can beat this number, even if it does not provide any savings. It is our firm opinion that the measures with the largest energy conservation and consequently the highest cost-avoidance should be selected. The first cost should be only considered as a secondary condition - for its availability.

This secondary condition would again prefer the low cost measures when the funds are not available. In this case a dangerous situation could be created: by applying the low cost measures and taking the reduced consumption as basis, any other (expensive) measure would show an extended, seemingly non-feasible pay-back. Therefore it is strongly recommended to consider the scenarios as unitary packages, even if, for necessity, the implementation is accomplished in stages.

Based on the investigation and considering the previous ideas, certain measures are recommended to be implemented for the mechanical and electrical systems. These are detailed in Chapter 6.0 as Scenario #2. It is also recommended to activate the existing metering facilities and to connect them to the new Energy Management Control Panel.

The total cost avoidance by the recommended measures would be $153,760/yr. The cost of implementation would be $465,000 plus an additional 10% ($46,500) for engineering fee. The pay-back for the total cost of $511,500 would be 3.33 years.

If the changes required to improve comfort conditions are also included, the cost of implementation would be $545,000 plus 10% ($54,500) for engineering fee. The pay-back for this total cost of $599,500 would be 3.9 years.

The gas consumption of the building could be reduced by 50.35% and the electrical consumption by 27%. The energy-index would become 45.5 ekWh/ft^2, yr from the present 75 ekWh/ft^2,yr in 1983.

Respectfully submitted,

REGISTERED PROFESSIONAL ENGINEER
L. L. AUSTERWEIL
PROVINCE OF ONTARIO

Louis Austerweil, P. Eng.

1.0 INTRODUCTION

1.1 TERMS OF REFERENCE

This Report was commissioned by Hamilton City Hall on February 3, 1984 by Purchase Order #11916. The required information was received on Feb. 21, 1984. It was preceded and followed by a number of site visits and meetings. The Terms of Reference were listed in the request for proposals. These Terms of Reference related to stop-start operation, heat recovery, infiltration problems and to the applicability of the existing Honeywell Delta Console to the above.

In the Report we have extended our investigations to more effective energy conservation measures, such as changing controls, changing systems and/or the mode of oepration. The rigid or programmable EMS's can control the hours of operation, or optimize control settings, but can not change the basic features of an existing system.

1.2 SCOPE OF WORK

In this Report we have first analysed the present energy consumption, first by an overall estimate and than by a detailed load calculation for the individual energy consuming systems.

Following this analysis various measures were investigated for the systems and the possible amount of energy conservation was assessed.

The cost avoidance by conserving energy consumption and the cost of implementing the variuos measures was assessed. The cost avoidance is based on average rates in 1983 and the costs are as received from contractors and equipment suppliers. Only 80% of the calculated energy savings was taken as basis of the cost avoidance.

The cost avoidance and cost data were related as pay-back periods. Before a decision is made on which scenario shall be recommended for implementation, some thought shall be given to the basis of the decision. It is customary, in business, to select the alternative with the shortest pay-back. This approach has lately been strongly criticized by economists (Harvard University) as being too rigid and unreliable. It does not consider any intangibles (not quantifiable ideas) such as being competitive in business, or the scarcity of energy supplies.

Based on the pay-back time only, the best alternatives are those which do not cost anything and have a pay-back of zero years. Nothing can beat this number, even if it does not provide any savings. It is our firm opinion that the measures with the largest energy conservation and consequently the highest cost-avoidance should be selected. The first cost should be only considered as a secondary condition - for its availability.

This secondary condition would again prefer the low cost measures when the funds are not available. In this case a dangerous situation could be created: by applying the low cost measures and taking the reduced consumption as basis, any other (expensive) measure would show an extended, seemingly non-feasible pay-back. Therefore it is strongly recommended to consider the scenarios as unitary packages, even if, for necessity, the implementation is accomplished in stages.

1.3 REPORT FORMAT

The report consists of six sections. Section 1.0 is this Introduction, relating the basic features of the Report.

In Section 2.0 the buildings, their energy consuming systems and their modes of operation are described.

Section 3.0 consists of the analysis of the present energy consumption.

In Section 4.0 the various energy conservation measures are analysed, and the calculation of the energy conservation is given.

In Section 5.0 the cost avoidance and cost values of the various measures are analysed and related.

In Section 6.0 the measures recommended for implementation are described in detail.

2.0 DESCRIPTION OF THE BUILDING AND ITS SYSTEMS

2.1 BUILDINGS

The City Hall building was built in 1958/59. It consists of a seven storey high main building, an adjoining, single level Council Chamber and a separate Garage and Boiler Plant structure. For convenience in the study the three blocks are discussed separately.

The Tower consists of a fully below grade Basement, a Ground Floor with a height of 15.5 ft., a Second Floor extended to a height of 23.8 ft. having clerestory windows around the extension, five typical floors, (13 ft. high), a Penthouse (equipment room) and two levels of elevator machine rooms. The gross areas of the floors are:

Basement	38,355 ft^2
Ground	37,240 ft^2
2nd	25,144 ft^2
3rd - 7th	5 x 10,998 ft^2
Penthouse	6,320 ft^2
Elevator Rooms	2,304 ft^2
Total:	164,353 ft^2

The building is of reinforced concrete frame with concrete slabs, partly curtain walls and double glazed windows. The glass/wall ratio on the curtain walls of the typical floors is 1=1, however the east and west walls have no windows at all. The overall glass/wall ratio is 29,015/49,853 = .58:1 or the windows represent 37% of the total skin area. The window/floor area ratio is .1765. The heat resistance of the curtain walls is R = 1/.16 = 6.25 and of the roofs it is R=1/.12=8.3.

The Council Chamber is also of reinforced concrete structure, attached to the main building at the second floor level. It is standing on concrete columns and has an exposed floor. The north face is glazed and there is an approximately 25 ft. diameter skylight above the centre of the chamber. The floor area, including the link to the Tower is 4,647 ft^2. The vertical glazing to wall area ratio is 2,639/5,901 = .45/1. The glazing is 30% of the vertical exposed surface.

The Garage is a separate, single storey building, with the north and east sides exposed. An outdoor parking lot is above the building. The Boiler Plant is at a lower level, double height and on this lower level, underneath the offices is the refrigeration plant. The garage proper and the boiler plant are interconnected by a tire-shop. The floor area of the garage is 23,460 ft^2 including the tire shop. The boiler plant area is 6,840 ft^2.

The total floor area is:

Tower	164,353 ft^2
Council Ch.	4,647 ft^2
Garage	23,460 ft^2
Boiler Plant	6,840 ft^2
Total	199,300 ft^2

2.2 MECHANICAL BUILDING SYSTEMS

The buildings are fully heated and ventilated and with the exception of the Garage building and Apparatus rooms in the main Tower also air conditioned.

The Tower is heated and the skin-gains (transmission and solar) are covered by under-the-window induction units. The change-over from heating to cooling is done manually. Certain areas of the building are heated by wall-fin radiators and the doors are covered by unit heaters. The primary air to the induction units is supplied by four fans: S-1 serves the south perimeter of the Ground and 2nd floors; S-1/A serves the North, East and West perimeters of the Ground and 2nd floors; S-5 serves the South perimeter of the 3rd - 7th floors and S-5/A serves the North, East and West perimeters of the 3rd - 7th floors. The Basement and the interiors of the two lower floors are served by fans S-2, S-3 and S-3/A. The interiors of the 3rd to 7th floors and the Penthouse are served by fan S-6. The supply fans are supported by three return-air fans: R-1 and R-2 for the Basement, Ground and 2nd floors; R-4 for the 3rd to Penthouse floors. The supply, return and exhaust fans are listed on Table #1. Fans S-7 and S-10 are supplying ventilation air to certain areas of the Tower, but the air is neither heated nor cooled, therefore the energy consumption consist of the electricity used by the motors.

The primary air for the induction units (fans S-1, 1/A, 5, 5/A) is mixed (pre-heated) and humidified to 45°F saturation, or cooled to the same temperature when in the "refrigeration-mode". The minimum outside air-ratio is set at 50.8% on fans S-1, 1/A and at 41.2% on fans S-5 and 5/A. The cooling coils are uncontrolled, cooling the air to less than 45°F, when the temperature of the outside air is low. When in the refrigeration mode, the outside air ratio is set fixed to the minimum. The air is reheated to 55°F in the winter and to between 100° and 60°F in the summer, scheduled according to the outdoor temperature.

The units serving the interiors (S-2, 3, 3/A, 6) are controlled basically the same way as the units previously described. The minimum outside air ratio, however, is 25% and the reheat in the units to 58° is done by mixing return air to the cooled (saturated) air. This is done by reducing the air flow through the dehumidifier when increasing the flow through the return. On fans S-3, 3/A and S-6 there is an additional heating coil in the return to support the mixing effect. The supply air temperature of 58° is a lower limit on fan S-3, the actual control is by a room thermostat. The room (zone) conditions are maintained on the other three units by hot-water reheat coils, controlled by room (zone) thermostats.

The preheat coils and reheat coils in the units are steam heated, the reheat coils downstream of the fans are on hot water.

The Council Chamber is heated by radiators, a radiant floor heating system at the windows and by unit-heaters. The air conditioning and ventilation is provided by fans S-4 and R-3. The controls of the unit are the same as of S-3, described above. The minimum outside air ratio is 25%.

The Garage and Boiler Plant building is heated by wall-fin radiators and the doors are covered by unit heaters. The ventilation is by fans S-8 and S-9. S-8 serves the Garage proper, S-9 serves the Offices and the Boiler room. Both units were designed to operate on 100% outside air. The air is heated to a temperature as required by a room thermostat in the Garage, on unit S-8. On S-9 the air is heated to 60°F and the room conditions are

maintained by individual room (zone) thermostats controlling hot water reheat coils. The system on S-8 has been modified a few years ago, so, that all the air is recirculated, when the doors are closed (nights and weekends) only some 15% of the air is from the outside through leakage. The fan operates at design conditions, whenever a door is opened and from 7 A.M. to 4 P.M. on weekdays.

2.2.1 Steam Supply

Steam is generated in the Boiler Plant by two water tube boilers at 10 PSI. The boilers are fired by natural gas and have a nominal input capacity of 8,900 MBH, each.

The steam is supplied to the main building through a 10" pipe in a tunnel. Steam is used in the air handling units for air heating; to heat Domestic Hot Water in the main building and in the Garage; and in a number of converters to heat the heating water. There are three exchangers in the main building: for the secondary water; for the reheat coils; for other heating. This latter unit serves three pumps: radiant panel; wall fins; unit heaters. A fourth exchanger in the Garage serves three pumps: garage radiators ; reheat coils; office radiators. The heating pumps are listed on Table #2.

2.2.2 Chilled Water

There are two centrifugal water chillers in the Boiler Plant, with a capacity of 325 tons each. The chilled water temperature is 42°F and it is pumped to the main building through 10" diameter pipes, located in the tunnel. The capacity of the drives is 278 kW. The chillers are with water cooled condensers and an induced draft cooling tower, with two 15 HP fans.

The secondary water system, serving the induction units is supplying chilled water, in the "refrigeration-mode" at 52°F. In the "heating-mode" water is supplied at temperatures between 140° and 60°, scheduled to the outdoor temperature. There is a manual "day-night" switch, to set the water temperature at 200°F. This switch is not used.

The chilled water and associated pumps are listed on Table #3.

2.2.3 Electrical Systems

Electricity is supplied at 13.8 kV in the Main Building high voltage switchgear. The PUC metering is on this panel and three feeders are running to the three power centres. These are: 1) 575 V Main Building; 2) 208 V Main Building; 3) 575 V Garage Building. The power centres include the respective transformers, switchgear and feeders to the panels or MCC's. There are also current and voltage meters on each switchboard.

The average lighting load in the main building (Tower) is 2.5W/ft^2, but it is 4W/ft^2 on the second floor and 6.5W/ft^2 in the Council Chamber. The lighting load in the Garage is 9.2 kW (.4W/ft^2). There are exterior lights, decorative, parking and walkway-lighting with a total of 12 kW capacity controlled by light meters.

The installed capacity of the computer equipment is around 20 kW, of the printing machines it is 10 kW and the kitchen equipment is estimated at 12 kW.

2.3 MODE OF OPERATION

The air conditioning and ventilation fans are operated continuously for 8,760 hrs/yr. This means that the reheat water and secondary water pumps are also running for 8,760 hrs.

The chiller plant is in operation during the "summer" (approximately mid-April to mid-October). The pumps (CHW and condenser) are all on, but the second chiller is turned on only when the first one is nearly fully loaded.

On the 4th floor of the tower the lighting is controlled manually through a switch box: at 5 P.M. the lights are turned "soft" (estimated 50-60%) and after cleaning they are turned "night" (estimated 10%).

The kitchen equipment is used for 4 hours weekdays with a diversity of around 40%. The computers are on for 8,760 hours with an estimated diversity of 60%.

3.0 ENERGY ANALYSIS

3.1 INTRODUCTION

The amount of energy to be conserved by various measures can not be assessed unless the present energy usage is analysed and its components are properly estimated. This analysis is the basis of all estimates of conservation. The analysis was done at two levels. First the basic features of the past usage are established and the components are estimated in rough packages. As a refinement, each energy using system was analysed in detail and the components were summarized and compared with the actual data.

The monthly gas consumption of the City Hall for four years is given on Table #4 and the electrical consumption on Table #5. The averages of the four years are also shown on the Tables. The annual gas consumption in 1980 and 81 was below the average, but in 1982 and 83 it was higher than the average. The electrical consumption, on the other hand, was continuously decreased. For an easier reference the data is repeated:

	1980	1981	1982	1983	
Gas	33,407	32,908	37,068	34,632	MCF
Electricity	5,742.7	4,951.8	4,674.0	4,644	x 1000 kWh

Combining the two energy data into equivalent kWh's (3,413 BTU/kWh), the total energy consumptions are:

1980	1981	1982	1983	
15,568	14,631	15,576	14,830	ekWh/yr

The average consumption was 15,151 ekWh/yr and the annual data are very close to it. The maximum variation is +2.8% and -3.4%. It is a valid conclusion, that the changes in the gas consumption were caused by the reduced electrical consumption and only slightly modified by the varying weather conditions. As a consequence of this finding it can be assumed, that the reduced electrical consumption is due to an improved management of the lighting loads. As all the systems are practically reheating the air, the reduced lighting was compensated by increased heating.

3.2 GAS CONSUMPTION

It is a regretful circumstance, that the steam production in the boiler plant is not metered, so the boiler efficiencies can not be directly assessed and the analysis has to be based on the gas consumption.

The data of Table #4 indicate, that the gas consumption was rather high during the summer months. The lowest monthly consumption in the average year is 23.3% of the highest consumption. The total gas consumption during the 6 summer (cooling) months is 27.7% of the total annual consumption. In an ideal building the heating could be nearly fully off during these months.

3.3 ELECTRICAL CONSUMPTION

It is known that the fans are operated continuously, the pumps are also continuously on, seasonally adjusted. The assumed reduced lighting loads are causing the decrease in consumption. This is verified when the monthly consumption data is analysed for the winter (heating) season, when the varying refrigeration load does not alter the pattern. For January, February, April and December we find steadily dropping consumptions. The reduction during the four years for these months is 28.5%, 34.1%, 37.0%. 32.4% or 122.870 kWh, 140,050 kWh, 167,520 kWh and 142,760 kWh. For the other two months (March & November), we find temporary increases in 1982 and 1983, 1983 respectively, however, the four-year reductions are still 28.7% and 6.8% or 146,900 kWh and 26,140 kWh.

The overall annual reduction was 19.2% of the 1980 consumption.

3.4 ENERGY INDEX

The energy index is the energy consumption per unit area. This data for the City Hall during the years was

	1980	1981	1982	1983	
Gas	168.77	166.25	187.27	174.96	MBTU/yr/ft^2
Electricity	29.01	25.02	23.61	23.40	kWh/yr/ft^2
Total	78.65	73.91	78.69	74.92	ekWh/yr/ft^2

These are rather high values for an office building and they represent an energy cost of \$2.15/ft^2/yr in 1983 and \$2.25 for the average at 1983 rates.

3.5 PRELIMINARY ANALYSIS OF ENERGY CONSUMPTION

3.5.1 Gas

The heat consumption of the building consists of:

- heat loss
- air preheat
- air reheat
- domestic hot water
- infiltration

a) Heat Loss

The overall heat loss factor of the building is:

Glass	31,650 sq. ft. at U = .56 =	20.57	MBH/deg.
Walls	57,750 sq. ft. at U = .16 =	9.24	MBH/deg.
Roofs	46,530 sq. ft. at U = .12 =	5.59	MBH/deg.
		35.40	MBH/deg.

The annual heat loss is:

35.4 x 45 x 4344 = 6,920,000 MBTU

b) Air Preheat

The air in the garage units is preheated from outdoor temperature to room temperature. In the induction units the air is preheated for 790 hours by 4.5 degrees.

Garage	35,600 x 1.08 x 45 x 4,344 =	7,515,800	MBTU
Induction	32,045 x 1.08 x 4.5 x 790 =	123,000	MBTU
		7,638,800	MBTU

c) Reheat

In systems S-2, 3, 3/A, 6 and 9 the air is reheated by an assumed 5°F. In the induction systems it is reheated from 45° to 75°, year round.

Reheat System	100,455 x 1.08 x 5 x 8,760 =	4,751,900	MBTU
Induction	32,045 x 1.08 x 30 x 8,760 =	9,095,200	MBTU
		13,857,100	MBTU

d) Domestic Hot Water

There are 1,200 persons, using 1 gal/day for 250 days/yr to consume

1,200 x 1 x 250 = 300,000 MBTU

e) Infiltration

Infiltration at 1/4 ACH is 10,200 CFM, which means a heat consumption of 2,162,980 MBTU/yr.

The total heat consumption is:

Loss	6,920,000 MBTU
Preheat	7,638,800 MBTU
Reheat	13,857,100 MBTU
DHW	300,000 MBTU
Infiltration	2,163,000 MBTU
	30,878,900 MBTU

At a boiler efficiency of 80% this would mean a gas consumption of 38,600 MCF/yr, which is very close to the actual consumption in 1982 (38,969 MCF) but it is by 10.3% higher than the average consumption of the past four years.

3.5.2 Electricity

The fans, reheat circulators and secondary water pumps are operated full time. The other heating pumps are on for 4,344 hrs, and the chiller plant pumps are on for 4,416 hrs. The chillers are operating for 1000 full load hours, respectively. With these conditions the power consumption would be:

Fans	: 138.6 x 8,760 =	1,214,140
Secondary & Reheat Pumps	: 36.62 x 8,760 =	320,830
Heating Pumps	: 9.45 x 4,344 =	41,050
Chiller Pumps	: 603 x 4,416 =	266,290
Chillers	: 2 x 278 x 1,000 =	556,000
Kitchen	: 12 x 1000 x .4 =	4,800
Printers	: 10 x .6 x 4,116 =	26,500
Computer	: 20 x .6 x 8,760 =	105,120
		2,534,730

The average daily load profile is shown on Figure #3. This applies for 364 - (2 x 52 + 7) = 253 days. The weekend load is 279.4 kW, for 111 days. The fans and heating pumps (168 kW) are on continuously. The Kitchen, Computers and Printers (16 kW) are on during day-time hours. Subtracting these from the loads on the profile we arrive at the average lighting loads.

The annual consumption is:

253 x 9 x 358	=	815,170 kWh
263 x 4 x 317	=	320,810 kWh
253 x 3 x 219	=	166,220 kWh
253 x 8 x 120	=	242,880 kWh
111 x 24 x 1,115	=	295,700 kWh
		1,840,780 kWh
Power:		2,514,730 kWh
Total:		4,355,510 kWh

This is 6.2% less than the actual consumption in 1983.

3.6 DETAILED CALCULATION OF CONSUMPTION

In order to check the validity of the preliminary calculations and also to provide a basis to relate the possible savings, the energy consumption was also calculated by systems.

C.U.P. has registered the hourly loads on the gas meter for 24 hours, on February 6/7, 1984. The load curve is shown on Figure #1. The readings show wide hourly fluctuation from 6 A.M. to noon. It is suggested, that the reason could be that the readings were not taken at exactly 60 minute intervals, therefore each pair of high/low readings was averaged, to result in loads shown by the dotted line.

The electrical loads for the period from February 6th to 13th is shown on Figure #2. The day-time load is fairly constant from 9 A.M. to 8 P.M. and so is the night load between midnight and 7 A.M. (and during weekends).

The air conditioning systems S-2, 3, 4, 6 are controlled by secondary mixing. This feature is not programmed in the Meriwether computer simulation. The energy simulation was performed by our own "variable-bin" method. This calculation is based on assessing limit outdoor temperature or indoor load conditions which make the system to operate differently than above (or below) the limit. Within the limits the average conditions are assessed and the average load is calculated for these. The consumption is given by the average load multiplied by the number of hours when it prevails.

3.6.1 Reheat Systems

These are fans S-2, S-3, S-3/A and S-6. The minimum outside air ratio is 25%, therefore no preheat is ever required. The air is mixed and humidified to 45°F, then reheated to 58°F, by being mixed with return air. From Figure #4 the average lighting load during occupied hours is calculated to be 2.5 W/ft^2 and for the unoccupied hours it is .8 W/ft^2. With these values the air temperatures entering the zones should be 59.8°F and 71.2°F, for the occupied and unoccupied hours respectively.

The secondary mixing can "heat" the air to 66°F. On S-3 and S-6 room thermostats are controlling the reheat. Mixing can control the temperature during occupied hours, but additional reheat is required during unoccupied hours, by 5.2°F.

The heat consumption is:

$$5.2 \times 1.08 \times 40{,}835 \times 4{,}600 = 1{,}014{,}300 \text{ MBTU}$$

On fans S-2 and S-3/A the temperature leaving the unit is set at 58°F therefore a reheat of 1.8°F and 13.2°F is needed for the occupied and unoccupied hours, respectively. The consumptions are:

$$1.8 \times 1.08 \times 59{,}260 \times 4{,}160 = 525{,}700 \text{ MBTU}$$
$$13.2 \times 1.08 \times 59{,}260 \times 4{,}600 = 3{,}850{,}500 \text{ MBTU}$$

The total reheat load, sum of the three consumptions, is 5,400,500 MBTU/yr.

During the cooling season 75% of the air is recirculated and mixed with 25% outside air, then cooled to 45°F. The enthalpy of the mixed air is:

$$.25 \times 23.76 + .75 \times 25.15 = 24.8 \text{ BTU/lb}$$

During occupied hours (2,097) the air is mixed (secondary) to 59.8°F on fans 3 & 6 and to 58°F on fans S-2 & S-3/A. The air flow through the cooling coils is 50.67% and 56.67%, respectively.

The air flow through the cooling coils during unoccupied hours (2,319 hrs) is only 30% of the total flow as the supply air is mixed to 66°F on fans S-3 & S-6. It is 56.67% on fans S-2 & S-3/A the same as during occupied hours.

The total cooling consumption is:

$$\begin{aligned}(24.8 - 17.65) \times 4.45 \times 40{,}835 \times 2{,}097 \times .5067 &= 1{,}380{,}540 \\ \times 40{,}835 \times 2{,}319 \times .3 &= 903{,}900 \\ \times 59{,}260 \times 4{,}416 \times .5667 &= \underline{4{,}718{,}560} \\ &\quad 7{,}003{,}000 \text{ MBTU} \\ &\text{or } 583{,}580 \text{ tonhrs.}\end{aligned}$$

The motor capacity of the supply fans is 64.5 BHP and of the three return fans it is 28.7 BHP or a total of 69.5 kW. The annual consumption of the fans is 609,060 kWh

3.6.2 Induction Systems

The average hourly skin loads for the four exposures and for the Basement, Ground and 2nd floors and for the 3rd to 7th floors were assessed and from this data the supply air temperatures for the four time periods and the four fan systems are:

		WINTER		SUMMER	
		OCC.	UNOCC.	OCC.	UNOCC.
S-1	5,610 CFM	- 9.87°	+29.93°	-18.78°	+10.0 °
S-1/A	8,270 CFM	+13.54°	+35.24°	-13.03°	+11.88°
S-5	10,500 CFM	-26.44°	+ 3.82°	-12.0 °	+ 1.26°
S-5/A	7,665 CFM	+17.04°	+27.06°	- 9.04°	+21.04°

During the winter (heating season) the air is heated from 45°F to 75° plus the temperature shown on the above table. The secondary heating loads for the occupied and unoccupied hours, actually day-time and night-time hours, are:

S-1	day	5,610 x 1.08 x 2,172 x 20.13 =	264,950 MBTU
	night	5,610 x 1.08 x 2,172 x 59.93 =	788,660 MBTU
S-1/A	day	8,270 x 1.08 x 2,172 x 43.54 =	844,650 MBTU
	night	8,270 x 1.08 x 2,172 x 65.24 =	1,265,620 MBTU
S-5	day	10,500 x 1.08 x 2,172 x 3.56 =	87,690 MBTU
	night	10,500 x 1.08 x 2,172 x 33.82 =	833,000 MBTU
S-5/A	day	7,665 x 1.08 x 2,172 x 47.04 =	845,790 MBTU
	night	7,665 x 1.08 x 2,172 x 57.06 =	1,025,950 MBTU
		Total sec. heat =	5,956,310 MBTU

This includes the heating of the primary air to 75°F (except for S-5, day-time) in the amount of 2,021,580 MBTU/yr.

During the summer the primary air is supplied at an average temperature of 82°F. The secondary cooling load is from 82° to 75° plus the temperature difference of the table on the previous page. The secondary cooling consumptions are:

S-1	day	5,610 x 1.08 x 2,008 x 25.78 =	344,880 MBTU
	night	Ø	
S-1/A	day	8,270 x 1.08 x 2,008 x 20.03 =	305,010 MBTU
	night	Ø	
S-5	day	10,500 x 1.08 x 2,008 x 19.00 =	475.740 MBTU
	night	10,500 x 1.08 x 2,008 x 5.74 =	143,720 MBTU
S-5/A	day	7,665 x 1.08 x 2,008 x 16.04 =	293,180 MBTU
	night	Ø	
		Total sec. cooling =	1,652,530 MBTU
			or 137,710 tonhrs

With an average 45% minimum outside air, the air is to be preheated, whenever its temperature is lower than 8°F. This results in a preheat load of

(45 - 41.7) x 1.08 x 32,045 x 428 = 48,880 MBTU

During the summer the air is heated to an average 82°F, from 45°F. The heat consumption is

(82 - 45) x 1.08 x 32,045 x 4,416 = 5,654,770 MBTU

The cooling is for 45% outside air mixed with 55% return air, to 45°F. The consumption is

(24.52 - 17.65) x 4.45 x 32,045 x 4,416 = 4,326,200 MBTU or 360,520 tonhrs

The fans at 64 BHP or 48 kW consume 420,480 kWh/yr.

3.6.3 Council Chamber

The transmission heat loss is covered by the heating system. The heat loss factor is 198.21 MBTU/hr at the average winter temperature of 29.2°F.

The heating consumption during the 4344 hours is 861,000 MBTU.

The air conditioning unit covers the solar, lighting and occupancy loads, that are

Winter day	19.11	MBTU/hr	supply temp. = 66.03
night	10.0	MBTU/hr	supply temp. = 74.02
Summer day	151.64	MBTU/hr	supply temp. = 60.06
night	10.0	MBTU/hr	supply temp. = 74.02

These loads require supply temperatures as shown above. The day-time "reheat" is covered by the secondary mixing (up to 66°), but during night hours the air is to be heated to 74°F i.e. by 8°F, to result in a reheat consumption of

8 x 1.08 x 9,400 x 4,380 = 355,730 MBTU

The 25% minimum outside air mixed with return air to an enthalpy of 24.8 BTU/lb. The cooling consumption is

(24.8 - 17.65) x 4.45 x 9,400 x 4,416 x .3 = 396,230 MBTU or 33,020 tonhrs

The fans at 7.8 BHP or 5.82 kW consume 50,970 kWh/yr.

3.6.4 Garage

The heat loss factor of the Garage is 14,356 BTU/hr,°F. This factor includes the infiltration through the overhead doors. The heating energy is

provided by the radiators and unit heaters and their consumption is

14,356 x (75 - 29.2) x 4,344 = 2,856,200 MBTU

The 100% outside air is heated to 60°F for a consumption of

S-8	30,230 x 1.08 x (60 - 29.2) x 4,344 =	4,368,200 MBTU
S-9	5,400 x 1.08 x (60 - 29.2) x 4,344 =	780,290 MBTU
		5,148,490 MBTU

The air is reheated to 60.8°F on S-9 and to 70.47°F on S-8. The reheat is calculated from the average lighting loads. The reheat consumptions are

S-8	30,230 x 1.08 x (70.47 - 60) x 4,344 =	1,484,900 MBTU
S-9	5,400 x 1.08 x (60.8 - 60) x 4,344 =	20,270 MBTU
		1,505,170 MBTU

With full outside air used for 10 hrs/week-day or 1,300 hrs/winter and 15% O.A. for 3,044 hrs/winter the consumptions would be:

Full O.A. (preheat)

30,230 x 1.08 x (60-29.2) x 1,300 = 2,588,530 MBTU

(reheat)

30,230 x 1.08 x (70.47-60) x 1,300 = 444,380 MBTU

(recirc)

30,230 x 1.08 x (70.47-68.13) x 3,044 = 729,460 MBTU
Total 3,762,370 MBTU

The consumption is by 2,090,730 MBTU less, than the consumption without recirculation.

3.6.5 Summary

The energy consumption calculated in the previous sections is summarized on Table #6.

The total heat consumption is 27,058,760 MBTU/yr. The heat loss of the 10" pipe, with 2" insulation in the tunnel is 202,270 MBTU/yr. The total steam

consumption is 27,261,030 lbs/yr and it corresponds to a gas consumption of 34,076.3 MCF, at 80% boiler efficiency. This calculated consumption is 1.2% lower than the actual gas consumption of 1983.

The total cooling consumption of 1,114,830 tonhrs represents an electrical consumption of 953,610 kWh and the pumps, running continuously, are consuming 264,960 kWh. This data is included on Table #6 to result in a calculated electrical consumption of 4,700,730 kWh/yr. This is 1.2% higher, than the actual consumption in 1983.

4.0 ENERGY CONSERVATION MEASURES

In this Chapter a number of energy conservation measures are investigated for each of the four systems (reheat, induction, Council Chamber, Garage). The calculations are based on the relevant data of Section 3.6 and reference shall always be made to the values calculated there.

4.1 REHEAT SYSTEMS

Seven measures are investigated for the four fans in this group.

Measure	a)	Turn off fans for unoccupied hours.
Measure	b)	Set dewpoint to 54° in summer.
Measure	c)	Set dewpoint to 54° and use enthalpy control.
Measure	d)	Combination of a) and c).
Measure	e)	Change systems to variable-air-volume (VAV).
Measure	f)	Change to VAV and measure c).
Measure	g)	Combination of f) and a).

4.1.1 Turn Off Fans

If the fans are off for the 4600 unoccupied hours, the savings in reheat are (see 3.6.1).

S-3/6	1,014,340 MBTU
S-2/3/A	3,850,500 MBTU
	4,864,840 MBTU

The fans are running 4,600 hours less, to save

$$69.5 \times 4{,}600 = 319{,}700 \text{ kWh}$$

The cooling is off for 4,600/8,760 = 52.5% of the time, to save 306,380 tonhrs.

4.1.2 Change Dewpoint Temperature to 54°F

When the dewpoint temperature is changed to 54°F in the summer, the room relative humidity is also changed to 50%. The enthalpy of the mixed air will be

$$.25 \times 28.87 + .75 \times 28.2 = 28.37 \text{ BTU/lb}$$

The cooling consumption will be

(28.37 - 23.65) x 4.45 x 100,455 x 2,116 = 4,464,670 MBTU or 372,060 tonhrs.

The saving is 211,520 tonhrs.

The secondary mixing, with 30% minimum flow across the coil, can "reheat" the air to 68.7°F. The reheat on fans 5.3 and S-6 is reduced by 2.7° for a saving of 2.7 x 1.08 x 40,835 x 4,600 = 547,740 MBTU/yr.

4.1.3 Enthalpy Control on 54°F Dewpoint

An enthalpy controller is added to the systems, to have 100% outside air on the cooling coil, whenever the enthalpy of the outside air is less than the enthalpy of the recirculated air and to set the outside air back to minimum (25%) when its enthalpy is higher than that of the room air.

The all O.A. system is on for 1,019 hrs, with an average enthalpy of 25.87 BTU/lb and the mixed air is on for 1,097 hrs with a mixed enthalpy of 29.07 BTU/lb. The consumption will be

(25.87 - 23.65) x 4.45 x 100,455 x 1,019 = 1,011,250 MBTU
(29.07 - 23.65) x 4.45 x 100,455 x 1,097 = 2,657,890 MBTU
3,669,140 MBTU

or 305,760 tonhrs

The saving is 277,820 tonhrs.

4.1.4 Fans Off, 54° Dewpoint and Enthalpy Control

The savings on reheat and on fan drives will be as in 4.1.1. The cooling load will be 4,160/8,760 = 47.5% of the load calculated in 4.1.3 or 176,730 tonhrs for a saving of 406,850 tonhrs.

4.1.5 Change to VAV System

The room air supply air temperature difference on the present system is 17°F. The temperature difference based on room loads is 15.2°F for the occupied hours and 3.76°F for the unoccupied hours. These represent 89% and 22% loads, respectively.

The cooling loads will be

$$.89 \times .525 \times 1{,}176{,}620 = 272{,}878 \text{ tonhrs}$$
$$.22 \times .475 \times 1{,}176{,}620 = \underline{60{,}971} \text{ tonhrs}$$
$$333{,}849 \text{ tonhrs}$$

A saving of an increase by 89,150 tonhrs!

The fans will consume

$$.89^2 \times 69.5 \times 4{,}160 = 229{,}010 \text{ kWh}$$
$$.22^2 \times 69.5 \times 4{,}600 = \underline{15{,}470} \text{ kWh}$$
$$244{,}480 \text{ kWh}$$

for a saving of 364,580 kWh.

All the reheat or 5,400,500 MBH will be saved.

4.1.6 VAV System, 54°F Dewpoint and Enthalpy Control

The temperature difference will be 20°F and the room loads will be 15.2/20 = 76% (occupied) and 3.76/20 = 18.8% (unoccupied). The cooling load is

$$.76 \times .525 \times 305{,}760 = 121{,}200 \text{ tonhrs}$$
$$.188 \times .475 \times 305{,}760 = \underline{27{,}300} \text{ tonhrs}$$
$$148{,}500 \text{ tonhrs}$$

This is a saving of 435,080 tonhrs.

The fan consumption will be

$$.76^2 \times 69.5 \times 4{,}160 = 166{,}966 \text{ kWh}$$
$$.188^2 \times 69.5 \times 4.600 = \underline{11{,}299} \text{ kWh}$$
$$178{,}265 \text{ kWh}$$

A saving of 430,790 kWh.

The saving on reheat is the same as in 4.1.5 or 5,400,500 MBTU.

4.1.7 VAV and Night Turn-down

When the fans are off during unoccupied hours, the additional savings will be (see 4.1.6)

Cooling	27,300 tonhrs
Fan Drives	11,299 kWhrs

The total savings will be:

Reheat	5,400,500 MBTU
Cooling	462,380 tonhrs
Fan Drives	442,090 kWh

4.1.8 Summary

The savings by the various measures are tabulated below.

	Heating MBTU	Cooling Tonhrs	Fans kWh
a)	4,864,840	306,380	319,700
b)	547,740	211,520	-
c)	547,740	277,820	-
d)	4,864,840	406,850	319,700
e)	5,400,500	(89,150)	364,580
f)	5,400,500	435,080	430,790
g)	5,400,500	462,380	442,090

As it can be seen, measure g) i.e. VAV system, 54°F dewpoint, enthalpy control and night turndown would save 100% of the reheat, 79% of the cooling and 73% of the fan drives consumption. Even measure d), i.e. without converting to VAV systems would save 90% of the reheat, 70% of the cooling and 52% of the fan drives consumption.

4.2 INDUCTION SYSTEMS

Six measures were considered for these systems:

Measure a) Turn off fans for winter nights.
b) Change dewpoint to 54°F.
c) Add enthalpy control to measure b).
d) Combination of measures a) and c).
e) Minimum outside air set back to 25% and measure d).
f) Measure c) and secondary mixing.

4.2.1 Fans Off Winter Nights

If the fans are off during winter nights and the temperature of the heating water is set up to 200°F, the heat used to heat the primary air from 45° and 75° could be saved.

(75 - 45) x 1.08 x 32,045 x 2,172 = 2,255,100 MBTU
In addition to this the power of the fan drives

2,172 x 48 = 104,250 kWh

can also be saved.

4.2.2 Dewpoint at 54°F

With the present conditions (45% outside air through the cooling season) the air is to be cooled from a mixed air enthalpy of 28.5 BTU/lb to 23.65 BTU/lb during 2,116 hrs.

The cooling consumption will be

(28.5 - 23.65) x 4.45 x 32,045
x 2,116 = 1,463,450 MBTU
or 121,960 tonhrs

A saving of 238,560 tonhrs.

The air is reheated to 82°F from 54°F, in lieu of 45°F at present. The saving on reheat will be

9 x 1.08 x 32,045 x 4,416 = 1,375,480 MBTU.

4.2.3 54° Dewpoint and Enthalpy Control

Adding an enthalpy controller (see 4.1.3) to the systems the cooling load will be

100% O.A.	(25.87 - 23.65) x 4.45 x 32,045 x 1,019 =	322,590 MBTU
Mixed	(29.76 - 23.65) x 4.45 x 32,045 x 1,097 =	955,330 MBTU
		1,277,920 MBTU
	or	106,490 tonhrs

The saving is 254,020 tonhrs and the 1,375,480 MBTU on reheat (as in 4.2.2).

4.2.4 Enthalpy Control, 54°F Dewpoint and Fans Off Winter Nights

The savings of 4.2.1 and 4.2.3 are additive for

254,020 tonhrs	cooling
3,630,580 MBTU	reheat
104,250 kWh	fan drives.

4.2.5 Outside Air Ratio Reduced to 25%

The cooling load for the mixed air portion in 4.2.3 is changed. The enthalpy of the mixed air will be

.25 x 31.66 & -75 x 28.2 = 29.07 BTU/lb.

The saving is 18,510 tonhrs.

4.3.3 Change to VAV System

If the present system (58°F supply air) is changed into VAV system, the loads, as percentage of the 17°F temperature difference are

Winter	day	52.76%	
	night	5.76%	
Summer	day	87.90%	average = 46.83%
	night	5.76%	

The new cooling load is 46.83% of the present, or 15,460 tonhrs, to save 17,560 tonhrs. The full reheat consumption of 355,730 MBTU will also be saved.

The fan drives will consume 12,690 kWh, to save 38,280 kWh.

4.3.4 VAV System with 54° Dewpoint and Enthalpy Control

With a supply air temperature of 54°F the percentage loads and air flows are:

Winter	day	44.85%	
	night	4.90%	
Summer	day	74.70%	average 39.8%
	night	4.90%	

The cooling load will be (refer to 4.3.2)

.398 x 343,340 = 136,650 MBTU or 11,390 tonhrs

to save 21,630 tonhrs.

The fan drives will consume 9,170 kWh for a saving of 41,800 kWh.

4.3.5 Summary

The savings in energy consumption are summarized below:

Measure	Heat MBTU/yr	Cooling Tonhrs/yr	Fans kWh/yr
a)	-	75,250	-
b)	-	81,450	-
c)	355,730	58,520	38,280
d)	355,730	98,670	41,800

The savings by measure d) would represent 29% of the heating, 90% of the cooling and 82% of the fan drives' present consumption.

4.4 GARAGE

Four alternative measures were investigated:

Measure a): Set room temperature in Garage to 70°F.
b): Run fan on full recirculation and at half speed at nights and weekends.
c): Run fans at half speed and 10% O.A. daytime, except at high traffic.
d): Combine c) and a).

4.4.1 Room Temperature at 70°F

Resetting the room thermostats in the Garage to 70° the heat loss will be (70-29.2) x 14.356 x 4,344 = 2,544,390 MBTU.

The air is to be heated to 65.47° in lieu of 70.47°, to save

5 x 1.08 x 30,230 x 4,344 = 709,120 MBTU.

The total saving would be 1,020,930 MBTU.

4.4.2 Half Speed, Full Recirculation

If the fan (S-8) is run at half speed, with full recirculation during night hours, i.e. for 78 hrs/week, or 46.4% of the time, the consumption would be:

full recirc.	= 2,015 hrs	Ø	MBTU
full O.A.	= 2,069 x (74.47 - 29.2) x 1.08 x 30,230 =	2,767,500	MBTU
30% recirc.	= 260 x (74.47 - 61.26) x 1.08 x 30,230 =	112,130	MBTU
		2,879,430	MBTU

The saving would be 572,140 MBTU.

4.4.3 Low Speed, 10% O.A. For Low Traffic

If a CO_2 detector is installed, to sense whenever at any place in the Garage the CO_2 concentration is at the maximum permissible level, the fans could be set to operate at full speed and all outside air for these periods. The rest of the time they could run at half speed, with 10% outside air. At night they operate at half speed and full recirculation as in 4.4.2.

It is estimated, that high CO_2 levels would occur for 6 hrs/day and 5 days/week or for 776 hrs during the heating season.

The heating consumption will be:

Full O.A.	= (74.16 - 29.2) x 1.08 x 30,230 x 776	= 1,039,070 MBTU
10% Mix	= (74.16 - 70.42) x 1.08 x 30,230 x .5 x 1,396 =	85,230 MBTU
		1,124,300 MBTU

The saving would be 2,327,270 MBTU.

The fans would consume

Full	9.92 x 1,564	= 15,515 kWh
Half	.5^2 x 9.92 x 7,196	= 17,845 kWh
		33,360 kWh

The saving is 52,550 kWh.

4.4.4 Add 70° Room Temperature To 4.4.3

Reducing the room temperature to 70°F, reduces the heat loss by 311,810 MBTU (see 4.4.1) and the air heating will be to 65.47°.

Full O.A. (65.47 - 29.2) x 1.08 x 30,230 x 776 = 918,910 MBTU.

The saving is 2,532,660 MBTU for a total saving of 2,844,470 MBTU. The temperature of the mixed air is higher than 65.47°F, therefore no heating is required.

4.4.5 Summary

The savings in energy consumption are summarized below:

Measure	Heat MBTU/yr	Fans kWh/yr
a)	1,020,930	-
b)	572,140	15,000
c)	2,327,270	52,550
d)	2,844,470	52,550

The savings by measure d) would represent 40% of the heat and 60% of the fan drives consumption.

4.5 OTHER CONSIDERATIONS

4.5.1 Metering

Presently only the main electrical supply and the gas supply are metered. The electrical meter can be read at any intervals, but there is no continuous recording capability on any one of these meters. For a reliable energy management a more detailed metering is a basic condition. In this section the different metering requirements and possibilities are investigated.

a) Steam Metering

In order to assess the overall boiler efficiency, the steam production should be metered and related to the gas consumption. There is a steam flow metering orifice plate installed on each boiler. It is recommended to reactivate them by installing metering devices. These could be local meters with or without recording feasibility; or local transducers with remote readout.

b) Chilled Water Metering

There are flow metering devices on the chilled water lines of each chiller. These could be completed with thermometers (supply and return) to meter the BTU production. Electrical current and potential transformers should be installed on the feeders to the chillers and to the distribution panel serving the pumps and cooling tower fans. The readings should be summarized and read on a kWh meter. The two readings, BTU and kWh will provide the efficiency of the chiller operation.

c) Electrical Metering

The existing metering facility should be extended to give an instantaneous reading and recording on a remote instrument. The existing ammeters on the three powercentre substations (City Hall power; City Hall 110,208 V; Garage Power) should be wired to kW transducers and fed back to the remote panel.

d) Central Panel

The readings of the meters mentioned in the previous paragraphs could be wired into the existing Delta 2000 unit a C.U.P. which could be set to produce energy printouts every hour or day.

It is estimated that the metering together with appropriate actions if high consumption data is found, can save 5% of the energy consumption. This means 800,000 MBTU/yr in heat consumption and 162,500 kWh in electrical consumption.

4.5.2 Energy Management Panel

The device for metering could be extended to replace the timers recommended with the conservation measures. An additional alternative would be, to use a Direct Digital Control computer for the metering, time control and also the full control of the systems, including the lighting (as future possibility if so required).

The cost of these various alternatives is investigated in Chapter 5.

4.5.3 Lighting Control

The existing manual lighting switches could be replaced by relays and also similar devices could be installed for all the floors and the Council Chamber. The relays, than, should be wired to the Central Panel and activated by a timer. The timer setting can be easily overridden on the panel in case of a requirement.

The estimated saving is 10% of the present consumption or 220,000 kWh/yr.

4.6 FINAL SCENARIOS

In order to fully evaluate the savings in energy consumption, including the savings on chilled water pumping, the 21 measures discussed, were combined into three scenarios.

Scenario #1 consists of measures with the least first cost. These are:

1a, 2a, 3c and 4a.

Scenario #2 consists of measures with the largest savings, These are:

1g, 2f, 3d and 4d.

In Scenario #3 measure 1d is used in lieu of 1g.

The savings for the three scenarios are listed on Table #8. The energy savings shown are 80% of the values calculated previously. This safety factor is warranted by our experience, by site conditions not permitting the full implementation of the measures.

The savings expressed as percentages of the present consumptions are:

	Heating	Cooling	Fans
Scenario #1	30.22%	31.34%	29.05%
Scenario #2	50.35%	63.52%	43.90%
Scenario #3	48.66%	61.03%	35.52%

The new cooling consumptions after implementation would be:

Scenario #1	717,210 tonhrs
Scenario #2	379,490 tonhrs
Scenario #3	423,910 tonhrs

Relating the consumption to the capacity of the two chillers, the nominal full-load-hours will be 1,103, 584 and 652 respectively. In other words, the second chiller would never be used, therefore only one set of the chiller plant pumps will be on for the whole season, to consume: 30 x 4,416 = 132,480 kWh for an additional saving of 73,770 kWh/yr.

5.2.2 Induction Systems

Measure a) is the turning down of the primary air fans and changing the secondary water temperature to 200°F, during winter nights and weekends. To do this four timers are to be installed on the four fans and a relay to replace the existing manual day/night switch. The cost of the timers is 4 x 500 = $2,000 and another $500 for the relay. The cost is $2,500.

Measure b) is the same as in 5.2.1/b, but the thermostat and valves are for two units. The estimated cost is $20,000.

Measure c) is the addition of an enthalpy controller to each unit for a cost of $2,000. The total cost would be $22,000.

Measure d) is the combination of measures a) and c), for a total cost of $24,500.

Measure e) is the same as d) but the minimum damper is set to 25% (from 45%). Estimated cost is 2 x 500 = $1,000, or a total of $25,500.

Measure f) is the addition of secondary mixing, consisting of two motorized dampers and extension of ductwork. The estimated cost is $7,500 each, for a total cost of $39,500.

5.2.3 Council Chamber

Measure a) is setting the dew-point to 54°F (see 5.2.1/b), for a cost of $10,000.

Measure b) is the addition of enthalpy control, for a total cost of $11,000.

Measure c) is installing a variable speed fan drive, controlled from the room thermostat. The cost would be $500/HP, or $7,000.

Measure d) is the combination of measures b) and c), representing a cost of $18,000.

5.2.4 Garage

Measure a) is resetting the thermostat in the Garage to 70°F at no cost.

Measure b) consists of replacing the motor by a two-speed motor, installing a timer and relays to activate the outside-air and return-air dampers. The cost, including a new starter and new wiring is $10,000.

Measure c) consists of measure b) and the addition of a CO_2 detector and relays for a cost of $30,000, to make the total cost $40,000.

Measure d) is the combination of measures a) and c) for a cost of $40,000.

5.3 OTHER MEASURES

5.3.1 Metering

There are three possible alternatives to meter the steam production, chilled water usage and electrical consumption:

a) by local meters;
b) by remote (centralized) meters;
c) by using a central control panel.

a) As it was noted (4.5.1) the basic metering elements (orifice plates, flow meters, current and potential tranformers) are already installed. To do the local metering, a steam meter-recorder with two pens, a BTU meter-recorder with two pens and four kW meter-recorders with integrators shall be installed. The total cost is estimated to be $20,000. The disadvantage of this alternative is, that the meters were locally dispersed, 3 in the garage and 3 in the main building.

b) To connect the sensors to centrally located meters (recorders) transducers shall be installed at each point of metering (2 steam flow, 2 BTU and 4 watt transducers). These shall be wired to the meters and the meters (1 steam, 1 BTU and 1 kW meter) with 2,2 and four pens, respectively, are to be installed. The cost is estimated at $15,000 for the transducers and $13,000 for the meters. The existing cable could be utilized at no extra cost.

c) By using the existing cable and the transducers discussed above, the existing Delta panel at CUP could be used to do the metering for the additional points. The program of the computer shall be modified, to convert the transducer signals into actual energy units. The cost would be $15,000 including transducers but excluding the work on the panel. This is discussed below (5.3.4).

5.3.2 Motor and Lighting Control

The existing Delta unit could be utilized to stop and start fans (in lieu of timers) and to activate the three-stage lighting switches.

There are manual switches on the 4th floor of the Main building. For all the other floors as well as for the Council Chamber additional contactors shall be installed. For all levels the manual switches shall be replaced by relays. Using the existing cable to the CUP, the cost of relays, vertical wiring is estimated to be $10,000. The cost of the timers replaced by the Delta panel was estimated to be $6,000. This amount is deductible when the panel is used to control the fans.

5.3.3 Energy Management Centre

In paragraphs 5.3.1 and 5.3.2 reference was made to the existing Delta panel at CUP, to provide metering and motor and lighting control functions. The costs shown in those paragraphs refer to the peripheral equipment and wiring.

The estimated cost of the work to be performed on the panel is estimated at $600,000. The major part of this cost is the rewriting of all programs to accommodate the new points.

An alternative solution would be a self contained, locally programmable micro-processor based unit, located in the City Hall Building at a cost of $150,000. The cost includes all wiring. This unit could be interfaced with the existing Delta Panel, for eventual night functions to be originated at CUP, when this new panel is unattended.

5.3.4 Comfort Improvements

We have been made aware of the fact, that in certain areas of the building the air-conditioning system can not maintain the comfort conditions. The cause of this is overcrowding, usage different from design conditions re-arrangement of partitions, etc.

There is a definite possibility to overcome discomfort conditions when the systems are converted into variable-air-volume systems. New thermostats and new (additional) volume control dampers should be installed in the areas affected. The estimated cost of these changes is between $60,000 and $100,000. An average $80,000 is carried through in the study.

5.4 EVALUATION OF THE MEASURES

The savings and estimated costs for each individual measure and alternative are listed on Table #9. The pay-back periods are generally favourable, except for measures a) or b) in the Council Chamber and for the sealing of openings in the structure.

When the appropriate measures are combined into scenarios #1, #2 and #3, including metering, light controls, the savings and costs will be:

Scenario #1

1/a	49,589	3,500	
2/a	15,710	2,500	
3/c	5,121	7,000	
4/a	5,039	-	
Metering	11,086	15,000	
Panel	-	150,000	
	86,545	178,000	
	+ 10% fee	17,800	
		195,800	2.14 yrs

Scenario #2

1/g	63,444	150,500	
2/f	48,817	39,500	
3/d	4,404	18,000	
4/d	16,348	40,000	
Metering	11,086	15,000	
Lights	9,662	52,000	
Panel	-	150,000	
	153,761	465,000	
	+ 10% fee	46,500	
		511,500	3.33 yrs

Scenario #3

1/d	53,339	36,500	
2/f	48,817	39,500	
3/c	5,121	7,000	
4/d	16,348	40,000	
Metering	11,086	15,000	
Lights	9,662	52,000	
Panel	-	150,000	
	144,373	340,000	
	+ 10% fee	34,000	
		374,000	2.59 yrs

The costs, savings and pay-backs are:

	Cost	Saving $/yr	Pay-back
Scenario #1	$195,800	86,545	2.14 yrs
Scenario #2	$511,500	153,761	3.33 yrs
Scenario #3	$374,000	144,373	2.59 yrs

The comfort improvements are possible with Scenario #2, when the reheat systems are changed to VAV (measure 1/g). If the cost of this is included:

Scenario #2	$465,000	$153,761/yr	
	+ 80,000		
	$545,000		
	+ 54,500		
	$599,500		3.9 yrs

6.0 RECOMMENDATIONS

6.1 POLICY OF DECISION MAKING

Before a decision is made on which scenario shall be recommended for implementation, some thought shall be given to the basis of the decision. It is customary, in business, to select the alternative with the shortest pay-back. This approach has lately been strongly criticized by economists (Harvard University) as being too rigid and unreliable. It does not consider any intangibles (not quantifiable ideas) such as being competitive in business, or the scarcity of energy supplies.

Based on the pay-back time only, the best alternatives are those which do not cost anything and have a pay-back of zero years. Nothing can beat this number, even if it does not provide any savings. It is our firm opinion that the measures with the largest energy conservation and consequently the highest cost-avoidance should be selected. The first cost should be only considered as a secondary condition - for its availability.

This secondary condition would again prefer the low cost measures when the funds are not available. In this case a dangerous situation could be created: by applying the low cost measures and taking the reduced consumption as basis, any other (expensive) measure would show an extended, seemingly non-feasible pay-back. Therefore it is strongly recommended to consider the scenarios as unitary packages, even if, for necessity, the implementation is accomplished in stages.

6.2 RECOMMENDED MEASURES

Based on the detailed calculations in the previous section, it is recommended to implement Scenario #2.

The measures to be implemented are:

6.2.1 Control of lighting loads: install lighting load switches (relays) for the 2nd floor and Basement, for the Penthouse and the Council Chamber (these last two should have only two stages, "full" and "night"); the relays shall be wired to the Control Panel. It is also recommended to reduce the number of lights on the "soft" and "night" stages.

6.2.2 Metering: install transducers on the steam and CHW flow meters and on the Switchboard Ammeters; connect them to the Control Panel.

6.2.3 Connect all fans, pumps, chillers and light switches to a new Control Panel for stop/start functions.

6.2.4 A/C units S-2, S-3, S-3/A, S-6, S-1, S-5, S-4

a) Install a new dew-point thermostat and chilled water control valve on the cooling coils. The new thermostat to be activated when refrigeration is "on".

b) Install an enthalpy controller to control the mixing dampers in the refrigeration mode.

c) Turn fans (including exhausts) off during unoccupied hours.

d) Install humidistat in the return air to control the spray pumps. Humidistat should be outdoor compensated.

6.2.5 A/C Units S-2, S-3, S-6

Convert systems into VAV systems by installing dampers at the reheat coils; variable speed drives on the fans with new pressure sensors at the fan discharge.

6.2.6 Units S-1, S-5

Extend ductwork from the return air fans to provide secondary mixing during the summer. Install face and by-pass dampers on the coil. Install a summer humidistat to the return air, controlling the cooling coil valve (to override the dew-point sensor).

6.2.7 A/C Unit S-4

Convert the system into VAV system, by installing variable speed drive for the fans, controlled from the existing room thermostat.

6.2.8 Garage Unit S-8

a) Install two speed motor on fan.

b) Fan shall run at low speed, full recirculation during unoccupied hours; it shall run at low speed and 10% outside air during occupied hours, together with one exhaust fan.

c) Install a CO_2 detector, to turn fan to full speed, all outside air and all exhaust fans running, when the CO_2 concentration is high (heavy traffic conditions).

d) Reset room thermostat to 70°F. As another option (savings not considered) the thermostat could be reset (from the Control Panel) is 55° during unoccupied hours, controlling the heating pumps.

6.3 SUMMARY

As it was found in Sections 4.6 and 5.3.5 with these measures 15,620 MCF gas and 1,370,000 kWh electricity could be saved annually. This represents 45.8% and 27.1% of the present consumption, respectively. The cost avoidance by the measures would be $153,760/yr for a cost of implementation of about $511,500, including engineering fees. The pay-back is 3.33 years.

It is to be noted, that by changing the systems to variable-volume, any future comfort improvement could easily be achieved by adding a volume damper and a thermostat to the room requiring separate control.

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

1984 September 4, 1984

NOTICE OF MEETING

Finance Committee
Thursday, September 6, 1984
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

JJS:jf

AGENDA

(A) 2:00 o'clock p.m. -**Alderman S. Collins** - re: Financing - temporary parking lot - Greenhill Avenue.

(B) 2:30 o'clock p.m. -**Alderman P. Cowell** - re: Financing - Park Clean Up Charges - "It's Your Day and "Festival of Friends".

1. **DIRECTOR OF PURCHASING**

   (a) Quotations - Roof Repairs to Various Civic Buildings.

   (b) Tenders - Supply of Garbage Bags, Paper Towels, etc.

2. **HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.**

   - Draft Legislation.

3. **HAMILTON PARKING AUTHORITY**

   - Lease - Parking Lot at Kenilworth and Newlands.

4. **ADHOC GRANTS SUBCOMMITTEE**

   - Report - Consolidation of grant requests. (no copy).

5. **DIRECTOR OF CULTURE AND RECREATION**

   - Increased Budget Allocation - Grey Cup Float Entry.

6. **CITY TREASURER**

   (a) Installation of Drop Boxes.

   (b) United Way - Loaned Executive Program.

   (c) Hamilton Naval Veterans' Association - Application for Tax Exemption.

   (d) Financing - Mohawk Sports Park.

7. Application for Tax Relief - 100 years of age.

8. Other Business.

9. Adjournment.

UNFINISHED BUSINESS

(a) City Treasurer - Investment HMRF - January 25, 1983.

(b) City Treasurer/Director of Real Estate - Assessment Review Officer - January 6, 1983.

(c) Parking Authority - Review and Up-date of Priorities for future off-street parking lots - April 21, 1983.

(d) Mayor's Office - Policy - Control and Distribution of Mementoes - September 22, 1983.

(e) City Treasurer - Parking Revenue - Region - January, 1984.

(f) Report - Hamilton Place Event Days - March 23, 1984.

(g) City Treasurer - Uniform reporting of Municipal Contribution - Hamilton Place, Convention Centre and Library - March 22, 1984.

(h) Opera Hamilton Subcommittee - Report.

(i) Eligibility Criteria - Transit Programme - Blind Persons - April 19, 1984.

(j) Theatre 55 Foundation - to report October 25, 1984.

(k) Lease - Hamilton Public Library Board.

SEP 4 1984

(Revision of July 24, 1984
Recommendation letter)

(B)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 4

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing for labour charges relative to Hamilton-Wentworth Creative Arts for 1984, $4,000, and for clean-up charges relative to It's Your Day, for the years 1982 and 1983, $8,120, totalling $12,120.

RECOMMENDATION

That the labour charges for Hamilton-Wentworth Creative Arts for 1984, $4,000, and the clean-up charges for It's Your Day, for the years 1982 and 1983, $8,120, for a total of $12,120, be financed from the Special Events Budget 0378-5000, in the amount of $4,000, and from the Parks Division Account No. 0378-5000, in the amount of $8,120, by approved overdraft.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, the Special Events detailed budget was analyzed by Mrs. Ruth Tiefenbach and a Treasury Department official, and it was concluded that the projected expenditures for 1984 would be $200,170. This amount compared to the approved budget of $204,950 would produce excess funds of $4,780.

In order to leave the Special Events Committee with some leverage for the balance of 1984, rather than charge the entire amount of $12,120 totally to this budget, on discussion with Mr. Paul Cowell, Chairman of the Special Events Committee, it was concluded that, subject to the Finance Committee approval, only $4,000 of this amount be charged to the Special Events Account. This projected total for the year could then be stated at $200,170, which would assume the unspecified programs entirely spent, including, I understand, a program for a New Year's Eve Celebration, and some financial leverage for the balance of the year.

The remaining amount of $8,120, I am recommending we charge to the Parks Division account 0364-9899, which is a clearing account for billing purposes and it is hoped that this account will absorb this total amount. In the event that it does not, however, approval is being requested to cover the Parks Division by means of an approved overdraft for the $8,120.

c.c. Alderman P. Cowell
Mrs. R. Tiefenbach, Secretary, Special Events Committee

1(a)

1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing DATE Aug 30/84
Name & Title

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) Finance Committee [X]

SUBJECT Roof repairs to various Civic Buildings

RECOMMENDATION Contract to be awarded to

Jocelyn Roofing & Sheet Metal, Hamilton, Ontario

To supply labour, material and equipment for roof repairs to the following buildings, Huntington Community Centre, Kiwanis Boys Club, Ray & George Fire Station and Gage & Queensdale Fire Station in accordance with specifications issued by the Director of Purchasing and Vendor's quotation for a total sum of $23,465.00

NOTE. Lowest of four quotations received.

T. Bradley, Director of Purchasing

BACKGROUND

Funds have been provided for in the approved estimates for this project.

Jocelyn Roofing, Hamilton	23,465.00
Schreiber Brothers, Hamilton	25,400.00
Fufour & Son, Dundas	29.975.00
Riddell Sheet Metal, Hamilton	32,590.00

1(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, DIRECTOR OF PURCHASING (Name & Title) DATE August 22, 1984

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) FINANCE Committee [X]

SUBJECT Purchase of Garbage Bags, Serviettes, Paper Towels for Purchasing Stores

RECOMMENDATION

KAYMEYER PAPER LTD., Burlington, Ontario.

Supply & Delivery of the following in accordance with quotation dated August 21, 1984.

50M Green Garbage Bags	$4,792.50
50 Cases Serviettes	1,100.00
150 Cases White Paper Towels	6,150.00
	12,042.50
Ontario Sales Tax 7%	842.98
	12,885.48

Note: Lowest of 3 acceptable tenders.

BACKGROUND

T. Bradley, Director of Purchasing

Funds have been provided for above.

Kaymeyer Paper Ltd., Burlington	12,885.48
Lilo Products, Hamilton	13,241.25
G. T. French Paper, Hamilton	13,338.62

2.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Hamilton Entertainment and Convention Facilities Inc. (Name & Title) DATE 1984 August 30

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee (Committee) [x]

SUBJECT

Private Legislation to establish a corporation to maintain, operate, manage, market and promote Hamilton Place, the Convention Centre and the Trade Centre/Arena.

RECOMMENDATION

(a) That Draft No.4 - Private Legislation to establish a corporation to maintain, operate, manage, market and promote Hamilton Place, the Convention Centre and the Trade Centre/Arena be approved, appended hereto as Schedule "A".

(b) That the City Solicitor be authorized and directed to make application to the Province of Ontario for the Private Legislation.

BACKGROUND

On 1984 August 10, City Council adopted Section 1(c) of the Sixth Report of the Parks and Recreation Committee, recommending:

"That the City Solicitor be requested to prepare the necessary Provincial Legislation in draft form, for consideration by the Interim Board and recommendation from the Interim Board to City Council for their approval:

(a) To establish a new Corporation or amend an existing Corporation Charter for the management of Hamilton Place, the Convention Centre and the Trade Centre/Arena, and for the appointment of a fourteen member Board.
(b) To provide for a wind up of such legal corporations as may be necessary.
(c) The effective date for (a) and (b) will be determined in the legislation.
(d) To retain the benefits of the various foundations for charitable purposes."

Over the past few months, the Interim Board, known as the Hamilton Entertainment and Convention Facilities Inc. has been reviewing draft Private Legislation. On 1984 August 28, the Hamilton Entertainment and Convention Facilities Inc. approved Draft No.4 of the Private Legislation and directed that it be forwarded to City Council for consideration and recommendation.

Bill Pr 1984

An Act Respecting the City of Hamilton

reamble

Whereas The Corporation of the City of Hamilton deems it expedient to establish a corporation to maintain, operate, manage, market and promote Hamilton Place, the Convention Centre, and the Trade Centre/Arena as social, cultural, educational and recreational facilities for the benefit of the community as a whole and in the public interest; and whereas the applicant hereby applies for special legislation for such purpose; and whereas it is expedient to grant the application;

Therefore, Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

INTERPRETATION

nterpretation

1. In this Act,

(a) "board" means the board of directors of the Corporation;

(b) "City" means The Corporation of the City of Hamilton;

(c) "community as a whole" means the Municipality of the City of Hamilton;

(d) "Convention Centre" includes the enterprise, structure, and necessary interest in land appurtenant thereto

located on the south side of King Street West, to be known as "Hamilton Convention Centre" in Lloyd D. Jackson Square in the City of Hamilton;

(e) "Corporation" means "The Hamilton Entertainment and Convention Facilities Inc.";

(f) "council" means the council of the City;

(g) "director" means a person appointed by council to the board as a member thereof;

(h) "Foundation" means "The Hamilton Performing Arts Foundation Inc.";

(i) "managing director" means an officer of the Corporation appointed under section 19;

(j) "Theatre-Auditorium" includes the enterprise, structure and necessary interest in land appurtenant thereto located on the north side of Main Street West, to be known as "Hamilton Place" in Lloyd D. Jackson Square in the City of Hamilton;

(k) "Trade Centre/Arena" includes the enterprise, structure and necessary

interest in land appurtenant thereto located at the south-east corner of Bay Street North and York Boulevard to be known as the "Victor K. Copps Trade Centre/Arena" in Lloyd D. Jackson Square in the City of Hamilton.

CORPORATION ESTABLISHED

orporation stablished

2. There is hereby established a Corporation without share capital under the name of "The Hamilton Entertainment and Convention Facilities Inc.", having as its purpose the maintenance, operation, management, marketing and promotion of Hamilton Place, the Convention Centre and the Trade Centre/Arena for the benefit of the community as a whole and in the public interest for the objects of the Corporation.

bjects

3. (1) The objects of the Corporation are as follows:

1. To provide facilities and services for performing arts, including the carrying on of all or any of the operations of a theatre, music hall, concert hall, ballroom and cinema.

2. To provide or present educational, social and cultural activities related to the arts or otherwise.

3. To establish educational facilities and provide instruction in all areas of the arts.

4. To present, produce, manage, conduct the performing arts, including plays, dramas, comedies, operas, revues, promenades and other concerts, musicals and other pieces, ballet shows, exhibitions, variety and other entertainment.

5. To provide facilities and services for amusement or entertainment activities.

6. To provide facilities and services for the holding of conventions, meetings, receptions, conferences, exhibitions, displays, sporting events, trade shows and events of every kind.

(2) The Corporation may provide, present, establish, produce, manage and conduct the objects anywhere in the City of Hamilton.

4. The Corporation shall have,

Head Office

(a) a head office at the City of Hamilton;

Seal

(b) a corporate seal upon which its corporate name shall appear.

tural person

5. The Corporation shall have the capacity and, subject to this Act, the rights and privileges of a natural person.

S.O. 1980, 95

6. The Corporations Act does not apply to the Corporation.

-laws, etc.

7. The Corporation shall, by means of by-laws or resolutions, regulate and govern its operation, management and affairs.

CORPORATION REAL PROPERTY

agement, etc.

8. (1) The maintenance, operation and management of the real property or any part thereof owned by the City, comprised in the Theatre-Auditorium, the Convention Centre and the Trade Centre/Arena are hereby entrusted to the Corporation for the purpose and objects thereof.

umption city

(2) Notwithstanding subsection 1, the City may assume the maintenance, operation and management of the real property or any part thereof entrusted to the Corporation and the Corporation is thereafter divested of its responsibilities or part thereof as the City may determine.

ower to uir real pert

9. Notwithstanding section 5, the Corporation shall not acquire or hold any interest in real property.

DIRECTORS

ard of Directors

10. The Corporation shall have a board of directors who shall manage, supervise, and conduct the affairs of the Corporation in accordance with the purpose and objects of the Corporation by resolution or by-law and may make, amend or repeal such resolution or by-law.

bership

11. The board shall be composed of fourteen members appointed by the council of whom,

(a) one director shall be the mayor;

(b) 4 directors shall be aldermen;

(c) 9 directors shall not be members of council.

m of Office

12.(1) The directors appointed under clauses 11(a) and 11(b), shall be appointed for a term of office not exceeding their term of office as a member of council.

m.

(2) The directors appointed under clause 11(c) shall initially be appointed, as follows:

1. One member of each of the boards of directors of The Hamilton Place Convention Centre, Inc., and The Hamilton Performing Arts Corporation,

Inc., and one person not a member of either board, shall initially be for a term of three years commencing on January 1st in the year of appointment.

2. One member of each of the boards referred to in paragraph 1 and one person not a member of either board, shall be initially appointed for a term of two years commencing on January 1st in the year of appointment.

3. Three directors not members of council shall be initially appointed for a term of one year commencing on January 1st in the year of appointment.

4. Following the initial appointments, three directors not members of council shall be appointed or reappointed annually on a three-year rotating basis.

mination (3) A director may at any time be removed from office by resolution passed by a majority of the council.

'acancy

(4) Where a director is removed from office such vacancy or a vacancy resulting from death or resignation may be filled by council for the remainder of the unexpired term.

eappointment

(5) A director may be reappointed by council upon expiration of his term or otherwise.

orum

(6) A majority of the directors constitutes a quorum at any meeting of directors and where there is one or more vacancies, a majority of the remaining directors constitutes the quorum.

lem.

(7) Notwithstanding any vacancy among the directors, a quorum of directors may exercise the powers of all the directors.

ote

(8) Each director has only one vote.

CHAIRMAN AND VICE-CHAIRMAN

airman, etc.

13.(1) The directors shall elect annually a chairman, a first vice-chairman and a second vice-chairman from amongst themselves.

sence

(2) The first vice-chairman shall act in place and stead of the chairman when the chairman is absent.

m.

(3) The second vice-chairman shall act in place and stead of the chairman and first vice-chairman when both are absent.

ber of
ncil

(4) At least one of the chairman or first vice-chairman or second vice-chairman shall be a member of council.

-member

(5) At least one of the chairman or first vice-chairman or second vice-chairman shall not be a member of council.

-election

(6) The chairman, first vice-chairman and second vice-chairman are eligible for re-election.

uneration

(7) The directors may serve without remuneration or with compensation in such amount as the council may determine.

MEETINGS

etings

14. (1) The board shall hold at least nine monthly meetings during a calendar year.

ecial
etings

(2) Special meetings in addition to the meetings referred to in subsection 1, may be called by resolution passed by a majority of members present or the chairman or, in his absence, first vice-chairman or, in his absence, second vice-chairman.

tice

(3) Every meeting or special meeting shall be called upon service of a written notice of meeting upon

each director not later than at least two days preceding the date and time for the meeting, specifying the purpose of the meeting.

dem.

(4) Notwithstanding subsection 3, the board may on a majority vote, waive notice of meeting.

ervice

(5) Service of the written notice of meeting shall be effected by the secretary of the Corporation.

COMMITTEES

ard's
wers, etc.

15. (1) The board shall by by-law, define, determine and establish its powers, duties and responsibilities in accordance with the purpose and objects of the Corporation.

parate
mittees

(2) The board may appoint committees for each of the Arena/Trade Centre, the Convention Centre and Hamilton Place, composed of not less than three members of the board and such other committees as it may determine.

ies

(3) Each committee shall perform such duties and undertake such responsibilities as the board specifies and shall report back to the board.

RECORDS

ords

16. (1) A record of all meetings shall be kept in a book kept for that purpose.

inutes, etc.

(2) All minutes, orders, directions and proceedings shall be entered in the book.

igning

(3) All such minutes shall be signed by the person who is chairman of the meeting and by the secretary of the Corporation and shall be impressed with the Corporation's seal over the signatures.

SECRETARY

ecretary

17. (1) The board shall appoint a secretary of the Corporation.

uties

(2) The duties of the secretary shall be as follows:

1. To call such meetings as may be required by this Act.

2. To keep all minutes of meetings and proceedings of the board.

3. To submit to the board at each of its meetings the minutes of the next preceding meeting of the board.

4. To perform such duties as the board may from time to time direct.

PERSONNEL

ersonnel

18. (1) The Corporation may, in accordance with practices and procedures approved by council,

(a) appoint, hire, or otherwise engage officers, employees, agents or others;

(b) determine the qualifications, responsibilities, duties and positions and terms and conditions of employment or service of persons appointed, hired, or otherwise engaged by the Corporation, or employed by the Corporation under section 19;

(c) establish classifications for persons appointed, hired or otherwise engaged by the Corporation or employed by the Corporation under section 19 and reclassify, transer, promote any such person;

(d) determine the remuneration, salaries, and benefits of, and any payments to, officers, servants, agents or others; and

(e) suspend, discharge or otherwise terminate employment of service.

enior Positions

(2) The council, for the purposes of this section, may define the positions that are senior personnel positions and no person shall be appointed, hired or otherwise engaged to fill a senior position until the approval of council has been obtained.

ffer of Employment

19. (1) Notwithstanding clause 18(1)(a), the employees of The Hamilton Performing Arts Corporation, Inc., and The Hamilton Place Convention Centre, Inc. who were employed by each of the Corporations aforesaid on the day preceding the day this Act comes into force shall be offered first employment with the Corporation.

revious salary, ages, benefits

(2) Notwithstanding clause 18(1)(b), any person who accepts employment offered under subsection 1 shall be entitled to receive salary and wages and benefits not less than the person was receiving on the day prior to the day on which this Act comes into force.

olidays

(3) Any person who accepts employment under subsection 1 shall be entitled to receive during the first year of his employment such holidays with pay equivalent to those which he would have been entitled to if he had remained in the employment of The Hamilton Performing Arts Corporation, Inc., and The Hamilton Place Convention Centre, Inc.

ermination of mployment

(4) Nothing in this section prevents the Corporation from terminating the employment of an employee for cause.

ouncil's uthority

(5) Nothing in this section prevents the council from defining senior personnel positions and exercising its right of prior approval in accordance with subsection 18(2).

MANAGEMENT

Managing Director

20. (1) Subject to section 18, the board shall appoint a managing director.

Idem.

(2) The managing director shall not be a member of the board of directors.

New

(3) The board shall, by by-law or resolution, define the duties of the managing director, for the proper conduct of the business of the Corporation.

Acting Managing Director

21. Subject to section 18, the board may appoint an acting managing director who shall act in place and stead of the managing director when the managing director is absent or otherwise unable to act as determined by the board.

Managers

22. (1) Subject to section 18, the board may appoint the following persons:

1. A general manager for the Arena/ Trade Centre.

2. A general manager for the Convention Centre.

3. A general manager for the Theatre-Auditorium.

Directors of Operations

(2) Subject to section 18, the board may appoint the following persons:

1. A Director of Financial and Administrative Services.

2. A Director of Marketing, Sales and Promotion.

3. Such other employees as may be required.

ties, etc.

(3) Each manager shall exercise such powers and authority and perform such duties in respect of the office to which they are appointed as may be determined by the board.

FINANCES

dget

23. (1) The Corporation shall prepare or cause to be prepared annually, a detailed budget of estimated revenue and expenditure, as the City Treasurer may require.

dget details

(2) The Corporation shall, in such manner as the council may require, provide in the budgets submitted to council all financial details of revenues and expenditures including expense accounts, expenses incurred, remuneration, salaries and any other information that council may require.

bmission to uncil

(3) The Corporation shall submit the estimates to council, as required.

nnual report

(4) The Corporation shall cause to be prepared an annual report which shall include audited financial statements.

ubmission to ouncil

(5) The Corporation shall submit the annual report to council, as required.

iscal period

(6) The fiscal period of the Corporation shall be the same as the fiscal period of the City.

nnual budget

24. (1) The annual budget or part thereof of the Corporation shall be subject to the approval of council, and no obligation other than normal operating expenses may be incurred or expenditure made prior to approval except with the approval of council.

pproval

(2) The council is not obligated to approve the budget or any part thereof and may make such changes as it determines.

imitation n powers

25. (1) The Corporation shall not incur any indebtedness or obligation, whether contingent or otherwise, or expend any moneys except as authorized by this section.

uthorized xpenditure

(2) Within the limits of the approved budget referred to in subsection 1 of section 23, the Corporation may incur indebtedness and other obligations and expend monies for the carrying out of the purpose and objects of the Corporation and the conduct of its affairs and

the exercise of its powers under this Act, including all expenses necessarily incurred in connection therewith.

vings

(3) Notwithstanding subsection 2, the Corporation may, with the approval of council, incur indebtedness and other obligations and expend moneys in excess of the approved budget for any fiscal period.

nus

(4) Notwithstanding subsection 2, no bonus or like sum of money or any other benefit in substitution thereof shall be paid to any person.

sent of
ectors, etc.

(5) Where any indebtedness or obligation proposed to be incurred would extend beyond the term of council currently in office, the approval of council to the incurring of the indebtedness or obligation shall be subject to section 149 of The Municipal Act and to sections 64 and 65 of The Ontario Municipal Board Act as though the giving of the approval were the incurring of a debt or obligation or the making of an expenditure by the City.

(6) Subsection 5 does not apply where the Corporation is exercising its powers under Section 18 in respect of the appointment, hiring and paying of officers, servants and employees of the Corporation.

FINANCIAL INFORMATION

Monthly statements

26. (1) The Corporation shall provide the City with monthly statements of,

(a) revenues and expenditures;

(b) profit and loss; and

(c) such financial or operating expenditures as council may require.

Idem.

(2) The statements referred to in subsection (1) shall be in such form as the City Treasurer may require.

Accounting records

27. (1) The Corporation shall keep or cause to be kept proper books of account and accounting records with respect to all financial and other transactions of the Corporation including and without limiting the generality of the foregoing,

(a) records of all sums of money received from any source whatsoever and disbursed in any manner whatsoever; and

(b) records of all matters with respect to which receipts and disbursements take place in consequence of the maintenance, operation and management of the Corporation.

ertified
ue copies

(2) The Corporation shall make all of its books and records available at all times to such persons as the council may require and shall provide certified true copies of such minutes, documents, books, records or any other writing as council may require.

ity Treasurer

28. The Corporation shall keep or cause to be kept and maintained all such books of accounts and accounting records as the City Treasurer may require.

nventory of
ersonal
roperty

29. (1) The Corporation shall, in accordance with good business practice, keep and maintain an accurate inventory of its personal property and provide council with an inventory thereof as council may require.

dem.

(2) The inventory shall include separate inventories of the personal property for the Arena/Trade Centre, the Convention Centre, and the Theatre-Auditorium.

uditor

30. The accounts and transactions of the Corporation shall be audited by the auditor of the City.

MISCELLANEOUS

nformation,
tc.

31. (1) The council may require the Corporation,

(a) to provide information, records, accounts, agendas, notices or any paper or writing; and

(b) to make a report on any matter,

as council determines, relating to the carrying out of the purpose and objects of the Corporation.

Filing of reports, etc.

(2) The Corporation shall file with the City Clerk all such information, records, accounts, agendas, notices, papers, writing, or make such reports within the time specified by council and containing such content as council may require.

Deemed not to be a local board, R.S.O. 1980, c. 348

32. Except for the purpose of The Ontario Municipal Employees Retirement System Act, the Corporation shall not be deemed to be a local board of this City.

Open meetings

33. (1) The meetings of the board and the Corporation shall be open to the public and no person shall be excluded from a meeting except for improper conduct, as determined by the board.

Exceptions

(2) Notwithstanding subsection (1), meetings of the board may be held in camera in respect of,

(a) personnel matters, including matters related to wages, salaries and benefits;

(b) discipline, unless the individual affected requests that the meetings be open to the public;

(c) collective bargaining;

(d) litigation and communications respecting solicitor-client relationships, including legal opinions and advice;

(e) proposed or actual contracts with persons and the financial results thereof, proposing or holding conventions, meetings, receptions, trade shows, conferences or events of any kind.

ndemnification

34. (1) Subject to subsection (2), every director or officer of the Corporation and his heirs, executors, administrators and other legal personal representatives may from time to time be indemnified and saved harmless by the Corporation from and against,

(a) any liability and all costs, charges, and expenses that he sustains or incurs in respect of any action, suit or proceeding that is proposed or commenced against him for or in respect of anything done or permitted by him in respect of the execution of the duties of his office; and

(b) all other costs, charges and expenses that he sustains or incurs in respect of the affairs of the Corporation.

imitation

(2) No director or officer of the Corporation shall be indemnified by the Corporation in respect of any liability, costs, charges, or expenses that he sustains or incurs in or about any action, suit or other proceeding as a result of which he is adjudged to be in breach of any duty or responsibility imposed upon him under this Act or under any other statute unless, in an action brought against him in his capacity as director or officer, he has achieved complete or substantial success as a defendant.

nsurance

(3) The Corporation may purchase and maintain insurance for the benefit of a director or officer thereof, except insurance against a liability, cost, charge or expense of the director or officer incurred as a result of his failure to exercise the powers and discharge the duties of his office honestly, in good faith and in the best interests of the Corporation, exercising in connection therewith the degree of care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.

orporation deemed o( )o be tenant r carrying on usiness for the urposes of R.S.O. 980, c. 30

35. For the purposes of The Assessment Act, the Corporation shall be deemed not to be,

(a) a tenant or lessee who is liable to taxation; or

(b) occupying the Arena/Trade Centre, the Convention Centre and the Theatre-Auditorium for the purpose of or in connection with the carrying on of business.

ofits

36. (1) The City shall be entitled to receive any profits resulting from the operations of the Corporation and shall be responsible for any deficit incurred by the Corporation.

lem.

(2) For the purpose of subsection (1), the City may determine what constitutes profits.

laims, etc.

37. All claims, accounts, demands, suits-at-law or causes of action arising from or relating to the objects of the Corporation or from the exercise of any of the powers of the Corporation shall be made upon and brought against the Corporation and not upon or against the City.

issolution

38. Upon the dissolution of the Corporation and upon the payment of all debts and liabilities, its remaining property shall vest in the City.

lt- by-laws
:t. ting use
: premises

39. (1) Notwithstanding any other provision of this Act, the City may pass by-laws prohibiting, regulating and governing,

(a) the use of the Arena/Trade Centre, the Convention Centre and the Theatre-Auditorium by persons; and

(b) the conduct or behaviour or acts or omissions of persons on the premises of the Arena/Trade Centre and the Theatre-Auditorium.

lem.

(2) By-laws passed by the City under this section, shall supersede by-laws and resolutions of the Corporation.

nalties,
.S.O. 1980,
. 302

(3) Section 321 of The Municipal Act applies with all necessary changes to any by-law passed by the City or the Corporation.

ransition

40. (1) All assets and liabilities of The Hamilton Performing Arts Corporation, Inc. and The Hamilton Place Convention Centre, Inc. become on the date this Act comes into force, the assets and liabilities of the Corporation and all records and documents shall be transferred to the Corporation.

(2) Except as provided in subsection (2), where an agreement has been entered into by The Hamilton Performing

Arts Corporation, Inc., the Corporation shall stand in place and stead of The Hamilton Performing Arts Corporation, Inc., in respect only of the Theatre-Auditorium.

(3) Except as provided in subsection 38(2), where an agreement has been entered into by The Hamilton Place Convention Centre, Inc., the Corporation shall stand in place and stead of The Hamilton Place Convention Centre, Inc., in respect only of the Convention Centre.

fts, etc.

41. (1) All gifts, trusts, bequests, devises and grants of real or personal property or income or the proceeds thereof heretofore or hereafter expressed by any person in a deed or will to be made over, given or conveyed to the Theatre-Auditorium or Hamilton Place, shall, in the absence of an expressed intention to the contrary set out in such will or deed, be construed as though the same had been expressed to be made to the Foundation for the purpose and objects of Hamilton Place.

lem.

(2) The executor, trustee or other person or corporation charged with the duty of carrying into effect or administering such deed or will shall pay over to or transfer all such personal property to the Corporation and shall convey all such real property to the Foundation and the receipt thereof of the Corporation or the Foundation, as the case may be, shall be a sufficient discharge therefor.

Repeal

42. (1) The City of Hamilton Act, 1972, as amended by The City of Hamilton Amendment Act, 1975, The City of Hamilton Amendment Act, 1977, and The City of Hamilton Amendment Act, 1982, is repealed.

Idem.

(2) The City of Hamilton Act, 1980, as amended by The City of Hamilton Act, 1982 (No. 2), is repealed.

Commencement

43. This Act comes into force on the day it receives Royal Assent.

Short Title

44. This Act may be cited as The City of Hamilton Act, 1984.

AUG 31 3.

THE CORPORATION OF THE CITY OF HAMILTON

FROM HAMILTON PARKING AUTHORITY (Name & Title) DATE 1984 08 30

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

LEASE - PARKING LOT AT KENILWORTH AND NEWLANDS.

RECOMMENDATION

THAT THE EXISTING LEASE MADE BETWEEN THE CORPORATION OF THE CITY OF HAMILTON AND THE BANK OF MONTREAL WHICH EXPIRED ON 1984 02 01 NOT BE RENEWED.

BACKGROUND

THIS PARKING LOT HAS BEEN LEASED FROM THE BANK OF MONTREAL FOR THE PAST 10 YEARS AT A RENTAL OF $600.00 PER YEAR PLUS MUNICIPAL TAXES. THE LOT DOES NOT EARN SUFFICIENT REVENUE TO COVER EXPENSES.

THE AUTHORITY BELIEVES THAT THERE IS SUFFICIENT MUNICIPAL PARKING IN THE AREA TO MEET THE CURRENT DEMAND AND CONSEQUENTLY RECOMMENDS THAT THE LEASE BE DISCONTINUED.

C.C. MR. D.W. VYCE,
MR. M.F. MAIN,
MS. A.K. MEEMA,
ALD. V.J. SCOTT.

AUG SE 1984

5

THE CORPORATION OF THE CITY OF HAMILTON

FROM (MISS) AUDELL M. SCHIMMEL, DIRECTOR OF CULTURE & RECREATION (Name & Title) DATE 1984, August 31

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE (Committee) [ ]

SUBJECT

GREY CUP FLOAT ENTRY

RECOMMENDATION

1. That the budget allocation for Hamilton's entry in the 1984 Grey Cup Parade, Edmonton, Alberta, be increased from $10,000. to $12,800.

Audell Schimmel

BACKGROUND

1. The original request for a 1984 budget appropriation of $12,000. consistent with the 1983 allocation and expenditure, was reduced by $2,000. during the Finance Committee's budget review process.

2. Tenders were called for design and construction and presentation of the float, the lowest of which is $10,000.

3. Additional funds are required to provide for:

a)	Parade Entry Fee	$ 800.00
b)	Grey Cup Exhibit, (advertising, marketing, sound system)	$2,000.00

4. The above does not provide for any contingency allowance.

c.c. E. Matthews

6(9)

S 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 August 31

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Installation of a Drop Box at City Hall

RECOMMENDATION

(1) That the City Architect be authorized to proceed with the installation of a drop box in the glass panel to the west of the rear doors for the convenience of citizens who wish to deposit correspondence, tax payments, fines, etc.

(2) That a monitoring system for tax payments, fines and other documents having due dates be established to ensure that inequities are not created.

(3) That the estimated installation cost of $1,300 be financed by a charge to the Unclassified Expenditure Account 0378-27.

E. C. Matthews, Treasurer

BACKGROUND

After reviewing the advantages and disadvantages of different types of installations and possible locations for a drop box with the City Architect and the Property Maintenance Department, we have concluded that the most appropriate arrangement would be to install a drop box in the glass panel to the west of the rear doors at City Hall. This would involve the removal of the present glass panel and the installation of a new one cut to accommodate a letter flap with a stainless steel box located behind the doors. This type of installation would provide the level of security desired since the contents of the box would be within the building and in full view of the staff who maintain the information panel on a 24-hour basis in the lobby of City Hall.

In order to avoid creating inequities for the bulk of taxpayers who pay their taxes and fines on time in accordance with the existing system, I am recommending that a monitoring system be established which would involve the emptying of the contents of the drop box at the end of each day by the security staff. The contents could then be bundled, dated and forwarded to the mail room staff for processing on the next regular business day.

..... cont'd

6(b)

SEP 4 198

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 August 31

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

United Way - Loaned Executive Program

RECOMMENDATION

(1) That Mr. D. Goodman, Assistant Supervisor of Taxation, be granted a leave of absence, with pay, for a period of approximately eight weeks to participate in the United Way Program as a loaned executive.

(2) That the estimated costs for travel and other expenses relating to this program in the amount of $800 be financed by means of an overdraft in a new account 0323-0196, United Way - Loaned Executive Program.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

The City of Hamilton has participated in the United Way Loaned Executive Program for many years. In accordance with the procedure which has been established whereby a department has been requested to supply a loaned executive on a rotating basis, I am recommending that Mr. D. Goodman, Assistant Supervisor of Taxation, be granted a leave of absence, with pay, for a period of approximately eight weeks to act in this capacity.

It is normal practise for the sponsor to cover the travelling costs associated with this position, i.e., mileage, gasoline, oil, etc. In addition, there may be other related out-of-pocket expenses. These expenditures have not been provided in the 1984 Estimates and accordingly, I am recommending that they be financed by means of an overdraft in a new account 0323-0192, United Way - Loaned Executive Program.

c.c. Mr. D. Goodman, Assistant Supervisor of Taxation

SEP 4 1984

6(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 August 31

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Hamilton Naval Veterans' Association - Application for Tax Exemption

RECOMMENDATION

That in accordance with City Council policy established September 29, 1981, by Item 8 of the Eighteenth Report of the Finance Committee, whereby Veterans' Clubs may submit applications for tax exemptions on the basis of need, and that the exemption to be granted would not exceed the lessor of the actual operating deficit of the previous year or the municipal portion of the taxes.

(a) a tax exemption be granted to the Hamilton Naval Veterans' Association, 108 Parkdale Avenue North, in the amount of $1,407.52, which is the actual deficit and is the lessor of the actual deficit or the 1983 municipal portion of the taxes.

(b) that the exemption amount of $1,407.52 be charged to Account 0378-0490 provided in the 1984 Estimates.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

Attached is a copy of the audited financial statements of the Hamilton Naval Veterans' Association in which you will note on the bottom of Page 3 that this organization sustained a net loss on total operations of $1,407.52. Accordingly, this organization falls within the City Council guidelines and I am recommending the granting of this exemption and the financing from Account 0378-0490 which was provided in the 1984 Estimates specifically for this purpose.

For the information of the Committee, this organization was granted exemptions in 1981 and 1982; if this present exemption is granted, it would be the third year of a maximum ten year period in which an association can receive these grants.

May 30, 1984

The Members,
Hamilton Naval Veterans' Association,
108 Parkdale Avenue North,
Hamilton, Ontario,
L8H 5W9

Sirs:

In accordance with your instructions I have completed an audit of your accounting records for the year ended December 31, 1983. I have performed various tests of your accounting system and have verified such Balance Sheet items as I considered necessary under the circumstances.

The following items were prepared by me from the books and records:

(a) Balance Sheet as at December 31, 1983.

(b) Statement of Income and Expenses for the General Committee for the year ended December 31, 1983.

(c) Statement of Income and Expenses for the Bar Committee for the year ended December 31, 1983.

(d) Quantity Statement for the year ended December 31, 1983.

I report that, in my opinion, the attached Balance Sheet and Statements of Income and Expenses are properly drawn up so as to exhibit a true and fair view of your financial position as at December 31, 1983 and of the results of the operations for the year then ended, in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Respectfully submitted,

N Abrahams

Norman L. Abrahams, C.A.

NLA/ma
encl.

HAMILTON NAVAL VETERANS' ASSOCIATION

BALANCE SHEET

AS AT DECEMBER 31, 1983

ASSETS

Current

Cash on Hand		2,588.72	
Cash in Bank -			
General Account	277.42		
Bar Account	(overdraft) (300.33)	(22.91)	
Inventory		4,136.87	6,702.68

Fixed	Cost	Accumulated Depreciation		
Land	34,050.52	-	34,050.52	
Building	72,642.83	46,107.02	26,535.81	
Furniture and Fixtures	11,984.63	8,043.80	3,940.83	
Bar Equipment	16,812.51	11,300.41	5,512.10	70,039.26
		TOTAL ASSETS		76,741.94

LIABILITIES

Current

Accounta Payable	490.00	
Sales Tax Payable	1,113.26	
Employees' Deductions	443.34	
Prepaid Membership Dues	999.50	
Loans from Members	1,500.00	4,546.10

Long-Term

Mortgages Payable		56,529.98
	TOTAL LIABILITIES	61,076.08

CAPITAL

Balance forward January 1, 1983	17,073.38	
Less: Net Loss for the Year	(1,407.52)	15,665.86
		76,741.94

THE GENERAL COMMITTEE

HAMILTON NAVAL VETERANS' ASSOCIATION

STATEMENT OF INCOME AND EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 1983

INCOME

Profit on Bar Operations		30,740.58	
Membership Dues		3,611.94	
Turkey Roll		943.18	
Ways and Means		981.00	
Ladies Auxiliary		615.83	
Sports		1,581.03	
Miscellaneous Income		583.62	39,057.18

ADMINISTRATIVE EXPENSES

Special Events	1,303.79		
Sponsorship and Charity	461.69		
Insurance and Bonding	547.31		
Officers' Remuneration	1,300.00		
Employees' Bonus	85.00		
Executive Expenses	1,293.19		
Bank Charges and Interest	28.95		
Office Expenses	159.32		
Telephone	389.55		
Audit Fees	490.00		
Publicity	497.93		
Legal Fees	200.00		
Depreciation on Furniture and Fixtures	1,148.45	7,905.18	

BUILDING EXPENSES

Mortgage Interest	6,903.81		
Repairs and Maintenance	13,162.41		
Realty Taxes	4,290.24		
Light, Heat and Power	3,997.62		
Water Rates and Sewer Surcharge	573.30		
Depreciation on Building	3,632.14	32,559.52	40,464.70
	NET LOSS		(1,407.52)

THE BAR COMMITTEE

HAMILTON NAVAL VETERANS' ASSOCIATION

STATEMENT OF INCOME AND EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 1983

INCOME			
Beer Sales		83,949.30	
Liquor Sales		44,621.22	
Liqueur Sales		1,263.72	129,834.24
COST OF SALES			
Opening Inventory	4,351.71		
Purchases - Beer	43,109.33		
Purchases - Liquor	16,867.94		
Purchases - Liqueur	991.16	65,320.14	
Less: Closing Inventory		4,136.87	61,183.27
	GROSS PROFIT (52.88%)		68,650.97
BAR EXPENSES			
Labour	25,708.85		
Swampers	3,050.58		
Unemployment Insurance	389.80		
Canada Pension	185.55		
O.H.I.P.	417.10		
Workmen's Compensation	247.62		
Gallonage Tax	2,985.21		
Mix	1,262.50		
Laundry	331.00		
Bar Supplies and Maintenance	1,535.84		
Depreciation on Bar Equipment	1,758.54	37,872.59	
GENERAL EXPENSES			
Bank Charges		37.80	37,910.39
	NET PROFIT		30,740.58

HAMILTON NAVAL VETERANS' ASSOCIATION

QUANTITY STATEMENT FOR THE YEAR ENDED

DECEMBER 31, 1983

	Beer Bottles	Beer Kegs	Liquor Ounces	Liqueur Ounces
Inventory January 1, 1983	1,837	11	6,782	55
Add: Purchases for the Year	60,197	217	41,178	1,368
	62,034	228	47,960	1,423
DEDUCTIONS				
Sold	59,495	212	42,230	1,056
Spillage and Free Issues	675	6	670	1
Breakage	7	-	-	-
	60,177	218	42,900	1,057
Amount to be accounted for December 31, 1983	1,857	10	5,060	366
Amount on hand per Physical Count	2,002	10	5,077	366
OVERAGE/(SHORTAGE)	145	-	17	-

6(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 4

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Financing - Mohawk Sports Park - Stage 5 - $650,000

RECOMMENDATION

With the adoption of Item 18 of the Thirteenth Report of the Parks and Recreation Committee, City Council at its meeting of August 28, 1984 approved of the development of Stage 5 of Mohawk Sports Park in the amount of $650,000.

In this regard, the Finance Committee recommends:

(a) That the timing of the application for approval of the Ontario Municipal Board to debenture this project be advanced from 1985 to 1984 in order that all necessary approvals will be in place for an early 1985 start.

(b) That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of Stage 5 of the Mohawk Sports Park project at an estimated cost of $650,000, and for authority to finance this project by the issuance of debentures in the same amount for a period not to exeed 20 years.

(c) That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $650,000 for a term not to exceed 20 years.

J. R. Hammond
for E. C. Matthews, Treasurer

BACKGROUND

Stage 5 of the Mohawk Sports Park project at an estimated amount of $650,000 is shown on Page 14 of the 1984-1988 Capital Budget under Project No. C34627. The Committee should note that although the start date of construction of this project is 1985, the amount of $650,000 will be charged against our 1984 quota by applying for this project now; this amount will, however, be offset by other projects which will not require debenturing authority in 1984.

APR 4 1984

Mr. N. Robbescheuten,
519 Edgewood Ave.,
Oshawa, Ontario,
L1G 2R7.

?

The Mayor,
City of Hamilton.

Dear Mr. Mayor,
You may or may not be aware that you have a citizen by the name of Emma Galode who lives at 175 Rosslyn Rd. S., who will on August 22, be 102 years of age.
Yesterday, I read an article (attached) in the Toronto Star, that the Town of Richmond Hill has waived the tax bill for life, for one of its tax paying residents who has turned 100 years old.
I feel that this is an incredibly generous gesture of appreciation and congratulations on behalf of the Town of Richmond Hill.
I also believe that the City of Hamilton could equally offer this gift to Mrs. Galode, who presently lives in her own detached dwelling.
Please consider this small but generous gesture as a token of the cities appreciation for the services rendered by Mrs. Galode as a fine outstanding citizen of Hamilton through her years of longevity.

Sincerely yours,

Neil Robbescheuten

Neil Robbescheuten

P.S. Please keep my name anonymous. The fact that I have married Mrs. Galode's granddaughter should not detract from the above suggestion. Thank You.

SEP 4 1984

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 4

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Proposal to Provide Tax Relief for Citizens in the City of Hamilton who have attained 100 Years of Age

RECOMMENDATION

E. C. Matthews. Treasurer

BACKGROUND

Attached is a copy of a letter to Mayor R. Morrow from Mr. Neil Robbescheuten in which he refers to an article in the Toronto Star stating that the City of Richmond Hill waived the tax bill for life for one of its residents who had attained 100 years of age. Mr. Robbescheuten is requesting that the City of Hamilton make the same offer to a Mrs. Galode of 175 Rosslyn Avenue South who became 102 years of age on August 22, 1984.

Subsequent to the receipt of this letter, we wrote to the Legal Department requesting their opinion as to whether or not the City had the authority under The Municipal Act to provide such a benefit. You will note that there is no authority to waive taxes, but the City can provide a grant under Section 113 of the Act, if City Council, as a condition precedent to the grant, expresses a specific definite purpose "in the interests of the community" that would be served by providing such a grant equivalent to the amount of taxes. There is no provision for the cancellation of these taxes under Section 496 of The Municipal Act on compassionate grounds unless the person is unable to pay taxes because of sickness or extreme poverty.

..... cont'd

BACKGROUND - continued

The situation in Richmond Hill is unique in that there is only one person at the present time over the age of 100 owning and occupying their own home. It would appear, from a quick review of the information available, that there are at least 4 to 5 persons in Hamilton in a similar position and a further 8 to 10 between the ages of 98 to 100 who would be coming on stream.

Consideration should also be given to those persons who may have owned and occupied their homes and paid taxes for many years, but are now residing as tenants or may be institutionalized.

Rather than provide a grant for taxes to a specific group, the Committee may wish to consider reviewing and revising the City's present policy for giving special recognition to those persons who have attained 100 years of age through the issuance of plaques, diplomas, telegrams, etc.

MEMORANDUM • CITY OF HAMILTON

TO : Chairman and Members of the Finance Committee. Attention: Mr. J. J. Schatz, Secretary.

YOUR FILE:

FROM : Philip R. A. Hooker

OUR FILE : 12-1.0

SUBJECT : Emma Galode, 175 Rosslyn Avenue South - Realty Taxes

DATE : July 27, 1984

Recently the Treasury Department's Mr. T. Daw provided copies of correspondence between a Mr. N. Robbescheuten, of Oshawa, and Mayor Morrow, the Mayor's April 10, 1984 reply letter to him and the Secretary of the Finance Committee, and that Secretary's June 18, 1984 memo to the Treasury Department, requesting comments.

Mr. Robbescheuten's undated letter suggests that, in view of the fact that a Hamilton taxpayer, Mrs. Emma Galode, will be 102 years of age on August 22, 1983, her taxes should be "waived" by the City for the rest of her life, as was recently done by the Town of Richmond Hill for one of its taxpayer citizens, now 100, who owns and occupies her own home there.

Our review of the applicable law on this subject indicates that, under section 113(1) of The Municipal Act, a municipal Council may make a grant to any person "for any purpose that, in the opinion of the council, is in the interests of the municipality".

(The Town of Richmond Hill, as I understand it, did not actually "waive" or "cancel" its taxpayer's taxes, because that is not permitted by the procedures required in The Municipal Act and The Assessment Act: the taxes must still be assessed, levied on the roll, and billed to the taxpayer. Instead, that Town had its Treasurer internally initiate a request for a grant, in the name of the taxpayer, for monies equal to the taxes billed, so that in the result the taxpayer paid no actual taxes.)

If section 113(1) is to be resorted to in Mrs. Galode's case, it is a condition precedent to its invocation that the City Council formally express a specific, definite purpose, "in the interests of the municipality", that would be served by in effect cancelling her taxes by granting her money in the same amount. It would not be sufficient, in our opinion, to simply allude, in general terms, to an undefined purpose thought to be served, such as that it seems to be a "good idea" or that she has paid taxes long enough.

Otherwise, it is conceivable that one or more other taxpayers may attack Council's decision as not being properly founded in law and/or as being made without sufficient reasons. As noted above, this being a condition precedent to the grant, the reason for its

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being made must be enunciated clearly by the Council before, rather than after, the grant proposal is approved, if a grant proposal is in fact made.

Philip R. A. Hooker

Philip R. A. Hooker,
for K. A. Rouff,
City Solicitor.

PRAH:mk

c.c. Mr. E. C. Matthews,
City Treasurer.
Attention: Mr. T. Daw,
Treasury Officer II.

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1984 September 18, 1984

NOTICE OF MEETING

Finance Committee
Thursday, September 20, 1984
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

JJS:jf

AGENDA

1. Adoption of the minutes of the meeting held Thursday, September 6, 1984.

2. **DIRECTOR OF PURCHASING**

   (a) Quotation - Sector Scanning System - Hamilton Scourge Project.

   (b) Filtration Tanks - Westmount Pool.

3. **PLANNING & DEVELOPMENT COMMITTEE/TREASURER'S RECOMMENDATIONS**

   (a) Financing - Downtown Hamilton Action Plan - Banner Program.

   (b) Reimbursement of Survey Costs.

4. **ADHOC GRANTS SUBCOMMITTEE**

   (a) Report - Consolidation of grants.

5. **CITY SOLICITOR**

   (a) Claim - Ayles vs. City & Canada Post Corporation.

   (b) Claim - Carmen, Calogora & Concetta Digati & Rose Gimaldi vs. Gene H. Abel & City.

   (c) Claim - M. Moore vs. S. Juhlke, City & Region.

   (d) Claim - D. Pearce vs. City & Belledie Management Limited.

6. **TRANSPORT & ENVIRONMENT/TREASURER'S RECOMMENDATIONS**

   (a) Financing - School Traffic Officer - Brampton Street.

   (b) Financing - Finished Roadway on Grace Avenue.

   (c) Financing - Alleyway - block bounded by Cumberland, Cedar, Afton & Balsam Streets.

   (d) Financing - Alleyway - block bounded by Britannia & Paling.

   (e) Financing - Alleyway - between Smith Avenue & Leeming Streets.

7. **CITY TREASURER**

   (a) Write-off of Taxes.

   (b) Financing - Fees, etc. - Lax Property.

   (c) Advance of Grant Funds - Dictionary of Hamilton Biography.

   (d) Application - Ontario Youth Corps/Ontario Youth Works Program.

8. Other Business.

9. Adjournment.

UNFINISHED BUSINESS

(a) City Treasurer - Investment HMRF - January 25, 1983.

(b) City Treasurer/Director of Real Estate - Assessment Review Officer - January 6, 1983.

(c) Parking Authority - Review and Up-date of Priorities for future off-street parking lots - April 21, 1983.

(d) Mayor's Office - Policy - Control and Distribution of Mementoes - September 22, 1983.

(e) City Treasurer - Parking Revenue - Region - January, 1984.

(f) Report - Hamilton Place Event Days - March 23, 1984.

(g) City Treasurer - Uniform reporting of Municipal Contribution - Hamilton Place, Convention Centre and Library - March 22, 1984.

(h) Opera Hamilton Subcommittee - Report.

(i) Eligibility Criteria - Transit Programme - Blind Persons - April 19, 1984.

(j) Theatre 55 Foundation - to report October 25, 1984.

(k) Lease - Hamilton Public Library Board.

(l) Parking Lot - Kenilworth & Newlands - Parking Authority - September 6, 1984.

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Thursday, September 6, 1984
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present:
Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman T. Murray
Alderman B. Charlton

Also Present:
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. R. Hammel, Manager of Budgets
Mr. T. Bradley, Director of Purchasing
Mr. J. J. Schatz, Secretary, Finance Committee

As recommended by the Director of Purchasing in a report dated August 30, 1984, the Committee approved the awarding of the following contract:

Awarding of Contract

JOCELYN ROOFING AND SHEET METAL, Hamilton, Ontario

To supply labour, material and equipment for roof repairs to the following buildings; Huntington Community Centre, Kiwanis Boy's Club, Ray and George Fire Station and Gage and Queensdale Fire Station in accordance with specifications issued by the Director of Purchasing and vendors quotation for the total sum of $23 465.00

NOTE: Lowest of 4 quotations received.

As recommended by the Director of Purchasing in a report dated August 22, 1984, the Committee approved awarding of the following contract:

Awarding of Contract

KAYMEYER PAPER LTD., Burlington, Ontario

Supply and delivery of the following in accordance with quotation dated August 21, 1984:

50 M Green Garbage Bags	$4 792.50
50 Cases Serviettes	$1 100.00
150 Cases White Paper Towels	$6 150.00
	$12 042.50
Ontario Sales Tax 7%	$ 842.98
	$12 885.48

NOTE: Lowest of 3 acceptable tenders.

Interim Board - Draft No. 4 - Private Legislation

As recommended by the Interim Board (Hamilton Entertainment and Convention Facilities Inc.) in a report dated August 30, 1984 the Committee approved the Draft No. 4 - Private Legislation to establish a corporation to maintain, operate, manage, market and promote Hamilton Place, the Convention Centre and the Trade Centre/Arena. The Committee further agreed to recommend to City Council that the City Solicitor be authorized and directed to make application to the Province of Ontario for the Private Legislation. (Alderman Agro expressed concern with regard to the proposed Subcommittee structure of the New Board and was oppossed to adoption of the proposed legislation).

Parking Lot - Kenilworth and Newlands

In a report dated August 30, 1984 the Hamilton Parking Authority recommended that the existing lease between the Corporation of the City of Hamilton and the Bank of Montreal for the parking lot at Kenilworth and Newlands which expired on February 1, 1984 not be renewed and further that the City Clerk be authorized to give notice to the Bank that the City will vacate the property as of November 30, 1984.

Mr. Cottrell, General Manager of the Parking Authority appeared before the Committee and advised that the Authority is of the opinion there is sufficient Municipal parking in the area to meet the current demand. It was further noted that the projected deficit for 1984 for the operation of this lot is $1 630. In response to queries from members of the Committee, Mr. Cottrell advised that notwithstanding the Authority's recommendation, it was his recommendation to the Authority that the lot be continued.

Following some discussion, the Committee agreed to refer the matter back to the Hamilton Parking Authority along with a request that it reconsider same.

Greenhill Reservoir

As recommended by the City Treasurer in a report dated August 23, 1984, the Committee agreed to recommend to City Council that the construction of the temporary gravel parking lot on the Greenhill Reservoir Property be deferred at this time and further that the Director of Public Works include this amount in his 1985 budget estimates.

It was noted that with the adoption of item 20 of the Fourteenth Report of the Parks and Recreation Committee, City Council at its meeting on August 28, 1984 approved the project and requested the Finance Committee to recommend the method of financing the additional expenditure.

Installation of Drop Box

As recommended by the City Treasurer in a report dated August 31, 1984 the Committee agreed to recommend the following to City Council:

- That the City Architect be authorized and directed to proceed with the installation of a drop box in the glass panel to the west of the rear doors of City Hall for the convenience of citizens who wish to deposit correspondence, tax payments, fines, etc.,
- That a monitoring system for tax payments, fines, and other documents having due dates be established to ensure that inequities are not created,
- That the estimated installation cost of $1 300 be financed by charge to the Unclassified Expenditure Account No. 0378-27.

Mr. D. Goodman - Leave of Absence

As recommended by the Treasurer in a report dated August 31, 1984, the Committee agreed to recommend to City Council:

- That Mr. D. Goodman, Assistant Supervisor of Taxation be granted a leave of absence, with pay, for a period of approximately 8 weeks to participate in the United Way Program as a loaned executive.
- That the estimated costs for travel and other expenses relating to this program in the amount of $800 be financed by means of an overdraft in a new account 0323-0192, United Way - Loaned Executive Program.

Tax Exemption - Hamilton Naval Veterans Assoc.

As recommended by the Treasurer in a report dated August 31, 1984, the Committee agreed to recommend to City Council:

- That a tax exemption be granted to the Hamilton Naval Veterans Association, 108 Parkdale Avenue North, in the amount of $1 407.52 which is the actual deficit and is the lessor of the actual deficit or the 1983 municipal portion of the taxes, and further that this exemption amount be charged to Account 0378-0490.

In a report dated September 4, 1984, the Treasurer advised that with the adoption of item 18 of the Thirteenth Report of the Parks and Recreation Committee, City Council at its meeting on August 28, 1984 approved of the development of Stage 5 of the Mohawk Sports Park in the amount of $650 000.

Stage 5 - Mohawk Sports Park

As recommended by the Treasurer, the Committee agreed to recommend to City Council:

- That the timing of the application for approval of the Ontario Municipal Board to debenture this project be advanced from 1985 to 1984 in order that all necessary approvals will be in place for an early 1985 start.

- That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval of Stage 5 of the Mohawk Sports Park project at an estimated cost of $650 000, and for authority to finance this project by the issuance of debentures in the same amount for a period not to exceed 20 years.

- That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of $650 000 for a term not to exceed 20 years.

Alderman Stout expressed concern inasmuch as the advanced starting time for the project is a change to the Capital Budget Program and stressed that in future, any such change in the Capital Budget Program be subject for review and approval of the Capital Budget Committee.

Change - Capital Budget Program

Alderman P. Cowell, Chairman of the Special Events Advisory Committee appeared before the Committee in connection with the Treasurer's recommendation respecting clean up charges for the Hamilton-Wentworth Creative Arts for 1984 and for "Its Your Day" for 1982 and 1983 totalling $12 120.

Clean Up Charges - Hamilton-Wentworth Creative Arts

In a report dated September 4, 1984, the Treasurer recommended that this amount be financed by a transfer of $4 000 from Special Events Budget Account No. 0378-5000 and an overdraft in the amount of $8 120 from Parks Division Account No. 0364-9899.

Alderman Cowell submitted that none of the charges should be financed from the Special Events Budget inasmuch as this expenditure is not as a result of actions taken by the Special Events Committee. Alderman Cowell further submitted that if the $4 000 charge is made to the Special Events Budget there will be no funds remaining for further programs in 1984.

Following some discussion the Committee agreed to recommend that the total amount of $12 120 be financed by an approved overdraft in Parks Division Account No. 0364-9899.

In a report dated August 31, 1984 the Director of Culture and Recreation requested that the Budget Allocation for the City's entry in the 1984 Grey Cup Parade in Edmonton, Alberta be increased from $10 000 to $12 800.

Grey Cup Float Entry

Following some discussion, the Committee approved the increased appropriation and further authorized a transfer from the Contingency Account to cover the amount. The Committee did so on the understanding that this years float entry will contain a reference to the fact that the City of Hamilton is the home of the Football Hall of Fame.

The Commitee further directed the Director of Culture and Recreation to investigate for future years, the feasibility of utilizing the services of a citizens organization to consider the theme of the City's entry and to design the float and further to have in-house staff construct the float as opposed to tendering same.

Exemption from Realty Taxes - 100 years of age

The Committee received copies of a letter from Mr. N. Robbescheuten to Mayor Morrow requesting that consideration be given to establishing a program whereby resident owners over 100 years of age be exempted from realty taxes. Also distributed to the members in this regard were copies of a report dated September 4, 1984 from the City Treasurer along with a copy of a memorandum dated July 27, 1984 from Mr. P. R. A. Hooker of the Solicitor's Department.

Following some discussion, the Committee agreed to take no action on the request for the establishment of such a program.

The meeting then adjourned.

Taken as read and approved,

J. J. Schatz, Secretary
Finance Committee

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

SEP 18 2(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing (Name & Title) DATE Sept 10, 1984.

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [X] (OR) Finance Commmittee (Committee) [X]

SUBJECT Purchasing of Scanning system for the Scourge Project

RECOMMENDATION Contract be awarded to

Racal-Decca Canada Inc., Mississauga, Ontario.

For the supply of Sector Scanning system for the scourge project for the total sum of.....$13,838.15

D Bradley

T. Bradley, Director of Purchasing

Note: Only acceptable quotation received.

The necessary funding has been provided for by a grant from the Ontario Heritage Foundation.

The above has been processed through the emergency prodcedures of the City of Hamilton purchasing policy, that states "An order can be placed on approval of two of the following - The Mayor, The appropriate Committee Chairman, the C.A.O., and that any action taken under this provision to be reported to the next regular meeting of Council."

BACKGROUND

D Ian Stewart

84.09.17

2(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, DIRECTOR OF PURCHASING (Name & Title) DATE Sept. 18/84

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE (Committee) ☒

SUBJECT Purchase of Filtration Tanks for Westmount Pool

RECOMMENDATION

S.S. FILTRATION & DEVELOPMENT CO. LTD., Oakville, Ontario

For the supply only of 4 Model SS30-22 Filtration Tanks
in the total sum of.....$22,870.00
F.O.B. Hamilton, all other charges included.

Note: Only acceptable supplier to suit existing conditions.

T. Bradley, Director of Purchasing

BACKGROUND

Tenders are to be called for replacement of the entire filtering system for Westmount Pool. However these filters must be ordered in advance to be available at the required time for installation.

Funds are available in the capital account for major maintenance of Civic Buildings, for this purpose (Acct. 34501).

3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1884 September 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Downtown Hamilton Action Plan - "Banner Programme"

RECOMMENDATION

That the cost of the "Banner Programme" of the Downtown Action Plan, in the amount of $16,630, be charged to Account No. 0405-A45011 as a part of the overall total cost of $1,603,000 for the Downtown Action Plan Phase II.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

The implementation of the "Banner Programme" throughout the study area of the Downtown Hamilton Action Plan was approved by the Planning and Development Committee at its meeting held on September 12, 1984.

Please note that the Downtown Action Plan Phase II, in the amount of $1,603,000, was approved by City Council on May 8, 1984 and also by the Ontario Municipal Board in their Order No. E840584 dated July 13, 1984.

c.c. Mr. E. Kowalski, Director of Community Development

3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr E.C. Matthews, Treasurer (Name & Title) DATE 1984 September 18

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee (Committee) ☐

SUBJECT Reimbursement of cost for an Ontario Land Survey, $715.00, for Mr Ted Jackson, Box 7, Lake Avenue North, Stoney Creek

RECOMMENDATION

1) That the amount of $715.00 for an Ontario Land Survey for Mr Ted Jackson, Box 7, Lake Avenue North, Stoney Creek, be financed from Account No. 0378-2700, unclassified expenditure; and

2) That the Planning and Development Committee be requested to develop a policy statement with respect to the City of Hamilton continuing to pay for the cost of surveys, which costs were formerly paid directly by the tax payers.

E.C. Matthews, Treasurer

BACKGROUND

The resolution to reimburse Mr Jackson was approved by the Planning and Development Committee at its meeting held September 12 1984.

ECM/dm

4(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Ad-Hoc Grants Subcommittee (Name & Title) DATE 1984 August 15

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Consolidation of Grant Requests Through One Standing Committee

RECOMMENDATION

1. That in order to provide for continuity in the consideration of grants and to eliminate the possibility of duplication as well as confusion and misunderstanding on the part of organizations seeking assistance:

   (a) all requests for grants be received, considered and recommended by one committee; namely the Grants Subcommittee of the Finance Committee;

   (b) that resource and secretarial staff be provided by the Treasury Department.

2. That revised grants packages be approved for the two separate grant functions:

   (a) "Grants to Outside Bodies" (attached as Exhibit "A") - related to requests for financial assistance by organizations for general purposes encompassing those General Grants under Categories 1 through 6 (see Page 2 of the grants package), and the following "Special Events" grants:

Account (1)	Description (2)	1984 Budget (3)
0378-5009	Festival of Friends	$38,000
-5011	Round-the-Bay Road Race	1,500
-5018	Hamilton Folk Arts Council	23,000
-5020	Hamilton International Air Show	2,000
-5038	Festitalia	3,200
-5070	Santa Claus Parade	8,500

   (b) "Convention or Reception Grants" (attached as Exhibit "B") - related to requests for financial assistance by organizations hosting or staging various events in Hamilton (now known as "Legislative" grants).

.....cont'd

RECOMMENDATION - continued

3. That the proposed Terms of Reference (attached as Exhibit "C") for the new "Leisure Services Advisory Committee" to replace the present Special Events Advisory Committee, be approved in principle and forwarded to the Parks and Recreation Committee for their approval.

4. That the following events, presently falling under the "grants" designation but which are in fact initiated and administered by the City, be removed from the category of grants and placed within a separate activity within the budget of the Culture and Recreation Department:

Account (1)	Description (2)	1984 Budget (3)
Present responsibility - Special Events Advisory Committee:		
0378-5012	Christmas Celebrations	$25,000
0378-5023	Senior Citizens' Day	7,450
0378-5032	Winterfest	12,000
0378-5035	Promotion and Publicity	22,000
0378-5040	Inovative Programs	17,100
0378-5045	July 1st Concert	8,320
0378-5077	May 24 Celebration	10,000
0378-5085	Research and Development	5,000
0378-5092	Pro-Am Golf Tour	7,000
0378-5098	Summer Concerts	18,000
Present responsibility - Finance Committee:		
0374-0798	Coaches Banquet	9,000
0374-0898	Hall of Fame Induction Ceremonies	3,400

5. That the Quarter Century Club Banquet hosted annually in conjunction with the Regional Municipality of Hamilton-Wentworth, remain under the jurisdiction of the Personnel Committee in view of the fact that this event is a service provided by the City rather than an actual grant.

Chairman, Ad-Hoc Grants Subcommittee

.....cont'd

BACKGROUND

This report is in response to the initiative of the Ad-Hoc Grants Subcommittee to review policies and procedures relative to municipal grants, with a view to consider consolidating grant requests under one committee.

Information was sought from various Ontario municipalities including the Region of Hamilton-Wentworth, with the result that the procedures, instructions, guidelines and application forms of the City of Hamilton were revised and streamlined with respect to grants.

It was felt that two separate application forms should be maintained, one for "general" grant requests which require fairly extensive documentation including detailed financial information, and another for the "convention or reception" type grants related to smaller organizations where a more concise application form would be appropriate.

Initial review of requests for financial assistance would be carried out by a Grants Review Group composed of the Chief Administrative Officer, the Treasurer and the Director of Culture and Recreation; this group would monitor the requests for completeness and eligibility prior to forwarding to the Grants Subcommittee. It is recommended that all requests for grants be considered by the Grants Subcommittee who would make recommendations to the Finance Committee for final approval by City Council.

With respect to some of the events falling under the Special Events budget, and the Coaches Banquet and Hall of Fame Induction Ceremonies now the responsibility of the Finance Committee, which could all be classified as services provided by the City rather than an actual grant, it is being recommended that the responsibility for these events be transferred to the Culture and Recreation Department. This department would be best able to evaluate the services provided; in addition, the secretarial services for the present Special Events budget are already being provided by the Department of Culture and Recreation.

Exhibit "A"

THE CORPORATION OF THE CITY OF HAMILTON

GRANTS TO OUTSIDE BODIES

CONTENTS

1984 August

THE CORPORATION OF THE CITY OF HAMILTON

1. LEGISLATION

POWER TO MAKE GRANTS

City Council has legislative authority to make grants under Section 113 of The Municipal Act, which states, in part:

113. - (1) Notwithstanding any special provision in the Act or in any other general or special Act related to making of grants or granting of aid by the council of a municipality, the council of every municipality may, subject to section 112, make grants, on such terms and conditions as to security and otherwise as the council may consider expedient, to any person, institution, association, group or body of any kind, including a fund, within or outside the boundaries of the municipality for any purpose that, in the opinion of the council, is in the interest of the municipality.

(2) The power to make a grant includes,

(a) the power to guarantee a loan and to make a grant by way of loan and to charge interest on the loan;

(b) the power to sell or lease land for nominal consideration or to make a grant of land, where the land being sold, leased or granted is owned by the municipality but is no longer required for its purposes, and includes the power to provide for the use by any person of land owned or occupied by the municipality upon such terms and conditions as may be fixed by the council;

(c) the power to sell, lease or otherwise dispose of, at a nominal price, or to make a grant of, any furniture, equipment machinery, vehicles or other personal property of the municipality or to provide for the use thereof by any person on such conditions as may be fixed by the council; and

(d) the power to make donations of foodstuffs and merchandise purchased by the municipality for such purpose.

(3) A guarantee of loan made under this section shall be deemed to be a debt for the purposes of section 149 and, where the term of the loan in respect of which such guarantee is made may extend beyond the current year, such guarantee shall be deemed to be an act, the cost of which is to be raised in a subsequent year and shall be subject to the provisions of section 64 of the Ontario Municipal Board Act.

THE CORPORATION OF THE CITY OF HAMILTON

2. GOAL AND OBJECTIVES

Goal

To facilitate and ensure effective citizen involvement in community groups and City events related to self-fulfillment of individuals and the well-being of the community; and ensure that the funds or assistance granted will be administered by a competent body.

Objectives

1. To provide funds in limited amounts to community groups and local organizations who provide services that warrant the City's support.

2. To evaluate all applications for financial assistance on an equitable basis, and on the same criteria of selection.

3. To encourage those organizations requesting financial assistance to become self-supporting.

4. To assign to one of the following categories the approved grant to an organization in order to establish the basis on which future requests will be considered:

   Category 1 - Funding that is traditional in nature and is civic sponsored in other Canadian Communites and any increase, if requested and granted, is not to exceed the annual inflation rate or charges for city facilities.

   Category 2 - Funding is to remain fixed at the 1982 level and any future enhancement is to be the responsibility of the organization involved.

   Category 3 - City of Hamilton funding to be reduced by 20% of the 1981 grant commencing in 1982 with an additional 20% reduction to be applied in the next succeeding four years so that civic funding will cease after five years.

   Category 4 - Funding to be limited to a one time only grant ("seed" money).

   Category 5 - Funding by the City of Hamilton not considered appropriate.

THE CORPORATION OF THE CITY OF HAMILTON

3. GENERAL CRITERIA FOR THE CONSIDERATION OF GRANTS

Consideration Will Be Given To:

1. Organizations which require funds to start a worthwhile operation and which may be expected with a reasonable period to operate without a City grant.

2. Organizations that rely heavily on volunteers and self-help.

3. Programs that provide services for which the recipients are willing to pay for services in part, or in total, when this is feasible.

4. The degree to which the City will be expected to contribute to the total funding of the programme.

5. Projects that are essential to the citizens of the City which cannot be financed by private business or donations.

6. The nature of each project and the relationship of the project to the responsibility of City Council.

Consideration Will Not Be Given To:

1. A similar application which has also submitted to the Regional Municipality of Hamilton-Wentworth.

2. Requests for grants to an individual, or to an individual group that is controlled by a parent organization (in this case the parent organization should apply for the grant).

3. Grants that replace subsidies which are, or may become available under statutory provisions.

4. Grants that are required for the service which rightly can be regarded as a Regional, Provincial or Federal responsibility, nor a service suitable primarily for private enterprise or private charity.

5. Projects which overlap or duplicate the work existing in other departments in the municipal operation.

6. Organizations that can provide an adequate level of service without public funding.

7. Requests for contributions to deficits which were incurred by the organization without the prior knowledge of the City.

THE CORPORATION OF THE CITY OF HAMILTON

4. PROCESSING OF GRANT APPLICATIONS

General

(a) Grant packages consisting of the application and guidelines will be sent to all currently funded agencies and to any agency not previously funded requesting a City grant.

(b) The completed application (Appendix "A") must be returned no later than September 30 to:

The Corporation of the City of Hamilton
Manager of Budgets
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Review of Grant Applications

(a) Grants Review Group - review each completed application for completeness of information and eligibility and forward all applications to the Grants Sub-committee for review.

(b) Grants Sub-committee - meet in October to review all applications and forward recommendations to Finance Committee.

(c) Finance Committee - meet in November to review Grants Sub-committee recommendations, then notify each agency of the amount of grant being recommended to City Council by the Finance Committee; hear any subsequent grant appeals and forward final recommendations to City Council.

(d) City Council - consider final approval of grant requests.

Payment of Grants

Release of grant funds will only be made subject to the following:

(a) City Council final approval.

(b) Receipt of a written submission by the organization, addressed to the Manager of Budgets, for the payment of the approved grant.

(c) Timing of payments to be made in accordance with the cash flow approved by the Grants Sub-committee.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is required to complete this form and forward same to the Manager of Budgets, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated, on or before September 30, 1984.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

B. AMOUNT OF GRANT REQUEST: $ _____

C. PURPOSE OF GRANT: (Indicate)

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

		AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	$		
- CITY'S CONTRIBUTION (GRANT REQUEST)	$	_____	_____
TOTAL OPERATING BUDGET	$	_____	100%

E. CASH FLOW: (to be approved by Grants Sub-committee)

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	$_____		
- OTHER DATE OR INSTALMENTS	$_____	_____	(date)
	$_____	_____	
	$_____	_____	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
$ _____	$ _____	$ _____

1. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

2. What are the general objectives and/or functions of the organization?

3. Do volunteers participate in your program?

   No ___ Yes ___ If yes, please indicate number and type of involvement.

4. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

5. Does your organization provide a service to:

   (a) All citizens _____

   (b) A specific group _____

   (c) A specific area _____

   Describe briefly:

6. In what geographical area does your organization operate?

7. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

8. For what reason does the organization merit the use of public funds for the purpose indicated above?

9. Provide a brief statement of the approaches that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

10. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

11. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

12. Have you received funding from the City in prior years? If so, list.

	Requested	Approved
1980	$ _____	$ _____
1981	$ _____	$ _____
1982	$ _____	$ _____
1983	$ _____	$ _____
1984	$ _____	$ _____

13. What are your estimated grant requests from the City of Hamilton for the next three years?

1985 $ _____

1986 $ _____

1987 $ _____

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

14. What are the consequences to your organization of receiving no funding from the City of Hamilton?

15. Will your organization ever be self-supporting? If yes, when?

If no, how will your service be continued if financial assistance is terminated by the City?

16. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

17. List the Executive Officers of the Organization.

Name and Title	Address	Telephone Number	
		Business	Home

18. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

_____
Date

_____
Name and Title of Officer Making Application

_____
Signature of Officer Making Application

_____
Telephone Number

APPENDIX "A"
Exhibit 1

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended: Actual Preceding Year 19__ (2)	Fiscal Year Ended: Estimate Current Year 19__ (3)	Increase+ Decrease- Over Preceding Fiscal Year: Amount (4)	Increase+ Decrease- Over Preceding Fiscal Year: % (5)
REVENUES				
Income (Specify):				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
Other (Specify)				
TOTAL REVENUES				
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)				
Other (Specify):				
TOTAL EXPENDITURES				
SURPLUS OR (DEFICIT)				

APPENDIX "A"
Exhibit 2

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position	Fiscal Year Ended		Increase+ Decrease- Over Preceding Fiscal Year	
	Actual Preceding Year 19__	Estimate Current Year 19__	Amount	%
(1)	(2)	(3)	(4)	(5)
Total Salaries and Benefits per Exhibit 1				

Exhibit "B"

THE CORPORATION OF THE CITY OF HAMILTON

CONVENTION OR RECEPTION GRANTS

Information and guidelines to all those applying for a convention or reception grant:

1. The event must take place in the City of Hamilton.

2. Priority in allocating available grant funds will be given to conferences which have a municipal subject content.

3. For events which do not have a municipal subject content, the grant will be limited to a maximum of $3.00 per registered delegate, subject to a total maximum of $1,000.

4. The attached "Application for Convention or Reception Grant" form must be fully completed and returned well in advance of the event in order to allow sufficient time for the review and approval process.

5. Payment of grant funds will only be made following City Council approval.

1984 August

5. Explain briefly the nature of the event to be held for which you are requesting financial assistance. Include a specific reference to the number of people who will be attending from out of town.

6. With respect to the event, answer the following:
(if any of your answers are estimated, please so indicate)

(a) How many people will be in attendance? _____

(b) What is the date of the event? _____

(c) What is the location of the event? _____

_____

7. For what reasons does the organization merit the use of public funds for the purpose indicated above?

8. What other contributions are being requested or obtained to meet the cost of this event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

11. List the Executive Officers of the organization:

Name and Title	Address	Telephone Number	
		Business	Home

Date

Name and Title of Officer making application

Signature of Officer making application

Telephone Number

Exhibit "C"

PROPOSED TERMS OF REFERENCE

"LEISURE SERVICES ADVISORY COMMITTEE"

1. That the Special Events Advisory Committee be replaced by a Committee to be known as the "Leisure Services Advisory Committee", consisting of three (3) members of the Parks and Recreation Committee and eight (8) citizen members to:

   - Review the recommendations contained in the Culture and Recreation Master Plan Report, with a view to developing and recommending ways and means to effect implimentation.

   - Stimulate, create and develop innovative programs and special events that will publicize and promote the City of Hamilton, and recommend "seed" funding through the Parks and Recreation Committee.

   - Liaise with community and neighbourhood associations, interpret needs and encourage community involvement in the delivery of leisure services.

   - Advise cultural and recreational groups providing volunteer leisure services.

   - Develop volunteers for the delivery of leisure services; identify and recommend innovative projects suitable for volunteer groups, provide assistance for recruitment, training and recognition of volunteers.

   - Arrange public meetings, on topical issues and concerns relative to the delivery of leisure services.

2. The sub-committee to elect its own Chairperson and Vice-chairperson who: in the case of the Chairperson shall be a member of the Parks and Recreation Committee; and in the case of the Vice-Chairperson shall be a citizen members.

3. The sub-committee to meet once monthly or at the call of the Chairperson after due notice.

4. Six (6) members, including at least (1) member of the Parks and Recreation Committee to constitute a quorum of the Leisure Services Advisory Committee.

5. The services of resource persons from the Hamilton-Wentworth Regional Police Department, Department of Culture and Recreation and the Parks Division. The resource persons and the Secretary to the committee not be afforded voting privileges.

5(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor (Name & Title) DATE 1984 September 14

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.751

TO: CITY COUNCIL [X] (OR) CLAIMS COMMISSIONER X / FINANCE COMMITTEE [X] (Committee)

SUBJECT

Ayles vs City and The Canada Post Corporation
Date of Accident: March 2, 1982

RECOMMENDATION

That the claim of Jennifer Lee Ayles be settled in the amount of $1,500.00 inclusive of interest and costs with the City contributing $750.00 and The Canada Post Corporation contributing $750.00 and that the following resolution be forwarded to City Council:

"By County Court writ of summons issued March 29, 1982 Jennifer Lee Ayles commenced action against The Corporation of the City of Hamilton. The Canada Post Corporation was later added as a Defendant.

She claimed damages exceeding $7,500.00 resulting from injuries she suffered when she fell outside the Main Post Office at 10 John Street South, which fall she alleged was caused by ice and snow on the sidewalk.

It is recommended that her claim be settled in the amount of $1,500.00 inclusive of interest and costs with the City contributing $750.00 and The Canada Post Corporation contributing $750.00."

K. A. Rouff

B. A. Court

BACKGROUND

Jennifer Lee Ayles commenced this action after falling on the sidewalk outside the Main Post Office at 10 John Street South. She alleged that her fall was caused by snow and ice

on the City's sidewalk. She suffered injury to her neck, dorsal spine and knees and claimed damages exceeding $7,500.00.

Subject to obtaining the approval of your Committee and City Council a settlement has been negotiated with her solicitor in the amount of $1,500.00 inclusive of interest and costs with the City to contribute $750.00 and The Canada Post Corporation $750.00.

We are recommending this settlement.

c.c. Mr. E. C. Matthews,
City Treasurer.

c.c. Mr. R. A.Morden, Director,
Department of Public Works,
for Claims Manager. C-82-134.

5(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor (Name & Title) DATE 1984 September 14

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.742

TO: CITY COUNCIL [X] (OR) CLAIMS MANAGER FINANCE COMMITTEE (Committee) [X]

SUBJECT Carmen, Calogara and Concetta Digati and Rose Gimaldi vs Gene H. Abel and The Corporation of the City of Hamilton
Date of Accident: August 15, 1980

RECOMMENDATION

That the following resolution be forwarded to City Council:

"At its meeting of February 29, 1984 City Council approved the settlement of this claim in the amount of $25,810.00 inclusive of interest and costs. Since that time a claim has been received from O.H.I.P. in the amount of $2,833.19. O.H.I.P. has advised that they will accept $1,000.00 in settlement of their claim and it is therefore recommended that O.H.I.P.'s claim in the reduced amount of $1,000.00 be paid."

BACKGROUND

The settlement of this claim in the amount of $25,810.00 inclusive of interest and costs was approved by City Council at its meeting of February 29, 1984 and I enclose copies of our recommendation dated February 15, 1984 and the Council resolution.

In the process of finalizing this matter we requested that the solicitor for the Claimants provide a Full and Final Release from O.H.I.P. as per our usual practice. In attempting to obtain this release the solicitor contacted O.H.I.P. for the first time and was advised of a claim by O.H.I.P. in the amount of $2,883.19.

After some negotiation, and in view of the fact that the matter had already been settled once, O.H.I.P. has agreed to accept $1,000.00 in settlement of their claim which payment we are recommending.

c.c. Mr. E. C. Matthews, City Treasurer;
c.c. Mr. Murray Main, Acting Traffic Commissioner;
c.c. Mr. R. A.Morden, Director,
Department of Public Works, for Claims Manager. C-80-248.

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. ROUFF, City Solicitor (Name & Title) DATE 1984 February 15

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.742

TO: CITY COUNCIL [X] (OR) CLAIMS MANAGER FINANCE COMMITTEE (Committee) [X]

SUBJECT Carmen, Calogara and Concetta Digati and Rose Gimaldi vs Gene H. Abel and The Corporation of the City of Hamilton
Date of Accident: August 15, 1980

RECOMMENDATION

That the claims of Carmen, Calogara, Concetta Digati and Rose Gimaldi be settled in the amount of $25,810.00 inclusive of interest and costs and that the following resolution be put to City Council:

"By County Court Writ of Summons issued February 13, 1981, Carmen, Calogara and Concetta Digati and Rose Gimaldi commenced action against Gene H. Abel and The Corporation of the City of Hamilton for personal injuries they suffered in a motor vehicle accident that occurred on August 15, 1980 when their motor vehicle was struck by a City vehicle operated by Gene H. Abel. They claimed $134,000.00 plus interest and costs against the City and Mr. Abel. It is recommended that their claims against the City and Mr. Abel be settled in the amount of $25,810.00 inclusive of interest and costs.

Diana Belcher for K.A. Rouff City Sol.

R.S. Morden

BACKGROUND

Mr. Abel, a City By-law Enforcement Officer, while operating a City vehicle on August 15, 1980 struck the Digati vehicle from behind. Carmen Digati was driving and his sister Concetta, mother Calogara, and grandmother Rose Gimaldi were passengers. Carmen suffered injury to his cervical and lumbar spine, Concetta suffered a strain to her low back, Calogara suffered a strain to her cervical spine and low back, and Rose Gimaldi suffered a strain to her

cervical spine and low back. Our doctor has advised that over three years after the accident Carmen continues to complain of headaches, neck pain, low back pain and dizziness, Concetta complains of occasional low back pain, Calogara complains of neck pain, right trapezius pain and low back pain and Rose suffers dizziness, as well as pain and limitation of motion of her cervical spine and low back with any further improvement of her condition being very slow. Their claims against the City totalled $134,000.00 plus interest and costs. Subject to the approval of your Committee and City Council a settlement has been negotiated with their solicitor in the amount of $25,810.00 inclusive of interest and costs as follows:

(1)	Carmen Digati (including business loss)	$ 5,200.00
(2)	Concetta Digati	$ 1,500.00
(3)	Calogara Digati	$ 5,300.00
(4)	Rose Gimaldi	$ 5,300.00
		$17,300.00
	Allowance for Interest	$ 5,760.00
		$23,060.00
	Allowance for Costs	$ 2,200.00
		$25,260.00
	Allowance for Out-of-pocket Expenses (medicals)	$ 550.00
	Total	$25,810.00

We are recommending this settlement.

cc: Mr. E. C. Matthews
City Treasurer

cc: Mr. M. F. Main
Acting Traffic Commissioner

cc: Mr. R. A. Morden, Director
Department of Public Works
for Claims Manager C-80-248

MEMORANDUM • CITY OF HAMILTON

TO :	Mr. K. A. Rouff City Solicitor	YOUR FILE:	100-2.742
FROM :	Mr. J. J. Schatz, Secretary Finance Committee	OUR FILE :	
SUBJECT :	Claim - Digati/Grimaldi vs Abel and the City of Hamilton	DATE :	1984 March 1

Subjoined, for your information and attention, is item 3 of the **FOURTH** Report of the Finance Committee, which was adopted by City Council at its meeting February 29, 1984.

JJS:rw

c.c.'s Mr. E. C. Matthews, City Treasurer
Mr. R. A. Morden, Director of Public Works

3. By County Court Writ of Summons issued February 13, 1981, Carmen, Calogara and Concetta Digati and Rose Gimaldi commenced action against Gene H. Abel and The Corporation of the City of Hamilton for personal injuries they suffered in a motor vehicle accident that occurred on August 15, 1980 when their motor vehicle was struck by a City vehicle operated by Gene H. Abel. They claimed $134,000 plus interest and costs against the City and Mr. Abel. It is recommended that their claims against the City and Mr. Abel be settled in the amount of $25,810 inclusive of interest and costs.

5(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor (Name & Title) DATE 1984 September 14

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.747

TO: CITY COUNCIL [X] (OR) CLAIMS MANAGER FINANCE COMMITTEE (Committee) [X]

SUBJECT

May Moore vs Shirley Juhlke,
City of Hamilton and Region
Date of Accident: February 18, 1982

RECOMMENDATION

That the claim of May Moore be settled in the amount of $3,000.00 inclusive of interest and costs with the City contributing $1,600.00 inclusive of interest and costs and the insurers for Shirley Juhlke contributing $1,400.00 inclusive of interest and costs and that the following resolution be forwarded to City Council:

"By County Court writ issued March 10, 1982 May Moore commenced action against Shirley Juhlke, The Corporation of the City of Hamilton and The Regional Municipality of Hamilton-Wentworth for more than $25,000.00 in damages for injuries she suffered when she fell on a City sidewalk adjacent to property owned by Shirley Juhlke.

She alleged that her fall was caused by ice and snow on the sidewalk. As sidewalks within the City are under the City's jurisdiction the action was discontinued as against the Region.

It is recommended that her claim be settled in the amount of $3,000.00 inclusive of interest and costs with the City contributing $1,600.00 inclusive of interest and costs and the insurers for Shirley Juhlke contributing $1,400.00 inclusive of interest and costs".

K A Rouff

B G Court

continued....

BACKGROUND

On February 18, 1982 Mrs. May Moore fell on the City sidewalk adjacent to 65 Evans Street owned by Shirley Juhlke. She suffered a fractured left wrist. At the time of the accident there was an accumulation of snow and ice on the City sidewalk.

Although she claimed $25,000.00 for general damages, as well as her out-of-pocket expenses, her solicitor has indicated that she will accept an all inclusive settlement of $3,000.00 of which it is proposed that the City contribute $1,600.00 inclusive of costs and the insurers for Shirley Juhlke $1,400.00 inclusive of interest and costs.

We are recommending this proposed settlement.

c.c. Mr. E. C. Matthews,
City Treasurer.

c.c. Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager. C-82-116.

5(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor. DATE 1984 September 17
Name & Title

FOR ACTION [X] FOR INFORMATION [ ] File No. 100-2.585

TO: CITY COUNCIL [X] (OR) CLAIMS MANAGER FINANCE COMMITTEE [X]
Committee

SUBJECT Deanne Pearce vs City and Belledie Management Limited
Date of Accident: February 9, 1978

RECOMMENDATION

That the claim of Deanne Pearce be settled in the amount of $1,500.00 inclusive of interest and costs with the City contributing $800.00 and the insurers for Belledie Management Limited contributing $700.00 and that the following resolution be forwarded to City Council:

"By County Court Writ issued May 4, 1978, Deanne Pearce commenced action against The Corporation of the City of Hamilton for damages resulting from her fall on a City sidewalk on February 9, 1978 which she alleged was caused by ice and snow on the sidewalk.

She suffered injury to her neck and lower back and claimed $25,000.00 plus her out-of-pocket expenses.

Belledie Management Limited, the adjoining property owner, was added as a party defendant by court order dated February 1, 1984.

It is recommended that the claim of Deane Pearce be settled in the amount of $1,500.00 inclusive of interest and costs with the City contributing $800.00 inclusive of interest and costs and the insurers for Belledie Management Limited contributing $700.00 inclusive of interest and costs."

K.A. Rouff

B.A. Crist

BACKGROUND

Although the writ in this matter was issued on May 4, 1978, the Statement of Claim was not served on the City until February 10, 1981. On March 3, 1981 we requested Deanne Pearce's solicitor to add the adjoining property owner as a party defendant. This was not done until February 1, 1984 and Belledie Management Limited, the adjoining property owner, was not served with the amended writ until last week, on September 10, 1984.

Subject to the approval of your Committee and City Council a settlement has been negotiated whereby the City would contribute $800.00 inclusive of interest and costs and the insurers for Belledie Management Limited would contribute $700.00 inclusive of interest and costs towards a total settlement of $1,500.00 inclusive of interest and costs, which we are recommending.

c.c. Mr. E. C. Matthews,
City Treasurer;

c.c. Mr. R. A.Morden, Director,
Department of Public Works,
for Claims Manager. C-78-102.

6(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1884 September 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

School Traffic Officer at Brampton Street and Dunn Avenue

RECOMMENDATION

That $1,670 for a School Traffic Officer at Brampton Street and Dunn Avenue be financed by means of an overdraft in the School Traffic Officer Account No. 0347.

E. C. Matthews, Treasurer

BACKGROUND

This additional Traffic Officer was approved at the Transport and Environment Committee meeting of September 17, 1984.

6(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing to construct a finished roadway on Grace Avenue from Brighton Avenue to Burgess Avenue at a gross cost of $41,000

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a finished roadway on Grace Avenue from Brighton Avenue to Burgess Avenue, at an estimated cost of the owner's share of $4,435.60, as well as the City share $36,564.40, totalling $41,000, by the issuance of debentures totalling $41,000 for a period not to exceed 15 years.

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Capital Budget as part of Project No. 34000, Page 7, City's Share, to start in 1984 and Project No. 84000, Page 24, Owner's Share.

Please note this item was approved by the Transport and Environment Committee on September 17, 1984.

6(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing to construct a concrete alleyway in the block bounded by Cumberland, Cedar, Afton and Balsam Avenues, at a gross cost of $32,000

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a concrete alleyway in the block bounded by Cumberland, Cedar, Afton and Balsam Avenues, at an estimated cost of the owner's share of $6,718, as well as the City share $25,282, totalling $32,000, by the issuance of debentures totalling $32,000 for a period not to exceed 15 years.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Capital Budget as part of Project No. 34000, Page 7, City's Share, to start in 1984 and Project No. 84000, Page 24, Owner's Share.

Please note this item was approved by the Transport and Environment Committee on September 17, 1984.

6(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing to construct a concrete alleyway in the block bounded by Brittania and Paling Avenues; south limit of the Water Works Pipeline and Strathearne Avenue, at a gross cost of $52,200

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct an alleyway in the block bounded by Brittania and Paling Avenues; south limit of the Water Works Pipeline and Strathearne Avenue, at an estimated cost of the owner's share of $19,968, as well as the City share $32,232, totalling $52,200, by the issuance of debentures totalling $52,200 for a period not to exceed 15 years.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Capital Budget as part of Project No. 34000, Page 7, City's Share, to start in 1984 and Project No. 84000, Page 24, Owner's Share.

Please note this item was approved by the Transport and Environment Committee on September 17, 1984.

6(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 18

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing to construct a concrete alleyway between Smith Avenue and Leeming Street running from Barton Street to the south limit of 94 Smith Avenue at a gross cost of $18,500

RECOMMENDATION

That the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a concrete alleyway between Smith Avenue and Leeming Street running from Barton Streeet to the south limit of 94 Smith Avenue, at an estimated cost of the owner's share of $7,675.20, as well as the City share $10,824.80, totalling $18,500.00, by the issuance of debentures totalling $18,500.00 for a period not to exceed 15 years.

E. C. Matthews
E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, this project is included in the 1984-1988 Capital Budget as part of Project No. 34000, Page 7, City's Share, to start in 1984 and Project No. 84000, Page 24, Owner's Share.

Please note this item was approved by the Transport and Environment Committee on September 17, 1984.

7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 14th

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) FINANCE Committee [X]

SUBJECT

Outstanding realty and business taxes which are, in my opinion, uncollectible for the reasons noted on the attached schedules.

RECOMMENDATION

That outstanding realty and business taxes, in the amount of $32,959.82, be written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980 and charged to Account Number 0222, Tax Write-Offs.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

Attached are Schedules "A" and "B" outlining realty and business tax accounts which are, in my opinion, uncollectible.

Schedule "A" (realty taxes) contains background, column (7), which provides a detailed explanation of the status of each of these accounts, which are recommended for write-off in the amount of $656.10.

Schedule "B" (business taxes) have been summarized by means of code, column (9), which classifies each account into the following categories:

Code (1)	Classification (2)	Amount Recommended to be Written-off (3)
1.	Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.	$17,175.48
2.	Collection Agency advises account uncollectible	15,128.24
		$32,303.72

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980.

City of Hamilton
Treasury

Schedule "A"

OUTSTANDING REALTY TAXES RECOMMENDED FOR WRITE-OFF

Serial Number (1)	Assessed Name and Address (2)	Year (3)	Taxes (4)	Interest (5)	Total (6)	Remarks (7)
07-06730-5350	Craig, Alan Douglas 13 East 22nd Street	1984	640.00	16.10	656.10	Boarding up charges added to the Collector's Roll May 16, 1984. Our Legal Department has advised that there has now been a default on the first mortgage debt of nearly $30,000.00 (as shown on the Notice of Sale under mortgage). As the first mortgagee's lien is in priority their lawyer has requested removal of this charge from the tax roll and we have the concurrence of our Legal Department.

Schedule "B"

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
1	01 00955 0370 0020 831 1 17	Trebilcock, Ronald 162 Locke St. South	5.81	66.76	.00	.00	72.57	2
2	01 00955 0490 0060 831 1 17	Pollington, Gladys Pollington, Albert Pollington Crafts 182 Locke St. South	3.05	48.65	.00	.00	51.70	2
3	01 01015 4650 0020 841 1 17	Thousand and One Co. Ltd. 462 King St. West	19.16	88.32	.00	.00	107.48	2
	TOTAL WARD 1		28.02	203.73	.00	.00	231.75	

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
4	02 01210 0070 0060 831 1 17	361558 Ontario Limited 24 Main St. West	39.60	264.25	.00	.00	303.85	2
4	02 01210 0070 0060 831 2 08	361558 Ontario Limited 24 Main St. West	2.42	9.54	.00	.00	11.96	2
5	02 01215 1480 0060 832 1 17	Ohara, Frank 17 King St. West	4.59	40.84	.00	.00	45.43	2
5	02 01215 1480 0060 832 2	Ohara Frank Lottery Booth 17 King St. West	2.04	9.94	.00	.00	11.98	2
6	02 01220 0050 0750 821 2	Vogue Optix Inc. Lloyd D. Jackson Square 2 King St. West	103.49	316.17	.00	.00	419.66	2
7	02 01390 5430 0080 821 2 17	Zinkel, Larry R. C. Hands Optician 154 James St. South	48.96	213.18	.00	.00	262.14	2
8	02 01450 1000 3830 841 1 01	Dan Lawrie Insurance Agency Ltd. 100 Main St. East	46.32	308.44	.00	.00	354.76	1
9	02 01525 0130 0020 831 1 17	Hi Fi Express Inc. 229 King St. East	13.16	75.44	.00	.00	88.60	2

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
9	02 01525 0130 0020 831 1 17	Hi Fi Express Inc. 229 King St. East	2.41	6.86	.00	.00	9.27	2
10	02 01810 6130 0020 812 3 01	Cantrill, Patrick Edward Cantrill, Dorothy G. Pat's General Repairs 224 King William St.	241.12	622.14	.00	.00	863.26	2
	TOTAL WARD 2		504.11	1,866.80	.00	.00	2,370.91	

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
11	03 02150 0040 0020 841 1 01	Thibodeau, Marcel Marcels Pet Shop 270 Barton St. East	29.96	171.50	.00	.00	201.46	2
12	03 02635 1360 0020 831 1 17	Elhanagy, Laila Tamers Variety 1143 King St. East	6.30	35.98	.00	.00	42.28	2
	TOTAL WARD 3		36.26	207.48	.00	.00	243.74	

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
13	04 02815 4270 0160 841 1 17	Wray, John Le Chic 1282 King St. East	1.45	23.15	.00	.00	24.60	2
14	04 02815 4270 0210 841 1 17	Delta Insurance Ltd. 1286 King St. East	12.30	98.67	.00	.00	110.97	2
15	04 02815 4670 0020 831 1 17	Wray, Joan T/A Le Chick Nail Boutique 1207½ King St. East	8.91	79.05	.00	.00	87.96	2
16	04 02815 5120 0020 822 2 01	Lacey, Chris Chris Lacey Automotive Service 1155 King St. East	166.90	623.60	.00	.00	790.50	2
17	04 03155 5040 0020 832 1 17	Price Walker Auto Glass 197 Kenilworth Ave. N.	16.30	260.50	.00	.00	276.80	2
18	04 03310 1330 0040 841 1 17	McKinnon, Ernest Friths Meat Market 210A Kenilworth Ave. N.	4.75	75.81	.00	.00	80.56	2
19	04 03330 9170 0020 831 2 17	Nina Pertin Country Kitchen Restaurant 1435 Main St. East	11.20	55.75	.00	.00	66.95	2
20	04 03335 8580 0020 841 1	Tomson, Walter Danny's Place 1370 Barton St. East	35.68	163.82	.00	.00	199.50	2
	TOTAL WARD 4		257.49	1,380.35	.00	.00	1,637.84	

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
21	05 03810 0130 0040 841 1 17	Ciccaglione, Pasquale Pat's Transmission Service 165 Queenston Road	103.68	1,036.95	.00	.00	1,140.63	1
22	05 03840 3150 0020 831 2 01	De Langis, Shirley Royal Ceramics 126 Melvin Street	16.53	69.32	.00	.00	85.85	2
23	05 04010 8800 0020 841 1	Gescan Division of Guillevin International Incorpor. 606 Rennie Street	464.58	6,194.54	.00	.00	6,659.12	1
24	05 04190 0400 0020 821 2 17	Rich, Don The Tattoo Shop 218 Parkdale Ave. N.	41.99	144.83	.00	.00	186.82	2
25	05 04190 0400 0020 831 2	Piche, David The Tattoo Shop 218 Parkdale Ave. N.	15.47	72.72	.00	.00	88.19	2
26	05 04220 9000 0020 831 1 17	Freedom Discount Foods 280 Queenston Road	173.88	1,987.14	.00	.00	2,161.02	2
26	05 04220 9000 0021 831 1 17	Freedom Discount Foods 280 Queenston Road	93.87	1,072.67	.00	.00	1,166.54	2
27	05 04410 0010 0290 841 1	487317 Ontario Ltd. ACE Jeans c/o Kewal Singh 686 Queenston Road	47.04	235.32	.00	.00	282.36	2

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
28	05 04420 7010 0020 831 2	Yakichuk, Paul Eastmount Auto and Radiator Repairs 2837 King St. East	300.92	783.46	.00	.00	1,084.38	2
28	05 04420 7010 0020 831 3	Yakichuk, Paul Eastmount Auto and Radiator Repairs 2837 King St. East	267.20	640.03	.00	.00	907.23	2
29	05 04610 6390 0020 841 1 17	Daneluk, Loreen Violet Variety 40 Grandville Ave. Bsmt.	18.62	106.51	.00	.00	125.13	2
29	05 04610 6390 0020 841 2 01	Daneluk, Loreen Violet Variety 40 Grandville Ave. Bsmt.	85.00	271.94	.00	.00	356.94	2
30	05 04810 3400 0060 831 1 17	Brian Smith Bakeries Inc. Buns Master Bakery 307 Nash Rd. North	29.68	169.36	.00	.00	199.04	2
31	05 04810 5330 0460 841 1 17	513974 Ontario Ltd. The Radman No. 43 247 Centennial Pkwy. N.	28.10	449.51	.00	.00	477.61	2
31	05 04810 5330 0461 841 1 17	513974 Ontario Ltd. The Radman No. 43 247 Centennial Pkwy. N.	12.80	204.56	.00	.00	217.36	2

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
32	05 04810 8440 0020 811 4	Chinchilla, Lawrence Saltfleet Appliance Serv. 41 Brockley Dr.	683.44	1,562.73	.00	.00	2,246.17	1
33	05 04810 9250 0020 831 1 17	Inter City Tire & Rubber Company Limited 380 Grays Road	14.04	93.45	.00	.00	107.49	2
34	05 04920 5240 0040 831 1 02	Sabourine, Bert 417 Melvin Avenue	19.08	508.92	.00	.00	528.00	1
34	05 04920 5270 0020 831 1 02	Sabourine, Bert 415 Melvin Avenue	26.85	715.65	.00	.00	742.50	1
35	05 05365 0500 0015 822 2 01	Fall, Charlene Chardon Unisex 55 Tindale Ct., Apt. 100	36.85	130.62	.00	.00	167.47	2
	TOTAL WARD 5		2,479.62	16,450.23	.00	.00	18,929.85	

City of Hamilton
Treasury

1984 - WRITE OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
36	06 05520 0010 0122 841 1	Renown Electric Inc. 1119 Fennell Ave. E.	31.16	143.34	.00	.00	174.50	2
36	06 05520 0010 0122 841 2	Renown Electric Inc. 1119 Fennell Ave. E.	13.13	35.00	.00	.00	48.13	2
36	06 05520 0010 0122 841 3 09	Renown Electric Inc. 1119 Fennell Ave. E.	16.70	36.85	.00	.00	53.55	2
36	06 05520 0010 0123 841 1	Renown Electric Inc. 1119 Fennell Ave. E.	5.12	25.59	.00	.00	30.71	2
36	06 05520 0010 0123 841 2	Renown Electric Inc. 1119 Fennell Ave. E.	8.94	24.17	.00	.00	33.11	2
37	06 07210 5360 0060 831 1 17	Lam Hydraulics Ltd. P. O. Box 4532 Stn.D 230 Hempstead Dr.	36.96	211.44	.00	.00	248.40	2
37	06 07210 5360 0060 831 2	Lam Hydraulics Ltd. P. O. Box 4532, Stn.D 230 Hempstead Dr.	213.77	543.89	.00	.00	757.66	2
37	06 07210 5360 0060 831 3	Lam Hydraulics Ltd. 230 Hempstead Dr.	3.23	12.78	.00	.00	16.01	2
	TOTAL WARD 6		329.01	1,033.06	.00	.00	1,362.07	

Schedule "B"

City of Hamilton
Treasury

Business Tax
Summary of Trial Balance - Write-off

Ward	Prior Year Penalty & Interest	Prior Year Arrears	Current Year Penalty & Interest	Current Year Arrears	Taxes Outstanding	Number of Accounts
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	28.02	203.73	.00	.00	231.75	3
02	504.11	1,866.80	.00	.00	2,370.91	7
03	36.26	207.48	.00	.00	243.74	2
04	257.49	1,380.35	.00	.00	1,637.84	8
05	2,479.62	16,450.23	.00	.00	18,929.85	15
06	329.01	1,033.06	.00	.00	1,362.07	2
07	1,011.26	5,664.00	.00	.00	6,675.26	5
08	122.01	730.29	.00	.00	852.30	4
TOTAL	4,767.78	27,535.94	.00	.00	32,303.72	46

CODING

1. Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.
2. Collection Agency advised account uncollectible.

1984 September 13th

DJG/ce

SEP 17 7(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 13

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Financing the additional $100,000 for the purchase of the Lax Property to cover appraisal fees, engineering fees, etc., applicable to this project as listed in the 1984-1988 Capital Budget, Project No. 34271, Page 13

RECOMMENDATION

That the additional cost for appraisal fees, engineering fees, etc., for purchasing the Lax Property be financed by Account No. 0280-02, Reserve for Property Purchases, at an estimated cost of $100,000

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

Item 23 of the Thirtieth Report of the Finance Committee, adopted by City Council July 31, 1984, authorized the offer of compensation for the land and water lots, the Lax Property, in the amount of $900,000, being part of the $1,000,000 set out in the 1984-1988 Capital Budget. In order to provide for the additional fees, approval of the Finance Committee is required.

As of August 31, 1984, the following expenditures have been made:

Legal Fees	$ 322.40
Engineering Fees	25,475.10
	25,797.50

c.c. Mr. D. W. Vyce, Director of Real Estate
Mr. D. Freeman, City Architect

SEP 12 1984

7(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 10

FOR ACTION [x] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Advance of Grant Funds - "Dictionary of Hamilton Biography" - $10,000

RECOMMENDATION

That the City Treasurer be authorized to advance the payments of the grant to the Dictionary of Hamilton Biography from their originally scheduled payment dates as follows:

(a) one-half ($5,000) from December 31, 1984 to October 1, 1984;

(b) balance ($5,000) from January 31, 1985 to December 1, 1984.

E. C. Matthews

E. C. Matthews, Treasurer

BACKGROUND

The Finance Committee, when approving the grant of $10,000 to the Dictionary of Hamilton Biography, specified that one-half was to be paid December 31, 1984 and the second half January 31, 1985, in accordance with the projection of the progress of the book. Attached is a letter from the editor of the Dictionary of Hamilton Biography informing of a possible late October appearance of the book and requesting an earlier advance of the first half of the grant. Discussions with the editor of the book revealed his request to also advance the second half of the grant by two months.

TC

(2)

JUL 30 1984

dhb DICTIONARY OF HAMILTON BIOGRAPHY

Mr. J.J. Schatz,
Secretary Finance Com.,
City of Hamilton,
L8N 3T4

81 Cloverhill Road,
Hamilton L9C 3L8 Ont.,
July 28, 1984
383-4985

City of Hamilton Grant, July, 1984

Dear Mr Schatz:

The grant awarded the Dictionary of Hamilton Biography by the City, to help publish a book on Sir Allan MacNab, amounted to $10,000. A partial payment of $5,000 was to be made "on or about December 31, 1984." The remaining half was to be paid on or about January 31, 1985.

Our progress on the book is such that we are hoping for a late October date for the book's appearance. With this in mind, in order to assist us in paying printing costs to the printer, W.L. Griffin, is it possible to receive the first $5,000 on October 1st?

Trusting that this will be considered and favourably dealt with

I remain, sincerely yours

T. M. Bailey,
T M Bailey
Editor

2nd - Dec. 1/84

SEP 17 1984

7(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. Matthews, Treasurer (Name & Title) DATE 1984 September 14

FOR ACTION [X] FOR INFORMATION [ ] File No. _____

TO: CITY COUNCIL [ ] (OR) Finance Committee [X]

SUBJECT

Ontario Youth Corps Program
Ontario Youth Works Program

RECOMMENDATION

(1) That the Treasurer be authorized to make application to the Ministry of Municipal Affairs and Housing (Ontario Youth Opportunities) for participation in the Ontario Youth Corps Program and the Ontario Youth Works Program for projects estimated to cost $422,750.00 (Schedule "A", Column 12).

(2) The municipal contribution for these programs, estimated at $55,578.00 (Column 11), be financed by an overdraft in Account 0411-T4900, City's Share of COED and Canada Works Program.

E. C. Matthews
E. C. Matthews, Treasurer

BACKGROUND

The Ontario Youth Corps Program and Ontario Youth Works Program were announced in the 1984 Ontario Budget.

The guidelines for these programs require youth applicants aged 15 to 24 to have left school and be unemployed for at least 12 weeks. Applicants will be paid the minimum wage of $4.00 per hour (October 1, 1984).

Provincial subsidy will be $4.00 per hour for the Ontario Youth Corps Program and $2.50 per hour under the Ontario Youth Works Program.

Account 0411-T4900, City's share of COED and Canada Works Program, as of August 31, 1984 has a balance of $33,274.60 which has not been committed to projects.

The Finance Committee may wish to prioritize the projects. Column (1) of Schedule "A" has been left blank for this purpose.

City of Hamilton
Treasury

Schedule "B"

ONTARIO YOUTH CORPS PROGRAM
ONTARIO YOUTH WORKS PROGRAM
PROPOSED APPLICATIONS

COMMUNITY DEVELOPMENT

Neighbourhood Rehabilitation Program

Two positions are required to canvass neighbourhood distributing rehabilitation program brochures, advise homeowners as to eligible repairs/alterations and accept applications.

CULTURE AND RECREATION

Community Activity Leaders

This project is to assist recreation centre supervisors in the recruitment and orientation of community volunteers. At present, facility programming is the responsiblity of each facility director. This responsibility is being redirected to volunteers in order to utilize the recreation expertise and resouces available within each community.

Community Cultural Leaders

These positions are required to assist the museum curators in transition to meet conservation regulations and preservation standards for the collection. This entails archive cataloguing and referencing of the collection.

FIRE

To assist firefighters in the identification, coding and inventory of all breathing apparatus of the department. Each piece of equipment must be coded within the inventory, counted and recorded.

PUBLIC WORKS

CEMETERY DIVISION

Filling, Levelling Sunken Graves

This project requires the lifting and replacement of sod, insertion and levelling of fill on sunken graves within municipal cemeteries. Also, general clean up of cemetery lands will be done which includes hedge trimming, tree pruning, grass cutting and weed control.

STREETS DIVISION

Vacant Property Clean-up and Catchbasial Clearance

Pick-up of litter and debris and weed control on vacant city-owned lands and clear catchbasin covers of twigs, leaves and debris to ensure storm drainage flow in residential areas of the City.

PUBLIC WORKS - continued

STREETS DIVISION - continued

Equipment Painting

To scrape and paint City equipment and machinery.

PARKS DIVISION

Tree Planting and Wood Chipping

To plant trees in the City Nursery and produce wood chips from deadwood for use in the planting areas.

Horticultural Maintenance (Painting and Carpentry)

This project requires the scraping and painting of the greenhouse, boilers, fixtures and machinery and assistance to the carpenter with yard building renovations, locker construction, building maintenance and preparations for the "Mum Show".

Gabion Wall Installation

To install stone gabions along creek beds at King's Forest Golf Club to prevent erosion.

Clearing Valley and Creek Areas

To clear brush and debris from Bow Valley, Red Hill and other creeek areas to remove impediments to natural water flow.

Ski Hill Preparation

To remove deadfall, clear brush and debris from ski runs and tow areas in preparation for the winter ski season.

TREASURY

Preparation of 1985 Estimates

To assist a Treasury Officer in the preparation of 1985 Current Estimates by verification of budget submissions, balance of computer printouts and record adjustments made through the budget review.

CITY CLERK

Council Minutes and By-law Indexing

Development of a comprehensive computer index of all City Council minutes, by-laws, deeds, leases and agreements. Also assistance is required with the organization of a By-election in Ward 1.

1984 September 14
RDU/ae

City of Hamilton
Treasury

Schedule "A"

ONTARIO YOUTH CORPS PROGRAM
ONTARIO YOUTH WORKS PROGRAM
PROPOSED PROJECTS

Priority (1)	Description (2)	Start Date (3)	No. of Positions (4)	Hours per Week (5)	No. of Weeks (6)	Hourly Subsidy (7)	Provincial Contribution: Total Wages (8)	Provincial Contribution: 30% of Allowance (Benefits Supervisory Other) (9)	Provincial Contribution: Total Subsidy (10)	Municipal Contribution (Other Costs) (11)	Total Project (12)
	Community Development										
	Neighbourhood Rehabilitation Program - promotion	Oct.15/84	2	35	12	4	3,360	1,008	4,368	878	5,246
	Culture and Recreation										
	Community activity leaders	Nov. 5/84	6	40	26	4	24,960	7,488	32,448	-	32,448
	Community cultural services	Nov. 5/84	4	40	26	4	16,640	4,992	21,632	-	21,632
							41,600	12,480	54,080	-	54,080
	Fire										
	Inventory assistance for breathing apparatus and machine shop	Oct.15/84	1	40	16	4	2,560	768	3,328	-	3,328
	Public Works										
	Cemetery										
	Filling/levelling of sunken graves and general clean-up of various cemeteries	Oct. 1/84	40	40	12	4	76,800	23,040	99,840	51,700	151,540
	Streets										
	Vacant property clean-up and catchbasial clearance	Oct. 1/84	20	40	12	4	38,400	11,520	49,920	-	49,920
	Equipment painting	Oct. 1/84	3	40	12	4	5,760	1,728	7,488	-	7,488
							44,160	13,248	57,408	-	57,408

City of Hamilton
Treasury

ONTARIO YOUTH CORPS PROGRAM
ONTARIO YOUTH WORKS PROGRAM
PROPOSED PROJECTS

Priority (1)	Description (2)	Start Date (3)	No. of Positions (4)	Hours per Week (5)	No. of Weeks (6)	Hourly Subsidy (7)	Provincial Contribution: Total Wages (8)	Provincial Contribution: 30% of Allowance (Benefits Supervisory Other) (9)	Provincial Contribution: Total Subsidy (10)	Municipal Contribution (Other Costs) (11)	Total Project (12)
	Public Works - continued										
	Parks										
	Tree planting and wood chipping	Oct. 1/84	4	40	26	4	16,640	4,992	21,632	-	21,632
	Horticultural maintenance										
	- painting	Oct. 1/84	6	40	12	4	11,520	3,456	14,976	-	14,976
	- carpentry	Oct. 1/84	6	40	12	4	11,520	3,456	14,976	-	14,976
	Gabion wall installation	Oct. 1/84	12	40	12	4	23,040	6,912	29,952	3,000	-
	Clearing valley and creek areas	Oct. 1/84	12	40	12	4	23,040	6,912	29,952	-	29,952
	Ski hill preparation	Oct. 1/84	9	40	12	4	17,280	5,184	22,464	-	22,464
							103,040	30,912	133,952	3,000	136,952
							224,000	67,200	291,200	54,700	345,900
	Treasury										
	Preparation of 1985 Estimates	Oct.15/84	2	35	26	4	7,280	2,184	9,464	-	9,464
	City Clerk										
	Council minutes and by-law indexing	Oct.15/84	1	35	26	4	3,640	1,092	4,732	-	4,732
							282,440	8,732	367,172	55,578	422,750

ACCOPRESS®

25071	–	BLACK / NOIR	– BG2507
25072	–	BLUE / BLEU	– BU2507
25078	–	RED / ROUGE	– BF2507
25075	–	GREEN / VERT	– BP2507
25074	–	GREY / GRIS	– BD2507
25073	–	R. BLUE / BLEU R.	– BB2507
25079	–	X. RED / ROUGE X.	– BX2507
25070	–	YELLOW / JAUNE	– BY2507
25077	–	TANGERINE	– BA2507

ACCO CANADIAN COMPANY LIMITED
COMPAGNIE CANADIENNE ACCO LIMITÉE
TORONTO CANADA